

San Luis Obispo County Bicycle Advisory Committee
DRAFT Minutes - Tuesday, February 15th, 2017 at 5:00 p.m.
County Government Center, 1055 Monterey St. Room 160, San Luis Obispo, CA 93408

1. **Call to order**

Dale Sutliff officially called meeting at 5:07 PM

2. **Roll Call**

BAC Members Present: Gregg Bone (District 1), Josh Olejczak (District 2), Aaron Linn (District 2), Dale Sutliff (Chair and District 3), Myron "Skip" Amerine (Vice Chairperson and District 3), Bill Kennedy (District 4), Claudia Callwood (District 5), Ed Goshorn (District 5)

Yama Mohabbat (Public Works Secretary), Michelle Matson (Public Works), Andy Mutziger (Air Pollution Control District), Jeff Brubaker (SLOCOG), John Dinunzio (SLOCOG), (Elizabeth Kavanaugh (County Parks and Recreation)

Guests: Lea Brooks, Mike Bennett, Ken Price

3. **Public Comment**

Introductions from two new members in the BAC, Aaron Linn (District 2) and Gregg Bone (District 2). Introduction of the new Bike SLO County Executive Chair, Mike Bennett.

Andy Mutziger: Discussed with regards to Assembly Bill 1550 Legislation and briefly described that it is used for disadvantage communities within the state of California which specifically addresses greenhouse gas reduction through grant funding. It was understood that the Air Pollution Control District and SLOCOG (San Luis Obispo County Council of Governments) are working jointly on a group letter for the evaluation of disadvantage communities within the County. The main goal is to be able to identify the disadvantage communities within San Luis Obispo County. In relation, last year the Air district did bike counts at seven (7) intersections in April and May of 2016 to analyze factors of how bike month affected bicycle traffic.

Claudia: Had a concern that the meeting minutes were not up to date via the website.

Kenneth Price: Discussed that he would like to assist and volunteer even though he is no longer on the BAC. Stated that he would like to plan and organize for the ribbon cutting of Price Canyon project completion. Ken shared his concern with regards to the middle school located at Halcyon Road and Highway 1, requesting there be more protected bike lanes at the location.

4. **Committee/Staff Reports**

I. County Parks

Elizabeth Kavanaugh: County Parks is currently working on a list of regional trails. For the Bob Jones Trail, NEPA (National Environmental Policy Act) documents were submitted to Caltrans. Hoping for NEPA approval early this year (2017). Working on RFP (Request for Proposal) for the project.

Row acquisition was approved by board for Higuera location. Wallace working on construction documents. Doing a contract amendment going on February 28th, 2017.

Morro bay to Cayucos connector still finishing up NEPA documents 30 percent through construction documents.

Templeton to Atascadero connector project, NEPA documents being finished. Right of way buy-in is being planned. The construction documents will be developed by mid to late 2017. Approval from Union Pacific

Agendas and Minutes are available on the web @ <http://www.slocounty.ca.gov/PW/Traffic/BAC>. Visit <http://www.slocounty.ca.gov/PW/Bicycles.htm> for Bicycle Advisory Committee information, the SLO County Bike Plan and to submit bicycle requests

will be required for underpassing.

II. SLOCOG

Jeff Brubaker: Board approved 227 study between tank farm road and price canyon road. Additional funding is to be identified. The county indicated will be lead agency on these improvements. SLOCOG (San Luis Obispo Council of Governments) to meet with the county. Study has been adopted and will be implemented. ON Review team for halcyon road complete streets project. Mike Britton is also on that committee.

John Dinunzio: Under Caltrans grant process the charlotte road complete streets study with the city of Paso Robles and consultant. Planning public workshops sometime within May 2017.

III. Caltrans

Not in attendance.

IV. County Public Works

Michelle Matson: Public Works staff Jeremy Ghent is no longer the Transportation Division Manager and has moved to an alternative position. Staff members Yama, Mike and Michelle are on a team within traffic operations. County is currently short staffed due to the storm damage and emergency response required recently.

From all HSIP grant applications, the County Public Works received all 4 grants with 2.8 million dollars in federal funding. Two of the Projects are fully covered by HSIP grant. Lighting grant also approved for specified locations within the county along with three in pavement crosswalk warning light locations. Signing and striping improvements include working on bike lane transitions where right turning lanes intersect with bike lanes at signals. Sharrows are currently being placed at specified locations. Volumes are being counted via video counts at the same nineteen (19) locations in 2015 and 2016 in June. There will be an additional day in a different season. These same locations are part of the resource management system.

V. County Planning

ABSENT

VI. BAC Chairperson

Dale Sutliff: BAC gets project referrals (6 of them) 5 of the 6 are in South County. Had a commercial retail development project on highway 1 which is a 36 lot tract map near Corbett Canyon road which is a designated proposed class 2 corridor. The BOS (Board of Supervisors) required that La Lomita Ranch require a right turn lane on Orcutt. The bike community was successful on this project. A month later a conditional use permit was asked for and BAC is currently involved.

North County near Las Tablas near Templeton hospital is a professional office project and expansion. Designated class 2 lanes at Las Tablas.

Nipomo Mesa there is a general plan change to build an assistive care facility (large). There is a required bike parking for projects, didn't ever see the requirement on any of the development projects.

Wrote a year end summary for the board of supervisors. With all the work that has been done throughout the year of 2016.

Chevron project has been meeting with city of Morro Bay and Cayucos. Wasn't invited to those meetings. Cayucos Land Conservancy and city of Morro bay are willing to go forward with the trail projects.

VII. Presentations/Discussion

A. SLOCOG Active Transportation Partnership Program – Jeff Brubaker/John DiNunzio.

John Dinunzio: This document is outlining a program about partnerships. Wanted to communicate to other departments and committees to sort of know as how SLOCOG as an agency is now and wanting to go. Until they update their regional transportation plan. Has been adopted by the board last December. And will be developed by April. Next funding cycle is 5 years away. Wont be until fiscal year 2021-22. SLOCOG also uses three different pots of money which they contribute for the projects within the county. Goals must be met in requirement for funds approval.

Jeff Brubaker: One of the strategies that SLOCOG is pursuing is the Safe Routes to School program. SLOCOG has 350,000 to handout to Safe Routes to School type projects. There will be an evaluation process for determining which projects are recommended for funding through the board. Safe Routes to School prioritization tool will be used for evaluating these projects for funding. It's a quantitative decision making school that evaluates schools in need for Safe Routes to School funding and projects.

A. Planning Department Referrals Staff Recommendation: None.

Discussion: Any referrals that may come in through the planning department may be discussed.

B. Significant Regional Corridors Staff Recommendation: Adopt attached Significant Regional Corridors.

Discussion: Introduce the County Bikeways Plan - Significant Regional Corridors (attached). Following adoption of the corridors, each BAC member to determine their top three (3) routes under current constrained funding for discussion at the May 2017 meeting.

C. BAC Meeting Time Staff Recommendation: Move BAC meetings to 5:00 PM. Discussion: As discussed in the previous BAC meeting, the February meeting was moved to 5pm for increased staff availability. County Staff recommends that the BAC continue to hold meetings at 5pm and keep a quarterly annual meeting schedule.

D. Los Osos Valley Road Bike Lanes (Doris to Binscarth) Staff Recommendation: None. Staff to report at May meeting. Discussion: Eastbound bike lane on Los Osos Valley Road between west of Doris and Broderon Avenue is incomplete. The eastern portion of the segment was previously a bike lane prior to the left turn lane project. East of Doris Avenue is constrained. LOCAC supports the restoration. The next step is for Public Works to complete daytime and night time parking surveys.

VIII. BAC Business

BAC Business

A. Planning Department Referrals – Dale Sutliff

B. Significant Regional Corridors – Yama Mohabbat

Vote to adopt the SRC list – Ed Goshorn motioned. Skip Seconded. All in favor. No opposition.

Have a list of top three sent by April 17, 2017 for the May 9, 2017 meeting.

C. BAC Meeting Time – Dale Sutliff

Staff and other representatives made the case that it works better for them to meet at 5pm.

Skip Recommended that the BAC initiate meeting times at 5:30 PM.

Gregg discussed that he works until 5:00 PM and it is difficult to make it at the 5:30 PM meeting time.

Josh's Opinion is to make it during the time that's available for the working class.

Skip Motioned to move the meeting time for the BAC to 5:30 PM.

Ed seconded. All in favor. Josh opposed.

D. Los Osos Valley Road Bike Lanes (Doris to Binscarth) – Yama Mohabbat

The L.O.V.R Bike Lanes are under review and will require a parking survey to be accomplished. Will report back to the next meeting with an update as to what has been done.

7. Future Agenda Items: Agenda items to be submitted to chair and secretary at least two (2) weeks before scheduled meeting. Agenda Item requests to include desired recommendation and discussion as well as any other items to be included in the staff report.

- A. US Bicycle Route 95 Through San Luis Obispo County
- B. Priority of (Significant Regional Corridor) S.R.C. list top three (3)
- C. Motion for action guidance from the committee that county cant remove existing bicycle facilities
- D. Approve meeting minutes of November 2016
- E. Coordination of sharing bikeways plan with other groups/agencies

Invite public relation officers and high administration to start attending our meetings.

8. Adjourn - Next meeting – May 9, 2017