

FY 2019-20 FEE SCHEDULE					
Fee Description	Authority	Fee Amount	Unit Desc.	Cost	Comments
GENERAL FEES Statutory					
Filing & indexing all papers for which charges is not elsewhere provided, other than papers filed in actions or special proceedings, official bonds, or certificates of appointment	Gov. 26850	\$2.25	per filing		See footnote 3
For recording or registering any license or certificate or issuing any certificate, or both in connection with a license required by law for which a charge is not otherwise prescribed	Gov. 26851	\$2.25	per record, license or certificate		See footnote 3
Research fee, per file	Gov. 26854	\$5.00	per file		See footnote 3
Local Control					
Certifying to copy of any paper, record or proceeding on file in the Office of the County Clerk	Gov. 26833	\$3.00	per certified record	\$3.04	See footnote 3. See also footnote 4
Every certification for which a fee is not otherwise fixed	Gov. 26836	\$3.00	per certified record	\$3.04	See footnote 3. See also footnote 4
Each certificate to the official capacity of any public official	Gov. 26858	\$16.00	each certificate	\$15.98	See footnote 3. See also footnote 4
Certificate to the official capacity of any public official/ multiple docs for one official/ per document	Gov. 26858	\$8.00	per document	\$8.37	See footnote 4
Copies of any records, proceedings or papers on file, per page	Gov. 26831	\$0.10	per page		The BOS set this fee and it does not reflect the Actual Cost per page.
Copy of file on microfiche		\$3.00	per fiche	\$3.04	
Returned Check Fee		\$15.00	each check	\$15.22	
Credit Card Convenience Fee		\$1.49	per transaction	\$1.49	This fee is the convenience fee charged by the credit card processing company for all orders with a credit card. This fee goes directly to the company and does not pass through the department.
ELECTIONS FEES Statutory					
Certified copy of voter registration	Elec. 2167	\$1.50	per certification		See footnote 3
Copies of campaign statements, statements of financial interest, per page	Gov. 81008	\$0.10	per page		The BOS set this fee and it does not reflect the actual cost of a copy per page.
Precinct List	Elec. 2184	\$0.50	per 1000 names		Units sold unknown
Penalty for late filing of campaign statement, per day (maximum \$100.00 or total receipts in statement)	Gov. 91013.5 (b) and (c)	\$10.00	per day late		Units sold unknown. This fee does not take effect until 10 days after the late notice is sent.
LOCAL CONTROL					
Countywide precinct	BOS	\$17.00	per set	\$17.78	
Deposit for filing notice of intent to circulate petition	Elec. 9103 (b)	\$5.00	per notice		The actual # of units sold is unknown. Deposit for filing notice of intent to circulate petition Election Code Section 9103 (b) allows a fee to be established not to exceed \$200 which will be refunded within one year of filing the notice of intent. The fee has been kept at this level so as not to discourage persons from pursuing initiative, referendum or recall petitions.
Statement of Vote -					

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Per Page	BOS	\$0.10	per page		The BOS set this fee and it does not reflect the actual cost of a copy per page and the units sold is unknown.
Entire Statement	BOS	\$41.00	+ .04 page	\$41.09	
CLERK OF THE BOARD SUPERVISORS FEES Statutory					
Fish and Game Documentary Handling Fee on Notices of Determination	Fish & Game 711.4	\$50.00	each filing	\$68.48	See footnote 1 F & G Code section 711.4 allows the clerk to charge up to \$50.00 for processing the notices.
LOCAL CONTROL					
County Code Supplements					
Audio CD copy of any Board Hearing or item		\$47.00	+ .40 per CD	\$47.17	BOS audio is available on CD or on the website.
Findings of Fact for Assessment Appeals					
Complex findings	Local mandate	\$225.00	+ \$150 per hour after 1st hour of preparation		This fee was increased in FY 2015-16 for the first time since its implementation in 1988. Costs are accurately reflected, both to the Clerk and County Counsel. Under the control of BOS-see footnote 3-units sold unknown-adopted as part of the Policies & Procedures of the AAB
COUNTY CLERK FEES Statutory					
Fee for certified copy of any statement of file (FBN, Abandonment or Withdrawal)	Bus & Prof 17929(b)	\$2.00	per certified copy	\$3.04	see footnote 3
Filing Power of Attorney for an admitted surety insurer, filing cancellation/revocation of same	Gov. 26855.1	\$3.50	or \$2.25 per name if more than 1 designated		see footnote 3
Filing Financial Statement of admitted surety insurer	Gov. 26855.2	\$3.50	per statement		see footnote 3-units sold unknown
Issuing certificate showing authority of surety company to act as corporate surety	Gov. 26855.3	\$3.50	per certificate		see footnote 3-units sold unknown
Solemnization of Marriage	Gov 26861	\$50.00	per ceremony	\$50.22	see footnote 4
Appointment of Deputy Comm. Of Civil Marriages					
Filing of Certificate of Registration as Process Server	Bus & Prof 22352 & 22353	\$107.00	+ \$10.00 each card + recording fee for bond		Additional \$7.00 B&P code 22353(c)
Filing Certificate of Registration as Professional Photocopier	Bus & Prof 22453 & 22455 (a)(2)	\$182.00	+ \$10.00 each additional card + recording fee		If also registered as Process Server Fee is \$107.00. Additional \$7.00 fee per B&P code 22455(a)(2)
Filing of Registration as an Unlawful Detainer Assistant	B&P Code 6404 et seq	\$182.00	each registration		Additional \$7.00 B&P code 6405(4)(c)
Local Control					
Certificate of Authority of Notary Public	Gov. 26852	\$16.00	per certificate	\$15.98	See footnote 3. See also footnote 4
Certificate of Authority of Notary Public/ multiple documents for one notary/ per doc	Gov. 26852	\$8.00	per document	\$8.37	
Issuing Duplicate Certificate of Registry of Marriage	Fam 360 (c)	\$33.00	per duplicate certificate	\$33.48	
Filing and indexing a Fictitious Business Name Statement, includes Affidavit of Publication and furnishing one certified copy of statement	Bus & Prof 17929 (a)	\$56.00	each filing	\$57.30	

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For each additional party over two and/or each additional business name	Bus & Prof 17929 (b)	\$7.00	each additional name	\$7.61	
Filing a Statement of Abandonment of use of Fictitious Business Name	Bus & Prof 17929 (c)	\$56.00	each FBN	\$56.54	
Filing Statement of Withdrawal from Partnership Operating Under Fictitious Business Name	Bus & Prof 17929 (a)	\$56.00	each FBN withdrawal	\$56.54	
Filing and indexing bond of Notary Public	Gov. 26849.1 Gov. 26831	\$55.00	per bond	\$55.02	
Issuing Processing Public Marriage License	Gov 26840, 26840.3, 26840.7	\$100.00	per license	\$105.69	The revenue for the Clerk Recorder is \$69 per license. \$31.00 of the cost per license is collected for other agencies or funds. See footnote 3.
Issuing Processing Confidential Marriage License	Gov 26840.1, 26840.3, 26840.8	\$100.00	per license	\$105.69	The revenue for the Clerk Recorder is \$68 per license. \$32 of the cost per license is collected for other agencies/funds. See footnote 3.
Providing Witness for Civil Ceremony (In addition to Solemnization fee)		\$25.00	per ceremony	\$25.87	
Filing an Assessment Appeals Application		\$53.00	per application	\$53.26	
RECORDER'S FEES Statutory					
Regular Recording Fee (limited to 8.5" x 11")	Gov 27361 & 27361.4				
First Page		\$14.00	per document	\$19.22	Allowed to charge actual cost up to \$10.00 pursuant to SB676 in 2009 for base recording fee. The revenue for the Clerk Recorder is \$11.00 per document. See footnote 3
Each additional page or fraction of page		\$3.00	per page		The revenue for the Clerk Recorder is \$1.00 per page. See footnote 3
Combined Documents-	Gov 27361.1 & 27361.4	\$14.00	When 2 or more docs are serially incorporated into one form or sheet, they will be considered as 2 or more separate docs. Base recording fee-\$14.00 will be charged for 1st pg & \$3.00/ each additional pg + \$14.00 per doc		Allowed to charge actual cost up to \$10.00 pursuant to SB676 in 2009 for base recording fee. The revenue for the Clerk Recorder is \$11.00 per document title . see fee indicator 11003 & 11004
Penalty Print nine lines per vertical inch or 22 characters per inch horizontally	Gov 27361	\$1.00	each page containing penalty print		This fee is mandated and goes into the Clerk Recorder trust not revenue. See footnote 3.
SB2 Building Homes and Jobs Act Fee	Gov. 27388.1	\$75.00	every real estate instrument, paper or notice		
Release of State or County tax liens					
Base Recording Fee	Gov 27361.3 & 27361.4	\$12.00	per release		This fee is mandated . \$8.00 goes to the Clerk Recorder as Revenue. See footnote 3.

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Each additional page		\$3.00	each additional page		The revenue for the Clerk Recorder is \$1.00 per page. See footnote 3
D.A. Fraud Investigation Fee	Gov 27388	\$7.00	each applicable title		This fee was approved by the BOS on 08/19/2008. Fee was originally approved at \$2.00. Fee was raised to \$3.00 effective March 2009 and included additional titles. The fee was raised again by the BOS on Feb 5, 2013 to \$7.00. Of the \$7.00 fee, 90% (\$6.30) goes to the DA Fraud protection unit, and 10% (\$0.70) stays with the Clerk-Recorder. See footnote 5 for a list of applicable titles.
Documents requiring additional indexing a proof of labor having multiple claims, other than when consecutively numbered.	Gov 27361.2	\$1.00	See note 2		Removed from statutory control by SB676 in 2009. units of service sold - unknown. See footnote 2 & 3
Financing Statements	UCC 9407 (1) (2) (3)				
UCC Searches	UCC 9525 (c) Gov. 12194	\$10.00	per search		
UCC 2 pages or less		\$10.00	per document		see footnote 3
UCC 3 pages or more		\$20.00	per document		see footnote 3
Filings (papers not recorded)	Gov 27380 & 27361.4	\$5.00	per filing		The Clerk Recorder revenue is \$3.00 per filing. see footnote 3 - units sold unknown
Indexing of more than ten names. Each group of ten names or fractional portion thereafter the initial group of ten names	Gov 27361.8	\$3.00	each group of 10 or more names	\$3.04	Removed from Statutory control by SB676 in 2009. see footnote 3
Map Filings for Record Subdivision, Parcel, Survey, & Assessment Maps	Gov 27372 & 27361.4				
First page		\$8.00	each		The clerk Recorder revenue is \$7.00 per map. see footnote 3
Each additional page		\$2.00	each		See footnote 3
Preliminary Change of Ownership Report	R & T 480.3	\$20.00	each change of ownership		see footnote 3
Official Records Copies	Gov 27366				
1st Page		\$5.00	per document	\$5.33	Govt code 27366 changed the fee for official records from \$1.00 per page to actual cost recovery. see footnote 3
Each additional Page		\$0.50	per page	\$0.76	
Certification		\$1.00	per certification	\$3.04	see footnote 3-units sold unknown
Copies of Vital Records					
Marriage		\$15.00	each copy		The clerk recorder revenue per vital copy is \$5.85. Fee was increased by \$1.00 on January 1, 2014, of which \$0.55 is retained by the County in the VHS Restricted revenue fund. see footnote 3
RECORDER'S FEES Local Control					
Notice of Involuntary Lien Notices	Gov 27297.5				
First Debtor		\$15.00	each notice	\$15.22	see footnote 3
Each Additional debtor (unless spouse at same address)		\$15.00	each additional notice	\$15.22	see footnote 3

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Survey Monument Preservation Fee	Gov 27585	\$10.00	per recording in unincorporated area		collected by the Clerk Recorder for Public Works/County Surveyor. See footnote 3
Preliminary 20 Day Notice	Gov 27361.9 & Civil 3097	\$39.00	per notice	\$39.56	
Map Copies					
Blueline		\$12.00	each page	\$12.44	See footnote 3
Sepia		\$13.00	each page	\$13.21	See footnote 3
Mylar		\$15.00	each page	\$15.84	See footnote 3
Index download to various media-Voter & FBN data		\$48.00	+ .50 per 1000 names- media-actual cost (diskette, CD or tape)	\$48.69	
CD with official records Take order/set up request burn cd - 10 minutes see worksheet for cost/image		\$55.00	+ .006 per image	\$55.54	
CD with map copies Take order/set up request burn cd-10 minutes see worksheet for cost/image		\$55.00	+ .006 per image	\$55.54	
yearly access to official records on intranet		\$45.00	per year	\$45.64	This fee is a yearly access fee to the official record database per user
Creating an Electronic Index of Official Records		\$16.00	per index	\$15.98	This fee is a fee to create an electronic index for customers who are also purchasing official record images.
Emailing a Voter or FBN file		\$1.50	+ .50 per 1000 names and \$42.00 download fee	\$1.52	This fee is an alternative for customers who want purchased data emailed, rather than on a CD

Department Name: Department Name: Clerk Recorder
Fund Center: Fund Center: 110

Footnote #	Footnote Narrative
1	The fee does not apply to projects where County Departments are the applicants
2	First claim is included in the regular recording fee, each claim following is \$1.00 additional for non-sequentially numbered claims, assignment of Deed of Trust having multiple Deeds of Trust being assigned, the first deed of trust is included in the regular recording fee, each additional deed of trust is \$1.00.
3	On each mandated fee the Actual Cost is unknown, and the Proposed Fee will always be the Mandated amount.
4	Fee was mandated, but can now be charged Actual Cost per Gov. code 54985.
5	Documents titled Deed of Trust, Assignment of Deed of Trust, Reconveyance, Request for Notice, and Notice of Default are subject to the \$3.00 fee. Titles added as of March 2009 - Substitution of Trustee, Notice of Trustees Sale, and Rescission of Notice of Default. Additional titles added January 1, 2013 can be found on the Clerk-Recorder website.
6	The Base Fees for Birth and Death Certificates were increased by \$2.00, effective January 1, 2012 per AB 1053. By 2014, the base fee will be raised by a total of \$6.00: \$2.00 on 1/1/12, \$2.00 on 1/1/13 and \$2.00 on 1/1/14. The Clerk-Recorder retains \$1.70 for every \$2.00 increase.