



**COUNTY OF SAN LUIS OBISPO
BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Auditor - Controller - Treasurer - Tax Collector		(2) MEETING DATE 10/16/2018	(3) CONTACT/PHONE Kerry Bailey (805) 788-2979	
(4) SUBJECT Submittal of a Brown Armstrong, CPAs Independent Auditor's Report on the County Treasury's cash balance and accountability for the first quarter of FY 2018-19 conducted on September 8, 2018. All Districts.				
(5) RECOMMENDED ACTION It is recommended the Board receive, review, and file the Independent Accountant's Report.				
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? Yes	
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)				
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A				
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A		
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date _____ 9/11/18		
(17) ADMINISTRATIVE OFFICE REVIEW <i>Nikki J. Schmidt</i>				
(18) SUPERVISOR DISTRICT(S) All Districts				



COUNTY OF SAN LUIS OBISPO

TO: Board of Supervisors

FROM: James P. Erb, CPA, Auditor - Controllor - Treasurer - Tax Collector

DATE: 10/16/2018

SUBJECT: Submittal of a Brown Armstrong, CPAs Independent Auditor's Report on the County Treasury's cash balance and accountability for the first quarter of FY 2018-19 conducted on September 8, 2018. All Districts.

RECOMMENDATION

It is recommended the Board receive, review, and file the Independent Accountant's Report.

DISCUSSION

California Government Code Sections 26920 and 26922, require quarterly reviews and reporting of the County Treasurer's statement of assets. The review may occur any time during the quarter. To comply with government code, an unannounced cash count was conducted at the County Treasurer's Office on September 6, 2018, and the reconciliation of records was verified. The procedures were performed by the independent public accounting firm, Brown Armstrong, CPAs.

In the attached Independent Accountant's Report, Brown Armstrong states cash funds of \$11,908,390 were accounted for and balanced to the Treasurer's Daily Cash Report. Investments in the County Treasury totaled \$863,797,987 and were reconciled from investment reports to the Treasurer's Daily Report. The investments were also reviewed and found to be in compliance with the current County Treasury's Investment Policy. Total funds in the County Treasury on September 6, 2018, were \$875,706,377.

OTHER AGENCY INVOLVEMENT/IMPACT

The cash procedures were conducted at the County Treasury.

FINANCIAL CONSIDERATIONS

The procedures verified that the funds reported by the County Treasury equaled cash on hand and the funds held by the financial institutions.

RESULTS

Quarterly cash and investment reviews of the Treasury fulfill Government Code requirements and inform the Board of Supervisors and the public on the status of the County Treasury.

ATTACHMENTS

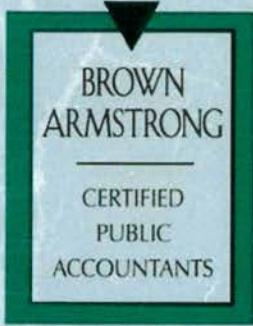
1. Independent Auditor's Report Q1 FY 2018-19

COUNTY OF SAN LUIS OBISPO
QUARTERLY CASH COUNT
FIRST QUARTER
FISCAL YEAR 2018-19

COUNTY OF SAN LUIS OBISPO
QUARTERLY CASH COUNT
FIRST QUARTER FISCAL YEAR 2018-19

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BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Supervisors
County of San Luis Obispo
San Luis Obispo, California

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LAGUNA HILLS, CA 92653
TEL 949.652.5422

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STOCKTON, CA 95207
TEL 888.565.1040

WWW.BACPAS.COM

We have performed the procedures enumerated below to the proper balance and accountability of cash as directed by California Government Code Sections 26920 and 26922 as of the quarter ended September 30, 2018. These procedures, which were agreed to by the County of San Luis Obispo, were performed in accordance with the aforementioned code sections. The County of San Luis Obispo's management is responsible for the safe keeping and preparation of cash and cash reconciliations. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the County of San Luis Obispo. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

As directed by California Government Code Sections 26920 and 26922, an unannounced cash count and review was conducted at the County Treasurer's Office on September 6, 2018, and cash funds of \$11,908,390 were accounted for and balanced to the Treasurer's Daily Report. Investments in the County Treasury totaled \$863,797,987 and were reconciled from investment reports to the Treasurer's Daily Report. The investments were also reviewed and found to be in compliance with the current County Treasury Investment Policy. Total funds in the County Treasury on September 6, 2018, were \$875,706,377.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion or conclusion on the proper balance and accountability of cash in the County Treasury at quarter end. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the County of San Luis Obispo and management of the County of San Luis Obispo and is not intended to be, and should not be, used by anyone other than these specified parties.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Bakersfield, California
September 28, 2018

**COUNTY OF SAN LUIS OBISPO
TREASURER'S DAILY REPORT
FIRST QUARTER FISCAL YEAR 2018-19**

JAMES P. ERB, CPA, COUNTY TREASURER
SAN LUIS OBISPO COUNTY
TREASURER'S DAILY REPORT

DATE: 06-Sep-18
12:58:37 PM

<p>DISBURSEMENT SUMMARY:</p> <table style="width: 100%;"> <tr> <td>Union Bank Control Disb.</td> <td style="text-align: right;">2,813,298.36</td> </tr> <tr> <td>EBT</td> <td style="text-align: right;">59,523.81</td> </tr> <tr> <td>FSA</td> <td style="text-align: right;">309.48</td> </tr> <tr> <td>TOTAL DISBURSEMENTS:</td> <td style="text-align: right;">2,873,131.65</td> </tr> <tr> <td>Rev Wt#6474945</td> <td style="text-align: right;">(756.09)</td> </tr> <tr> <td>Rev Wt#5535991</td> <td style="text-align: right;">(1,327.60)</td> </tr> <tr> <td>Rev Wt#4244091</td> <td style="text-align: right;">0.10</td> </tr> <tr> <td>*Net Credit Adjustment</td> <td style="text-align: right;">(2,083.59)</td> </tr> </table>	Union Bank Control Disb.	2,813,298.36	EBT	59,523.81	FSA	309.48	TOTAL DISBURSEMENTS:	2,873,131.65	Rev Wt#6474945	(756.09)	Rev Wt#5535991	(1,327.60)	Rev Wt#4244091	0.10	*Net Credit Adjustment	(2,083.59)	<p>INVESTMENT PURCHASE SUMMARY:</p> <table style="width: 100%;"> <tr> <td>CalTrust (daily balance)</td> <td style="text-align: right;">69,964,049.72</td> </tr> <tr> <td>LAIF (daily balance)</td> <td style="text-align: right;">20,000,000.00</td> </tr> <tr> <td>PIMMA (daily balance)</td> <td style="text-align: right;">105,026,358.98</td> </tr> <tr> <td colspan="2">AGENCIES</td> </tr> <tr> <td colspan="2">SUPRANATIONALS</td> </tr> <tr> <td colspan="2">TREASURIES</td> </tr> <tr> <td colspan="2">BA and C/P</td> </tr> <tr> <td>TOTAL INV. PURCHASES:</td> <td style="text-align: right;">194,990,408.70</td> </tr> <tr> <td colspan="2">COMBINED POOL INVESTMENTS:</td> </tr> <tr> <td>CalTrust</td> <td style="text-align: right;">69,964,049.72</td> </tr> <tr> <td>Agencies</td> <td style="text-align: right;">337,616,382.24</td> </tr> <tr> <td>LAIF</td> <td style="text-align: right;">20,000,000.00</td> </tr> <tr> <td>PIMMA</td> <td style="text-align: right;">105,026,358.98</td> </tr> <tr> <td>Supranationals</td> <td style="text-align: right;">49,660,580.58</td> </tr> <tr> <td>Treasuries</td> <td style="text-align: right;">281,500,615.83</td> </tr> </table>	CalTrust (daily balance)	69,964,049.72	LAIF (daily balance)	20,000,000.00	PIMMA (daily balance)	105,026,358.98	AGENCIES		SUPRANATIONALS		TREASURIES		BA and C/P		TOTAL INV. PURCHASES:	194,990,408.70	COMBINED POOL INVESTMENTS:		CalTrust	69,964,049.72	Agencies	337,616,382.24	LAIF	20,000,000.00	PIMMA	105,026,358.98	Supranationals	49,660,580.58	Treasuries	281,500,615.83														
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Approved: <i>Melissa Black</i> Date: <u>9/6/18</u>	INACTIVE TOTAL 863,797,987.35																																																												
<p>BALANCE FORWARD 877,582,709.53</p> <p>Receipts for Day 994,715.94</p> <p>Returned Cks JE# -</p> <p>Disbursements for Day (2,873,131.65) * 2,083.59</p> <p>BALANCE 875,706,377.41</p>	<p>BANK ACCOUNTS:</p> <table style="width: 100%;"> <tr> <td>Pacific Western Bank</td> <td style="text-align: right;">2,705,101.97</td> </tr> <tr> <td>Union Bank-Main</td> <td style="text-align: right;">8,151,494.06</td> </tr> <tr> <td>Union Bank-Deferred Comp.</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Union Bank-DSS Direct Dep.</td> <td style="text-align: right;">18,271.23</td> </tr> <tr> <td>Union Bank-EBT</td> <td style="text-align: right;">445,835.65</td> </tr> <tr> <td>Union Bank-Elect. C.Card Pmt</td> <td style="text-align: right;">367,262.37</td> </tr> <tr> <td>Union Bank - US Govt. Loans</td> <td style="text-align: right;">163.65</td> </tr> <tr> <td>Union Bank- FSA</td> <td style="text-align: right;">49,786.14</td> </tr> </table> <p>OFFICE FUNDS:</p> <table style="width: 100%;"> <tr> <td>Vault Currency</td> <td style="text-align: right;">41,900.00</td> </tr> <tr> <td>Vault Coins</td> <td></td> </tr> <tr> <td> Dollars</td> <td></td> </tr> <tr> <td> Halves</td> <td></td> </tr> <tr> <td> Quarters</td> <td style="text-align: right;">240.00</td> </tr> <tr> <td> Dimes</td> <td style="text-align: right;">135.00</td> </tr> <tr> <td> Nickels</td> <td style="text-align: right;">34.00</td> </tr> <tr> <td> Pennies</td> <td style="text-align: right;">6.00</td> </tr> <tr> <td>Vault Cash Drawer</td> <td></td> </tr> <tr> <td> Currency: (100/50's)</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td> " (20's)</td> <td style="text-align: right;">820.00</td> </tr> <tr> <td> " (10's)</td> <td style="text-align: right;">1,410.00</td> </tr> <tr> <td> " (5's)</td> <td style="text-align: right;">585.00</td> </tr> <tr> <td> " (2's)</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td> " (1's)</td> <td style="text-align: right;">211.00</td> </tr> <tr> <td> Coin: Dollars</td> <td style="text-align: right;">4.00</td> </tr> <tr> <td> " Halves</td> <td style="text-align: right;">3.50</td> </tr> <tr> <td> " Quarters</td> <td style="text-align: right;">67.25</td> </tr> <tr> <td> " Dimes</td> <td style="text-align: right;">26.90</td> </tr> <tr> <td> " Nickels</td> <td style="text-align: right;">8.40</td> </tr> <tr> <td> " Pennies</td> <td style="text-align: right;">2.11</td> </tr> <tr> <td>TOTAL OFFICE FUNDS</td> <td style="text-align: right;">45,453.16</td> </tr> </table>	Pacific Western Bank	2,705,101.97	Union Bank-Main	8,151,494.06	Union Bank-Deferred Comp.	0.00	Union Bank-DSS Direct Dep.	18,271.23	Union Bank-EBT	445,835.65	Union Bank-Elect. C.Card Pmt	367,262.37	Union Bank - US Govt. Loans	163.65	Union Bank- FSA	49,786.14	Vault Currency	41,900.00	Vault Coins		Dollars		Halves		Quarters	240.00	Dimes	135.00	Nickels	34.00	Pennies	6.00	Vault Cash Drawer		Currency: (100/50's)	0.00	" (20's)	820.00	" (10's)	1,410.00	" (5's)	585.00	" (2's)	0.00	" (1's)	211.00	Coin: Dollars	4.00	" Halves	3.50	" Quarters	67.25	" Dimes	26.90	" Nickels	8.40	" Pennies	2.11	TOTAL OFFICE FUNDS	45,453.16
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<p>CURRENT MONTH RECEIPTS</p> <p>BALANCE FORWARD 5,226,619.50</p> <p>Receipts for Day 994,715.94</p> <p>Returned Cks JE# -</p> <p>MONTH TO DATE 6,221,335.44</p>	<p>Online Payments for Collection 107,839.45</p> <p>Returned Items 17,182.38</p>																																																												
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