

FTR Log Notes

Description	Civil Service Commission Regular Meeting		
Date	2 /26/2014	Location	Civil Service Commission
Time	Speaker	Note	
<u>8:28:33 AM</u>		mic testing	
<u>9:01:05 AM</u>	Item 1: Call to Order/Flag Salute/Roll Call	All Commissioners present; none absent. Secretary Tami Douglas-Schatz, Commission Counsel, Tim McNulty, Commission Clerk Heather Carey (Robin Mason, Trainer) Outside Commission Counsel, Steve Simas present	
<u>9:02:06 AM</u>	Item 2: Public Comment Period	none	
<u>9:02:27 AM</u>	Minutes 1/22/14	Motion to approve as written by Commissioner Carruthers; Commission Bergman seconded. Carried 5-0-0.	
<u>9:03:04 AM</u>	Item 4a-Senior Buyer specification; Mark McKibben	Addressed the Commission re: Senior Buyer specification revision history;clarification of need for specification revision.	
<u>9:04:46 AM</u>	President Chapman	made suggestions and asked if there was public comment. Being none, motion to approve as amended by Commissioner Tappan; seconded by Commissioner Nash. Carried 5-0-0.	
<u>9:05:29 AM</u>	Item 4b Water Quality Manager spec revision	Jamie Azarvand, PA introduced Dean Benedix and John Beaton/PW and discussed need for minor revisions to current spec. She distributed additional information (Attachment (a))* re: the spec.	
<u>9:07:59 AM</u>	Commissioner Nash	asked for additional information regarding Title 22	
<u>9:08:35 AM</u>	Dean Benedix	responded to Commissioner Nash's question.	
<u>9:09:08 AM</u>			
<u>9:09:32 AM</u>	Dean Benedix	Provided additional information re: certifications.	
<u>9:09:51 AM</u>	Jamie Azarvand	Addressed current mq's and stated that there is a need to make consistent with Title 22 current degrees/certifications.	
<u>9:10:49 AM</u>	Commissioner Carruthers	org chart - clar re: who reports to Water Qual Mgr?	
<u>9:11:21 AM</u>	Dean Benedix	responded	
<u>9:11:44 AM</u>	Commissioner Carruthers	Asked Mr. Beaton the amount of time he currently spends conducting analysis.	
<u>9:12:29 AM</u>	John Beaton	Responded that he spends the majority of his time managing staff but has the required knowledge to train staff.	
<u>9:13:26 AM</u>	Commissioner Carruthers	Asked for current recommendations for capital project improvements.	
<u>9:13:39 AM</u>	John Beaton	Stated that the Cayucos Water Treatment is one such example	
<u>9:14:32 AM</u>			
<u>9:15:03 AM</u>	Commissioner Bergman	Asked for additional information regarding the organizational chart and the Education/Experience portion of the spec (4b-1)	
<u>9:16:29 AM</u>	Commissioner Tappan	Asked regarding consequences if an employee falls out of compliance with current State requirements.	
<u>9:19:13 AM</u>	Secretary Douglas- Schatz	Responded that if any continued education requirement lapsed, a Department Head has the authority to require the employee to obtain the necessary certification within a specified timeline.	
<u>9:19:56 AM</u>	President Chapman	Asked for Public Comment; being none, Commissioner Bergman motioned to approve as amended; second by Carruthers. President Chapman stated for the record that the Clerk brought it to his attention that there was a problem with the recording and asked Commission Counsel for direction.	
<u>9:21:35 AM</u>	Commission Counsel	Responded that the record needs to stand as is.	
<u>9:21:45 AM</u>	President Chapman / Secretary Douglas-Schatz	No reports with the exception of the Commission Secretary who reported that currently HR is reviewing the class study appeals. Of the 8 appeals, HR has settled three. 5 will be set for prehearing but that it premature to ask the Commission for dates at this time.	
<u>9:22:45 AM</u>	Item 6 President Chapman	Adjourned to Closed Session.	
<u>9:58:57 AM</u>	President Chapman	Reconvened to Open Session and stated there was nothing to report/no action taken.	

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<u>9:59:16 AM</u>	President Chapman	Adjourned the session.