



COUNTY OF SAN LUIS OBISPO  
 BOARD OF SUPERVISORS  
 AGENDA ITEM TRANSMITTAL

(1) DEPARTMENT Auditor - Controller - Treasurer - Tax Collector		(2) MEETING DATE 9/11/2018		(3) CONTACT/PHONE Kerry Bailey (805) 788-2979	
(4) SUBJECT Submittal of a Brown Armstrong, CPAs Independent Accountant's Report on the County Treasury's cash balance and accountability for the fourth quarter of FY 2017-18 conducted on June 29, 2018. All Districts.					
(5) RECOMMENDED ACTION It is recommended the Board receive, review, and file the Independent Accountant's Report.					
(6) FUNDING SOURCE(S) N/A		(7) CURRENT YEAR FINANCIAL IMPACT \$0.00		(8) ANNUAL FINANCIAL IMPACT \$0.00	
(9) BUDGETED? Yes					
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)					
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A					
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A				(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A		(15) BUSINESS IMPACT STATEMENT? No		(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date <u>4/18/2018</u>	
(17) ADMINISTRATIVE OFFICE REVIEW <i>Nikki J. Schmidt</i>					
(18) SUPERVISOR DISTRICT(S) All Districts					



## COUNTY OF SAN LUIS OBISPO

TO: Board of Supervisors

FROM: James P. Erb, CPA, Auditor - Controller - Treasurer - Tax Collector

DATE: 9/11/2018

SUBJECT: Submittal of a Brown Armstrong, CPAs Independent Accountant's Report on the County Treasury's cash balance and accountability for the fourth quarter of FY 2017-18 conducted on June 29, 2018. All Districts.

### **RECOMMENDATION**

It is recommended the Board receive, review, and file the Independent Accountant's Report.

### **DISCUSSION**

California Government Code Sections 26920 and 26922, require quarterly reviews and reporting of the County Treasurer's statement of assets. The review may occur any time during the quarter. To comply with government code, an unannounced cash count was conducted at the County Treasurer's Office on June 29, 2018, and the reconciliation of records was verified. The procedures were performed by the independent public accounting firm, Brown Armstrong, CPAs.

In the attached Independent Accountant's Report, Brown Armstrong states cash funds of \$18,314,045 were accounted for and balanced to the Treasurer's Daily Cash Report. Investments in the County Treasury totaled \$1,036,941,462 and were reconciled from investment reports to the Treasurer's Daily Report. The investments were also reviewed and found to be in compliance with the current County Treasury's Investment Policy. Total funds in the County Treasury on June 29, 2018, were \$1,055,255,508.

### **OTHER AGENCY INVOLVEMENT/IMPACT**

The cash procedures were conducted at the County Treasury.

### **FINANCIAL CONSIDERATIONS**

The procedures verified that the funds reported by the County Treasury equaled cash on hand and the funds held by the financial institutions.

## **RESULTS**

Quarterly cash and investment reviews of the Treasury fulfill Government Code requirements and inform the Board of Supervisors and the public on the status of the County Treasury.

## **ATTACHMENTS**

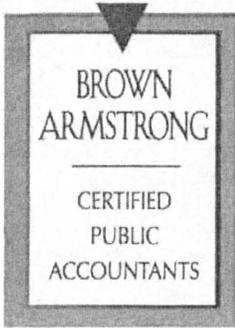
1. Independent Auditor's Report Q4 FY 2017-18

COUNTY OF SAN LUIS OBISPO  
QUARTERLY CASH COUNT  
FOURTH QUARTER  
FISCAL YEAR 2017-18

COUNTY OF SAN LUIS OBISPO  
QUARTERLY CASH COUNT  
FOURTH QUARTER FISCAL YEAR 2017-18

TABLE OF CONTENTS

	<u>Page</u>
Independent Accountant's Report on Applying Agreed-Upon Procedures .....	1
Treasurer's Daily Report .....	2



# BROWN ARMSTRONG

*Certified Public Accountants*

## INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Supervisors  
County of San Luis Obispo  
San Luis Obispo, California

**BAKERSFIELD OFFICE  
(MAIN OFFICE)**

4200 TRUXTUN AVENUE  
SUITE 300  
BAKERSFIELD, CA 93309  
TEL 661.324.4971  
FAX 661.324.4997  
EMAIL info@bacpas.com

**FRESNO OFFICE**

10 RIVER PARK PLACE  
EAST SUITE 208  
FRESNO, CA 93720  
TEL 559.476.3592

**LAGUNA HILLS OFFICE**

23272 MILL CREEK DRIVE  
SUITE 255  
LAGUNA HILLS, CA 92653  
TEL 949.652.5422

**STOCKTON OFFICE**

5250 CLAREMONT  
AVENUE  
SUITE 150  
STOCKTON, CA 95207  
TEL 209.451.4833

We have performed the procedures enumerated below to the proper balance and accountability of cash as directed by California Government Code Sections 26920 and 26922 as of the quarter ended June 30, 2018. These procedures, which were agreed to by the County of San Luis Obispo, were performed in accordance with the aforementioned code sections. The County of San Luis Obispo's management is responsible for the safe keeping and preparation of cash and cash reconciliations. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the County of San Luis Obispo. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

As directed by California Government Code Sections 26920 and 26922, an unannounced cash count and review was conducted at the County Treasurer's Office on June 29, 2018, and cash funds of \$18,314,045 were accounted for and balanced to the Treasurer's Daily Report. Investments in the County Treasury totaled \$1,036,941,462 and were reconciled from investment reports to the Treasurer's Daily Report. The investments were also reviewed and found to be in compliance with the current County Treasury Investment Policy. Total funds in the County Treasury on June 29, 2018, were \$1,055,255,508.

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on the proper balance and accountability of cash in the County Treasury at quarter end. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the County of San Luis Obispo and management of the County of San Luis Obispo and is not intended to be, and should not be, used by anyone other than these specified parties.

BROWN ARMSTRONG  
ACCOUNTANCY CORPORATION

*Brown Armstrong*  
*Accountancy Corporation*

Bakersfield, California  
August 10, 2018

**COUNTY OF SAN LUIS OBISPO  
TREASURER'S DAILY REPORT  
FOURTH QUARTER FISCAL YEAR 2017-18**

JAMES P. ERB, CPA, COUNTY TREASURER  
SAN LUIS OBISPO COUNTY  
TREASURER'S DAILY REPORT

DATE: 29-Jun-18  
12:56:16 PM

<p><b>DISBURSEMENT SUMMARY:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Union Bank Control Disb</td><td style="text-align: right;">3,085,775.09</td></tr> <tr><td>EBT</td><td style="text-align: right;">4,416.83</td></tr> <tr><td>FSA</td><td style="text-align: right;">8,625.50</td></tr> <tr><td>Vendor Pay</td><td style="text-align: right;">1,072,364.43</td></tr> <tr><td>SSDD</td><td style="text-align: right;">2,297.00</td></tr> <tr><td>Cuesta FS Payment</td><td style="text-align: right;">8,464.96</td></tr> <tr><td>Cuesta HSA Payment</td><td style="text-align: right;">420.83</td></tr> <tr><td>SLOCOE Def Comp PR Charter School Proj.</td><td style="text-align: right;">1,657.74</td></tr> <tr><td>SLOCOE Envoy</td><td style="text-align: right;">407,722.02</td></tr> <tr><td>Cuesta Envoy</td><td style="text-align: right;">30,932.08</td></tr> <tr><td>Cuesta CalPERS</td><td style="text-align: right;">308,954.88</td></tr> <tr><td>SLOCOE Deferred Comp</td><td style="text-align: right;">84,991.00</td></tr> <tr><td><b>TOTAL DISBURSEMENTS:</b></td><td style="text-align: right;"><b>5,016,622.36</b></td></tr> <tr><td>*Rev W1#7169902</td><td style="text-align: right;">(969.00)</td></tr> </table>	Union Bank Control Disb	3,085,775.09	EBT	4,416.83	FSA	8,625.50	Vendor Pay	1,072,364.43	SSDD	2,297.00	Cuesta FS Payment	8,464.96	Cuesta HSA Payment	420.83	SLOCOE Def Comp PR Charter School Proj.	1,657.74	SLOCOE Envoy	407,722.02	Cuesta Envoy	30,932.08	Cuesta CalPERS	308,954.88	SLOCOE Deferred Comp	84,991.00	<b>TOTAL DISBURSEMENTS:</b>	<b>5,016,622.36</b>	*Rev W1#7169902	(969.00)	<p><b>INVESTMENT PURCHASE SUMMARY:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>CalTrust (daily balance)</td><td style="text-align: right;">69,964,049.72</td></tr> <tr><td>LAIF (daily balance)</td><td style="text-align: right;">65,000,000.00</td></tr> <tr><td>PIMMA (daily balance)</td><td style="text-align: right;">185,000,000.00</td></tr> <tr><td>FICA (daily balance)</td><td></td></tr> <tr><td>AGENCIES</td><td></td></tr> <tr><td>SUPRANATIONALS</td><td></td></tr> <tr><td>TREASURIES</td><td></td></tr> <tr><td>BA and C/P</td><td></td></tr> <tr><td><b>TOTAL INV. PURCHASES:</b></td><td style="text-align: right;"><b>319,964,049.72</b></td></tr> </table> <p><b>COMBINED POOL INVESTMENTS:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>CDARS</td><td></td></tr> <tr><td>CalTrust</td><td style="text-align: right;">69,964,049.72</td></tr> <tr><td>Agencies</td><td style="text-align: right;">337,217,878.92</td></tr> <tr><td>LAIF</td><td style="text-align: right;">65,000,000.00</td></tr> <tr><td>PIMMA</td><td style="text-align: right;">185,000,000.00</td></tr> <tr><td>Supranationals</td><td style="text-align: right;">74,609,519.03</td></tr> <tr><td>Treasuries</td><td style="text-align: right;">305,150,014.80</td></tr> <tr><td>F.I.C.A.</td><td></td></tr> </table>	CalTrust (daily balance)	69,964,049.72	LAIF (daily balance)	65,000,000.00	PIMMA (daily balance)	185,000,000.00	FICA (daily balance)		AGENCIES		SUPRANATIONALS		TREASURIES		BA and C/P		<b>TOTAL INV. PURCHASES:</b>	<b>319,964,049.72</b>	CDARS		CalTrust	69,964,049.72	Agencies	337,217,878.92	LAIF	65,000,000.00	PIMMA	185,000,000.00	Supranationals	74,609,519.03	Treasuries	305,150,014.80	F.I.C.A.													
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DATE 29-Jun-18