



Registered Design Professional in Responsible Charge

Instructions for Owner

The OWNER of the submitted project must complete the following information to designate the licensed architect or engineer who is the "Registered Design Professional in Responsible Charge" for the project in accordance with the 2022 California Building Code

The registered design professional in responsible charge shall be responsible for reviewing and coordinating submittal documents prepared by others, including phased and deferred submittal items, for compatibility with the design of the building. CBC 107.3.4

The purpose is to coordinate the diverse submitted documents prepared by various consultants, which may include deferred submittals, special inspections, and structural observations required by the building code and state business and professions code.

As the OWNER OF RECORD, I designate the following person as my registered design professional (RDP) for the project noted. I understand that the architect/engineer designated shall be responsible for reviewing and coordinating all submittal documents prepared by others for the duration of the project. I also understand that I must provide written notification to the County of San Luis Obispo Building Division if my designee is changed.

Please Print 202 - 0

Project Address:

Project/Tenant Name:

Registered Design Professional Name:

Architectural/Engineering Firm Name:

Telephone Number:

E-mail Address:

Architect/Engineer's Signature Date

Owner's Name:

Telephone Number:

E-mail Address:

Fax Number:

Owner's Signature: Date