



County of San Luis Obispo Fiscal Year 2019-20 First Quarter Financial Status Report

INTRODUCTION

In accordance with the Board's adopted policy related to ongoing budget administration, this First Quarter Financial Status Report provides an overview of the County's financial position at the end of the first quarter of Fiscal Year (FY) 2019-20. The first quarter timeframe is July 1 through September 30, 2019.

The report is divided into five sections:

Section 1 – an overview of the County's financial position at the end of the first quarter of FY 2019-20, as well as brief summaries of noteworthy departmental fiscal and operational issues;

Section 2 – an update on the Status of Funds, Contingencies and Reserves;

Section 3 – a listing of all personnel changes approved by the Board of Supervisors during the first quarter and reclassification requests;

Section 4 – miscellaneous financial items for the Board's consideration, such as requests from departments for acceptance of gift funds and donations, discharge of bad debt, and various budget adjustments; and

Section 5 – an update on the capital improvement and maintenance projects managed by Public Works, Parks and Recreation, Airports, and Central Services.

BOARD POLICY: ONGOING BUDGET ADMINISTRATION

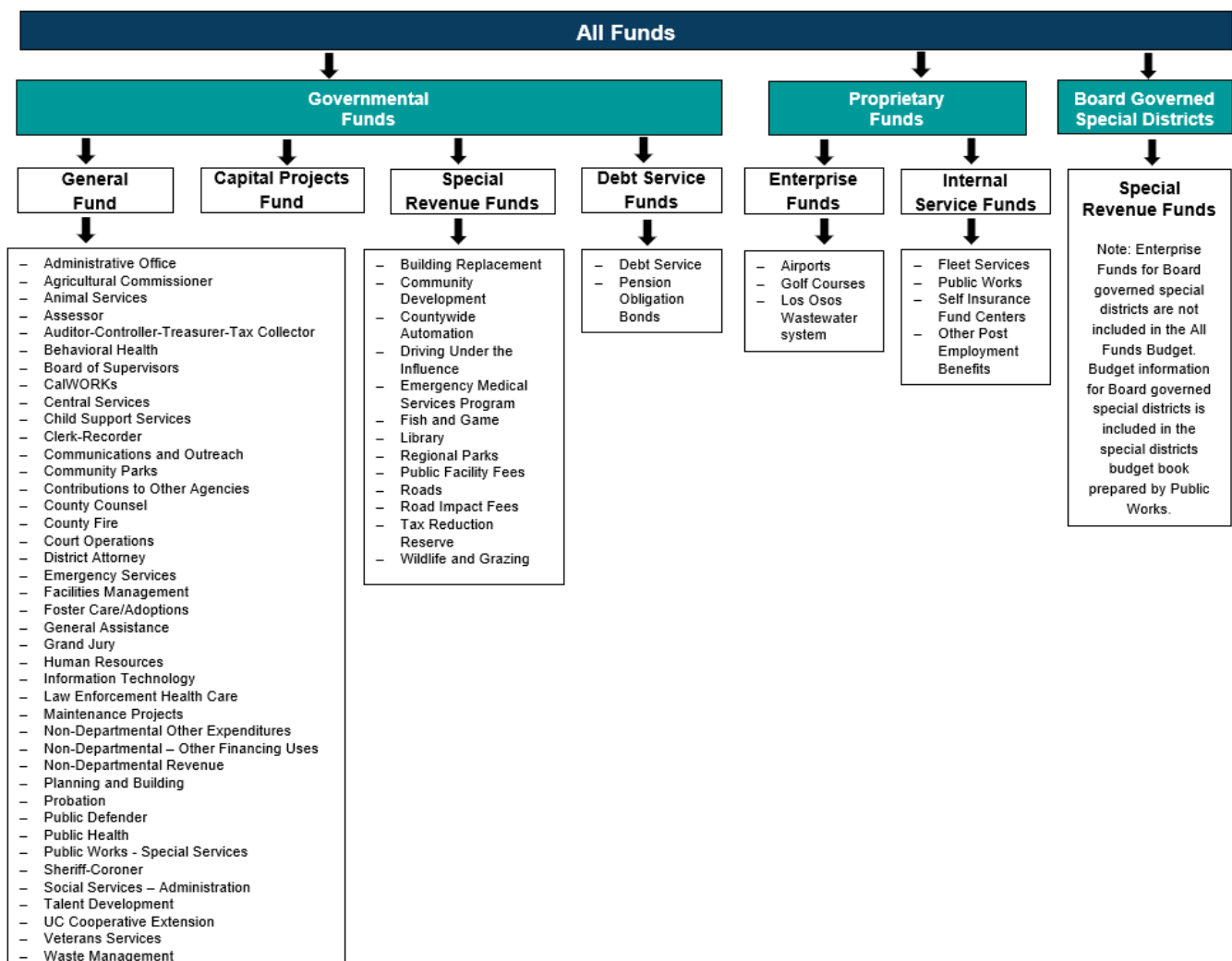
It shall be the responsibility of the County Administrative Officer to submit Quarterly Financial Status Reports to the Board of Supervisors. These reports shall provide a projection of expenditures and revenues, identifying projected variances. They may also include recommendations and proposed corrective actions, which may include mid-year reductions.

SECTION 1: OVERVIEW OF FINANCIAL POSITION

It is important to note that there are three different budgets that are reported on in quarterly reports as follows.

- The General Fund budget- The General Fund is the largest operating fund for expenditures and revenues for countywide activities.
- The Governmental Funds budget- This includes the General Fund, as well as Special Revenue Funds, Capital Projects, and Debt Service Funds.
- The All Funds budget- This includes Governmental funds, plus Internal Service Funds and Enterprise Funds, and Special Districts that are governed by the Board of Supervisors.

The following chart provides an overview of the County's budgetary fund structure.



The table below compares revenue and expenditure patterns for the first quarter of FY 2019-20 to the same period last year for Governmental Funds and the General Fund. Governmental Funds and General Fund expenditure patterns for the first quarter of this year are generally on par with the prior year. Revenue realized for Governmental Funds and General Fund is higher than the prior year primarily due to Other

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Revenues at 55.87% of budget compared to 17.87% in the prior year due to the current year recognition of Senate Bill 1090 – Diablo Canyon Nuclear Power Plant economic development funding. It is important to note that revenue realization rates are typically low in the first quarter due to the time lag involved in billing cycles and the receipt of reimbursements, and because some of the largest revenue sources--property taxes, for example are historically realized near the end of the fiscal year.

Table 1

Expense & Revenue Governmental Funds Comparison		
	First Quarter 2018-19	First Quarter 2019-20
Expenditures	19%	18%
Revenue Realized	8%	11%
Expense & Revenue General Fund Comparison		
	First Quarter 2018-19	First Quarter 2019-20
Expenditures	20%	19%
Revenue Realized	8%	11%

Section 2 of this report provides information on variations in revenue receipts by type compared to the prior year, as well as the status of contingencies and reserves and the status of revenues and expenditures compared to the budget for all fund centers.

Based on the evaluation of the financial information provided by departments for the first quarter, most departments report that they anticipate remaining within their budgeted General Fund level for the year. Notable issues as of the first quarter are shown below and include status reports on County Counsel, Parks and Recreation, and Sheriff's Office.

NOTABLE ISSUES AS OF THE FIRST QUARTER

The information below provides a summary of notable issues as of the first quarter and provides information regarding the quarterly report of right of way conveyances or corrections approved by the Director of Public Works pursuant to Resolution 2019-042.

<p>Department: Public Defender Fund Center: 135 Issue: Unbudgeted Capital Case Expenditures of \$522,682 Impact to General Fund: None anticipated Service Level Impact: None anticipated</p>	<p>The County Public Defender provides for the legal defense of criminal defendants that cannot afford an attorney. Public defender services for the County are provided under contracts with four private attorneys/firms. The Public Defender budget is expected to incur approximately \$522,682 in unbudgeted expenditures by year end. The unbudgeted expenditures include the defense of two capital cases and the addition of one felony attorney to the primary public defender contract with San Luis Obispo Defenders, which the Board approved on August 20th, 2019.</p>
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Expenditure savings are projected to offset the majority of the unbudgeted expenditures and appropriations are expected to exceed budgeted levels by approximately \$19,271. No action is necessary at this time; however, it may be necessary to recognize over-realized revenue in the third quarter to provide enough expenditure appropriations to end the year. It is not anticipated that the Public Defender budget will require additional General Fund support. The Administrative Office will continue to monitor this budget closely.

Department: Sheriff-Coroner
Fund Center: 136
Issue: Unbudgeted salary and benefit and overtime expenses of \$3.1 million
Impact to General Fund: \$3.1 million
Service Level Impact: None

At the end of the first quarter, the Sheriff's Office is projecting that it will be over its budgeted level of General Fund support by \$3.1 million at year-end due to unbudgeted salary and benefit and overtime expenses.

On March 26, 2019 and April 9, 2019, the Board approved salary and benefit increases for Deputy Sheriff's Association (DSA) and Sworn Deputy Sheriffs' Association (SDSA) employees. Those increases were not budgeted in FY 2019-20 and are estimated to cost approximately \$3.2 million annually in total (\$1.3 million for DSA employees and \$1.9 million for SDSA employees), some of which will be covered by salary and benefit savings due to vacancies.

Additionally, on September 17, 2019, the Sheriff's Office presented a pilot program to address overtime, which includes in part the use of 12.00 FTE overfilled deputy positions. The Sheriff's Office will begin implementation of the pilot program in the second quarter of the fiscal year and anticipates that it will start to realize savings in FY 2020-21.

Department: Planning and Building
Fund Center: 142
Issue: Cannabis revenue shortfall of \$818,156
Impact to General Fund: None anticipated
Service Level Impact: None anticipated

Planning and Building may experience an overall revenue shortfall of \$278,707 at year-end primarily due to a projected cannabis revenue shortfall of \$818,156 that may be offset by a projected non-cannabis revenue surplus of \$539,449. This projected revenue shortfall will be offset by a reduction in cannabis related expenditures, which will eliminate the need for any additional General

Fund support in the current fiscal year.

The department included a substantial increase in budgeted cannabis revenue compared to the FY 2018-19 budget due to positive revenue trends experienced in the beginning FY 2018-19. However, this is proving to be non-representative of cannabis revenue receipts in FY 2019-20 due to stagnation of cannabis land use permits while the department awaits information from the applicant; a reduction in available cannabis permits due to ordinance changes last year that caused a surge in cannabis activity at the end of FY 2018-19; and delayed implementation of the compliance monitoring program because of the small number of approved cannabis cultivation permits.

It is not anticipated that Planning and Building will require additional General Fund support. Reductions in revenue will be matched with reductions in expenditures when possible. Additionally, fee revenue can be

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very volatile, and projections could change significantly as the year progresses. The department is closely monitoring and analyzing all revenue and expenditures so that the level of General Fund support is not exceeded.

Department: Health Agency - Behavioral Health
Fund Center: 166
Issue: Unbudgeted expenditures of \$794,829
Impact to General Fund: \$0

At the end of the first quarter, Behavioral Health is reporting that expenses for Medication Assisted Treatment (MAT) services for opioid addiction will exceed budget by \$794,829 related to services at out-of-county treatment centers. Of that, an estimated \$476,897 will be off-set by revenue and it is anticipated that the remaining \$317,932 expense will be offset by

savings in other accounts and/or other Health Agency fund centers.

MAT services expanded in recent years as a required service under the Drug Medi-Cal Organized Delivery System (DMC-ODS). Narcotic Treatment Programs (NTP), which provide contracted MAT services, previously had a designated number of treatment slots per county. Under DMC-ODS, there is no longer a limited number of slots and Medi-Cal beneficiaries assessed as requiring MAT services may choose to receive services in the County system, or in an NTP facility. The closest NTP facility for some individuals may be in a neighboring county. Realignment revenue, which is the designated match for the federal Medicaid dollars, has not kept pace with the expanding mandated programs. In 2020, the existing Medi-Cal DMC-ODS Federal waiver program will expire and may be extended pending changes to Federal and State agreements for payment reform.

Additionally, on August 8, 2018, the Office the Inspector General (OIG) released a report recommending that California counties refund \$180.7 million to the Centers for Medicare and Medicaid Services related to unallowable Medicaid payments on behalf of beneficiaries for specialty mental health services in FY 2013-14. Using a methodology proposed by the California State Association of Counties (CSAC) and the Behavioral Health Directors Association California, California's Department of Finance established a payback methodology which is being applied to all counties based on their percentage of the total statewide Medi-Cal claims in FY 2013-14. While the County of San Luis Obispo had no unallowable claims from the OIG audit, it still is required to payback \$326,617 annually over the next four years, for a total of \$1.3 million. In FY 2019-20, the payment is being covered by Trust funds and Mental Health Services Act revenue, with no impact to the General Fund.

Department: Social Services – Administration
Fund Center: 180
Issue: Unbudgeted expenditures of \$300,000
Impact to General Fund: \$300,000
Service Level Impact: Delay in processing of other participant services program applications as staff are redirected to assist with increased General Assistance caseload.

On November 6, 2018, the Board approved new and expanded eligibility policies for the General Assistance program. County General Assistance (GA) programs are designed to provide financial relief and support services to indigent adults who are unable to support themselves by their own means or through other public funds or assistance programs. Increases to General Assistance caseload resulting from the explained eligibility policies, have impacted and increased administrative costs due to the redirection of department staffing to the

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program. The overall total General Assistance caseloads has increased by 82% from 276 in the first quarter of FY 2018-19 to 502 in the first quarter of FY 2019-20. At the end of the first quarter, the department is estimating that the increased caseload and redirection of staffing may result in an increase in General Fund support by approximately \$300,000.

Department: Social Services – Foster Care and Adoptions Assistance

Fund Center: 181

Issue: Unbudgeted expenditures of \$300,000

Impact to General Fund: \$0

Service Level Impact: None

At the end of the first quarter, Social Services is projecting that Foster Care and Adoptions Assistance may exceed the budgeted level of General Fund support by \$300,000; however, this increase may be mitigated by use of realignment trust. This increase is due to a .15% rate increase above the 4% included in the budget and expenditures consisting of out of state group home, and mental health assessment facility

placements, which can vary each month based on the needs of the youth in these placements. These costs can vary each month based on medical or other needs of the youth in these placements. As stated above, the increase of expenditures can be mitigated by use of the Realignment Trust Fund.

Department: Parks and Recreation – Golf

Fund Center: 427

Issue: General Fund subsidy needed to maintain adequate cash balance

Impact to General Fund: TBD

Service Level Impact: None

At the end of the first quarter Parks and Recreation – Golf is anticipating that some amount of the Board-approved General Fund subsidy (up to \$485,000) will be needed to maintain an adequate cash balance for the Golf Program.

The Phase One Implementation Plan for El Chorro Regional Park continues to progress but is behind schedule due to design revisions required to meet code compliances. The Top Tracer Range portion of the implementation plan has been issued a grading permit and is in process to receive a building permit. It is anticipated that the building permit will be issued in early December. Work can begin immediately upon permit issuance since this is a Cal Poly led project and they have a contractor already under contract. The go-kart and miniature golf portions are undergoing final revisions for a third resubmittal for permitting. It is anticipated that a permit will be issued by January. Once a permit is in hand, then the project can go out to bid for construction. The expectation is to open the Top Tracer Range by spring and the go-kart and miniature golf by summer.

Due to Phase One Implementation Plan being behind schedule, Parks and Recreation does anticipate needing some amount of General Fund subsidy. The amount is currently unknown until staff receives the final permits and get the projects under way. A more accurate assessment of the amount of General Fund subsidy needed will be available in future quarterly reports.

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Department: Public Works – Los Osos Wastewater System
Fund Center: 430
Issue: Loan modification allowed for repayment of Flood Control General Loan for LOWWS operations and Solar Plant Mitigation Fund loan for payment of lawsuit settlement
Potential Impact to General Fund: Unknown at this time
Service Level Impact: None

At the end of the first quarter revenues are realized at \$1,104 or less than 1%, due to the timing of water billings. The fund is also over-expended at \$3,262,877 or 50% of budgeted levels, due primarily to a one-time debt service payment of \$1,760,390. The department is working to develop a new rate structure for the LOWWS to ensure funding for operations, reserves and debt service in the future

The Board adopted a State Revolving Fund (SRF) Loan modification which appropriated \$11.135 million to repay a temporary loan from the Solar Plant Mitigation

Fund to pay a \$9.95 million settlement related to the LOWWS construction project, as well as a temporary loan from the Flood Control General Fund for \$1.185 million for initial operation expense for LOWWS. The funds are anticipated to become available in December 2019 or January 2020.

Hiring Chill

During the third quarter of FY 2017-18, the County Administrative Officer enacted a hiring chill to address anticipating funding shortfalls. The hiring chill, which added hiring delays for 30 to 60 days, took effect on March 14. During the first quarter of FY 2019-20, the hiring chill ended. The action was taken not because funding issues had been fully addressed, but because it is believed that other cost savings approaches could be equally effective and that empowered departments could make internal changes without impacting service delivery. As part of the cancellation of the hiring chill, the County Administrative Officer directed departments to be prepared to absorb any and all negotiated wage and benefit increases within their current budgets.

QUARTERLY REPORT OF RIGHT OF WAY CONVEYANCES COMPLETED UNDER DELEGATIONS PURSUANT TO RESOLUTION 2019-042

Resolution 2019-042 delegates authority to the Public Works Officers to accept and consent to Deeds or Grants conveying certain real property interests to the County.

The delegation requires a quarterly reporting to the Board of conveyances accepted pursuant to the resolution during the first quarter.

No right of way conveyances were completed under delegation pursuant to resolution 20019-042 during the first quarter.

SECTION 2: STATUS OF FUNDS, CONTINGENCIES AND RESERVES

I. GENERAL:

The Auditor-Controller-Treasurer-Tax Collector's (ACTTC) Office has prepared the reports following this narrative:

- Comparative Statement of County Funds-Revenue Status
- Comparative Statement of Contingencies and Reserves
- Revenues and Expenditures by Service Group

The Comparative Statement of County Funds-Revenue Status and the Comparative State of Contingencies and Reserves are the focus of the following discussion. The Revenues and Expenditures by Service Group report is for information only.

Generally, specific comments are limited to material deviations from the prior year or from what would appear to be normal performance.

II. COMPARATIVE STATEMENT OF COUNTY FUNDS - REVENUE STATUS

A. Summary

Total budgeted revenues for all governmental funds are \$668.1 million. At the end of the first quarter \$73.9 million or 11.06% of estimated revenues were realized, compared to 8.14% in the prior year. It is worth noting that taxes and government aid do not follow even monthly flows.

B. Specific Comments - Revenue Status by Type

Revenue-Use of Money and Property: The amount realized in the current year is 2.91% compared to 13.09% in the prior year. In the prior year, 25% (\$200,000) of the Interest Revenue from the Pension Prefunding was recognized in the first quarter. It is estimated the current year's interest revenue from the Pension Prefunding will be recognized in the second quarter.

Other Revenues: The amount realized in the current year is 55.87% of budget compared to 17.87% in the prior year due to the current year recognition of Senate Bill 1090 - Diablo Canyon Nuclear Power Plant economic development funding from PG&E.

C. Specific Comments - Revenue by Fund

Public Facility Fees: The Public Facility Fees Fund realized 22.5% of budgeted revenue in the current fiscal year, compared to 32.65% in the prior year. In the prior year, the fund recognized revenue from a settlement agreement initiated in 2017.

Pension Obligation Bond Debt Service Fund: This fund recognized 31.04% of budgeted revenues in the current year compared to 19.65% in the prior year. When the 2018-19 budget was prepared, Transfers In were budgeted to pay for debt service on the 2009A Pension Obligation Bonds. However, those bonds were refunded in fiscal year 2017-18, so no Transfers In for the current year were necessary and less revenue was recognized in the first quarter of 2018-19.

III. COMPARATIVE STATEMENT OF CONTINGENCIES AND RESERVES

A. Contingencies

No changes were made to General Fund Contingencies, the balance at the end of the quarter was \$26,142,727.

B. General Reserves

The Government Code provides that General Reserves may not be used during the operating year unless the Board of Supervisors deems that there is a state of emergency. Since no emergency has existed to date, all balances of general reserves are as adopted.

C. Designations and Other Reserves

The Board of Supervisors may choose to designate portions of available funding for a specific future purpose. Such designations reflect tentative plans, which are subject to change. It is this flexibility that distinguishes designations from reserves. Changes to Designations and Other Reserves during the first quarter were as follows:

\$8,404,792 General Fund: Increase to the designations related to the Senate Bill 1090 – Diablo Canyon Nuclear Power Plant economic development funding: Economic Development \$2,172,500, Safety \$1,125,000, Affordable Housing \$2,350,000, Infrastructure \$1,960,500, Roads \$293,759 and Library \$503,033.

Net \$0 Road Fund: Transfer of \$22,000 within the Road Fund from the Future Roads Projects designation to the N. River Road Mine Reclamation designation.

(\$100,000) Regional Parks Fund: Transfer from Parks Projects designation for the Cayucos 1st Street Accessway project.

(\$280,000) Regional Parks Fund: Transfer from Parks Projects designation for the Templeton Pool Resurfacing (\$125,000), Shamel Playground Replacement (\$115,000) and Cuesta Park Sewer Replacement (\$40,000) projects.

(\$1,848,650) Countywide Automation Replacement Fund: Transfer from the Automation Replacement designation to fund appropriations for the Behavioral Health Millennium project for electronic health records.

(\$350,000) General Government Building Replacement Fund: Transfer from the General Government Building Replacement designation to the Capital Projects Fund for the Women’s Jail project.

(\$2,000,000) Tax Reduction Reserve Fund: \$1,000,000 from the Airport Terminal designation and \$1,000,000 from the Airport Minimum Revenue Guarantee designation were transferred to the General Fund to administer the Airport Minimum Revenue Guarantee Program in FY 2019-20.

\$3,029,949 Tax Reduction Reserve Fund: Increase to the Tax Reduction Reserve Senate Bill 1090 designation related to the funding from Diablo closure funding from PG&E.

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(\$50,000) Library Fund: Transfer from the Library Facilities designation to the Capital Projects Fund for the Los Osos Library Conceptual Plan project.

(\$10,000) Fish and Game Fund: Transfer from the Fish and Game Project designation to professional and special services for funding of various projects.

IV. APPROPRIATION TRANSFERS UNDER THE AUDITOR'S AUTHORITY

By resolution the Board of Supervisors authorized the Auditor-Controller-Treasurer-Tax Collector to approve appropriation transfers between all object levels within the same budget unit. The resolution also directed that such transfers be reported to the Board on a quarterly basis.

\$55,000 Public Works Special Services: Transferred appropriations from Services and Supplies to Other Charges to reimburse the City of Paso Robles for Sustainable Water Management Act (SGMA) costs in the Paso Basin Groundwater Sustainability Plan.

\$20,000 Public Works Capital Projects: Transferred appropriations from unallocated capital projects funds to the Cayucos Veterans' Hall project to fund staff time spent coordinating and preparing Proposition 68 grant application packets.

\$100,000 Public Works Capital Projects: Transferred appropriations from the New Probation Office Building Project to the Probation New Building Project to consolidate the projects and their funding.

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Comparative Statement of County Funds- Revenue Status
For the Three-Month Period Ended September 30, 2019 and 2018

Revenue Status by Class	FY 2019-20 Current Budget	FY 2019-20 Actual	% of Budgeted	FY 2018-19 Current Budget	FY 2018-19 Actual	% of Budgeted
Current Property Taxes	147,082,064	5,291,737	3.60%	139,547,895	364,576	0.26%
Other Taxes	68,240,752	8,959,220	13.13%	65,418,523	7,610,764	11.63%
Licenses, Permits, and Franchises	12,370,090	2,696,723	21.80%	10,679,550	2,728,113	25.55%
Fines, Forfeitures, and Penalties	5,396,343	745,447	13.81%	5,462,085	523,497	9.58%
Revenue from Use of Money & Property	3,443,565	100,225	2.91%	2,585,999	338,454	13.09%
Intergovernmental Revenue	311,317,742	24,747,743	7.95%	297,840,557	22,515,461	7.56%
Charges for Current Services	31,965,180	6,446,238	20.17%	33,375,821	5,418,084	16.23%
Other Revenues	27,866,727	15,568,796	55.87%	22,347,342	3,993,856	17.87%
Interfund	11,716,333	2,544,486	21.72%	11,916,255	2,500,205	20.98%
Other Financing Sources	48,735,775	6,810,932	13.98%	37,482,938	5,044,154	13.46%
Total Revenues:	668,134,571	73,911,547	11.06%	626,656,965	51,037,164	8.14%

Revenue Status by Fund	FY 2019-20 Current Budget	FY 2019-20 Actual	% of Budgeted	FY 2018-19 Current Budget	FY 2018-19 Actual	% of Budgeted
100000000 - General Fund	543,196,153	57,413,029	10.57%	497,424,908	37,694,359	7.58%
110000000 - Capital Projects	17,411,162	(1,257,178)	-7.22%	14,791,631	(1,298,416)	-8.78%
120000000 - Road Fund	53,895,126	4,429,367	8.22%	55,488,141	4,001,785	7.21%
120050000 - Community Development	5,950,612	549,088	9.23%	7,812,383	747,807	9.57%
120100000 - Public Fac Fees Svcs	1,967,246	442,622	22.50%	1,989,078	649,382	32.65%
120150000 - Regional Parks Fund	8,336,591	1,702,345	20.42%	12,761,282	3,171,414	24.85%
120200000 - Co-Wd Automatrn Repl	5,300,353	823,893	15.54%	1,125,779	212,570	18.88%
120250000 - Gen Govt Bldg Repl	3,367,669	841,917	25.00%	2,376,163	594,041	25.00%
120300000 - Tax Reduction Rsv	-	3,029,949	-	-	-	-
120350000 - Roads - Impact Fees	-	278,511	-	-	222,278	-
120400000 - Wildlife and Grazing	3,606	-	0.00%	3,608	-	0.00%
120450000 - Drivng Undr Influen	1,579,489	389,514	24.66%	1,405,941	356,181	25.33%
120500000 - Library	10,732,524	538,238	5.02%	10,524,058	617,226	5.86%
120550000 - Fish and Game	20,000	4,276	21.38%	20,000	4,391	21.96%
120600000 - Org Development	-	-	-	685,293	167,703	24.47%
120700000 - Emergency Med Svcs	801,000	117,641	14.69%	801,000	135,936	16.97%
120800000 - COP Loan DSF	2,644,281	595,551	22.52%	2,646,340	458,601	17.33%
180100000 - Psn Oblig Bond DSF	12,928,759	4,012,784	31.04%	16,801,360	3,301,906	19.65%
Total Revenues:	668,134,571	73,911,547	11.06%	626,656,965	51,037,164	8.14%

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Comparative Statement of County Contingencies and Reserves

By Fund as of September 30, 2019

CONTINGENCIES	2018-19 Final Budget	2019-20 Final Budget	As of 9/30/2019	2019-20 Increase, (Decrease)
General Fund	24,834,343	26,142,727	26,142,727	-
Community Development Programs	45,581	49,458	49,458	-
Regional Parks	200,000	100,000	100,000	-
Driving Under the Influence	70,317	65,830	65,830	-
Library	509,902	574,244	574,244	-
TOTAL CONTINGENCIES	25,660,143	26,932,259	26,932,259	-

DESIGNATIONS AND OTHER RESERVES	2018-19 Final Budget	2019-20 Final Budget	As of 9/30/2019	2019-20 Increase, (Decrease)
General Fund				
Designated FB-Fire Equip Replace	2,162,523	1,057,173	1,057,173	-
Designated FB-Internal Financing	3,351,560	3,917,821	3,917,821	-
Designated FB-Prado Road Interchange	1,282,661	1,435,260	1,435,260	-
Designated FB-Prop 172 Solar	843,065	843,065	843,065	-
Designated FB-Solar Plant Mitigation	5,579,238	4,979,238	4,979,238	-
Designated FB-Talent Development	-	1,822,394	1,822,394	-
Designated FB-SB1090 Economic Development	-	100,000	2,272,500	2,172,500
Designated FB-SB1090 Safety	-	-	1,125,000	1,125,000
Designated FB-SB1090 Affordable Housing	-	-	2,350,000	2,350,000
Designated FB-SB1090 Infrastructure	-	-	1,960,500	1,960,500
Designated FB-SB1090 Roads	-	-	293,759	293,759
Designated FB-SB1090 Library	-	-	503,033	503,033
General Reserves	13,000,000	13,000,000	13,000,000	-
Road Fund				
Designated FB-Future Roads Prjcts	2,861,833	2,350,918	2,328,918	(22,000)
Designated FB-Maria Vista Estates	339,428	339,428	339,428	-
Designated FB-Mine Reclamation N River Rd	83,000	83,000	105,000	22,000
Public Fac Fees Svcs				
Designated FB-County Fire	7,394,224	8,492,506	8,492,506	-
Designated FB-Gen. Government	270,858	256,301	256,301	-
Designated FB-Law Enforcement	1,755,004	2,146,463	2,146,463	-
Designated FB-Library	721,199	942,142	942,142	-
Designated FB-Parks	613,373	1,107,048	1,107,048	-
Parks Fund				
Designated FB-Lopez Parks Projects	604,072	279,043	279,043	-
Designated FB-Parks Projects	866,179	1,474,830	1,094,830	(380,000)
Co-Wd Automatn Repl				
Designated FB-Automation Replcmnt	10,224,464	10,497,093	8,648,443	(1,848,650)
Gen Govt Bldg Repl				
Designated FB-Gen Gov Buildng Rpl	38,056,171	41,187,496	40,837,496	(350,000)
Designated FB-Library-Cambria	1,698,552	1,698,552	1,698,552	-

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Tax Reduction Rsv

Designated FB-Airport Terminal	8,512,585	1,000,000	-	(1,000,000)
Designated FB-Airport MRG	-	1,000,000	-	(1,000,000)
Designated FB-Prop Tax Litigation	797,952	797,952	797,952	-
Designated FB-Tax Reduction Resrv	9,340,168	12,123,221	12,123,221	-
Designated FB-Tax Reduction Resrv SB1090	-	-	3,029,949	3,029,949

Roads - Impact Fees

Designated FB-Road Improvement	-	-	-	-
Designated FB-Road Improvement Fee	5,467,444	5,582,338	5,582,338	-

Wildlife and Grazing

Designated FB-Wildlife Projects	35,904	28,704	28,704	-
Designated FB-General Purpose	4,671	7,773	7,773	-
General Reserves	-	-	-	-

Driving Under the Influence

Designated FB-DUI Atascadero Facility	116,116	146,116	146,116	-
Designated FB-General Purpose	159,187	332,852	332,852	-
Designated FB-Systems Development	393,359	473,359	473,359	-
General Reserves	-	-	-	-

Library

Designated FB-Atas Lib Expansion	29,755	29,755	29,755	-
Designated FB-Lib Facilities PIng	2,226,888	2,704,558	2,654,558	(50,000)
Designated FB-General Purpose	49,690	581,266	581,266	-
General Reserves	-	-	-	-

Fish and Game

Designated FB-Fish/Game Environmental Settlement	889	889	889	-
Designated FB-Fish/Game Project	122,018	122,018	112,018	(10,000)
Designated FB-Loan Reserve	51,868	62,770	62,770	-
General Reserves	-	-	-	-

Org Development

Designated FB-Cnty Wide Training	1,277,975	-	-	-
Designated FB-General Purpose	496,042	-	-	-
General Reserves	-	-	-	-

Psn Oblig Bond DSF

Designated FB-POB Debt Service	6,955,887	10,011,296	10,011,296	-
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Capital Projects

Designated FB-Facilities Planning	13,741,273	13,914,890	13,914,890	-
Designated FB-New Govt Ctr Repairs	1,986,400	1,986,400	1,986,400	-

TOTAL DESIGNATIONS AND RESERVES

143,473,475

148,915,928

155,712,019

6,796,091

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Revenues and Expenditures by Service Group
For the Three-Month Period Ended September 30, 2019

	FY 2019-20 Budgeted Expenditures	Amount Expended 9/30/2019	% of Budgeted	FY 2019-20 Budgeted Revenues	Amount Realized 9/30/2019	% of Budgeted
LB - Land Based						
141 - Agricultural Commissioner	6,611,602	1,656,304	25.05%	3,804,508	97,976	2.58%
142 - Planning and Building	17,654,691	3,590,979	20.34%	9,141,729	2,088,633	22.85%
201 - Special Services	6,997,545	890,169	12.72%	2,197,062	204,175	9.29%
245 - Roads	67,924,677	6,293,033	9.26%	53,895,126	4,429,367	8.22%
248 - Road Impact Fees	4,483,567	203,751	4.54%	-	278,511	0.00%
290 - Community Development	6,000,070	418,048	6.97%	5,950,612	549,088	9.23%
LB - Land Based Total	109,672,152	13,052,284	11.90%	74,989,037	7,647,750	10.20%
CS - Community Services						
215 - UC Cooperative Extension	638,350	143,693	22.51%	16,434	6,208	37.78%
222 - Community Parks	5,337,765	1,248,631	23.39%	1,333,291	359,878	26.99%
305 - Regional Parks	9,356,625	1,756,687	18.77%	8,336,591	1,702,345	20.42%
330 - Wildlife and Grazing	10,806	22	0.20%	3,606	-	0.00%
331 - Fish and Game	32,776	268	0.82%	20,000	4,276	21.38%
377 - Library	11,426,448	2,423,259	21.21%	10,732,524	538,238	5.02%
CS - Community Services Total	26,802,770	5,572,560	20.79%	20,442,446	2,610,945	12.77%
FA - Fiscal and Administrative						
100 - Board of Supervisors	1,737,423	367,118	21.13%	-	-	-
104 - Administrative Office	2,903,831	567,383	19.54%	438,525	17,750	4.05%
109 - Assessor	11,175,285	2,375,054	21.25%	316,350	49,093	15.52%
110 - Clerk-Recorder	3,812,386	617,389	16.19%	2,788,383	687,112	24.64%
117 - Auditor-Controller-Treasurer-Tax Collector- Public Admin	8,558,513	1,771,183	20.69%	2,342,536	472,523	20.17%
119 - Communications and Outreach	158,763	32,509	20.48%	-	-	-
275 - Organizational Development	1,952,302	1,952,301	100.00%	-	-	-
FA - Fiscal and Administrative Total	30,298,503	7,682,937	25.36%	5,885,794	1,226,478	20.84%

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F - Financing						
101 - Non-Departmental Revenue	5	1	11.60%	221,747,181	23,053,587	10.40%
102 - Non-Departmental - Other Financing Uses	15,687,038	483,581	3.08%	7,216,866	2,924,539	40.52%
103 - Non-Departmental Other Expenditures	656,332	271,933	41.43%	113,000	70,420	62.32%
247 - Public Facility Fees	2,688,445	13,657	0.51%	1,967,246	442,622	22.50%
266 - Countywide Automation	8,573,044	465,621	5.43%	5,300,353	823,893	15.54%
267 - General Government Building Replacement	5,611,849	-	0.00%	3,367,669	841,917	25.00%
268 - Tax Reduction Reserve	5,137,156	-	0.00%	-	3,029,949	-
277 - Debt Service	2,713,833	598,551	22.06%	2,644,281	595,551	22.52%
392 - Pension Obligation Bonds	8,512,500	8,489,699	99.73%	12,928,759	4,012,784	31.04%
F - Financing Total	49,580,202	10,323,043	20.82%	255,285,355	35,795,262	14.02%

HHS - Health and Human Services						
106 - Contributions to Other Agencies	2,600,116	1,288,518	49.56%	732,399	-	0.00%
160 - Public Health	30,365,047	6,470,358	21.31%	20,887,296	2,485,277	11.90%
166 - Behavioral Health	80,339,828	16,432,416	20.45%	67,050,035	6,036,673	9.00%
180 - Social Services Administration	94,908,693	18,422,567	19.41%	85,356,710	3,035,764	3.56%
181 - Foster Care/Adoptions	27,208,710	6,284,940	23.10%	25,843,530	4,809,236	18.61%
182 - CalWORKs	9,684,516	2,415,277	24.94%	9,418,632	1,589,453	16.88%
184 - Law Enforcement Health Care	8,409,306	2,078,267	24.71%	2,827,095	86,458	3.06%
185 - General Assistance	1,365,028	381,162	27.92%	341,158	130,681	38.31%
186 - Veterans Services	973,018	198,629	20.41%	276,484	7,616	2.75%
351 - Emergency Medical Services	1,134,731	315,243	27.78%	801,000	117,641	14.69%
375 - Driving Under the Influence	1,599,490	346,832	21.68%	1,579,489	389,514	24.66%
HHS - Health and Human Services Total	258,588,483	54,634,209	21.13%	215,113,828	18,688,313	8.69%

PP - Public Protection						
130 - Waste Management	1,313,074	145,854	11.11%	29,538	266	0.90%
131 - Grand Jury	129,966	25,866	19.90%	-	-	-
132 - District Attorney	19,286,829	4,423,900	22.94%	7,765,296	1,150,560	14.82%
134 - Child Support Services	4,934,680	900,823	18.25%	4,577,094	556,225	12.15%
135 - Public Defender	7,386,030	1,902,416	25.76%	599,550	57,603	9.61%
136 - Sheriff-Coroner	81,695,585	20,018,031	24.50%	31,409,558	2,506,642	7.98%
137 - Animal Services	2,875,821	634,208	22.05%	2,092,987	396,074	18.92%
138 - Emergency Services			24.99%	1,685,236		25.34%

Attachment 1

	2,062,173	515,384			427,058	
139 - Probation	24,962,819	5,522,699	22.12%	12,884,380	1,734,143	13.46%
140 - County Fire	29,792,244	928,376	3.12%	8,618,665	815,402	9.46%
143 - Court Operations	2,426,973	571,004	23.53%	2,985,959	220,317	7.38%
PP - Public Protection Total	176,866,194	35,588,561	20.12%	72,648,263	7,864,290	10.83%

OT - Other						
115 - Contingencies-GF	26,142,727	-	-	-	-	-
OT - Other Total	26,142,727	-	-	-	-	-

SCD - Support to County Departments						
111 - County Counsel	5,514,003	955,221	17.32%	89,751	3,319	3.70%
112 - Human Resources	6,075,534	1,876,967	-	1,475,275	341,086	-
113 - Facilities Management	6,966,559	1,372,665	19.70%	1,631,328	348,585	21.37%
114 - Information Technology	12,067,069	2,974,273	24.65%	2,074,254	450,398	21.71%
116 - Central Services	4,280,571	1,156,809	27.02%	800,194	202,017	25.25%
118 - Talent Development	791,995	102,524	12.95%	-	-	-
SCD - Support to County Departments Total	35,695,731	8,438,459	23.64%	6,070,802	1,345,405	22.16%

CM - Capital and Maintenance						
200 - Maintenance Projects	12,262,192	782,582	6.38%	287,884	(9,718)	-3.38%
230 - Capital Projects	19,498,025	1,568,955	8.05%	17,411,162	(1,257,178)	-7.22%
CM - Capital and Maintenance Total	31,760,217	2,351,537	7.40%	17,699,046	(1,266,896)	-7.16%

County Total:	745,406,979	137,643,590	18.47%	668,134,571	73,911,547	11.06%
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General Fund Total:	588,750,635	112,797,663	19.16%	543,196,153	57,413,029	10.57%
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SECTION 3: POSITION CHANGES

During the first quarter, July 1, 2019, through September 30, 2019, the following position allocation changes were approved by the Board of Supervisors. This report also includes a list of any administrative changes approved by the Human Resources Director under the authority of the Board of Supervisors, and the current vacancy statistics.

POSITION ALLOCATION CHANGES MADE BY THE BOARD OF SUPERVISORS:

Fund Center 114 – Information Technology - Allocation Changes Approved 07/09/2019

- Delete 1.00 FTE – 002270 Information Technology Project Manager I/II/III
- Delete 1.00 FTE – 002203 Administrative Assistant I/II/III
- Delete 1.00 FTE – 000961 Telephone Systems Coordinator
- Add 1.00 FTE – 300230 Business Systems Analyst I/II/III
- Add 3.00 FTE – 300179 Information Technology Specialist I/II

Fund Center 166 – Behavioral Health - Allocation Changes Approved 07/16/2019

- Delete 1.00 FTE – 300084 B.H. Clinician I/II/III
- Add 1.00 FTE – 300085 B.H. Program Supervisor

Fund Center 425 – Airports – Allocation Changes Approved 07/16/2019

- Delete 4.00 FTE – 001406 Airports Maintenance Worker
- Add 4.00 FTE – 300251 Airport Terminal Services Worker

Fund Center 166 – Behavioral Health – Allocation Changes Approved 08/13/2019

- Delete 11.00 FTE – 3000084 B.H. Clinician I/II/III
- Delete 1.00 FTE – 300085 B.H. Program Supervisor
- Delete 1.00 FTE – 000461 LPT/LVN I/II/III

Fund Center 166 – Behavioral Health – Allocation Changes Approved 08/13/2019

- Add 1.00 FTE - 300084 B.H. Clinician I/II/III

Fund Center 110 – Clerk-Recorder – Allocation Changes Approved 08/20/2019

- Delete 2.00 FTE – 002553 Administrative/Clerk-Recorder Assistant I/II/III

Fund Center 104 – Administrative Office – Allocation Changes Approved 08/20/2019

- Add 1.00 FTE - 300227 Deputy Clerk of the Board – Confidential
- Add 1.00 FTE - 002223 Administrative Assistant I/II/III – Confidential

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Fund Center 377 - Library - Allocation Changes Approved 08/20/2019

Delete 0.75 FTE - 001023 Senior Library Associate
Delete 0.50 FTE - 001023 Senior Library Associate
Delete 0.50 FTE - 001022 Library Associate I/II/III
Add 2.00 FTE - 001023 Senior Library Associate

Fund Center 166 - Behavioral Health - Allocation Changes Approved 09/17/2019

Delete 1.00 FTE - 300078 B.H. Worker I/II/III
Add 1.00 FTE - 300081 B.H. Specialist I/II/III

Fund Center 160 - Public Health - Allocation Changes Approved 09/17/2019

Delete 1.00 FTE - 008795 Administrative Services Manager
Add 1.00 FTE - 000280 Department Administrator

ADMINISTRATIVE CHANGES MADE BY THE HUMAN RESOURCES DEPARTMENT:

Fund Center 114 - Information Technology - Allocation Changes Effective 07/28/2019

Changed 1.00 FTE Accounting Technician - Confidential to 1.00 FTE Accounting Technician (non-Confidential) (50000054 delimited and 50009113 added).

Fund Center 377 - Library - Allocation Changes Effective 07/14/2019

Split 1.00 FTE Library Associate III into two 0.50 FTE Library Associate III (50007437 delimited; 50009141 and 50009142 added).

Fund Center 180 - Social Services - Office of Juvenile Justice and Delinquency Prevention Drug Treatment Courts Program - Allocation Changes Effective 09/08/2019

Combined two 0.50 FTE Limited Term Social Worker Aide positions to create one 1.00 FTE Limited Term Social Worker Aide position (50008858 and 50008859 delimited and 50009205 added).

NEW JOB CLASSIFICATION

Classification Approved 7/16/2019

300251 Airport Terminal Services Worker

LIMITED TERM POSITIONS

Fund Center 375 - Driving Under the Influence - Allocation Change Approved 07/16/2019

Add 0.75 FTE - 3000081 B.H. Specialist I/II/III - Limited Term
Ending Date: 09/29/2020

Fund Center 166 - Behavioral Health - Allocation Change Approved 07/16/2019

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Add 1.00 FTE – 3000084 B.H. Clinician I/II/III – Limited Term
Ending Date: 06/30/2020

Fund Center 132 – District Attorney – Allocation Change Approved 08/13/2019

Increase 0.50 FTE to 1.00 FTE – 002238 Paralegal – Limited Term
Ending Date: 6/30/2020

Fund Center 166 – Behavioral Health – Allocation Change Approved 08/13/2019

Add 1.00 FTE – 000461 LPT/LVN I-III – Limited Term
Ending Date 11/30/2021

Fund Center 166 – Behavioral Health – Allocation Changes Approved 08/20/2019

Add 1.00 FTE - 300084 B.H. Clinician I/II/III – Limited Term
Ending Date 01/31/2020

Fund Center 166 – Behavioral Health – Allocation Changes Approved 09/10/2019

Add 1.00 FTE - 300084 B.H. Clinician I/II/III
Ending Date 08/19/2022

Add 1.00 FTE - 300081 B.H. Specialist I/II/III
Ending Date 08/19/2022

Add 0.50 FTE - 300086 Division Manager Behavioral Health
Ending Date 08/19/2022

SUMMARY OF POSITION ALLOCATION CHANGES

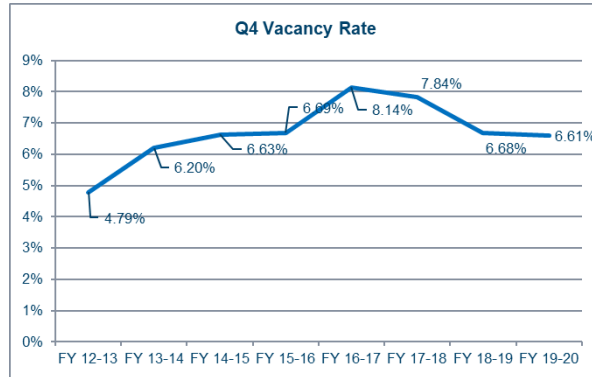
FY 2019-2020	Q1	Q2	Q3	Q4
Quarter Start	2,796.50			
FTE Additions	22.75			
FTE Deletions	26.75			
Quarter End	2,792.50			
Net Change	-4.00			
% Change	-0.14%			

EMPLOYEE VACANCY RATE

The County's vacancy rate is calculated at the end of each quarter by dividing the number of vacant positions by the number of allocated positions at that point in time. The vacancy rate typically reflects contributing factors including but not limited to the number of new hires, employee exits, and number of difficult-to-fill positions.

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The County employee vacancy rate at the end of the first quarter was 6.61%. This equates to 184.5 vacant positions. By comparison, the vacancy rate for the first quarter during the prior Fiscal Year 2018-19 was 6.68%. This represents a slight decrease from the prior year.



RECLASSIFICATION

Reclassification recommendations that result from position studies pursuant to Civil Service Rules are brought to the Board in the first and fourth quarter reports, or as part of the recommended budget, depending on when the final determination is made.

During the first quarter, the Human Resources Department completed two position studies, both of which resulted in recommended reclassifications of incumbents. The Board of Supervisors will make their decision to approve the two reclassifications during their review of the Q1 Report.

Any additional studies in FY 2019-20 that result in reclassification will be included during Budget Hearings.

Department	Previous Classification	Findings	HR Department Recommendation
Health Agency	Department Automation Specialist II	Working Out of Class	Systems Administrator II
Sheriff's Office	Administrative Services Officer II	Working Out of Class	Program Manager II

Financial Considerations

Health Agency – Fund Center 160

The following reclassification of a Department Automation Specialist III to a Systems Administrator II is fully funded by the General Fund. The current FY 2019-20 decrease in salary and benefit cost for the recommended PAL change is \$381. The FY 2020-21 estimated decrease is \$761 and the estimated increase at the maximum salary step at the highest level in the series for the positions is \$9,142. The current fiscal year will generate a savings. In future years, the increased cost will be included as part of the department's requested budget. The incumbent is moving from a represented job class to unrepresented management

Attachment 1

job class and will maintain their current salary as it is higher than the corresponding salary for the new job class. A salary increase may result from promotion or at such time that the salary for the new class exceeds that of the current class. The table below shows the estimated FY 2019-20 increase cost for the remaining 6 months, the FY 2020-21 estimated expense, and the estimated expense at the maximum step (step 5 of 5). It is important to note that calculations may vary depending on salary step and any future negotiated salary and benefit increases. The below numbers are estimates based on the current job class salary listing.

FY 2019-20 Estimated Expense for Remaining 6 Months						
Action	Classification	FTE	Salary	Benefits	Total	Step Estimate
Add	Systems Administrator II	1.00	\$48,817*	\$27,526	\$76,344*	Step 5 for 6 months
Delete	Dept. Automation Spec III	1.00	(\$48,817)	(\$27,907)	(\$76,724)	Step 5 for 6 months
	Net Change FY 2019-20	0.00	\$0	(\$381)	(\$381)	
FY 2020-21 Estimated Annual Expense						
Action	Classification	FTE	Salary	Benefits	Total	Step Estimate
Add	Systems Administrator II	1.00	\$97,635*	\$55,052	\$152,687	Step 5 for 12 months
Delete	Dept. Automation Spec III	1.00	(\$97,635)	(\$55,813)	(\$153,448)	Step 5 for 12 months
	Net Change FY 2020-21	0.00	\$0	(\$761)	(\$761)	
Estimated Annual Expense at Maximum Step (Step 5 of 5)						
Action	Classification	FTE	Salary	Benefits	Total	Step Estimate
Add	Systems Administrator III	1.00	\$102,835	\$59,755	\$162,590	Step 5 for 12 months
Delete	Dept. Automation Spec III	1.00	(\$97,635)	(\$55,813)	(\$153,448)	Step 5 for 12 months
	Net Change at Max. Step	0.00	\$5,200	\$3,942	\$9,142	

**The Salary for the Systems Administrator II is the manually adjusted salary. It is not representative of the standard salary for a Systems Administrator II. The incumbent is moving from a represented job class to unrepresented management job class and will maintain their current salary as it is higher than the corresponding salary for the new job class.*

Sheriff's Office – Fund Center 136 – Field Operations

The following reclassification of an Administrative Services Officer II to a Program Manager II is fully funded by the General Fund. The current FY 2019-20 increase in salary and benefit cost for the recommended PAL change is \$0. The FY 2020-21 estimated increase is \$5,413 and the estimated increase at the maximum salary step for the positions is \$17,101. The cost of the PAL change was not included in the FY 2019-20 adopted budget; however, there is no additional cost in FY 2019-20. In future years, the increased cost will be included as part of the department's requested budget. There are no additional indirect costs anticipated as a result of this PAL change. The table below shows the estimated FY 2019-20 increase cost for the remaining 6 months, FY 2020-21 annual cost, and the estimated expense at the maximum step (step 5 of 5). It is important to note that calculations may vary depending on salary step and any future negotiated salary and benefit increases. The below numbers are estimates based on the current job class salary listing.

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FY 2019-20 Estimated Expense for Remaining 6 Months						
Action	Classification	FTE	Salary	Benefits	Total	Step Estimate
Add	Program Manager II	1.00	\$39,146	\$21,386	\$60,532	Step 2 for 6 months
Delete	Administrative Services Officer II	1.00	(\$39,146)	(\$21,386)	(\$60,532)	Step 5 for 6 months
	Net Change FY 2019-20	0.00	\$0	\$0	\$0	
FY 2020-21 Estimated Annual Expense						
Action	Classification	FTE	Salary	Benefits	Total	Step Estimate
Add	Program Manager II	1.00	\$82,202	\$44,275	\$126,477	Step 3 for 12 months
Delete	Administrative Services Officer II	1.00	(\$78,292)	(\$42,772)	(\$121,064)	Step 5 for 12 months
	Net Change FY 2019-20	0.00	\$3,910	\$1,503	\$5,413	
Estimated Annual Expense at Maximum Step (Step 5 of 5)						
Action	Classification	FTE	Salary	Benefits	Total	Step Estimate
Add	Program Manager II	1.00	\$90,646	\$47,519	\$138,165	Step 5 for 12 months
Delete	Administrative Services Officer II	1.00	(\$78,292)	(\$42,772)	(\$121,064)	Step 5 for 12 months
	Net Change at Max. Step	0.00	\$12,354	\$4,747	\$17,101	

SECTION 4: MISCELLANEOUS FINANCIAL ISSUES

ACCEPTANCE OF DONATED GIFT FUNDS:

Donations made by individuals and community organizations are accepted by the Board and appropriated into the proper departmental budgets on an as needed basis. These donations are used to enhance programs and meet special needs throughout the County. It is recommended that the Board accept donations totaling \$125,260.21 on behalf of the following departments as noted below:

- **FC 137 – Animal Services**
Request to accept gift funds in the amount of \$12,059.05 on behalf of FC 137-Animal Services to provide medical care and adoption fees for animals.
- **180 – Social Services**
Request to accept cash donations in the amount of \$831.44 on behalf of FC 180 - Social Services to meet special needs for children and adults.
- **FC 222 – Community Parks**
Request to accept cash donations in the amount of \$10,031 on behalf of FC 222 - Community Parks to fund Free Swim and the Outdoor Discovery Festival.
- **FC 377 – Library**
Request to accept cash donations and authorize a budget adjustment in the amount of \$102,247.82 from the Library's gift trust fund to FC 377 – Library operating budget, by 4/5 vote.
- **FC 427 – Golf**
Request to accept cash donations in the amount of \$90.90 on behalf of FC 427 - Golf for various recreational activities.

Memos from each department are included in Attachment 2.

DISCHARGE OF BAD DEBT:

Requests to discharge bad debt are presented to the Board in accordance with Government Code requirements. The action relieves the requesting department from active pursuit of receivables, but does not release the responsible parties from the debt owed. Requests to discharge bad debt are only submitted to the Board for action after an extensive investigation has taken place and the department has reached the conclusion that the debt will not be collected. If a department's collection efforts are unsuccessful, cases are often turned over to the County's contract collection agency. The Department of Social Services is requesting Relief of Accountability in the amount of \$76,222.36 for uncollectable debt for the CalWORKs, CalFresh, and General Assistance debts.

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A memo from the Department of Social Services is included in Attachment 2.

MISCELLANEOUS:

The following budget adjustment requests have been submitted to the Board for consideration.

- **Public Works (Various Fund Centers)**

Request to approve a budget adjustment for FC 201 - Public Works Special Services in the amount of \$11,620 to appropriate revenues collected from an applicant for professional services related a road extension project at Gilbert Avenue, by 4/5 vote.

Multiple requests to approve budget adjustments within FC 245 - Public Works Roads in the net amount of \$431,601 to make corrections to project budgets, by 4/5 vote.

Request to approve a budget adjustment in the amount of \$35,000 from FC 408 - Workers' Compensation ISF to FC 200 - Major Maintenance Projects WBS# 350073 to fund safety-related lighting and video camera installation work at the Atascadero Library, by 4/5 vote.

Request to approve a budget adjustment in the amount of \$68,000 from FC 409 - Liability Self-Insurance ISF to FC 200 - Major Maintenance Projects WBS# 350104 to allow insurance funds to be used for remediation of the Camp San Luis County Fire training facility, which was destroyed in a fire in 2016, by 4/5 vote.

Request to approve a budget adjustment in the amount of \$200,000 from FC 405 - Public Works ISF to FC 200 - Major Maintenance Projects WBS# 350072 to fund relocation of Public Works staff to a leased facility on Mill Street and reconfiguration of the existing Public Works space in the Old Courthouse facility, by 4/5 vote.

Request to approve a budget adjustment in the amount of \$25,000 from the General Fund Building Replacement General Government Building Designation to FC 200 - Major Maintenance Projects to fund boundary modifications at the County Operational Center, by 4/5 vote.

Request to approve a budget adjustment in the amount of \$210,000 from C 200 - Major Maintenance Projects WBS# 350125 (Countywide Facility Conditions Assessment Projects) to WBS# 350137 (FCA Old Courthouse) to provide additional funding for flooring replacement and painting in the Old Courthouse building, by 4/5 vote.

Request to approve a budget adjustment in the amount of \$155,000 from FC 230 - Capital Projects WBS# 320100 (FCA - Atascadero Health) to WBS# 320111 (Honor Farm Kitchen); and request to approve a budget adjustment in the amount of \$20,000 from FC 230 - Capital Projects WBS# 320100 (FCA - Atascadero Health) to WBS#320110 (Probation Office HVAC), by 4/5 vote.

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- **FC 377 - Library**

Request to accept a City of San Luis Obispo cash reimbursement for the recent San Luis Obispo Library Roof Renovation and authorize a budget adjustment in the amount of \$145,776 from the Library's gift trust fund to the Library's Fund 1205000000 to increase the Library's Facilities Designation by a 4/5 vote.

Memos from each of the requesting departments are included in Attachment 2.

**SECTION 5: CAPITAL AND MAINTENANCE PROJECTS MANAGED BY
PUBLIC WORKS, PARKS AND RECREATION, AIRPORTS, AND CENTRAL SERVICES**

The first quarter status reports on capital and maintenance projects can be found in Attachment 4. This information is provided to keep the Board apprised of the status of various capital and maintenance projects managed by Public Works, Parks and Recreation, Airports, and Central Services.