

## FTR Log Notes

Description			Civil Service Commission Regular Session
Date	6/23/2010	Location	CSC Open Sessions
Time	Speaker	Note	
<u>8:38:36 AM</u>	Equipment test		
<u>9:00:12 AM</u>	Arthur Chapman	Item 1: Call to Order/Flag Salute/Roll Call [Commissioner Bergman absent]	
<u>9:01:00 AM</u>	Arthur Chapman	Item 2: Public Comment Period - None.	
<u>9:01:23 AM</u>	Arthur Chapman	Item 3: Approval of Minutes - May 26, 2010 and June 2, 2010 - Commissioner Nix notes that on the June 2 minutes there was not a vote on item 5 as stated; clerk to delete the vote. Commissioner Salter makes a motion to approve the May 26 meeting minutes as presented; Commissioner Nix seconds; motion carries 3-0-2 [Commissioner Bergman absent; Commissioner Tappan abstains not present at 5/26 meeting]. Commissioner Salter makes a motion to approve June 2 meeting minutes as amended; Commissioner Tappan seconds; motion carries 4-0-1 [Commissioner Bergman absent].	
<u>9:04:34 AM</u>	Arthur Chapman	Item 4(a): Commission President Report - (1) Consideration of contract for professional services: Rules Negotiator for Civil Service Commission - Calls for a motion to approve draft contract with Shane Stark subject to Mr. Stark's review and that all changes made by Mr. Stark be approved by Counsel, HR, General Services and Commission President and requests Human Resources Director to initiate purchase order requisition. Commissioner Salter approves the motion as stated; Commissioner Nix seconds; ROLL CALL VOTE 4-0-1 [Commissioner Bergman absent].	
<u>9:07:17 AM</u>	Arthur Chapman	Item 4(b): Commission Subcommittees Report - None.	
<u>9:07:24 AM</u>	Shannon Matuszewicz	Item 4(c): Commission Counsel Report - None.	
<u>9:07:33 AM</u>	Mark McKibben, Personnel Analyst, Human Resources Department	Item 4(d): Commission Secretary Report - (1) Commission Calendar: Possible dates discussed. Assessor's Office Appeal hearing - one day during week of August 16 - Commission sets hearing for Thursday August 19 subject to Commissioner Bergman's availability. Sheriff's Department Appeal hearing - two days during late August. Commission sets August 25 (regular session meeting date) August 26 and August 30 if needed - contingent upon Commissioner Bergman's availability.	
<u>9:12:05 AM</u>	Mark McKibben	Item 4(d): Commission Secretary Report - (2) Update on County wide layoffs - Mr. McKibben summarizes handout included in the Commission's agenda packet but states that as of late yesterday, SLOCEA and the County have a tentative agreement that will avoid reductions and layoffs.	
<u>9:14:24 AM</u>	Arthur Chapman	States that he and Commissioner Salter just received the latest version of the revised rules this morning and they hope to move the process forward with the rules negotiator soon; President Chapman directs clerk to provide same rule packet to all Commissioners.	
<u>9:15:21 AM</u>	Arthur Chapman	Item 5: Job Class Specifications - New (a) Chief Deputy Probation Officer and (b) Deputy Probation Officer III	
<u>9:16:02 AM</u>	Maricela Havard, Personnel Analyst / James Salio, Chief Probation Officer	Distributes revised organizational chart; summarizes organizational changes and new job class specifications associated with the reorganization.	
<u>9:18:11 AM</u>	Bill Tappan	Asks about Administrative Services Manager placement on organizational chart; Mr. Salio responds.	
<u>9:20:43 AM</u>	Jeannie Nix	Asks about the job title and use of the Administrative Services Manger; Mr. Salio responds; Commissioner Tappan comments.	
<u>9:22:26 AM</u>	Arthur Chapman	No further questions on Chief Deputy Probation Officer. Asks if Commission has any questions on Deputy Probation Officer III.	
<u>9:22:46 AM</u>	Art Chapman	Asks why the DPO III is not part of the career series; Mr. Salio responds.	
<u>9:23:51 AM</u>	Arthur Chapman	Item 6a: Job Class Specifications - Revised - Supervising Deputy Probation Officer - Commission has no questions or comments.	

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<u>9:24:00 AM</u>	Arthur Chapman	Calls for motion to approve new specifications Chief Deputy Probation Officer (5a) and Deputy Probation Officer III (5b) and revised specification Supervising Deputy Probation Officer (6a). Commissioner Tappan makes a motion to approve the three specifications as presented; Commissioner Salter seconds. 4-0-1 [Commissioner Bergman absent].
<u>9:25:16 AM</u>	Arthur Chapman	Item 7: Job Class Specifications - Previously approved (a) Golf Course Superintendent; (b) Golf Course Supervisor; (c) Greenskeeper Aide I-II-III; (d) Park Ranger Specialist; (e) Parks Superintendent; (f) Supervising Park Ranger; (g) Oral Health Program Manager. The Commission had no comments on the specifications.
<u>9:25:33 AM</u>	Arthur Chapman	Item 8: Findings and Decision (closed Session per government Code 5.4957): Deliberations on Findings and Decision for Appeal #A08-127 dated June 28, 2009 - Commission adjourns into closed session.
<u>9:42:07 AM</u>	Arthur Chapman	Reconvenes into open session.
<u>9:42:15 AM</u>	Arthur Chapman	Report out from closed session: Item 8 Findings and Decision for Appeal #A08-127 dated June 28, 2009 - States the appeal is granted and calls for motion; Commissioner Salter makes a motion to approve the findings and decision as presented; Commissioner Nix seconds. ROLL CALL VOTE: 3-0-2 [Commissioner Bergman absent, Commissioner Tappan abstains due to not being present at the hearing]. President Chapman reports that Commissioner Bergman supports the findings and decision as presented even though he is not present to vote.
<u>9:44:24 AM</u>	Arthur Chapman	Item 9: Adjourns.