ATTACHMENT A - BYLAWS

1. Name

The name of this organization shall be **"Los Osos Wastewater Project Technical Advisory Committee"**, hereafter referred to as the Committee.

2. Purpose and Authority

a. On June 19, 2006, the Board of Supervisors adopted policies including a legislative platform containing key project elements to provide guidance on input into Assembly Bill 2701 (Blakeslee) and project strategies to provide staff direction on project efforts including creation of a Technical Advisory Committee on the Project.

b. The committee is created within the meaning of a Task Force under existing Board policy, established on July 13, 1993 (Item B-13), which provides exemptions from the requirements of Government Code Section 54970 et seq. for certain committees. Committee appointments shall nevertheless be based on an open application process as provided herein, with recommendations developed by the Director of Public Works for the Board of Supervisors, and appointment by the Board. The Committee shall sunset no later than June 30, 2008.

c. The Committee exists under the authority of the Board of Supervisors. The committee and its members are not empowered to commit the County to any action, participation, or financial involvement. The Committee is not authorized to take any legal action on behalf of the County, or to legally bind the County in any way.

d. The purpose of the Committee is to assist in the development of a Pro/Con analysis of Project alternatives, receive public input, and make recommendations to the Board on that Pro/Con analysis.

3. Areas of Responsibility

a. The Committee shall be responsible for making recommendations to the Board of Supervisors in the following areas:

i. As its "First Priority," recommendations on the Pro's and Con's of the Project Alternatives developed by the

Department of Public Works and consultants that comprise the "Project Team."

ii. The Board recognizes that the Committee may, in its review, develop opinions regarding the Project Team's development of Project alternatives, and in addition to the Committee's First Priority, the Committee may also provide the Board with input on the Project Team's efforts and performance in developing Project alternatives.

iii. Informing, and seeking the input from, the community on matters regarding the Project alternatives.

iv. Reviewing information provided by County staff and communicating this information to the Board of Supervisors.

v. The Committee is not intended to develop a recommendation on which Project alternative should be implemented by the County since the County intends to conduct a community advisory vote for that purpose.

b. The Committee and its members shall conduct its meetings and discussions with respect to the diversity of opinions, to its members, and to all individuals from the public and other organizations.

4. Membership

a. Membership is by appointment of the Board of Supervisors.

b. The Committee will have eleven members including the following:

- Committee Chair
- District Engineer
- Three (3) Engineering / Water Management members
- Three (3) Environmental Members
- Three (3) Financial Members

c. The Board of Supervisors will avoid appointment of public officials whose duties are incompatible within the membership on the Committee, within the meaning of the doctrine of incompatible offices, as codified in California Government Code Section 1099.

d. The term of membership shall be for the duration of the Committee, beginning on the effective date that members are appointed by the Board, and which shall continue through the period in time leading up to the community advisory vote targeted for the first half of calendar year 2008.

e. No member may assign or transfer their membership on the Committee.

j. Vacancies in membership will be noticed by the Department of Public Works in a newspaper of general circulation within the community for four consecutive weeks. Persons seeking to fill posted vacancies will submit application resumes to the Public Works Department within 15 days of the final notice. The Public Works Department will transmit the Application resumes to the Board of Supervisors together with recommendations for appointment.

k. Committee members shall serve without compensation except that the District Engineer shall serve under a professional services agreement with the County.

5. Officers

a. The Committee Chair shall be appointed by the Board. The Committee Vice-Chair shall be the District Engineer. The Secretary to the Committee, who is not a member of the Committee, shall be the Project Director or designee.

b. It shall be the duty of the Committee Chair to:

i. Preside over meetings.
ii. Prepare the agenda for all Committee meetings.
iii. Call special meetings when necessary.

c. It shall be the duty of the Vice Chairperson to:

i. Preside over meetings in the absence of the Chairperson.
ii. Assist the Chairperson in any of the chairperson's duties as the Chairperson may require.

d. The Secretary shall keep notes of all meetings and be responsible for correspondence.

e. Any member may resign their position at any time by submitting a written letter of resignation to the chairperson or vice-chairperson.

f. If any member misses three consecutive Committee meetings, the Committee may recommend that member for removal.

6. Standard Meetings

a. Meetings shall be held on a schedule established by the Committee. The frequency of meetings will be determined by the Committee. Meetings shall be noticed and held in a manner consistent with applicable law, including the Brown Act, California Government Code Sections 54950 et seq.

b. A majority of the appointed membership shall constitute a quorum.

c. Special meetings may be called by the Chairperson or by the Director of Public Works, personally or by mail, of written notice to each member and to each local newspaper, radio or television station requesting such notice in writing. Such notice shall be received at least 24 hours before the time of such meeting, as specified by notice.

d. All regular and special meetings will be open to the public, and a portion of each meeting will be reserved for public comment.

e. Any decision or recommendation to the Board of Supervisors shall require a majority vote of the committee members present.

f. Minutes of each meeting are to be submitted to the Clerk of the Board. All minutes, agendas, reports, proposals and material relating to the Committee's business shall be accessible to the public.