

REQUEST FOR QUALIFICATIONS FOR EXECUTIVE DIRECTOR TO HOMELESS SERVICES OVERSIGHT COUNCIL

The Homeless Services Oversight Council (HSOC), an advisory committee created by the County of San Luis Obispo, is seeking services of qualified persons to act as Executive Director for the HSOC. Under direction of the Homeless Services Oversight Council (HSOC), the person selected would perform a variety of functions related to planning, coordinating and administering both private and public funds in support of implementing the 10-Year Plan to End Homelessness; provide leadership and administrative support in the review, analysis, development and implementation of designated programs; and collaborate with governmental agencies, other departments and community organizations to provide community information, outreach, and education for services. The tasks are more fully described in the Work Plan for the Executive Director of the Homeless Services Oversight Council, which can be found online at http://www.slocounty.ca.gov/planning/Housing_and_Economic_Development/10yearplan.htm or by contacting Dana Lilley, Supervising Planner, at email address dlilley@co.slo.ca.us or by phone at (805) 781-5715. The HSOC believes that its Executive Director will need two years to complete the tasks in the Work Plan. The total amount of funds pledged to-date to support payment of the HSOC Executive Director's fee and the HSOC Fiscal Agent fee is \$118,720. The HSOC anticipates that the HSOC Fiscal Agent fee will likely be less than \$12,000.

Please note that the person selected will be under contract with the HSOC Fiscal Agent, but will receive direction from the HSOC. The HSOC Fiscal Agent is a nonprofit organization which will hold funds contributed by public and private organizations and issue payments to the HSOC Executive Director for the services provided. The HSOC Executive Director will not be an employee or a contractor of the County of San Luis Obispo.

Desired Qualifications

1. Strong, persuasive public speaking and presentation skills
2. Knowledge, relationships and ability to communicate with local homeless service providers, local government, business leaders and the community
3. Ability to obtain public and private financial contributions through grant applications, donor solicitation, and related activities
4. Knowledge of federal, state and local public policies and funding opportunities related to reducing and ending homelessness
5. Ability to analyze strengths and weaknesses of programs and implementing organizations, and to present suggestions for improvements in a persuasive and tactful manner

Statements of qualifications must be submitted no later than 4:00 P.M. on Wednesday, March 10, 2010, by email to Dana Lilley at the email address shown above or by regular mail to: Dana Lilley, Supervising Planner, Planning and Building Department, 976 Osos Street, Room 300, San Luis Obispo, California, 93408.