

**San Luis Obispo County Bicycle Advisory Committee**  
**Minutes – February 13<sup>th</sup>, 2007**  
County Government Center - Room 361

**BAC Members Present:** Robert Davis, Chair; Josh Olejczak, Vice-Chair; Bruce Collier; Frank Mullin; Ed Goshorn; Barry Lewis; Mark Lyon; Greg Carroll.

**BAC Members Absent:** Harry Lyons; Marsha Lee

**Staff Present:** Tim Gillham (SLOCOG); Ryan Hostetter (Planning); Andy Mutziger (APCD); Jessica Berry (Rideshare); Cindy Utter (Caltrans);

**Staff Absent:** Jan DiLeo (Parks)

**Guests Present:** Mark Wampler; Shaun Cooper (County Parks); Kevin Christian (City of San Luis Obispo BAC)

**Robert Davis** opened the meeting at 7:00. Open public comment.

I. Visitors, Guests and New Members

**Robert Davis** welcomed visitors, **Mark Lyon**, new member to the BAC, and **Aileen Loe**, Caltrans Deputy District Director.

II. Public Comment

**Mark Wampler**, an Oceano resident expressed concern about the BTA application for 22<sup>nd</sup> Street from Highway 1 to the Pike. His concerns include parking and drainage including a future drainage facility underneath the roadway. He believes that if funds are received they should be set aside pending resolution of these issues. Red notes that item cannot be discussed at current meeting and will be put on May agenda.

**Josh** stated complaints from cyclists on LOVR where bike lane signs have been covered over by homeowners. Parking is also occurring in bike lane near Monarch Grove Elementary. In addition, cyclists are concerned with status of rumble strips on South Bay Boulevard.

III. Approval of Minutes and Correspondence

a. *Minutes of November 14<sup>th</sup>, 2006*

**Tim Gillham** would like revisions to the Unmet Transit needs item. **Bruce** motions to approve including revisions to Unmet Transit Needs item. **Frank** seconds. Motion carries unanimously.

b. *Circulate Contact Lists for Updates*

c. *Thank You Card From Templeton Cycling Club*

**Michelle** passed around thank you card.

**Kevin Christian** summarized CVC code 21202. **Kevin** doesn't believe that cyclists are required to ride single file. **Robert** will research and item will be on May's agenda.

#### IV. Guest Presentations

##### a. Q&A for Caltrans Deputy District Director Aileen Loe

**Aileen** summarized the characteristics of the bikeway classes and noted that the committee's questions are mostly related to Class II facilities. **Caltrans** Class II striping philosophy reserves striping and signing for urban areas where more conflicts between vehicles, parking, and cyclists occur. In rural areas, Caltrans strives to provide "adequately wide paved shoulders" without signing and striping.

**Aileen** distributed figures of the Highway 1 and Highway 41 concept shoulder widths from the transportation concept report. A transportation concept report is Caltrans planning document which defines the existing characteristics and deficiencies, and defines the future concept for the roadway. On Highway 1 north of San Simeon the concept calls for 8' shoulders (existing shoulders vary), from Morro Bay to San Luis Obispo the existing conditions (8') would remain. On Highway 41 the concept due to terrain consists of keeping existing alignment.

**Aileen** discussed that when a project is initiated to stabilize a roadway, correct a curve, or add a left turn lane, etc., Caltrans has to go to their standards (Highway Design Manual) which calls for 12' lanes and 8' shoulders. Unless adequate widths cannot be provided the Caltrans standard would be built. Projects usually are not initiated only to widen shoulders. Shoulders are widened only during major rehabilitation projects. A simple overlay project would not widen shoulders. **Aileen** described that an overlay is a fresh coat of asphalt, major rehabilitation includes grinding and reconstruction.

**Andy Mutziger** questions why Caltrans road seals only occur on travel lanes and not bike lanes, which also deteriorate and are a future maintenance issue. **Aileen** notes that the number of miles sealed greatly increases without sealing bike lanes. **Barry** questions number of overlays and buildup of lip between travel lane and bike lane. **Aileen** states it is not a number of overlay issue, but a lip threshold in the Caltrans standards. **Josh** questions what a chip seal is. Caltrans does not do chip seals due to high traffic volumes. **Michelle Olmsted** does not know details of the chip seal.

**Bruce** asks about sweeping policies after construction. Work completed on SR-227 was not swept after construction. **Aileen** doesn't know details of sweeping schedule. **Tim Gillham** noted that SLOOG is looking at sweeping issues Countywide. The SLOCOG board is requesting action. Tim will be continuing his research. County will address hazardous conditions when notified. **Aileen** commented that Caltrans does have sweeping schedule.

**Aileen** described that Caltrans has standards that require accommodation for cyclists and pedestrians during construction and that whenever we see these problems occurring, we should report them and they will be fixed.

**Robert** inquires the status of the northbound Toro Creek Bridge. **Aileen** discussed that the project is being considered for the SHOPP program. However, since bridge is

structurally sound and just has a width issue, it will not compete as well with bridges that are not structurally sound.

**Andy** explains Air District's future program to govern when necessary to pave currently unpaved roads. Also, to make agriculture responsible for cleaning up their own mess. Program is geared to reduce PM10 emissions. **Andy** notes it has happened in other jurisdictions.

**Josh Olejczak** asks if there is or could be shoulder policy that would provide for overlay of shoulder area since cracking may migrate into travel lane. **Aileen Loe** states that a throughout report is done each year to analyze pavement conditions and these conditions would be identified. **Kevin Christian** believes the groves/cracks on Highway 101 coming down the grade do not meet the Highway Design Manual standard. **Kevin** points out that cyclists should call in these conditions when they see them.

**Josh** asks if Caltrans has thought of cantilever bridges adjacent to existing bridges for bicycle use. **Aileen** states bicycle specific projects are in SLOCOG jurisdiction and could be included in their list of priorities. Caltrans cannot allocate funds from the SHOPP program for bicycle specific projects.

## V. Reports

### a. *Status of BTA Applications*

**Michelle** sent the BTA applications in early December 2006 for Vineyard Drive in Templeton and 22<sup>nd</sup> Street in Oceano. Grants are usually awarded in October.

### b. *Child Obesity Task Force*

**Barry** attended one workshop in November 2006. They discussed the Oceano "Walk to School" Day in October. Also another representative from the Ventura County Latino Five a Day program spoke at the workshop. **Barry** volunteered to keep attending the workshops with further direction of BAC objective. **Ryan Hostetter** points out that there is only a couple additional workshops. A report will be prepared based on presentation at the workshops. **Jessica** discussed the Wellness Policies that schools will have to begin conforming to. She will be meeting with representatives from schools to discuss how the Safe Route to School can help them meet the Policies requirements.

### c. *New Members Orientation Packet*

**Michelle** has put most of the New Member Orientation packet online and will be updated following the meeting. **Ed** discussed that the new member orientation binder doesn't include the entire New Member Orientation packet since it is now available online. Only one binder will be in circulation to new members. **Michelle** confirms she will forward the revised contact list following each meeting.

Packet includes:

1. Welcome letter from County Bicycle Advisory Committee Chairperson (Most recent update)
2. SLO BAC contact list (Most recent update)

3. Organizational Chart of BAC and other city/county/public entities (not completed)
4. Bylaws Policies and Procedures that the committee approved in February 2006.
5. County Bikeways Plan (2005 Update)
6. County Traffic Codes – Bikeways:  
(<http://www.slocounty.ca.gov/Assets/PW/Traffic/Traffic+Codes2006.pdf>)
7. SLOCOG's Vision 2025 - Non-motorized Transportation:  
([http://www.slocog.org/Library/PDF/Reports\\_Publications/4\\_Regional%20Trans%20Plan/2005%20Final%20RTP%20Components/Ch5\\_NonMotorized\\_Transportation.pdf](http://www.slocog.org/Library/PDF/Reports_Publications/4_Regional%20Trans%20Plan/2005%20Final%20RTP%20Components/Ch5_NonMotorized_Transportation.pdf))
8. "bicycling" in the Circulation Element of the County General Plan and Local Coastal Plan:  
(<http://www.slocounty.ca.gov/Assets/PL/Elements/Transportation+Plan-1979.pdf>)
9. "bicycling" in the Bikeways Element of the Regional Transportation Plan:  
([http://www.slocog.org/ecm/Publications\\_and\\_Reports/Regional\\_Transportation\\_Plan.html](http://www.slocog.org/ecm/Publications_and_Reports/Regional_Transportation_Plan.html))
10. Copies of previous agenda's and staff reports unless posted on website
11. List of Acronyms
12. Other City Bike Plans
13. Brown Act Documentation  
([http://ag.ca.gov/publications/2003\\_Intro\\_BrownAct.pdf](http://ag.ca.gov/publications/2003_Intro_BrownAct.pdf))

**Josh** notes he wrote an article about the history of the BAC. When found **Frank Mullin** requests it be forward for inclusion on the website.

*d. California Bicycle Advisory Committee Meeting*

**Robert Davis** attended the meeting on February 1<sup>st</sup>, 2007 in Sacramento. You can participate via telephone for the meetings. Robert has the information and will forward. Updated strategic goals for the Department of Transportation were presented. One of the five strategic goals is Mobility and includes addressing bicycle and pedestrian needs. **Robert** passed around additional materials from the meeting. Another topic was Assembly Concurrent Resolution 211 from 2002, which encourages cities, counties, and Caltrans to apply DD 64 (addresses non-motorized travel, currently under revision). The California BAC is proposing to revise CEQA checklist to include bicycle and pedestrian impacts.

**Red** reports that the statewide bicycle coordinator did research on events, and concluded that District Permit Engineer has the authority to classify special events. Is also pending possible legislation for requiring 3' clearance for motorists passing cyclists, would be a criminal act.

*e. BAC Website and Archive Status*

**Michelle** confirms that website is almost complete. Committee discusses what personal information they would like posted on the website.

*f. Letters to Advisory Committees and SLOCOG*

**Michelle** sent a letter to SLOCOG requesting inter-regional bike lanes be studied in any regional transportation fee proposal or future sale-tax initiative. **Tim Gillham** will forward to James Worthely the senior SLOCOG planner. **Tim** is unclear on the intent of the letter. Committee would like to see funds specific to bikeways project. **Andy Mutziger** points out that if CEQA checklist is revised, the sales tax initiative or regional fee would be difficult, since included in project mitigation. **Michelle** will be sending letters to Community Advisory Councils about pursuing an additional fee for bike lanes by the next meeting.

*g. Update on County Trails Plan and Bob Jones Trail*

**Shaun** notes portion of Bob Jones Bikeway from San Miguel Street to Avila Beach Drive has grant funding and received County approval in late 2006. Coastal Commission permit is pending. The five-mile portion from Ontario Road to San Luis Obispo (Class I facility) has partial funding. Environmental reports are currently being prepared for the project. **Josh** would like details of preferred alignment (near creek and water plant).

VI. Business

*a. Review and approve committee's annual report to BOS - Robert*

**Robert** asks committee to review and approve annual report. **Josh** motions. **Frank** seconds. Motion unanimously approves.

*b. Reclassification of Bennett Way to Class II Bike Lanes*

**Michelle** explains portion of Bennett Way has been completed by developer with 5' shoulders but is not currently in County Bikeways Plan. **Bruce** motions. Motion seconded. Motion unanimously approves.

**Ed** would like to see like to see portion of Bennett Way from Vineyard Drive to Las Tablas Road on a future agenda. Committee also discussed portion of Bennett Way from Peterson Ranch Road to Theatre Drive. **Frank** does not think they should crowd the Bikeway Plan which already includes the facilities which the BAC wants.

*c. BAC Meeting Time Change*

Committee discusses time change, but will continue to meet at 7 p.m.

*d. Quorum Check for May Meeting / Discuss Reschedule*

**Ed** will be absent from May meeting. Meeting dates will remain May 8<sup>th</sup>, September 11<sup>th</sup>, and November 13<sup>th</sup>. **Robert** requested **Michelle** reserve the County facility for the remainder of the 2007 meetings.

*e. Update to County Bikeway Project Ranking*

**Robert** summarized the county bikeways ranking process. Committee should submit electronic copies of the district rankings to Michelle for forwarding to the Board of Supervisors. Districts 1 and 4 have not completed the rankings.

**Robert** also thanked **Barry** for preparing the google maps for each of the proposed bikeway facilities.

*f. Meeting/Discussion with Supervisors*

**Greg** cannot recall context of original request. Committee members discussed that they should meet with their own district supervisors.

*g. Child Obesity Abatement*

**Josh** states that he would like to see this issue incorporated into the BAC preamble or in mission statement. **Josh** also would also like BAC involved in Safe Routes to School. **Barry** volunteered to join Josh in a sub committee.

*h. Safety issue of glass being swept from roadway into bike lanes*

**Josh** recommends CHP attend BAC meetings. **Robert** states that Michelle has confirmed CHP for May meeting. Issue will be discussed with CHP.

**Kevin Christian** notes the City has not made a policy on the issue.

*i. Caution signs placed in bike lanes*

**Kevin** presented a power point illustrating placement of cautions signs. City has made informal rule of straddling the sign between the sidewalk and bike lanes. **Kevin** notes it is an education process.

*j. Shall we invite city representatives to discuss bikeway interfaces between city and county*

**Marsha Lee** was not present at meeting. Item will be included on May agenda.

*k. Status of Bob Jones Trail through Avila Estates*

**Pete Jennings** states that the project is very close with permits and will go to the Board in a month.

VII. Information, Announcements and Future Agenda Items

*a. Status of Bike Lane Projects*

Committee reviewed the bike lane status included in the staff report and had no questions.

*b. Future Agenda Items*

1. **Frank** requested item for the Bike Club helmet stickers. A dot on your helmet indicates that your contact information is located under your helmet.
2. **Frank** requested item regarding identifying major community connectors for inclusion in the Bike Plan.
3. Discussion of the Bicyclists Must Ride Single File signs with CHP.

VIII. Adjourn until next meeting.