



## DEPARTMENT OF PLANNING AND BUILDING

Promoting the wise use of land – Helping to build great communities

September 25, 2015

**Subject: Training on San Luis Obispo County Biological Report Guidelines and Changes to the Lists of Qualified Biologists**

To Biologists and Others interested in the County's Biologist Lists and Biological Report Preparation,

On October 29, 2015, the County of San Luis Obispo Planning Department will be hosting a 'Training on the County's Biological Report Guidelines'. Similar to 2010, the County will host a one-day workshop on:

- 1) the County's Biological Report Guidelines and what is expected when preparing biological reports for projects within SLO County;
- 2) the County's new process on recognizing biologist qualifications;. and
- 3) short presentations from other permitting agencies and some of their expectations on biological reports.

We are still working on the agenda, but we have reserved the Vets Hall in San Luis Obispo. The event will start at 9 am and end at 4 pm. You will be on your own for the lunch break. Morning coffee, beverages and snacks will be provided.

There will be no charge to attend this workshop. RSVP's are required, so please let us know by October 19, 2015 if you are planning on attending and how many will be attending from your group. It would also be helpful to complete the attached 'Contact Information' sheet and return.

Should you have questions, we would encourage that you provide them to us as early as possible so we may consider including them either in the workshop or potentially by posting them as a FAQ sheet on our website. The website address is as follows:

[http://www.slocounty.ca.gov/planning/environmental/Biological\\_Consultant\\_Information.htm](http://www.slocounty.ca.gov/planning/environmental/Biological_Consultant_Information.htm)

Please email ([jdmckenzie@co.slo.ca.us](mailto:jdmckenzie@co.slo.ca.us)) any questions.

Sincerely,

**John McKenzie**  
Senior Planner

Attachments

Contact Information  
County's Guidelines for Conducting Biological Surveys

**Contact Information (submit with RSVP or when attending workshop)**

Individual(s) Attending Workshop:

Firm Name (if applicable):

Primary Contact Name for Firm:

Primary Contact Email:

Street Address:

City/State/Zip Code:

Primary Telephone:

Website: