



EMERGENCY SHELTER GRANT (ESG) PROGRAM APPLICATION FOR THE 2012 PROGRAM YEAR

SAN LUIS OBISPO COUNTY DEPARTMENT OF PLANNING AND BUILDING
976 OSOS STREET • ROOM 200 • SAN LUIS OBISPO • CALIFORNIA 93408 • (805) 781-5600

Promoting the Wise Use of Land • Helping to Build Great Communities

Organization Name: _____

(Attach additional sheets if necessary)

NOTE: Please review the ESG regulations before completing this proposal.

To be considered for ESG assistance, please submit this completed application with any exhibits, budgets or beneficiary data as needed. Please review the ESG regulations and contact the County staff before completing this proposal if you have questions. The ESG regulations, under 24 CFR Part 576, are available at www.sloplanning.org under "Federal HUD Grants."

HMIS Reporting for 2012 homeless services, housing and shelter - All homeless service providers applying for ESG funds to assist, house or shelter the homeless must identify and demonstrate its capacity to participate in the County of San Luis Obispo Homeless Management Information System (HMIS) to provide: personnel for data entry, user licensing, and hardware and software necessary for compatibility with HMIS. HMIS is an electronic data collection system that stores client level information about persons who access the homeless services system in a Continuum of Care, and reports aggregate data for the County as per the U.S. Department of Housing and Urban Development's Data Standards found in http://www.hudhre.info/documents/FinalHMISDataStandards_March2010.pdf. It is a requirement for organizations receiving ESG funds to participate in the HMIS program.

Applications can be mailed to: Tony Navarro, Planner III, Department of Planning and Building, 976 Osos Street, Room 300, San Luis Obispo, CA 93408 or hand delivered to Tony Navarro at 1035 Palm Street, Room 370, San Luis Obispo, CA, faxed to (805) 781-5624 or e-mailed to tnavarro@co.slo.ca.us. **Applications will be accepted until close of business Monday, October 24, 2011. Hard copies of the original application must be PHYSICALLY received by 5:00 P.M. on October 24, 2011. POSTMARKED DATED MAIL RECEIVED AFTER THE DEADLINE WILL NOT BE ACCEPTED.**

CONTACT INFORMATION

1. Name and mailing address of organization, with contact person, phone and fax numbers, and e-mail address:

Name:

Address (mailing and physical address requested if different):

Contact person/title

Phone:

Fax:

E-mail address:

Is the organization a Faith Based Organization? Yes No

Organization's DUNS number: _____

PROJECT DESCRIPTION

2. Type of organization - public agency or nonprofit:

3. Title/name/address of proposed project or activity:

4. Location of proposed project or activity (Check one or more the following areas)

- | | | | |
|-------|-----------------------------------|-------|---------------------|
| _____ | City of Arroyo Grande | _____ | City of Atascadero |
| _____ | City of Morro Bay | _____ | City of Paso Robles |
| _____ | City of San Luis Obispo | _____ | County-wide |
| _____ | Unincorporated community of _____ | | |

FINANCIAL INFORMATION

5. What is the total amount of ESG funds requested? \$_____

6. Proposed ESG budget: (Review ESG regulations, then list major categories of proposed expenditures by eligible cost category)

Essential Services (30% maximum): _____

Staff Costs (10% maximum): _____

Administration (5% maximum): _____

Other/balance: _____

7. **Identify the source and amount of any non-ESG funding committed to the project which may qualify as local match under the ESG regulations:** (There is a local funding match requirement of 100 percent for the amount of ESG funds requested)

8. **Description of proposed project or activity, including schedule of milestones and description of how project will benefit the target population:**

9. **Total number of homeless persons the proposed activity is targeted to serve:**
 - a. Total number of low-income families (or persons) to benefit:

 - b. How many of them are very low-income:

10. **Provide the following information for the person(s) in your organization responsible for the preparation and submittal of the quarterly reports and for collecting and reporting the beneficiary data to the Urban County.**

Contact person/title:

Phone number:

E-mail address:

I certify that the information in this application is true and accurate to the best of my ability and knowledge.

Signature

Date

Printed or typed name

Title

Note to applicant:

Reporting of beneficiary data on a quarterly and year-end basis is required for HUD purposes.

Prior to HUD's release of grant conditions and/or funds for the CDBG-funded project, a review of the project's potential impact on the environment must be conducted by the awarding jurisdictions and approved by the County of San Luis Obispo **prior to obligating or incurring project costs**. The County must certify to HUD that it has complied with all applicable environmental procedures and requirements. Should project costs be obligated or incurred prior to the completion of the necessary environmental review, the project **shall not** benefit from the federal funds. Environmental review requirements pursuant to 24 CFR Part 58 must be fully satisfied for any project selected for funding prior to the CDBG Program issuing a Notice to Proceed for the project. The level of environmental review required depends on the nature of the project. 24 CFR Part 58 is available at www.hud.gov/offices/cpd/environmental/lawsandregs/regs.

If you need assistance or have questions regarding this application, please contact Mr. Navarro.