

**San Luis Obispo County Bicycle Advisory Committee**  
**Minutes – November 13<sup>th</sup>, 2007**  
San Luis Obispo County Government Center  
1055 Monterey Street, Room 361  
San Luis Obispo, CA

**1. Call to Order**

**Frank Mullin** called the meeting to order. He expressed his thanks to all staff who dedicate their time to the meetings. **Robert Davis** thanked Josh for setting up the joint meeting with trails committee.

**2. Thank You**

**3. Roll Call**

Members Present: Chairperson Frank Mullin, Vice-Chairperson Robert Davis, Bruce Collier, Ed Goshorn, Marsha Lee , Mark Lyon, Josh Olejczak, William Van Orden  
Members Absent: Greg Carroll, Barry Lewis  
Staff Present: Chris Black, Andy Mutziger Jaime Hill, Tim Gillham, Ryan Hostetter, Michelle Olmsted, Cindy Utter  
Staff Absent: Jan Dileo  
Guests Present: none

**4. Recognize Visitors and Guests**

**Jaime Hill** introduced herself as the new Rideshare Bicycle Programs Coordinator. Welcomed new member **Bill Van Orden**.

**5. Public Comment**

**Josh Olejczak** noted that the constituents want to know the progress on the South Bay Boulevard Rumble Strips. Staff had no updates. **Frank Mullin** noted article in paper for the LOVR Interchange Project. He would like to know if bicycle point of view can be represented during the planning process. **Tim Gillham** notes that it is a city project and their BAC meets Thursday, November 15. **Ed Goshorn** read a letter from a cyclist who was paralyzed from an accident at Higuera Street and Ontario Road noting limited visibility. The letter also noted speeds on Highway 1 in Morro Bay, **Chris Black** noted that speeds are based on speed surveys and nothing could be done. **Cindy Utter** announced that Caltrans has awarded funding for the Railroad Safety Trail Bridge between the Union Street Bridge and Union Pacific Bridge. SLOCOG is also allocating funds to this project.

**6. Reading and Approval of Minutes and Correspondence**

**a. Minutes of September 11<sup>th</sup>, 2007**

**Bruce Collier** moves to approve the September 2007 minutes. **Tim Gillham** requested modifications to item 10d. **Josh Olejczak** seconds. Motion approved unanimously.

**b. Circulate contact list for updates**

**Frank Mullin** notes that the contact list has been circulated.

**7. Reports**

**a. BTA Applications**

**Michelle Olmsted** states that there is no new updates regarding the applications. **Cindy Utter** noted that the Railroad Safety Project Bridge was the only San Luis Obispo County project to receive 07-08 funds. **Michelle** confirms that the same two applications will be resubmitted for 08-09.

**b. Helmet Safety Tags**

**Frank Mullin** summarized the use of the helmet tags to standardize emergency contact information. The SLO bike club has been providing these but without widespread use, emergency services are not aware of it. **Frank Mullin** proposed that the BAC adopt these as a countywide policy. The Bike Club and Coalition could fund and bike shops could give out with every helmet. Typical costs are a \$1. Emergency Services would need to be contact as well by BAC Chairperson. **Frank** needs assistance after funding to distribute to bicycle shops. There are no estimates of helmet sales or numbers/total costs of tags. **Robert Davis** and **Bill Van Orden** volunteered, they will report at the next meeting. **Andy Mutziger** noted bike month is good opportunity to distribute, should work with Rideshare as well.

**c. BAC Strategizing Session**

Topic not specifically discussed. **Frank** noted that most issues the BAC addresses will overlap with City jurisdictions. **Jaime Hill** and **Tim Gillham** noted that members should be interacting with city committee members or Public Works officials. Rideshare will take the lead on coordinating a meeting between representative of all bicycle jurisdictions. The Bicycle Coalition ideally would be the countywide link with increased staff time.

**d. APCD Mitigation Monies**

**Andy** discussed that when on-site mitigation is not sufficient, APCD seeks off-site mitigation. The APCD is looking for a list of potential projects that need funding and are a priority. The BAC has a list but the APCD needs a reduced list. **Andy** noted that there should be projects from each district (also ranging in cost) report to APCD on an annual basis. The chairperson will submit letter and the entire Appendix G to the APCD. The APCD contact is Aeron Arlin Genet at 3433 Roberto Court, SLO.

Appendix G can also be submitted during the Unmet Bike needs process. Send any unmet needs to **Tim Gillham**.

**e. Reducing Obstacles for Bicycle Commuting**

**Robert Davis** noted that Supervisor Bruce Gibson expressed that there are a lot of obstacles to bike commuting during Bike Month last year. **Robert** would like BAC to address some issue since a supervisor has expressed interest. Coordination needs to take place between the City of SLO, the BAC, and the Bike Coalition. Robert Davis, Andy Mutziger, and Adam Fukushima will be a subcommittee.

i. Showers and Bike Racks

To be addressed by the subcommittee.

ii. Bus Bike Racks

**Andy Mutziger** discussed the meeting on the topic. SLO Transit and RTA among others all have different issues of where problems are, etc. Jaime Hill, Lisa Quinn, and Andy Mutziger are developing a survey to be placed on the bus for bike riders to identify the issues. Trip Links can also be used to distribute the survey. Issues include, adequate bicycle capacity, storage of bicycle at either end of trip, etc. Contact Andy to volunteer or for more information.

f. **Los Osos Valley Road Corridor Study**

**Josh** noted that he contacted the committee and it may have dissolved. **Michelle Olmsted** will distribute any information regarding public meetings for the Los Osos Valley Road Corridor Study.

g. **Safe Routes to School Follow Up**

Meetings were not held with the superintendents. **Josh** distributed posters and pamphlets to the two high schools in the Lucia Mar School District. Lead time is an issue with schools, if the BAC would like to meet with superintendents it should be done in the summer. **Jaime Hill** summarized that Rideshare held two workshops in October, and two grant applications for the City of Grover Beach and the City of Pismo Beach came out of the meetings. It was noted that the municipalities not schools need to submit the applications for funding. **Michelle** stated that the County of San Luis Obispo is submitting an application for the 16<sup>th</sup> Street Railroad Crossing in San Miguel.

8. **Business**

a. **Appendix G Revisions**

**Frank** summarized the subcommittee's recommendation to rank the bikeways projects using the without ART score. The ART score would break any tie score. **Robert** motioned to approve the Appendix G rankings using the without ART score. **Josh** seconded. **Ed Goshorn** commented on missing individual scores in the table. Staff noted that all of the information received is in the provided table. **Marsha Lee** clarified that the District 4 priorities were ranked in relation to other projects, not by the categories shown. Motion approved unanimously.

b. **Addition of Missing "Primary Connectors" to Appendix G**

**Frank** will hold off on the topic until the next appendix G revisions.

c. **Request BAC Support for 2008 Wildflower Century**

**Robert** read letter requesting a letter of support from the BAC for the 2008 Wildflower Century ride. **Ed** motions to approve chairperson composing a letter of support for the Wildflower ride. **Josh** seconds. Motion approved unanimously.

9. **Information, Announcements and Future Agenda Items**

a. **Status of Bike Lane Projects**

No new updates from September 2007 staff report. **Michelle** will update for the February 2008 meetings.

**b. Area Circulation Studies and County Bikeways Plan**

**Michelle** has provided the area project managers with a copy of the County Bikeways Plan to distribute to the circulation committees. Currently the only community with a major update in progress is Templeton. **Michelle** has been in contact with Dorothy Jennings the TAAG (Templeton Area Advisory Group) Circulation committee chair and provided her with the most update Bikeways Plan list (per September 2007 meeting). **Michelle** will keep track of any additional circulation updates. The Avila Circulation study that is currently a draft does not use the Class I/II language and does not have conflicts with the County Bikeways Plan. The Nipomo Circulation Study specifically referenced the County Bikeways Plan.

**c. Future agenda items**

**Michelle** noted that the 2008 BAC meeting would fall on February 5<sup>th</sup>, May 13<sup>th</sup>, September 9<sup>th</sup>, and November 18<sup>th</sup> (Note: The February meeting was since revised to the 19<sup>th</sup>).

- Bicycle Impact Fees - Josh
- Ontario Road – Ed & Josh
- Bike Commuting Obstacles – Andy & Robert
- Review Joint Meeting – Josh
- Creating Volunteerism – Josh

**10. Adjourn until next meeting.**

**Robert Davis** moves to adjourn the meeting. **Josh** seconds. Motion approved unanimously,

**San Luis Obispo County Bicycle Advisory Committee Joint Meeting with Trails Committee**  
**Meeting Minutes - Tuesday, November 13<sup>th</sup>, 2007 at 6:00 p.m.**  
San Luis Obispo County Government Center  
1055 Monterey Street Room 361  
San Luis Obispo CA 93408

**a. Bicycle Path/Trail Proposal – Josh**

*i. Bob Jones Extension*

See *Bicycle Path Surface Materials* and *Bicycle Path/Trail Design and Build in Existing SLO County Parks*

*ii. Santa Margarita from School Neighborhoods*

See *Additional Discussion*

*iii. Los Osos, South Bay Boulevard to School*

Proposal not specifically discussed at meeting.

**b. Bicycle Path/Trail Maintenance**

**Kathy Longacre** began with discussion of three demonstration projects for trail maintenance/acceptance; one of the projects includes The Woodlands. The demonstration projects will use committee volunteers to maintain the trails. With volunteer help (including successful demonstration projects) the County could accept more trails. The demonstrations will show the Board that it can be done. Without volunteers, the trails would not be open to the public. Contact Kathy to volunteer.

**c. Bicycle Path/Trail Surface Materials**

**Josh Olejczak** suggested for future maintenance of paths/trails concrete could be used as opposed to asphalt, noting the Bob Jones Trail. **Jan DiLeo** noted that it is not a material issue it is a root issue. The difference between the “good” and “bad” Bob Jones Trail areas are do to the cotton woods/ riparian area not the material used. The plants would be ripping up concrete that same way as asphalt. **Jan** also noted that if they could go back no trail would be constructed in that location, it would have to be farther from creek. Root barriers were put down under the path and problems still existed. In the future some paths could be constructed like a boardwalk where vegetation has more flexibility.

**d. Bicycle Paths/Trails as Mediation to Development**

**Kathy** noted that the bonds are not always enough and if a trail repair is 20K and the bond 5K a developed will walk away. Katcho has discussed endowments to fund maintenance so it would not fall on Parks, volunteers, or a home owners association. County Parks and Councils initial opinion is that endowments can not be required, but are okay if developer agrees. Homeowners associations can not be required to maintain Public trails.

**Jaime Hill** noted that the city does require endowments for maintenance for public amenity. **Jan** noted hard to make nexus for public benefit. Special districts can be formed within the development to fund some maintenance, but if public is invited there needs to be match of public funds. There are ways to work out the maintenance, but must prove nexus.

**e. Bicycle Path/Trail Design and Build in Existing SLO County Parks**

**Bruce Collier** discussed that trails are not being constructed to a County standard and noted that the Bob Jones Trail was redone multiple times. He stated that trails need to be developed properly in beginning. **Ernie DelRio** clarified that the County Parks and Recreation Element has standards for the way Parks builds trails. This document was adopted about a year ago and the trails being discussed (not built to a standard) were constructed prior to adoption of the Parks and Recreation Element. It was noted that there were no standards 20 years ago when the Bob Jones Trail was conditioned.

**Ernie** noted political pressure associated with accepting trails that were not built to a certain standard. A bigger issue is how to get volunteers to maintain trails to a higher standard and there are different standards for different users.

**f. Bicycle Paths as Transportation Connecting Routes to Class II Bike Lanes**

**g. Vineyard Drive**

**Dorothy Jennings** requested adding the Vineyard Drive bike lanes grant application to the agenda. **Michelle Olmsted** stated that grant notification had not been received but the application would design and construct bike lanes on Vineyard Drive and 22<sup>nd</sup> Street. In addition, letters of support for the Vineyard Drive Class II facilities were received from the Templeton School District and the Templeton Community Advisory Council.

**Dorothy** would like discussion of resources in relation to Class II bike lanes parallel to a Class I path. **Frank Mullin** noted that Class I bike paths and Class II bike lanes serve different users. Frank also noted Class I serve other modes in addition to bicycles.

**Dorothy** stated that with Class II bike lanes on Vineyard there is not enough room for a multi use path in right of way. For Vineyard Drive, a corridor study would address the issues.

**h. Additional Discussion**

**Jan** discussed set backs for paths from travel way ranging from no standards through min 4' or 10'. **Jan** also noted that it takes years to get Class I and in the meantime Class II are required because Class I won't be built in our lifetime. Under Safe Routes to School you try to provide Class I, if possible. Children can use any type of path not specifically Class I or multi use paths. Each corridor needs to be explored on its own and is no magic answer. Need to know what variables we are trying to accomplish.

For the three bike proposals shown on the agenda (item a), **Kathy** noted that the Class I are for a safe route to school, but bike users will want Class II. Multi use paths are not sufficient for some cyclists. **Jaime Hill** discusses that user groups need to be defined before conditions. **Frank** asks why Class II can't be a Safe Route to School. Consensus is that Class II is fine on low volume, low speed roads

**i. Close Out/Follow Up**

**Ernie** suggested liaison between each committee to attend each others meetings. The Trails committee meets the second Tuesday of every other month Jan/March/May/July/September/November. Contact Ernie at [edelrio@co.slo.ca.us](mailto:edelrio@co.slo.ca.us) for location and time. **Michelle** will distribute meeting minutes and the 2008 BAC calendar to Ernie and Kathy.