

Enterprise Financial System (EFS) Help and Training Resources

○ From *mySLO Information Exchange*

- Click the Assistance menu item **Assistance**
- Select EFS/SAP Website **EFS/SAP Website**
 - Find the latest training information including on-line training
 - Access the *Getting Started with Employee Self Service* pamphlet for help with timesheet, withholding, leave balances and more.
 - Use the *Forms I Need* section for templates, memos and work instructions
 - Get tips and tricks in the EFS Blog

○ From Your Timesheet

- Click the Help menu item **Help**
- Select Help or Employee Self-Service Guide

○ From SAP

- Click the Help menu item **Help**
- Select Sloco Help Setup
 - Make sure your Help Server is set to PITEFS01
 - Click the green check
- Click the Help menu item **Help**
- Select Sloco Help

○ Countywide Technical Support

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- Email: Tech_Support

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