

FTR Log Notes

Description	CSC Open Session		
Date	2/24/2010	Location	CSC Open Sessions
Time	Speaker	Note	
<u>9:00:12 AM</u>	Art Chapman	Item 1: Call to Order/Flag Salute/Roll Call	
<u>9:00:58 AM</u>	Art Chapman	Item 2: Public Comment - None.	
<u>9:01:16 AM</u>	Art Chapman	Item 3: Approval of Minutes - Commissioner Gomez notes a correction to the January 27, 2010 minutes - Commissioner Tappan is listed as present but was actually absent. Commissioner Bergman makes a motion to approve January 15, 2010 & January 21, 2010 as presented and January 27, 2010 as amended; Commissioner Salter seconds; motion carries.	
<u>9:02:25 AM</u>	Art Chapman	Item 4: Commission Reports	
<u>9:02:35 AM</u>	President Chapman	4(a) Commission President - None.	
<u>9:02:38 AM</u>	Jay Salter	4(b) Subcommittees - No report from Rule Update Committee.	
<u>9:02:43 AM</u>	James Orton	4(c) Commission Counsel - None.	
<u>9:02:51 AM</u>	Bill Tappan	4(d) Commission Secretary - The Mental Health appeal that had been continued from January 27 has been resolved. There may be another Mental Health appeal before the Commission on March 24; however, the parties are trying to resolve the matter.	
<u>9:03:55 AM</u>	Art Chapman	Item 5: Job Class Specifications - Revised: (a) Agricultural/Weights & Measures Technician I, II; (b) Agricultural Inspector/Biologist Trainee I, II, III; (c) Weights & Measures Inspector Trainee I, II, III	
<u>9:04:24 AM</u>	Lisa Winter, Personnel Analyst	Lisa Winter introduces Ag Commissioner's office chief deputies Brenda Ouwerkerk and Brett Saum and summarizes changes made to the three specifications.	
<u>9:05:31 AM</u>	Lisa Winter	Offers to answer Commission questions.	
<u>9:05:57 AM</u>	Jay Salter	Asks why there is a trainee level in the Ag Inspector Biologist series; Ms. Winter responds.	
<u>9:08:10 AM</u>	Robert Bergman	5A-6, line 198: "other appropriate disciplines" is vague; Ms. Ouwerkerk responds.	
<u>9:09:56 AM</u>	Robert Bergman	5A-6, line 116: Change the word "in" to "from".	
<u>9:10:44 AM</u>	Robert Bergman	5B-8, line 141: Remove "appropriate".	
<u>9:11:36 AM</u>	Patricia Gomez	No questions.	
<u>9:11:41 AM</u>	Bill Tappan	5A-10: Asks for clarification of licensing requirements for conducting pest eradications; Ms. Ouwerkerk responds.	
<u>9:16:46 AM</u>	Art Chapman	Clarifies response regarding licensure requirement.	
<u>9:17:54 AM</u>	Jay Salter	5B-3, lines 50, 51 and 5B-5 line 92: Asks why a trainee would perform those types of duties; Ms. Winter responds.	
<u>9:20:21 AM</u>	Art Chapman	Calls for motion to approve; Commissioner Tappan has additional questions prior to motion.	
<u>9:20:46 AM</u>	Bill Tappan	5B-20: Asks for clarification on types of licenses required; Ms. Winter/Ms. Ouwerkerk responds.	
<u>9:22:21 AM</u>	Art Chapman	Calls for motion on all three specifications; Commissioner Salter makes a motion to approve all three job class specifications as amended; Commissioner Bergman seconds; motion carries.	
<u>9:23:22 AM</u>	Tami Douglas-Schatz	Item 6: Criteria for routing probationary rejection appeals - Ms. Douglas-Schatz distributes a handout on criteria; Commission reviews. [Rita Neal replaces James Orton as Commission Counsel].	
<u>9:26:40 AM</u>	Tami Douglas-Schatz	Summarizes information in handout and responds to Commission questions.	
<u>9:30:08 AM</u>	Jay Salter	States that the criteria is thorough; interested in hearing bargaining unit representatives input.	
<u>9:30:59 AM</u>	Robert Bergman	Question #4 - asks how this coincides with the current rule.	
<u>9:31:58 AM</u>	Patricia Gomez	Comments on examples under #2; notes that the criteria is clear.	
<u>9:34:13 AM</u>	Bill Tappan	Comments on #4 / current rule.	
<u>9:34:30 AM</u>	Art Chapman	Clarifies that the criteria was developed per the Commission's request following Ms. Douglas-Schatz's asking for clarification on the issue; directs HR to inform departments of written criteria / policy.	
<u>9:37:00 AM</u>	Tami Douglas-Schatz	Notes that the information may be incorporated into revised Grievance and Appeal forms.	
<u>9:37:39 AM</u>	Patricia Gomez	Asks if a policy on the matter already exists.	

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<u>9:38:31 AM</u>	Rita Neal	Recommends that HR send out information to departments and bargaining unit representatives.
<u>9:39:06 AM</u>	Jay Salter	Agrees that unions need to be notified.
<u>9:39:41 AM</u>	Bill Tappan	Asks if unions have seen this document.
<u>9:39:58 AM</u>	Kimm Daniels, General Manager, SLOCEA	Comments that she had not seen the document prior to this morning's meeting and would like time to review it before commenting; suggests discussing it at Rules Update Committee; Commission Chapman concurs.
<u>9:40:26 AM</u>	Rita Neal	Notes that this is not a change to the rules; it is a clarification.
<u>9:41:29 AM</u>	Patricia Gomez	Concurs.
<u>9:41:43 AM</u>	Art Chapman	Commission accepts the criteria as written. [No vote necessary information item only].
<u>9:42:56 AM</u>	Art Chapman	Item 7: Closed Session - Review of performance evaluation for Commission Secretary; and Item 8: Closed Session Conference with Commission Labor Negotiator; 2008-2010 Civil Service Commission Rule Changes; Commission adjourns into closed session.
<u>11:29:38 AM</u>	Art Chapman	Reconvenes into open session. President Chapman states that no reportable action was taken on items 7 & 8.
<u>11:29:52 AM</u>	Art Chapman	Adjournment.