



Fee Schedule

Effective July 1, 2016

County of San Luis Obispo Clerk-Recorder's Office

Tommy Gong, County Clerk-Recorder

San Luis Obispo Office:

1055 Monterey St, Room D120
 San Luis Obispo, CA 93408
 Phone (805) 781-5080
 Hours 8:00 – 5:00, Monday – Friday

Atascadero Office:

6565 Capistrano Ave (2nd Floor Atascadero Library)
 Atascadero, CA 93422
 Phone (805) 461-6041
 Hours 7:30 – 4:00, Monday – Friday

Note: Visa, Mastercard and Discover Cards are accepted for payment. All credit card payments incur a \$1.49 processing fee.

		Code Section(s)	Fee
COUNTY RECORDER – RECORDING FEES			
1.	REGULAR RECORDING FEE	Gov. 27361 & 27361.4	
	• First page (limited to 8.5" X 11")		\$14.00
	• Each additional page or fraction of a page		\$3.00
2.	COMBINED DOCUMENTS When two or more documents are serially incorporated into one form or sheet, they will be considered as two or more separate documents. A base recording fee of \$14.00 will be charged for the first page and \$3.00 for each additional page, plus \$14.00 for each additional document title to be indexed.	Gov. 27361.1 & 27361.4	∅
3.	UNIFORMITY REQUIREMENTS – Any Document Including ANY PAGE that is larger or smaller than 8.5" X 11" but not greater than 8.5" X 14" is subject to the regular recording fee PLUS an additional recording fee of \$3.00 for each page of the document.	Gov. 27361(a)(2)	
4.	D.A. FRAUD INVESTIGATION FEE Apply to documents identified in California Government Code Section 27388. Please see memo regarding specific documents.	Gov. 27388	\$7.00
5.	RELEASE OF STATE OR COUNTY TAX LIENS	Gov. 27361.3 & 27361.4	
	• Base recording fee		\$12.00
	• Each additional page		\$3.00
6.	DOCUMENTS REQUIRING ADDITIONAL INDEXING A Proof of Labor having multiple claims, other than when consecutively numbered. First claim is included in the regular recording fee; each claim following is \$1.00 additional for non-sequentially numbered claims. Assignments of Deed of Trust having multiple Deeds of Trust being assigned, the first Deed of Trust is included in the regular recording fee; each additional Deed of Trust is \$1.00 .		∅
7.	FINANCING STATEMENTS	Uniform Commercial Code 9407(1)(2)(3)	
	• U.C.C. 2 pages or less		\$10.00
	• U.C.C. 3 pages or more		\$20.00
	• U.C.C. Searches		\$10.00
8.	FILINGS	Gov. 27380 & 27361.4	\$5.00

9.	INDEXING OF MORE THAN TEN NAMES Each group of ten names or fractional portion thereafter the initial group of ten names.	Gov. 27361.8	\$1.00
10.	MAP FILINGS FOR RECORD Subdivision, Parcel, Survey & Assessment Maps	Gov. 27372 & 27361.4	
	• First page		\$8.00
	• Each additional page		\$2.00
11.	PENALTY PRINT Nine lines per vertical inch or 22 characters per inch horizontally.	Gov. 27361	\$1.00
12.	NOTIFICATION OF INVOLUNTARY LIEN	Gov. 27297.5	
	• First Debtor		\$13.00
	• Each additional debtor		\$13.00
COUNTY RECORDER - COPIES			
1.	OFFICIAL RECORD COPIES	Gov. 27366	
	• First page		\$4.00
	• Each Additional Page		\$0.50
	• Certification		\$1.00
2.	MAP COPIES (PER SHEET)	Gov. 27366	
	• Full Size Bond		\$11.00
	• Mylar/Vellum		\$14.00
	• Sepia		\$11.00
3.	CONFORMED COPIES One copy will be returned immediately after recording, provided a Self-Addressed, STAMPED envelope is enclosed.		No Fee
COUNTY RECORDER – CERTIFIED COPIES OF VITAL STATISTICS			
1.	BIRTH CERTIFICATE	Health & Safety 103625(b)(1)	\$28.00
2.	DEATH CERTIFICATE	Health & Safety 103625(a)	\$21.00
3.	FETAL DEATH CERTIFICATE	Health & Safety 103625(a)	\$18.00
4.	MARRIAGE CERTIFICATE	Health & Safety 103625(c)	\$15.00
COUNTY RECORDER - MISCELLANEOUS			
1.	PRELIMINARY CHANGE OF OWNERSHIP REPORT FEE* *Only applicable when NOT submitted with a document for recording that effects a change in ownership.	Revenue & Taxation 480.3	\$20.00
2.	SURVEY MONUMENT PRESERVATION FEE	Gov. 27584	\$10.00
3.	PRELIMINARY 20-DAY NOTICE	Gov. 27361.9	\$35.00
COUNTY CLERK – CERTIFICATION & COPIES			
1.	PHOTOCOPIES – PER PAGE	Gov. 26831	\$0.10
2.	MICROFICHE COPY	Gov. 54985	\$2.00
3.	CERTIFYING TO COPY Of paper on file in the Clerk's Office	Gov. 26833	\$2.50
4.	CLERK'S CERTIFICATE The fee for which is not otherwise fixed.	Gov. 26836	\$2.00
5.	CERTIFICATE OF AUTHORITY OF NOTARY PUBLIC	Gov. 26852	
	• Per Notary		\$14.00
	• Multiple documents / One Notary – per document		\$7.50

6.	COMPARING WITH ORIGINAL Per page, in addition to fee for certificate when prepared by another and presented for Clerk's certificate.	Gov. 26837	\$0.10
COUNTY CLERK - MISCELLANEOUS			
1.	NOTARY PUBLIC BOND FILING Plus recording fees (see County Recorder – Recording Fees section). Requires posting \$15,000 surety bond.	Gov. 26849.1	\$50.00
2.	FILING FINANCIAL STATEMENT OF ADMITTED SURETY	Gov. 26855.2	\$3.50
3.	POWER OF ATTORNEY Filing for an admitted Surety Insurer. If more than one designated, \$2.25 per name.	Gov. 26855.1 & 26855.3	\$3.50
4.	REVOKE POWER OF ATTORNEY		No Fee
5.	FILING AND INDEXING ALL PAPERS For which a charge is not elsewhere provided, other than papers filed in actions or special proceedings, official bonds or certificates of appointment.	Gov. 26850	\$2.25
6.	TAKING ACKNOWLEDGMENT Of deed or other instrument, including the certificate, for each signature.	Gov. 26855	\$10.00
7.	RECORDING OR REGISTERING LICENSE OR CERTIFICATE Or issuing certificate, or both, in connection with license for which a charge is not otherwise prescribed.	Gov. 26851	\$2.25
8.	SEARCHING RECORDS On file, per record	Gov. 26854	\$5.00
9.	CERTIFICATE TO OFFICIAL CAPACITY OF ANY PUBLIC OFFICIAL	Gov. 26852	
	• Per Official		\$14.00
	• Multiple documents / One Official – per document		\$7.50
10.	CERTIFICATE REGARDING JUSTIFICATION OF SURETIES	Gov. 26855.3	\$3.50
11.	EMAILING DOCUMENT(S) OR FILES		\$1.00
COUNTY CLERK - REGISTRATIONS			
1.	PROCESS SERVER 10 or more services per calendar year. Requires posting \$2,000 Surety Bond or Cash. Plus \$10.00 for each additional ID Card. Plus Recording Fees (see County Recorder – Recording Fees section).	Business & Professions 22352 & 22353	\$117.00
2.	PROFESSIONAL PHOTOCOPIER Requires posting \$5,000 Surety Bond or Cash. If also registered as a Process Server, fee is \$107.00. Plus Recording Fees (see County Recorder – Recording Fees section).	Business & Professions 22453 & 22453.1	\$182.00
3.	UNLAWFUL DETAINER ASSISTANT / LEGAL DOCUMENT ASSISTANT Additional ID Card \$10.00. Plus Recording Fees (see County Recorder – Recording Fees section). Requires posting \$25,000 Surety Bond or Cash.	Business & Professions 6404 & 6405(c)	\$182.00
COUNTY CLERK - MARRIAGES			
1.	PUBLIC MARRIAGE LICENSE	Gov. 26840.3 & 26840.7	\$100.00
2.	CONFIDENTIAL MARRIAGE LICENSE	Gov. 26840.1, 26840.3 & 26840.8	\$100.00
3.	DUPLICATE MARRIAGE LICENSE	Family Code 360(c)	\$30.00
4.	MARRIAGE SOLEMNIZATION (In Office)	Gov. 26861	\$45.00
5.	DEPUTY COMMISSIONER OF CIVIL MARRIAGES (One Time)	Gov. 54985	\$45.00
6.	PROVIDE A WITNESS FOR A CIVIL CEREMONY	Gov. 54985	\$23.00
COUNTY CLERK – FICTITIOUS BUSINESS NAMES			
1.	FICTITIOUS BUSINESS NAME STATEMENT Filing or renewing, for the first fictitious business name. \$6.00 for each additional name filed on the same statement and doing business in the same location. Includes a certified copy.	Business & Professions 17929(a)	\$52.00

2.	MORE THAN TWO REGISTRANTS On a fictitious business name statement. Each additional registrant operating under the same fictitious business name.	Business & Professions 17929(b)	\$6.00
3.	ABANDONMENT OF USE OF A FICTITIOUS BUSINESS NAME	Business & Professions 17929(c)	\$52.00
4.	WITHDRAWAL FROM PARTNERSHIP OPERATING UNDER FICTITIOUS BUSINESS NAME	Business & Professions 17929(d)	\$52.00
5.	CERTIFIED COPY OF ANY STATEMENT ON FILE Fictitious Business Name, Abandonment of Use, or Withdrawal from Partnership	Business & Professions 17926(b)	\$2.00
6.	FICTITIOUS BUSINESS NAME LISTING Computer generated on various media. Fees variable.		∅
CLERK OF THE BOARD			
1.	ASSESSMENT APPEALS FILING FEE		\$47.00
2.	FISH & GAME DOCUMENTARY HANDLING FEE ON NOTICES OF DETERMINATION	Fish & Game 711 et. Seq.	\$50.00
3.	AUDIO TAPE / CD COPY Of any Board Hearing or Item – \$42.00 plus \$1.50 per tape / \$0.40 per CD		∅
ELECTIONS			
1.	CERTIFIED COPY OF VOTER REGISTRATION	Elections 2167	\$1.50
2.	CANDIDATE FILING FEES – Variable	Elections 8103 - 8107	∅
3.	COPIES Of candidate statements, statements of financial interest	Gov. 81008	
	• Per page		\$0.10
	• Requests for copies over five (5) years old, per request		\$5.00
4.	MAP COPIES Countywide Precinct Map – smaller precinct maps are available online for free public printing.		\$16.00
5.	COMPUTER GENERATED VOTER INFORMATION – Variable		∅
6.	NOTICE OF INTENT TO CIRCULATE PETITION	Elections 9103(b)	\$5.00
7.	STATEMENT OF VOTE		
	• Per page		\$0.10
	• Entire Statement – plus \$0.04 per page		\$37.00

Effective January 1, 2013, the County Clerk –Recorder collects a \$7.00 Real Estate Fraud Fee on the following real estate instruments per SB1342 .

Abstract of Judgment	Modification of Deed of Trust
Affidavit (including Affidavit of Death)	Notice of Completion
Amended Deed of Trust	Notice of Default
Assignment of Deed of Trust	Notice of Rescission of Declaration of Default
Assignment of Lease	Notice of Trustee's Sale
Assignment of Rents	Quitclaim Deed
Construction Deed of Trust	Reconveyance
Covenants, Conditions & Restrictions (CC&R)	Release
Declaration of Homestead	Request for Notice
Deed of Trust	Subordination Agreement
Easement	Substitution of Trustee
Lease	Trustee's Deed Upon Sale
Lien	Uniform Commercial Code Amendment, Assignment, Continuation, Statement or Termination
Lot Line Adjustment	
Mechanics Lien	

Multiple Title Documents are charged per document title (ie, Substitution of Trustee and Full Reconveyance in one document= \$14.00 fraud fee

****Exception: Does not include any deed, instrument, or writing recorded in connection with a transfer subject to imposition of a documentary transfer tax as defined in Section 11911 of the Revenue & Taxation Code.**