



SAN LUIS OBISPO COUNTY HEALTH COMMISSION

July 9, 2012 – 6:00 P.M.
Health Commission Retreat / Planning Meeting
Cooperative Extension Auditorium

Members Present: Ed Guerena (Chair), Gill Blonsley, David Clous, Tracy Del Rio, Lynn Enns, Anne Quinn, Mary Jean Sage, Scott Smith-Cooke, Susan Warren
Members Absent: James Pope, Jean Raymond
Staff Present: Dr. Penny Borenstein, Jean White

1. Call to Order

Meeting called to order by Vice-Chair Susan Warren at 6:00 pm. Chair Guerena had previously advised that he would be a few minutes late.

2. Public Comment

Vice-Chair Warren opened the floor to public comment with no response.
Chair Guerena arrived.

3. Dinner Break for Commissioners

4. Discussion Items:

There was a review of Article II “Objectives and Powers” from the Health Commission Bylaws.

Commissioner Blonsley raised a question about the rationale for assigning Health Commission liaisons to advisory bodies that are not part of the Public Health Department. Commissioners provided a brief overview of the advisory body they are assigned to, and there was discussion about how each board was aligned with the Public Health Department. Commissioners determined that the Drug & Alcohol Advisory Board, Prop 36 Coordinating Council, and Mental Health Board would be removed from the list of advisory bodies that commissioners will attend, but it was noted that eliminating these bodies from the list does not eliminate education on these topics. One of the commission’s main goals is educating and getting information out to the community on health issues. There was discussion about the benefits of attending advisory body meetings in person vs. receiving minutes and touching base with staff person periodically. It was noted that some of these boards are more important to attend in person to keep better in tune with what’s going on, establishing relationships, and having the benefit of hearing first hand about an issue. Others may only require receiving minutes and keeping in contact with staff person.

Liaison assignments were updated as follows:

HIV Care Consortium: *Lynn Enns*
SART Advisory: *Lynn Enns*
Oral Health Coalition: *Tracy Del Rio*
SLO-CAP: *Mary Jean Sage*
Tobacco Control Coalition: *David Clous*
Domestic Violence Task Force: *Mary Jean Sage*
Adult Services Policy Council: *Jean Raymond*
Preventative Health Grant Advisory: *Mary Jean Sage (Primary); Gill Blonsley (Alternate)*
PHEP Advisory Committee: *Lynn Enns*
First 5 SLO: *Anne Quinn*
HEAL SLO: *Ed Guerena; David Clous*
Homeless Services Oversight Committee: *Susan Warren*
Federal Health Care Reform: *Jean Raymond; Scott Smith-Cooke; Gill Blonsley*
SLO County Commission on Aging: *Scott Smith-Cooke*

Discussion of Agenda Topics for FY 2011-12

The following topics were proposed by commissioners as future agenda items for the upcoming fiscal year. Topics were not prioritized and will be referred to the Executive Committee for categorizing and planning. Commissioner Blonsley suggested keeping presentations to 10-15 minutes.

Fiscal Year 2012-13 proposed topics:

1. **Emergency Preparedness** – Ed Guerena
2. **Fitness** – Commissioner Clous
3. **Behavioral Health Integration into Primary Care** – Commissioner Warren
4. **Affordable Health Care Act** – Commissioner Quinn
5. **Long Term Care** – Commissioner Smith-Cooke
6. **Dementia and Family Support Services** – Commissioner Sage
7. **Substance / Alcohol Abuse** – Commissioner Enns
8. **Oral Health Care** – Commissioner Del Rio
9. **Skin Cancer / Cancer Risks** – Commissioner Enns
10. **Support for Caregivers/Hospice/Palliative Care**
11. **Cal Poly Interface** – Susan Warren
12. **Rx Drug Abuse** – Supervisor Patterson
13. **CPR / AED Education** – Dr. Borenstein
14. **POLST** – Dr. Borenstein
15. **High Risk Perinatal Services / MCH Home Visiting Program** – Dr. Borenstein
16. **PH Successes** – Dr. Borenstein (*It was suggested by Commissioner Blonsley that each month a PH program be featured (6-7 minutes). Commissioner Sage noted that Public Health Week is in April and suggested that might be a good month to highlight PH successes.*)
17. **Food Safety** – Dr. Borenstein
18. **Hearing Loss** – Commissioner Quinn (preventative / testing)
19. **Vaccinations** – Ed Guerena
20. **Community Health Status Report / PH Bulletin**
21. **Antibiotic Use** – Commissioner Guerena
22. **Patient Safety** – Commissioner Smith-Cooke
23. **Drinking Water Quality** – Supervisor Patterson
24. **Hungry-Free Community Project Strategic Plan** – Requested by Joel Diring

On motion of Commissioner Blonsley, seconded by Commissioner Enns and unanimously carried, the proposed agenda topics were approved for the upcoming year and assigned to the Executive Committee for categorizing/grouping and to further plan meetings and/or delegate to the Community Education Committee.

5. Overview: Robert's Rules of Order

Commissioner Blonsley provided background on parliamentary procedure and referred to *Robert's Rules of Order*, the basic handbook of operations used by most organizations and groups, designed to answer any possible question of parliamentary law. He visited Barnes & Noble and purchased a copy of "Robert's Rules of Order newly revised," that replaces all previous editions. He commented on the high level of detail in the book, with more information than commissioners would normally be confronted with. He suggested a better alternative would be for commissioners to purchase the "cheat sheet" available at Barnes & Noble for \$5.00. Jean White will check availability and order copies.

6. Review of Standing Committee Objectives and Membership

Standing committee objectives and membership were reviewed and updated. The Legislative and Budget Committees will meet when specific legislation or line items from the Health Agency budget are referred to them for further review. It was noted that all standing committees are subject to the Brown Act and open to the public. The Chair acts as an ex-officio member of all committees except the Nominating Committee.

Legislative	Budget	Nominating	Community Ed
Tracy Del Rio (Chair)	Gill Blonsley (Chair)	Ed Guerena (Chair)	Lynn Enns (Chair)
Gill Blonsley	Susan Warren	David Clous	Jean Raymond
Susan Warren	Tracy Del Rio	James Pope	Mary Jean Sage
		Jean Raymond	Anne Quinn
			Scott Smith-Cooke

On motion of Commissioner Blonsley, seconded by Commissioner Guerena, and unanimously carried, committee membership was approved.

7. **Review & Assignment of Health Commission liaisons to other County advisory bodies**

This item was moved and discussed under Item #4 above.

8. **Adjournment**

On motion duly made and unanimously carried, the meeting was adjourned at 9:20 pm.