

FTR Log Notes

Description	CSC Regular Meeting		
Date	3 /25/2009	Location	CSC Open Sessions
Time	Speaker	Note	
<u>8:32:51 AM</u>	Equipment test		
<u>9:01:11 AM</u>	Robert Bergman	Item 1 - Call to Order / Flag Salute / Roll Call: Commissioner Chapman absent.	
<u>9:01:16 AM</u>	Robert Bergman / Kimm Daniels	Item 2 - Public Comment Period: Kimm Daniels, SLOCEA requests to place discussion of Rule 2-Definitions and Rule 12-Layoffs on the April CSC agenda.	
<u>9:04:44 AM</u>	Robert Bergman	Discusses interpretation of rules with Commission Counsel and requests Ms. Daniels to provide the Commission with language stating her specific concerns.	
<u>9:06:51 AM</u>	Patricia Gomez	Suggests honoring Ms. Daniels request to discuss the issue in April.	
<u>9:08:02 AM</u>	Bill Tappan	States that he would also like to hear Ms. Daniels concerns.	
<u>9:08:27 AM</u>	Robert Bergman / Commission Counsel	Discusses who will be speaking on the matter; notes that anyone can speak during public comment.	
<u>9:09:27 AM</u>	Tami Douglas-Schatz	States that layoff information was sent out to dept heads, CSC Commissioners, and unions last week.	
<u>9:10:03 AM</u>	Robert Bergman	Due to a scheduling conflict requests to reschedule the April 22 and May 27 meetings so he can be present for any layoff discussions.	
<u>9:12:27 AM</u>	Commission	All present agree to meet on April 29 and May 20; clerk to send out revised calendar. Commissioner Gomez requests that ALL layoff information be sent out to the Commissioners and the unions prior to the April meeting.	
<u>9:12:57 AM</u>	Robert Bergman	Closes Public Comment Period.	
<u>9:13:00 AM</u>	Robert Bergman	Item 3a - Approval of February 25, 2009 Regular Meeting Minutes: Commissioner Tappan makes a motion to approve the minutes as presented; Commissioner Salter seconds; motion carries (Commissioner Chapman Absent).	
<u>9:13:38 AM</u>	Tami Douglas-Schatz	Item 4 - Future Agenda Items: Informs the Commission that the supervisory training program is beginning on May 1, 2009; provides a brief summary of the program.	
<u>9:15:01 AM</u>	Robert Bergman	Item 5a(1) - Commission President Report - Discussion of proposed letter to Board of Supervisors requesting funding for an outside rules negotiator: President Bergman opens discussion regarding the letter drafted by Commissioner Gomez.	
<u>9:15:24 AM</u>	Patricia Gomez	No additional comments.	
<u>9:15:53 AM</u>	Jay Salter	Approves of letter as written.	
<u>9:15:55 AM</u>	Bill Tappan	Makes the following suggestions: use stronger language in the first sentence "strongly requests" in place of "urges"; include related ordinance reference to code 2.40.040 and 2.40.070(b) at the end of the first paragraph; add discussions about other rules - not limit it to Rule 4.	
<u>9:18:03 AM</u>	Robert Bergman	Commission agrees to make the following changes: use "strongly requests" and add ordinance codes 2.40.040 and 2.40.070(b). Clerk and Commissioner Gomez to make revisions and bring five originals back to the Commission today to sign; signed letters will be hand delivered to the BOS.	
<u>9:18:31 AM</u>	Robert Bergman	Commissioner Salter makes a motion to approve the letter as amended; Commissioner Tappan seconds; motion carries (Commissioner Chapman absent).	
<u>9:21:16 AM</u>	Jay Salter	Item 5b(1) - Commission Subcommittee Reports - Rule Update Committee: Commissioner Salter reports that he and Commissioner Chapman have been working on rule 4 with counsel and will make every effort to bring the final to April CSC meeting.	
<u>9:22:11 AM</u>	Shannon Matuszewicz	Item 5c - Commission Counsel Report: No report.	
<u>9:22:22 AM</u>	Tami Douglas-Schatz	Item 5d - Commission Secretary Report: States that Rule 13 will be discussed at tomorrow's Rule Update Committee meeting; states that the potential hearing issue in April has been resolved.	

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<u>9:23:02 AM</u>	Robert Bergman	Item 6 - Civil Service Commission Procedural Guidelines: Review and adopt procedural guideline for the election of officers of the Commission: President Bergman opens discussion - no discussion; calls for a motion to approve. Commissioner Salter makes a motion to approve the procedural guideline as presented; Commissioner Gomez seconds; motion carries (Commissioner Chapman absent).
<u>9:23:46 AM</u>	Robert Bergman	Item 7(a), (b), (c), (d) - Job Class Specifications - Appraiser Trainee-I-II-III, Supervising Appraiser, Auditor-Appraiser I-II-III and Supervising Auditor-Appraiser - Revised.
<u>9:24:13 AM</u>	Ken Tasseff / Tom Bordonaro	Ken Tasseff, HR Analyst, presents the revised specifications highlighting the revisions.
<u>9:26:37 AM</u>	Robert Bergman	Confirms that Mr. Bordonaro, County Assessor, and SLOCEA are in agreement with the proposed revisions.
<u>9:26:55 AM</u>	Jay Salter	Refers to page 7A-5; asks for clarification of education requirements; Mr. Tasseff responds.
<u>9:30:10 AM</u>	Bill Tappan	Additional questions regarding education requirements; Mr. Tasseff and Mr. Bordonaro respond.
<u>9:31:24 AM</u>	Patricia Gomez	Asks about the practical impact of combining the levels into one specification; Mr. Tasseff responds.
<u>9:32:14 AM</u>	Patricia Gomez	States that combined title of Trainee, I, II, III is confusing.
<u>9:32:55 AM</u>	Robert Bergman	Concurs.
<u>9:33:26 AM</u>	Ken Tasseff	Responds that this is the current practice for all specifications.
<u>9:34:16 AM</u>	Robert Bergman	Directs Mr. Tasseff to revise title to add colon after "Appraiser" to designate the trainee from the levels.
<u>9:34:47 AM</u>	Patricia Gomez	Refers to page 7A-27 lines 19, 20 and 7A-28 line 1 notes that language is not consistent "work" "duties" and "assignments" all used; Mr. Tasseff responds - will review and standardize.
<u>9:35:59 AM</u>	Ken Tasseff	Mr. Tasseff will make language consistent throughout the specifications; Dori Duke, Deputy HR Director comments.
<u>9:37:50 AM</u>	Tami Douglas-Schatz	Notes that there is actually a difference between duties and work assigned.
<u>9:38:19 AM</u>	Tom Bordonaro, County Assessor	Comments on duties vs. assignments.
<u>9:38:36 AM</u>	Patricia Gomez	Page 7A-28 "Representative Duties" section - what is the distinction between levels? Ken Tasseff notes that the distinguishing characteristics section provides distinction.
<u>9:39:31 AM</u>	Patricia Gomez / Ken Tasseff	Discusses distinguishing characteristics.
<u>9:41:10 AM</u>	Robert Bergman	Calls for a motion to approve all four specifications 7a,b,c,d. Commissioner Tappan makes a motion to approve the four job specifications as amended; Commissioner Salter seconds; motion carries (Art Chapman absent).
<u>9:42:24 AM</u>	Robert Bergman	Item 8 - Appointment of a designated representative for labor negotiations: Commission agrees to send letter to the BOS for an outside negotiator and not consider this item at this time.
<u>9:42:35 AM</u>	Robert Bergman	Item 9 - Closed Session with Rules Negotiator: No closed session held.
<u>9:42:41 AM</u>	Robert Bergman	Item 10 - Report out Action from Closed Session: No closed session held.
<u>9:43:11 AM</u>	Robert Bergman	Directs Commissioner Gomez/Clerk to make revisions to Board letter and bring five originals back to the Commission to sign before they leave.
<u>9:43:36 AM</u>	Robert Bergman	Adjourned.