



EMERGENCY SOLUTIONS GRANT (ESG) PROGRAM APPLICATION FOR THE 2014 PROGRAM YEAR

SAN LUIS OBISPO COUNTY DEPARTMENT OF PLANNING AND BUILDING
976 OSOS STREET • ROOM 200 • SAN LUIS OBISPO • CALIFORNIA 93408 • (805) 781-5600

Promoting the Wise Use of Land • Helping to Build Great Communities

Organization Name: _____
(Attach additional sheets if necessary)

Please review the ESG regulations, 24 CFR Part 576, before completing this proposal. The ESG regulations, under 24 CFR Part 576, are available at www.sloplanning.org under "Federal HUD Grants." To be considered for ESG assistance, please submit this completed application with any exhibits, budgets or beneficiary data as needed.

Applications can be mailed to: Suzan Ehdaie, Department of Planning and Building, 976 Osos Street, Room 300, San Luis Obispo, CA 93408 or hand delivered to Suzan Ehdaie at 1035 Palm Street, Room 370, San Luis Obispo, CA, faxed to (805) 781-5624 or e-mailed to sehdaie@co.slo.ca.us. **Applications will be accepted until close of business Tuesday, October 15, 2013. Hard copies of the original application must be PHYSICALLY received by 5:00 P.M. on Tuesday, October 15, 2013. POSTMARKED DATED MAIL RECEIVED AFTER THE DEADLINE WILL NOT BE ACCEPTED.**

HMIS Reporting for 2014 homeless services, housing and shelter - All homeless service providers applying for ESG funds to assist, house or shelter the homeless must identify and demonstrate its capacity to participate in the County of San Luis Obispo Homeless Management Information System (HMIS) to provide: personnel for data entry, user licensing, and hardware and software necessary for compatibility with HMIS. HMIS is an electronic data collection system that stores client level information about persons who access the homeless services system in a Continuum of Care, and reports aggregate data for the County as per the U.S. Department of Housing and Urban Development's Data Standards found in http://www.hudhre.info/documents/FinalHMISDataStandards_March2010.pdf. **It is a requirement for organizations receiving ESG funds to participate in the HMIS program.**

Centralized or coordinated assessment - Once the Continuum of Care has developed a centralized assessment system or a coordinated assessment system, each ESG-funded program or project must use the assessment system per 24 CFR 576.400.

HUD has not notified the Urban County of the funding levels for the 2014 Program Year that begins July 1, 2014. HUD may adjust funding levels in mid-2014, which may require an adjustment in funding amounts. The 2014 planning estimate for the ESG program is \$108,615.

CONTACT INFORMATION

1. Name and mailing address of organization, with contact person, phone and fax numbers, and e-mail address:

Name:

Address (mailing and physical address requested if different):

Contact person/title

Phone:

Fax:

E-mail address:

Is the organization a Faith Based Organization? Yes No

Organization's DUNS number: _____

PROJECT DESCRIPTION

2. Type of organization - public agency or nonprofit:

3. Title/name/address of proposed project or activity:

4. Location of proposed project or activity (Check one or more the following areas)

- | | | | |
|-------|-------------------------------------|-------|---------------------|
| _____ | City of Arroyo Grande | _____ | City of Atascadero |
| _____ | City of Morro Bay | _____ | City of Paso Robles |
| _____ | City of San Luis Obispo | _____ | County-wide |
| _____ | Unincorporated communities of _____ | | |

FINANCIAL INFORMATION

5. What is the total amount of ESG funds requested? \$ _____ (\$108,615.max request)
6. Proposed ESG budget: (Review ESG regulations, then list major categories of proposed expenditures by eligible cost category)

Activity	Amount Requested
a. Emergency Shelter*	
b. Street Outreach*	
c. Rapid Re-Housing – Rental Assistance	
d. Rapid Re-Housing – Housing Relocation and Stabilization Services	
e. Homelessness Prevention – Rental Assistance	
f. Homelessness Prevention – Housing Relocation and Stabilization Services	
g. HMIS	
<i>Subtotal (lines a through g)</i>	
h. Administration (Not to exceed 3.75% of the total ESG amount, or \$4,073)	
TOTAL	

*A maximum of 60% of the fiscal year grant, or an estimated **\$65,169** may be allocated to Emergency Shelter and Street Outreach activities.

Emergency Shelter means any facility, the primary purpose of which is to provide a temporary shelter for the homeless in general or for specific populations of the homeless and which do not require occupants to sign leases or occupancy agreements.

7. Identify the source (both cash and non-cash match) and amount of any non-ESG funding committed to the project which may qualify as local match under the ESG regulations: (There is a local funding **match requirement of 100 percent** for the amount of ESG funds requested)

MATCHING FUNDS	
SOURCE OF FUNDING	AMOUNT OF MATCH
Cash Match**	
Local Match Funding (i.e. General Fund) _____	
State Government Match Funding _____	
Federal Government Match Funding _____	
Private source: _____	
Private source: _____	
Private source: _____	
Non-Cash Match	
Donated Material or Building _____	
Equipment _____	
Services* _____	
Services* _____	
TOTAL MATCH FUNDING	

*Services must be valued at rates consistent with those ordinarily paid for similar work in the subrecipient's organization.

**Costs paid by program income shall count toward meeting the recipient's matching requirements, provided the costs are eligible ESG costs that supplement the ESG program.

8. Please provide a brief description of each project for which you are requesting funds, and mark “NA” for components that are not a part of this application. Please also include a schedule of milestones and description of how the project will benefit the target population. Additionally, please describe the eligible types of services proposed under each component listed in question #6.):

a. Emergency Shelter (for homeless in emergency shelters only):

Number of **persons** that will be served with this component: _____

Number of **households** that will be served with this component: _____

Service	Mark with an “X” if requesting funds for this activity	Amount of Request for this Activity
Essential Services (i.e. case management, child care, education services, employment assistance and job training, transportation, etc).		
Shelter Operations (i.e. maintenance, rent, security, insurance, food, etc)		
Renovation (i.e. labor, materials, tools)		

Brief narrative description of the project services/activities proposed and a description of how the project will benefit the target population:

Schedule of milestones:

b. Street Outreach (for unsheltered homeless only):

Number of **persons** that will be served with this component: _____

Number of **households** that will be served with this component: _____

Service	Mark with an “X” if requesting funds for this activity	Amount of Request for this Activity
Engagement		
Case Management		
Emergency Health Services		
Emergency Mental Health Services		
Transportation		
Services for Special Populations		

Brief narrative description of the project/activities proposed and description of how the project will benefit the target population:

Schedule of milestones:

c. Rapid Re-Housing:

Number of **persons** that will be served with this component: _____

Number of **households** that will be served with this component: _____

Service	Mark with an "X" if requesting funds for this activity	Amount of Request for this Activity
Housing Relocation and Stabilization Services		
Application fees, deposits, utility payments, last month's rent		
Moving costs		
Housing search and placement		
Housing stability case management		
Mediation		
Legal services		
Credit repair		
Short-Term and Medium Term Rental Assistance		
Short and long-term rental assistance		

Brief narrative description of the project/activities proposed and description of how the project will benefit the target population:

Schedule of milestones:

d. Homelessness Prevention:

Number of **persons** that will be served with this component: _____

Number of **households** that will be served with this component: _____

Service	Mark with an "X" if requesting funds for this activity	Amount of Request for this Activity
Housing Relocation and Stabilization Services		
Application fees, deposits, utility payments, last month's rent		
Moving costs		
Housing search and placement		
Housing stability case management		
Mediation		
Legal services		
Credit repair		
Short-Term and Medium Term Rental Assistance		
Short and long-term rental assistance		

Brief narrative description of the project/activities proposed and description of how the project will benefit the target population:

Schedule of milestones:

e. HMIS:

Activity	Mark with an "X" if requesting funds for this activity	Amount of Request for this Activity
Purchasing software/licenses		
Purchasing/leasing hardware or equipment		
Technical support		
Leasing office space		
Utility services necessary to operate HMIS		
Salaries for operating HMIS		

Travel to attend approved HMIS training		
Travel costs to conduct HMIS intake		

Brief narrative description of the project:

9. Total number of homeless persons the proposed activity is targeted to serve:

- a. Total number of persons to benefit: _____
- b. Total number of households to benefit: _____
- c. Of the total households listed in (b) above:
 - *How many are households with children (include all adults and children): _____
 - *How many are households without children (singles/couples without children): _____
 - *How many are households with only children (persons under 18 years of age): _____

10. Please provide quantified, projected accomplishments for the 12-month Contract period for the persons and households described in question #9 above:

Emergency Shelter:

- Projected persons to be served: _____
- Projected % of participants exiting the program that will move into permanent housing: _____
- Projected % of adult participants exiting the program that have more income at exit: _____
- Projected % of adult participants exiting the program that have employment income at exit: _____

Street Outreach:

- Projected persons to be served: _____
- Other (please describe): _____

Rapid Re-Housing:

- Projected persons to be served: _____
- Projected % of participants exiting the program that will remain in permanent housing: _____
- Projected % of adult participants exiting the program that have more income at exit: _____
- Projected % of adult participants exiting the program that have employment income at exit: _____

Homelessness Prevention:

- Projected persons to be served: _____
- Projected % of participants exiting the program that will remain in permanent housing: _____
- Projected % of adult participants exiting the program that have more income at exit: _____
- Projected % of adult participants exiting the program that have employment income at exit: _____

11. Is your agency currently participating in HMIS (or a fully compliant comparable database for Victim Service Providers): ___ yes ___ no

12. Please note that participation in HMIS is a requirement for receiving ESG funds. Please describe your agency's capacity to participate in HMIS, or a fully compliant database for Victim Service Providers.

must certify to HUD that it has complied with all applicable environmental procedures and requirements. Should project costs be obligated or incurred prior to the completion of the necessary environmental review, the project **shall not** benefit from the federal funds. Environmental review requirements pursuant to 24 CFR Part 58 must be fully satisfied for any project selected for funding prior to the CDBG Program issuing a Notice to Proceed for the project. The level of environmental review required depends on the nature of the project. 24 CFR Part 58 is available at www.hud.gov/offices/cpd/environmental/lawsandregs/regs.