



Instructions for the person performing the marriage ceremony

COMPLETING THE MARRIAGE LICENSE

Prior to performing a ceremony, the person solemnizing the marriage must verify the couple possesses a valid, unexpired California marriage license.

- ✓ Please complete in dark ink, preferably black. Do not use erasable pens or pencils.
- ✓ All information must be legible.
- ✓ Make **NO ALTERATIONS, ERASURES, STRIKOVERS OR WHITEOUTS** on the marriage license.
- ✓ Licenses with coffee or visible stains are not acceptable for registration
- ✓ Licenses deemed unacceptable for registration will result in a **\$30.00 duplicate license fee**.(family code 360)
- ✓ **All signatures must fit within box** (FIELDS 26A, 27A & 29A)

WITNESS-Required Information (*Public Marriage License Only*)

(OPTIONAL)

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. <i>Signature</i> of 1st witness (FIELD 26A) 2. <i>Printed name</i> of 1st witness (FIELD 26B) 3. <i>Address</i> of first witness (FIELD C) | <ol style="list-style-type: none"> 4. <i>Signature</i> of 2nd witness (FIELD 27A) 5. <i>Printed Name</i> of 2nd witness (FIELD 27B) 6. <i>Address</i> of 2nd witness (FIELD 27C) |
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WITNESSES, ONE REQUIRED, NO MORE THAN TWO ALLOWED)	26A SIGNATURE OF WITNESS 1 <i>George Washington Smith</i>	26B NAME OF PERSON WITNESSING MARRIAGE (TYPE OR PRINT CLEARLY) 2 <i>George Washington Smith</i>
	26C ADDRESS, CITY, STATE/COUNTRY, AND ZIP CODE 3 <i>987 Real Way, Santa Barbara, CA 93101</i>	
	27A SIGNATURE OF WITNESS 4 <i>Anna Eleanor Johnson</i>	27B NAME OF PERSON WITNESSING MARRIAGE (TYPE OR PRINT CLEARLY) 5 <i>Anna Eleanor Johnson</i>
	27C ADDRESS, CITY, STATE/COUNTRY, AND ZIP CODE 6 <i>246 Dream Road, Goleta, CA 93117</i>	

CERTIFICATION OF PERSON SOLEMNIZING MARRIAGE

7. Enter **date** ceremony was performed in the following format: MM/DD/YYYY (FIELD 28A)
8. Enter **city or town** where ceremony was performed (Do not list landmarks, wineries or park names) If the ceremony is conducted outside of city limits, enter nearest city or town. (FIELD 28B) **DO NOT ABBREVIATE**
9. Enter **county** where ceremony was performed. (FIELD 28C) **DO NOT ABBREVIATE**
10. **Signature of person** performing ceremony (FIELD 29A)
11. Enter your **denomination** or non-denominational or the name of the online service you were ordained by. *California judges or officiants authorized by a government entity may enter a single dash (-).* (FIELD 29B)
12. Enter your **full name**. (FIELD 29C)
13. Enter your **official title** (Priest, Rabbi, Reverend, Minister, Judge, Deputy Commission of Civil Marriages, etc.) (FIELD 29D)
14. Enter your **full mailing address** including city, state & zip code. (FIELD 29E)

CERTIFICATION OF PERSON SOLEMNIZING MARRIAGE	I, THE UNDERSIGNED, DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA, THAT THE ABOVE-NAMED PARTIES WERE JOINED BY ME IN ACCORDANCE WITH THE LAWS OF THE STATE OF CALIFORNIA. NOTE: THE MARRIAGE CEREMONY MUST TAKE PLACE IN THE STATE OF CALIFORNIA.		
	28A DATE OF MARRIAGE (MM/DD/CCYY) 7 <i>02/14/2013</i>	28B CITY/TOWN OF MARRIAGE 8 <i>San Luis Obispo</i>	28C COUNTY OF MARRIAGE 9 <i>San Luis Obispo</i>
	29A SIGNATURE OF PERSON SOLEMNIZING MARRIAGE 10 <i>Benjamin Franklin</i>	29B RELIGIOUS DENOMINATION (IF CLERGY) 11 <i>NON-DENOMINATIONAL</i>	
	29C NAME OF PERSON SOLEMNIZING MARRIAGE (TYPE OR PRINT CLEARLY) 12 <i>Benjamin Franklin</i>	29D OFFICIAL TITLE 13 <i>MINISTER</i>	
	29E ADDRESS, CITY, STATE/COUNTRY, AND ZIP CODE 14 <i>135 Remedy Way, Goleta, CA 93117</i>		

WHAT NOT TO DO ON THE MARRIAGE LICENSE:

We cannot accept licenses containing ALTERATIONS, ERASURES, or STRIKEOVERS.

- 1. DO NOT SIGN OUTSIDE THE BOX**
All fields must be readable/legible

- 2. DO NOT ABBREVIATE**
County must be spelled out

PERSON AGE	I, THE UNDERSIGNED, DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA, THAT THE ABOVE-NAMED PARTIES WERE JOINED BY ME IN ACCORDANCE WITH THE LAWS OF THE STATE OF CALIFORNIA. NOTE: THE MARRIAGE CEREMONY MUST TAKE PLACE IN THE STATE OF CALIFORNIA.		
	28A. DATE OF MARRIAGE (MM/DD/CCYY) 01/17/2015	28B. CITY/TOWN OF MARRIAGE Pismo Beach	28C. COUNTY OF MARRIAGE SLO
CERTIFICATION SOLEMNIZING	NATURE OF PERSON SOLEMNIZING MARRIAGE Minister		29B. RELIGIOUS DENOMINATION (IF CLERGY) non-denominational
	29C. NAME OF PERSON SOLEMNIZING MARRIAGE (TYPE OR PRINT CLEARLY) John Hancock		29D. OFFICIAL TITLE minister
	29E. ADDRESS, CITY, STATE/COUNTRY, AND ZIP CODE 123 Sidewinder Street, Amitytown, CA 92205		

3. DO NOT WRITE OVER OR CROSS OUT ANYTHING

Even if it seems legible, if it looks altered in any way, the license will be rejected and a duplicate license will be issued. We charge \$28.00 for duplicate licenses.

LIC	25E. MARRIAGE LICENSE NUMBER 77161	25F. COUNTY OF ISSUE SAN LUIS OBISPO	25G. RETURN COMPLETED MARRIAGE LICENSE TO (INCLUDE ADDRESS): 1055 Monterey St, D120 San Luis Obispo CA 93408
	26A. SIGNATURE OF WITNESS 	26B. NAME OF PERSON WITNESSING MARRIAGE (TYPE OR PRINT CLEARLY) Jane Smith	
MORE (ED)	26C. ADDRESS, CITY, STATE/COUNTRY, AND ZIP CODE 1488 La Puerta Rd, Los Osos, CA 93402		
	27A. SIGNATURE OF WITNESS 	27B. NAME OF PERSON WITNESSING MARRIAGE (TYPE OR PRINT CLEARLY) John Smith	
ONE REQUIRE THAN TWO	27C. ADDRESS, CITY, STATE/COUNTRY, AND ZIP CODE 1557 P. O. BOX 1234, Amoy Grande CA 93421		
	I, THE UNDERSIGNED, DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA, THAT THE ABOVE-NAMED PARTIES WERE JOINED BY ME IN		


4. DO NOT WRITE IN THESE FIELDS (30A through 32C)

They are prefilled in at the time the license is issued or are for our office use only. If you write in these spaces, the license will be rejected and a duplicate will be issued.

NEW NAMES (IF ANY)	NEW FIRST AND LAST NAME OF PERSON LISTED IN 1A-1D (IF ANY) FOR USE UPON SOLEMNIZATION OF THE MARRIAGE (SEE REVERSE FOR INFORMATION)		
	30A. FIRST - MUST BE SAME AS 1A --	30B. MIDDLE --	30C. LAST --
LOCAL REGISTRAR	NEW MIDDLE AND LAST NAME OF PERSON LISTED IN 12A-12D (IF ANY) FOR USE UPON SOLEMNIZATION OF THE MARRIAGE (SEE REVERSE FOR INFORMATION)		
	31A. FIRST - MUST BE SAME AS 12A MARY	31B. MIDDLE ALICE	31C. LAST SMITH
LOCAL REGISTRAR	32A. NAME OF LOCAL REGISTRAR TOMMY GONG	32B. SIGNATURE OF CLERK OR DEPUTY CLERK BY ▶	32C. DATE ACCEPTED FOR REGISTRATION

WHAT TO DO AFTER TURNING IN THE MARRIAGE LICENSE:

The \$100 licensing fee **DOES NOT** include copies of your marriage record. Licensing fees collected are for recordation and historical maintenance of your marriage record. Once the license is processed and recorded you may request a certified copy. Normal processing time is 2 days or less. If license is rejected for any of the above listed errors, processing time could increase significantly. Certified copies are \$15.00 each. See below options for requesting a certified copy.

In Person: You may request a copy in either of our offices via the  icon on any of our public use computers.

Mailed or faxed requests: Request forms are located on our website: www.slovote.com Click on **Forms** then scroll down to **Copy Requests**. Requests received via mail or fax must include a Notary acknowledgement (See form for details). If paying by credit card, please also include a signed Credit Card Authorization form (There is an additional \$1.49 processing fee for credit card orders).