

Civil Service Commission

1055 MONTEREY STREET, SUITE D250 • SAN LUIS OBISPO, CALIFORNIA 93408 • 805.781.5959

The San Luis Obispo County Civil Service Commission
Regular Session Meeting
Wednesday, March 24, 2010 @ 9:00 A.M.
1055 Monterey Street, Suite D-271, San Luis Obispo, CA



MEMBERS OF THE COMMISSION
Arthur Chapman, President
Robert Bergman
Jay Salter
Bill Tappan

MINUTES

Present: President Art Chapman, Commissioner Bob Bergman, Commissioner Jay Salter, Commissioner Bill Tappan

Staff: Commission Secretary Tami Douglas-Schatz, Commission Clerk Carol Hill

Counsel: Deputy County Counsel Shannon Matuszewicz

1. Call to Order

President Chapman called the meeting to order at 9:00 A.M. and led the flag salute.

2. Public Comment Period

Members of the public wishing to address the Civil Service Commission on matters other than those scheduled below may do so when recognized by the President. Presentations are limited to three minutes per individual. Being none, President Chapman closed the public comment period.

3. Minutes

February 24, 2010 – Regular Meeting

March 9, 2010 – Special Meeting

Ms. Matuszewicz asked if the written criteria for probationary rejection appeals [6/2/24/10 minutes, Item 6] was distributed; Ms. Douglas-Schatz responded that it was. Being no further discussion, a motion was made by Commissioner Tappan and seconded by Commissioner Bergman to approve the February 24, 2010 and March 9, 2010 minutes as presented; motion carried 4-0-0.

4. Reports

Commission President

Status of Representation for District Three

President Chapman announced that Commissioner Patricia Gomez has resigned and that Supervisor Hill is in the process of appointing a replacement. President Chapman hopes to have the new Commissioner seated at the April 28, 2010 meeting.

Commissioner Bergman stated that, if she is interested and it is cost effective for the Commission, he would like to have Ms. Gomez continue her role as the Commission's rule negotiator. The Commission agreed and President Chapman requested Ms. Douglas-Schatz to research cost effective rule negotiator options and present her recommendation(s) at the April 28, 2010 meeting. President Chapman also expressed that the Commission expects to be involved in the final selection decision.

Commission Subcommittees

Rule Update Committee

The Committee is meeting tomorrow at 10:00 A.M.

Civil Service Commission

Commission Counsel

Ms. Matuszewicz reported that she is now working in a 30 hour a week allocated position. She has not relinquished any of her duties and will continue to provide support to the Civil Service Commission.

Commission Secretary

Ms. Douglas-Schatz updated the Commission on pending grievances/appeals.

- Probation Department appeal hearing is confirmed for April 28, 2010 with both parties agreeing that it will be completed in one day.
- Appeal regarding a routing decision by HR Director on a probationary rejection grievance/appeal: In order to expedite this matter Ms Douglas-Schatz requested a special hearing date; the Commission offered April 23 or April 26. Ms. Douglas-Schatz will contact the Commission (and new Commissioner) once date is confirmed with Appellant.
- Mental Health Department Appeal is still in the negotiation stages; no hearing dates are needed at this time.

5. **Job Class Specifications – Information only**

Agricultural/Weights & Measures Technician I, II

Agricultural Inspector/Biologist Trainee, I, II, III

Weights and Measures Inspector Trainee, I, II, III

Commissioner Tappan commented that there are still formatting issues on the three specifications. Ms. Douglas-Schatz responded that the clerk has had technical problems with these specifications and assured the Commission that once the specifications are converted to their final format in a different program the formatting is correct. There were no further comments.

6. **Closed Session - (Closed Session per Gov. Code, section 54957.6) Conference with Commission Labor Negotiator**

2008-2010 Civil Service Commission Rule Changes

The Commission tabled this until a rules negotiator is selected.

7. **Adjournment**

The meeting was adjourned at 9:22 A.M.

** Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.*