



SAN LUIS OBISPO COUNTY HEALTH COMMISSION

December 8, 2014

Health Commission Retreat / Planning Meeting SLO County Public Health Department

Members Present: Lynn Enns (Chair), Corliss Campbell, Robert Campbell, David Clous, Claire Grantham, Jean Raymond, Mary Jean Sage, Susan Warren
Members Absent: Kris Kington-Barker, James Pope, Scott Smith-Cooke
Staff Present: Dr. Penny Borenstein, Susan Hoffman (County Counsel), Jean White

1. **Call to Order**

Meeting called to order by Chair Enns at 6:00 pm.

2. **Public Comment**

Chair Enns opened the floor to public comment with no response.

3. **Overview of The Ralph M. Brown Act**

Susan Hoffman, County Counsel, presented a Power Point overview of the Ralph M. Brown Act. The Health Commission's Bylaws affirm that the commission must comply with the Brown Act:

- All meetings shall be open and public and all persons shall be permitted to attend any meeting. General comments within the commission's subject matter must be allowed and public comment on each specific agenda item must be allowed. The length of any person's public comment may be limited by commission rule.
- The agenda must list the items to be considered in general language. Items off agenda may not be discussed and no action may be taken on such items, except commission members may report on their activities, and in response to public comment on a non-agenda item, brief questions may be asked.
- Regular meetings must be posted at least 72 hours in advance of a meeting inside a bulletin board; internet posting alone is inadequate.
- Bylaws state that Health Commission shall hold "a minimum of 10 meetings per year." A meeting is "any congregation of a majority of the members at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction..." Exceptions to definition of meeting: individual contacts, conferences, community meetings, meetings of other legislative bodies, social or ceremonial events, attendance at standing committee meetings as observers, but there must be scrupulous avoidance of topics within body's jurisdiction.
- The Brown Act prohibits a majority of members of a legislative body from using a "series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the legislative body." Susan Hoffman suggested using "bcc" when sending emails to multiple commissioners to not allow for a recipient to "reply to all" and start a discussion.
- Any action taken at an open meeting must be publicly reported and the vote or abstention of each member present for the action must be reported. Unanimous voice votes are sufficient if it is clearly reported in the minutes which members are present for the vote.
- Ad hoc task forces (established to work on a single defined task or activity) are an exception to Brown Act.
- Resources: League of California Cities Guide (www.cacities.org)
California Attorney General's Office Guide (oag.ca.gov)

A copy of the Power Point presentation is filed with the official record of the meeting.

4. **Agenda Topics for January-June 2015**

Commissioners discussed and proposed the following agenda topics for Jan-Jun 2015.

January 2015

Transportation / Access to Healthcare – invite Jeff Brubaker, Transportation Planner, SLO COG.

February 2015

New Mental Health Facility in Templeton (being proposed) – invite representatives to provide public information about the facility and talk about behavioral health needs in the community.

March 2015

Panel: Children w/special needs / special facilities -- 10 minutes each:

- Tri-Counties Regional Center - overview
- March of Dimes
- Central Coast Autism Spectrum Center
- Jack's Helping Hands

April 2015

Homeless Services Oversight Council / 50 NOW Project – invite Laurel Weir, Social Services

May 2015

Health Effects of Drought & Climate Change / OutsideInSLO

(Dr. Borenstein will invite Dr. Linda Rudolph, Center for Climate Change & Health at the PH Institute to see if there are any dates she might be available to present in SLO.)

June 2015 (or possibly fall)

HICAP representative to talk about Medicare and Advantage Plans

Other topics discussed:

- Fracking: The County's fracking committee provided a report to the Board of Supervisors on September 23, 2014. Dr. Borenstein will follow up with Curt Batson about action taken. *(Update: The County's fracking committee is tracking SB4 to its conclusion and at such time that this legislation is finalized, a summary will be provided to the Board of Supervisors.)*
- Human Trafficking – next fiscal year.
- Domestic Violence Awareness Month – Oct 2015. Possibly include representative from Cal Poly to talk about rape culture at universities / compliance with laws & protocols.

5. **Adjournment**

On motion duly made and unanimously carried, the meeting was adjourned at 8:40 pm.