

HOMELESS SERVICES OVERSIGHT COUNCIL
Meeting Minutes
Wednesday, Jan. 18, 2012, 1:00 P.M. – 3:00 P.M.
Lounge Room, SLO Veterans' Building
801 Grand Avenue, San Luis Obispo

MEMBERS PRESENT		MEMBERS EXCUSED	STAFF & EXTERNAL GUESTS	
Jim Patterson	Jim Guthrie	Bob Kelley	Morgan Torell	Tony Navarro
Dan Carpenter	Shelly Higginbotham	Carol Hatley	Sandra Hernandez	Kim McCord
Bill Nichols	Nick Gilman	Andrea Devitt	Ken Trigueiro	Abby Lassen
Lee Collins	Jeff Hamm		Dee Torres	Martin Meltz
Fred Chaney	Tina Salter		Rev. Cynthia Rae Eastman	George Leage
Grace McIntosh	Scott Smith		Rick London	Jim Copsey
Patti Diefenderfer	Anneka Scranton		Art Apruzzese	Rod Youngquist
Thomas Clough	Mary Parker		Rick Gulino	
			Emily Jackson	
			Amy Gilman	

AGENDA ITEM	REPORT/DISCUSSION	CONCLUSIONS/ACTIONS	FOLLOW UP
Call to Order	The meeting was called to order at 1:08 p.m. by Jim Patterson.		
1. Approval of Minutes	Minutes of the November 16, 2011 meeting were reviewed.	Motioned, Seconded, Approved by the Board. Vote was unanimous.	
BUSINESS			
2. Public Comment	<p>Rev. Cynthia Rae Eastman gave a brief explanation of homeless. She characterized them as internally displaced persons with personal stories and asked for Disaster Relief for this weekend due to the upcoming weather conditions.</p> <p>Dee Torres informed the board that the Prado warming stations are now open and will be available until Monday, Jan. 23, 2012. Dee wants to get the word out that they are in need of meals and to please contact her by email for further information.</p> <p>The Prado Day Center will be hosting a Culinary Carnival on</p>		

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	<p>Friday, Feb. 3, 2012 from 5:30 – 7:30pm, to be held at the Embassy Suites in SLO. All proceeds will go to the Prado Day Center (attachment).</p> <p>Tom Clough informed the board that the 5Cities Homeless Coalition will be sponsoring a Valentine’s Concert & Chocolate Buffet on Sunday, Feb. 12, 2012 at 7:00pm, to be held at the Nipomo Community Presbyterian Church. The benefit will include a Jazz Concert with all proceeds to go to 5Cities Homeless Coalition (attachment).</p> <p>Bill Nichols announced that Shelly Higginbotham and husband have been named Citizen’s of the Year for Pismo Beach. Congratulations from the board.</p>		
3. Chairman’s Remarks	<p>Chairman Patterson updated the board on the preparations for the upcoming Regional Centers’ Summit on January 20, 2012. Wendy Wendt will be the facilitator for the event.</p> <p>New Members – Rod Youngquist, Sierra Vista, Jim Copsey, Grover Beach Police Chief and George Leage, Morro Bay, were put before the board for approval as new members.</p>	<p>Motioned, Seconded, Approved by the Board. Vote was unanimous.</p>	
4a. Executive Committee	<p>Nomination of Jim Guthrie to the position of Vice Chair.</p>	<p>Motioned, Seconded, Approved by the Board. Vote was unanimous.</p>	
4b.	<p>Recommendation to establish an Ad Hoc Staffing Committee to discuss how to move forward on staffing issues. The committee will consist of Jeff Hamm, Lee Collins, Dana Lilly, Rod Youngquist, Grace McIntosh and Tricia Gomez. Lee Collins from DSS is providing half time staffing to assist with HSOC administrative services. Tina Salter brought up that there was not a representative from the North County. Jim Patterson agrees that the request for representation from the North County is a reasonable request. Next meeting the Ad Hoc Committee will present the roll of the committee and staffing recommendations.</p> <p>Richard Margetson generated discussion regarding the current HSOC budget.</p>	<p>Motioned, Seconded, Approved by the Board with the addition of a North County representative. Vote was unanimous.</p>	
4c.	<p>Recommendation was made to hire Wendy Wendt as the</p>	<p>Motioned, Seconded, Approved</p>	

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	<p>facilitator for the Homeless Summit, January 27, 2012. United Way will facilitate payment to Wendy</p> <p>Four representatives from each region will participate in the program and would specifically address how to help each other with countywide homeless issues. An overview of the summit will be provided to all HSOC members.</p>	<p>by the Board. Vote was unanimous.</p> <p>A summary will be presented at the next Executive Committee meeting in March.</p>	
<p>4. Ad Hoc Grant Review Committee, Review of CDBG & HOME 2012 Fund Allocation</p>	<p>Shelly Higginbotham shared the review of the Ad Hoc Committee for the CDBG & HOME 2012 fund allocations. The grant subcommittee members include: Patricia Gomez, Andrea Devitt, Art Apruzzese, Janice Fong Wolff and Shelly. Due to the numerous variables in funding decisions, the committee did not recommend funding amounts but instead prioritized projects and recommends that these priorities be reflected in the funding decisions. Funding available for the HOME projects is \$817,031.00 and funding for CDBG is \$1,603,673.00. These are recommendations only and there is no final approval at this time.</p> <p>Detailed information regarding the recommendations for approval came from Tony Navarro. Tony provided handouts regarding the current grant requests (attachment.)</p> <p>The board had extensive conversation regarding the North County Connection funding request and if it met the criteria for funding awards. Abby Lassen questioned the funding amount for Transitional Food & Shelter in relation to Alliance for Pharmaceutical Alliances funding amount. Shelly Higginbotham reported that the funding amount was what was requested by Transitional Food & Shelter.</p> <p>Jim Patterson and Trish Gomez extended thier thanks to the Ad Hoc grant committee and SLO Planning Department for the good job they did.</p>	<p>Motioned, Seconded, Approved by the Board. Vote was unanimous.</p> <p>Recommendations will go before the BOS on March 20, 2012.</p>	

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5. Public Awareness Committee Report	<p>Anneka Scranton reported on the Homeless Persons Memorial Day event held on December 21, 2011. Special thanks went to Cory Black for handling the publicity. She thanked all council and city members for their support in officially proclaiming December 21 as Homeless Persons Memorial Day and reported that it was a great success.</p> <p>Anneka Scranton reported on the video produced in association with 2011 Enumeration. Highlight Video produced the film and is hoping to present it to the SLO Film Festival. They are looking to make the film available to the public as a tool. Anneka Scranton has requested that the domain name, Homeless Not Helpless, be purchased at the amount of \$30.00 for 3 years for future use in this area. Anneka will facilitate the website. Dee Torres brought up a concern regarding the Enumeration numbers in the film. A copy of the video will be provided to all committee members.</p> <p>Jim Patterson thanked Christina and Justin from Highlight Video for all their work on the project and a special thanks to Anneka Scranton.</p>	<p>Motioned, Seconded, Approved by the Board. Vote was unanimous.</p>	
6. Housing Committee Report	<p>Scott Smith gave a report regarding the Dignity Village project located in Portland, Oregon, and the possibility of starting such a program in San Luis Obispo County. The committee is looking for ways to increase housing and the ability to acquire funding and support. There was lengthy discussion regarding the potential loss of housing funds and how to protect the funds for these projects.</p>		
7. Supportive Services Committee Report	<p>No report at this time</p>		
8. Finance Committee Report	<p>No report at this time</p>		
9. Looking Back-Going Forward	<p>Tricia Gomez reported that the retreat in October was a wonderful success.</p> <p>Goals for 2012 are as follows:</p> <ul style="list-style-type: none"> • Public Goals • Increase public awareness – telling local stories 		

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	<ul style="list-style-type: none"> • Solidify countywide prevention re housing • Strengthen local support for persons with mental health issues. <p>Operational Goals</p> <ul style="list-style-type: none"> • Commit and reinforce regional service center projects. • Develop and monitor data on homelessness • Better utilization of HMIS system <p>Morgan Torell informed the committee that she would be contacting them with surveys for an upcoming Continuum of Care Assessment due on 3/15/2012. The survey was sent to 20 people who deal with the homeless.</p> <p>Jim Patterson requested that all members participate in a subcommittee.</p> <p>Jim Patterson thanked Tricia Gomez for all her hard work with HSOC. Her position as Executive director has ended but she will continue for now in a volunteer capacity.</p>		
Adjournment	Meeting was adjourned at 3:00pm	Next Meeting: March 21, 2012	

SLO County Regional Homeless Services Summit

Balancing Our Local and Regional Roles, Current and Future Possibilities Together

January 20, 2012

Attendees:

ECHO (Linda Doust, Gail Foos, Norma Mueller, Tina Salter)

CAP SLO (Fran Coughlin, Grace McIntosh, Biz Steinberg, Dee Torres)

Five Cities Homeless Coalition (Tom Clough, Patti Diefenderfer, Eugenia Gamble)

County Resources/Facilitation:

(Lee Collins, Amy Gilman, Patricia Gomez, Dana Lilley, Jim Patterson, Morgan Torell, Wendy Wendt)

THEMES IDENTIFIED FOR COLLABORATIVE OPPORTUNITY

- | | |
|------------------------------|---|
| ○ Data/HMIS | ○ Common Intake/Assessment |
| ○ Advocacy | ○ Links |
| ○ Continuity | ○ Best Practice |
| ○ Training | ○ Mentoring Among Program
staff/board/volunteers |
| ○ Coordination | ○ Uniform Messages |
| ○ Case Management | ○ Expand funding pie <i>together</i> |
| ○ Unique/Complementary Roles | |

CONCRETE GOAL AREAS AND IMMEDIATE NEXT STEPS

➤ **Build Communication Among Regional Projects – board, staff, stakeholders**

Immediate Next Step: Establish quarterly gathering of summit participants for continued dialogue, monitoring of progress on existing collaborative efforts, identification of new areas for shared effort

➤ **Pursue Opportunities for Cross-Training Among Regional Program Staff and Volunteers as Needed and Relevant**

Immediate Next Step: CAP SLO, ECHO to team up on cross-training related to volunteers

Other Cross Training Ideas: Grants/fund development; Setting up Warming Shelters

➤ **Build Common Practice Related to Intake and Assessment**

Immediate Next Step: All Center projects ensure representation at upcoming HSOC Supportive Services meeting/s (chair: Grace McIntosh) to participate in development of universal intake/assessment process and tools. Meetings are 2nd Wednesday of the month, 3:30-5:00 at CAP SLO main office. Next meeting is on Feb. 8.

➤ **Establish and Participate in Delivering Unified Regional Message**

Immediate Next Step: All Center projects ensure representation on HSOC Outreach committee (chair: Aneka Scranton). Tom Clough from 5 Cities, Dee Torres from CAP SLO, Linda Doust from ECHO. Next meeting is noon on February 8 at People's Self Help Housing in SLO.