

# PROBATION DEPARTMENT

*“Protection, Service & Accountability”*

Main Office (805) 781-5300 ~ 1730 Bishop Street, San Luis Obispo  
Juvenile Services Center \* (805) 781-5352 ~ 1065 Kansas Avenue, San Luis Obispo  
Juvenile Hall \* (805) 781-5389 ~ 1065 Kansas Avenue, in San Luis Obispo



**\*Mailing Address:**

Juvenile Services Center and Juvenile Hall - SLO County Government Center~ Attn: Probation JSC ~ 1050 Monterey Street ~ San Luis Obispo, CA 93408

James E. Salio  
Chief Probation Officer



## Community Corrections Partnership (CCP)

February 24, 2014, 3:00 p.m.

Probation Classroom

JimSalio, Chair

### MINUTES

*Attendees:*

Community Corrections Partnership Title (or designee) – Name

Chief Probation Officer – Jim Salio

The Presiding Judge of the Superior Court – Susan Matherly, Court Executive Officer

A County Supervisor or CAO – Not available

The District Attorney – Gerry Shea, Linda Dunn, Sheryl Wolcott

DA Victim Witness – Debra Vallely

Sheriff – Ian Parkinson

The Public Defender – Patricia Ashbaugh

A Chief of Police – Not available

Department Head of County Employment – Not available

Drug and Alcohol Services –Star Graber

Department Head of Social Services – Not available

The Head of the County Office of Education – Not available

Probation – Chief Deputy Robert Reyes, Wendy White, Amy Gilman, Kimberly Kurtzman

Health Agency – Anne Robin (Mental Health)

35th State Assembly Representative – Kevin Drabinski

A representative from a community-based organization – Not available

AGENDA-

- I. Welcome and Introductions
- II. Approval of Minutes
- III. Public Comment
- IV. Planning/Training
- V. Program Updates
- VI. Pre-Trial Services
- VII. Presentation on District Attorney Case Management System
- VIII. Topics for next month's meeting – Chairperson for March 17<sup>th</sup> meeting

**I. Welcome and Introductions**

The meeting was called to order at 3:05 pm.

**II. Approval of Minutes**

A motion was made by Susan Matherly and seconded by Gerry Shea to approve the minutes as written. Motion carried.

**III. Public Comment**

There was no public comment.

**IV. Planning/Training**

Alan Costa attended ACA in Sacramento. The Sheriff would like to have a system in place so that when someone is booked into jail, they are signed up for healthcare on the spot. Alan can come to the next meeting to share information obtained at the training. Ian Parkinson advised that on the booking sheet, there is a box to indicate if they already have health insurance coverage and if not, they are getting signed up. Jim Salio mentioned that there is a countywide group by Leslie Brown that is working on this too. Currently DPOs are making referrals to DSS to get probationers enrolled and it was suggested that it might be helpful to have staff from DSS onsite on Wednesday for PRCS orientations.

Anne Robin indicated that 7000 people have been enrolled to date through an outreach and engagement funds grant of \$100,000 over two years.

Wendy White indicated that there is sufficient funding to send officers to CPOC's Realignment training series: "Practical Guide to Incentives and Sanctions" training being held in April.

**V. Program Updates**

Ian Parkinson reported that on February 25<sup>th</sup> the female honor farm would be relocated to the prior weekender barracks which have been fenced off from the male honor farm and refurbished. This new location has double the capacity for females. Sister Theresa will have office space on campus and be able to deliver more programs and reach more inmates.

Star Graber reported that a co-occurring disorder mental health therapist had been hired to help inmates with early transition from jail to services in the community. The therapist will interface with the nurse practitioner to ensure that the inmate is correctly diagnosed and properly referred/linked to appropriate services outside of jail.

Susan Matherly reported that a meeting will be held regarding ATC and the community court with Judge Garrett to discuss/determine how to supervise frequent offenders committing lower level crimes. The community police have been successful with linking this population, often homeless, with treatment services. Case management was suggested as the most critical component to keeping this population out of the system.

**VI. Pre-Trial Services**

It was suggested that a pre-trial service analysis be conducted to determine what type of population and to analyze past history and risk. Judges are concerned with what authority they have to offer bail reduction, own recognizance release (OR), or OR with conditions (e.g., electronic monitoring, etc.).

Ian Parkinson stated there are capacity issues at the jail and he spoke to Judge LaBarbera regarding controlling the population at the jail. San Luis Obispo County does not want to be in the same position as other counties where there is a capacity cap/limit and we are having to release inmates who we would not otherwise be releasing (e.g., one in, one out situation). It is better to have a self-imposed cap and determine what populations should be released. We should develop a game plan to manage the jail population; otherwise we are at risk to have an imposed cap set for us via a lawsuit/court ruling. Split sentencing has helped improve capacity matters and sober living beds are another option to reduce capacity issues. Granting of continuances was also discussed in regard to its impact on jail capacity. There needs to be consistency in practices among the DA, PD and Courts.

The Probation Department's pre-trial program does OR bail reports but often does not have sufficient resources to truly assess circumstances. OR should not be an alternative to bail. But for those who can't afford bail, OR with conditions is an option if a defendant meets specified criteria and does not pose a danger to themselves or others.

It was mentioned that bail bondsmen realize pre-trial services are coming and they don't want to be left out. It has been discussed that they would be amenable to accepting partial bail payment with conditions (e.g., GPS/electronic monitoring) which would be monitored by the bondsmen who would work with the Sheriff if violations were made.

Other counties have used overflow housing (hotels/motels with high vacancy rates experiencing hardship) in lieu of custody. Another option to consider is a work release program where defendants are off during the day and report back at night.

#### **VII. Presentation on District Attorney Case Management System**

A background history of the District Attorney's case management system including Mainframe and the transition to the new system which was implemented in November 2013 was given. The new case management system is similar to the Court's CMS system and is a person centric system (rather than case centric). Documents are being scanned into the system for easier access including police reports, wrap sheets, etc. and they are then linked to the specific related case. This makes sharing information with Victim Witness regarding subpoenas, witnesses, unavailable dates, far more timely and easier. This is the start towards an entirely paperless system which other counties have already transitioned to. CMS and the CJIS portal are now accessed directly from court via laptop. Subpoena requests are also now made in court. The new system is integrated through CJIS as a hub and right now the DA is trying to figure out how to talk and share info through CJIS exchanges/interfaces. The new system makes it possible for DAs to enter information including charges directly instead of taking handwritten notes and having Legal Clerks enter the information later.

The Adult and Juvenile information is in the same system, however access to information for juveniles requires a higher level of access. There is also ways for scanned documents to be shared among agencies to avoid duplication of efforts. Soon all Discovery will be provided on diskettes.

#### **VIII. Outcomes Data Update**

Amy Gilman provided outcome data for the second quarter of this Fiscal Year and a handout was provided with various tables. Quarterly Data was provided for:

- Non-warrant Population Count
- Warrants Count
- Gender
- Race
- Age
- PRCS: Prior violent conviction
- PRCS: Prior commitments
- Risk Levels
- Case closures (slightly lower)
- Results of Supervision
- Mandatory Supervision: Days served in jail
- Days on Supervision
- Warrants Issued
- Total Bookings
- Days in Custody
- New Filings
- New Felony Case Filings
- New Misdemeanor Case Filings
- PRCS Revocation Case Filings
- New Felony Convictions
- New Misdemeanor Convictions
- Booking/Arresting Agency
- Closures
- Days of Electronic Monitoring
- Ever Enrollment in CBT
- Ever Enrolled in DAS Re-Entry Services

VIII. Topics for next month's meeting: Robert Reyes will chair next month's meeting in Jim Salio's absence.

**Next meeting is scheduled for Monday, March 17, 2014 at 3 pm, Probation classroom.**

Respectfully submitted,  
Kimberly Kurtzman