



California Victim Compensation Program



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Dear Provider:

Thank you for your interest in becoming a provider for the California Victim Compensation Program.

There are just a few things needed to become a provider. You do not need to submit paperwork until you submit your first bill. At that time, please submit a completed W-9 and a copy of your licensure. Bills should be submitted on a standard CSM- 1500 form. You may mail your documents to: California Victim Compensation Program, PO Box 3036, Sacramento, CA 95812.

Here is the link on our website for service providers: The following may answer several of your questions. <http://www.vcgcb.ca.gov/providers/mental.aspx> and at the following link you will find most of the forms listed above; <http://www.vcgcb.ca.gov/providers/formspubs.aspx>.

Before the client's 6th session a Treatment Plan is to be filled out and maintained in the client's file, unless the therapy being provided is only partially necessary as a direct result of the crime. If the therapy is partially related mark on the last page of the Treatment Plan the appropriate box the percentage it is related and mail in the Treatment Plan. If the client reaches the session limit and additional therapy appears to be needed, then fill out the Additional Treatment Plan and submit it with the Treatment Plan. CalVCP may also call for submission of the Treatment Plan at any time.

Please note that CalVCP will only pay for the percentage that is crime related. If the sessions are paid at 100% and later it is determined the therapy was partially related to the crime, then future sessions will be offset by that amount or an overpayment will be issued.

CalVCP is the payor of last resort, so if your client has insurance the insurance must be billed first and the explanation of benefits is to be included with your billing. If you are a contracted provider with the insurance, then we will pay the co-pay or deductible up to the CalVCP rate. If the contracted rate of the insurance and the co-pay or deductible does not equal our rate, the difference will not be made up. If the insurance has a rate for out of network providers, the same holds true. In both scenarios the client cannot be charged for the difference. If the insurance denies your services, then the CalVCP rate will be paid. Please be sure to read over the limitations for reimbursement on the CalVCP website for more details and important program information.

CalVCP headquarters does not maintain a referral list, but your local victim witness center may. Just give your local center a call to see if they maintain a list. Here is a web link to find the center in your county: <http://www.vcgcb.ca.gov/victims/localhelp.aspx>. Additionally, if you are registered with Find a Psychologist ([findapsychologist.org](http://findapsychologist.org)) or Therapist Finder ([therapistfinder.com](http://therapistfinder.com)) the links are on the VCGCB.ca.gov web page where Victims may access these links to locate a mental health provider in their area.