Executive Committee Meeting Agenda

Meeting Date: Wednesday, July 10, 2019
Meeting Time: 4:30 p.m.
Meeting Location: Templeton CSD Board Meeting Room
206 5th Street
Templeton, California 93465

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Order of Business
   Executive Committee members may request to change the order of business.
5. Introductions
6. General Public Comments
   The Executive Committee invites members of the public to address the committee on any subject that is within the purview of the committee and that is not on today’s agenda. Comments shall be limited to three minutes.
7. Consent Agenda
   The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Executive Committee wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by an Executive Committee member and will be considered separately. Questions or clarification may be made by the Executive Committee members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.
   a. Minutes – April 3, 2019
8. Old Business:
9. New Business:
   a. Election of Officers
   b. GSP Section 3, Description of Plan Area (draft)
c. Stakeholder Survey Summary

d. Request for Future Items

e. Next Meeting: October 2, 2019, 4:30 p.m.

10. Adjournment
Agenda Item 7.a – Executive Committee Minutes from Wednesday, April 3, 2019 Meeting

The Executive Committee (Committee) of the Atascadero Basin Groundwater Sustainability Agency (GSA) held a meeting on Wednesday, April 3, 2019, at 4:30 p.m. in the board meeting room of the Templeton Community Services District located at 206 5th Street, Templeton, CA.

Roll Call: Vice-Chairperson Debbie Arnold called the meeting to order at 4:31 p.m. Present at the Committee meeting were Voting Members Arnold, Navid Fardanesh, John Hamon, Robert Jones, Rob Rossi, and Non-Voting Member Tom Mora. A quorum (minimum of 4 voting representatives) of the Committee was established. Chairperson Roberta Fonzi was absent.

Introductions: The Committee and audience attendees introduced themselves. Mike Cornelius with GEI Consultants joined the meeting from his Sacramento office via conference call.

Order of Business: The Committee Members reviewed the order of the meeting’s agenda and confirmed to conduct the meeting as presented in the agenda.

General Public Comments: Vice-Chairperson Arnold opened public comment and, seeing none, closed public comment.

Consent Agenda:
    Agenda 7.a: January 9, 2019, Meeting Minutes – The Committee reviewed the minutes from the January 9, 2019, meeting. No changes were noted. Member Jones motioned to approve the minutes with a second by Member Hamon.
    Roll Call of Voting Members: Ayes – All. Nays – none. Motion carried.

Old Business Agenda:
    Agenda 8.a: Adoption of Bylaws – John Neil, General Manager of the Atascadero Mutual Water Company, presented this item and reminded the Committee that they had received and reviewed the bylaws in October 2017. The bylaws are mandated per Article 9 of the Agency’s Memorandum of Agreement (MOA), and adoption requires a 2/3 (66.67%) super-majority of the Committee’s voting representatives in attendance per Article 7.3 of the MOA.

    The Committee had no discussions. Vice-Chairperson Arnold opened public comment on the agenda item and, seeing none, closed public comment.
A motion was made by Member Rossi to adopt the bylaws, and the motion seconded by Member Jones. Roll Call of Voting Members, with their weighted vote percentage noted in parentheses: Vice-Chairperson Arnold – Aye (16.67%), Members Hamon – Aye (20%), Fardanesh – Aye (20%), Jones – Aye (20%) and Rossi – Aye (10%), for a total Aye-vote of 100% (unanimous) and no Nays of voting representatives in attendance. Motion to adopt the bylaws passed.

New Business Agenda:

Agenda 9.a: Groundwater Sustainability Plan (GSP) Sections 1 and 2 (Drafts) – Neil presented this item to the Committee. The draft GSP Sections 1 and 2 were provided to the Committee. Neil instructed the Committee Members to review the sections and go to the Agency’s website, www.AtsacaderoBasin.com, where a link will guide them to the on-line comment section where all comments will be collected and organized. GEI Consultants has prepared the comment portal. GEI will utilize the comments collected in the preparation of the draft-final GSP that ultimately will be developed for the Agency. The drafts of Sections 1 and 2 are officially released as of this meeting date and will be available on the GSP web portal for a 30-day comment period. Neil indicated that the release of individual section(s) of the GSP will be triggered by first introducing the section(s) to the Committee.

The Committee discussed the comment review period and release of the GSP in individual sections. Neil described the strategy for review of the individual sections to allow the stakeholders a focused comment review period that allows the public to step through the GSP in an organized fashion.

The Committee asked what is the size of the Atascadero Groundwater Basin and if there has been estimates made of the basin’s safe yield: Neil answered with about 15,000 acres and about 16,400 acre-feet, respectively, with Paul Sorensen, hydrogeologist with GSI, providing additional technical remarks and citing work documented within reports by Fugro in 2002 and 2005.

The Vice-Chairperson opened the agenda item up for public comment and, seeing none, closed public comment. No additional discussion was held by the Committee. The Committee thanked Neil for the report and considered these Sections received and available for public review over the 30-day time period, and no formal motion for action was required.

Agenda 9.b: Communication and Engagement Plan (Draft) – Neil presented the draft Communication and Engagement (C&E) Plan and advised the Committee that with today’s presentation to the Committee, the plan is being released to the public for a 30-day review and comment period. The Committee had no discussions on the plan, and there was no public inquiries about the plan. The Committee noted the draft C&E plan as being received and no formal motion for action was required.
Agenda 9.c: Stakeholder Survey (Draft) – Neil presented the draft stakeholder survey for the Committee’s review and comments and advised that the survey will be a direct-mailing to the overlying stakeholders within the Atascadero Basin. The Committee had discussions on public outreach and meetings to inform the citizens within the Basin. Neil commented that the Agency’s Working Group will coordinate location and timing of public outreach meetings, and that each individual agency that is signatory to the MOA will also be conducting their individual outreach to the citizens for which they govern or oversee. No public comment was received on this item. The Committee noted the draft stakeholder survey as being received and no formal motion for action was required.

Agenda 9.d: Communication Portal Demonstration – Neil projected upon the video screen the www.AtascaderoBasin.com website, and walked through a demonstration of the access into the GSP Sections released and how a citizen can record their comments. The Committee remarked that the web portal should have clearly-stated ground rules on its use, and gave as an example that the web portal is a mechanism to release various sections of the GSP for review and comment by the public, and that the comment function within the web portal is not a location for the public to issue questions or requests for information. Neil acknowledged the Committee’s concern and suggested that the web portal will be designed to offer his e-mail address (JNeil@AMWC.us) where citizens can submit questions that can be followed-up with a formal reply.

No public comment was received on this item. The Committee appreciated the web portal demonstration and no formal motion for action was required.

Agenda 9.e: Request for Future Items: Neil offered that the elections of Committee’s officers will be an agenda item at the next Committee meeting. No public comment was received on this item. The Committee did not offer any suggestions for future agenda items.

Adjournment: Next Meeting: The Committee noted that the next scheduled meeting is the day before Independence Day, and after brief discussion, the Committee requested that the next EC meeting be scheduled to be held on July 10, 2019, at 4:30 p.m. in the board meeting room of the Templeton Community Services District located at 206 5th Street, Templeton, CA.

Adjournment: There being no further business to discuss, Vice-Chairperson Arnold adjourned the meeting at 5:24 p.m.

Submitted by: ______________________________
Committeeman Hamon, Secretary
TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: July 10, 2019

SUBJECT: Agenda Item 9.a, Executive Committee Officers

RECOMMENDED ACTION:
1. The Executive Committee, by motion, elect a member to serve as Chair for 2019
2. The Executive Committee, by motion, elect a member to serve as Vice Chair for 2019
3. The Executive Committee, by motion, elect a member to serve as Secretary for 2019
4. The Executive Committee, by motion, elect a member to serve as Treasurer for 2019

DISCUSSION:
Article 5 of the Memorandum of Agreement (MOA) forming the Atascadero Basin Groundwater Sustainability Agency (GSA) addresses Officers of the Executive Committee (EC). The article reads:

5.1 Officers. Officers of the Agency shall be a Chair, Vice Chair, Secretary, and Treasurer. The Vice Chair shall exercise all power of the Chair in the Chair’s absence or inability to act.

5.2 Appointment of Officers. Officers shall be elected annually by, and serve at the pleasure of, the ED. Officers shall be elected by simple majority vote at the first ED meeting, and thereafter at the first EC meeting following January 1st of each year, or as duly continued by the EC. An officer may serve for multiple consecutive terms, with no term limit. Any officer may resign at any time upon written notice to the EC, and may be removed and replaced by a simple majority vote of the EC.

Once elected, the officers should begin their service immediately. Staff recommend electing the Chair first, with the Chair then presiding over the remainder of the officer elections, and the remainder of the meeting.

FISCAL IMPACT:
None.
TO:    Executive Committee

FROM:  GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE:  July 10, 2019

SUBJECT:  Agenda Item 9.b, Groundwater Sustainability Plan, Draft Sections 3

RECOMMENDED ACTION:
    Review and comment on the draft of Sections 3, Description of Plan Area of the Atascadero Basin Groundwater Sustainability Plan (GSP).

DISCUSSION:
   Attachment A is a draft of Section 3 of the Atascadero Basin GSP. The draft section was prepared by utilizing existing information that was readily available from the GSA participants, the Department of Water Resources, and other sources.
   There will be a 30-day comment period for Section 3. Stakeholders can review and comment on this section of the GSP using the Atascadero Basin Communication Portal or submit their comments in writing.
   All comments received on Section 3 will be considered and incorporated into a fully-assembled draft of the GSP. The fully-assembled draft will be made available for final review and comment by your committee and the basin stakeholders.
   The GSP outline that was presented at your meeting on January 9, 2019, is included in this report as Attachment B to provide you with an overview of the work effort ahead. All sections shown in the outline will be presented to your committee and the basin stakeholders for review and comment as they are completed.
   The figure below provides the proposed schedule for preparation of the various sections of the GSP.
**FISCAL IMPACT:**
Fifty percent of the cost to develop the GSP, including stakeholder engagement, will be funded through a Proposition 1 grant awarded to the GSA by the Department or Water Resources, with the remaining costs being a local match.

**ATTACHMENTS:**
A. Draft GSP Section 3, Description of Plan Area
B. GSP Outline
Abbreviations and Acronyms

Regulations Cross-Reference Table

Executive Summary

Section 1  Introduction to Atascadero Basin GSP

1.1. Purpose of the Groundwater Sustainability Plan
1.2. Description of Atascadero Subbasin
1.3. Basin Prioritization

Section 2  Agency Information (§ 354.6)

2.1. Agency/Agencies Name and Mailing Address
2.2. Agency/Agencies Organization and Management Structure
2.3. Authority of Agency/Agencies
   2.3.1. Memorandum of Agreement
   2.3.2. Coordination Agreements if Applicable
2.4. Contact information for Plan Manager(s)

Section 3  Description of Plan Area (§ 354.8)

3.1. Atascadero Subbasin Introduction
3.2. Adjudicated Areas
3.3. Jurisdictional Areas
3.4. Land Use
3.5. Density of Wells
3.6. Existing Monitoring and Management Programs
   3.6.1. Groundwater Monitoring
   3.6.2. Surface Water Monitoring
   3.6.3. Existing Management Plans
3.7. Conjunctive Use Programs
3.8. Land Use Plans
   3.8.1. Applicable Plans
   3.8.2. Plan Implementation Effects on Existing Land Use
   3.8.3. Plan Implementation Effects on Water Supply
   3.8.4. Well Permitting
   3.8.5. Land Use Plans Outside of Basin
3.9. Management Areas
   3.9.1. Reason for Creation
3.10. Additional GSP Elements, if Applicable

Section 4  Hydrogeologic Conceptual Model (§ 354.14)

4.1. Basin Setting
4.2. Basin Boundaries
4.3. Soils
4.4. Regional Geology and Structure
   4.4.1. Water-Bearing Formations
   4.4.2. Non-Water- or Non-Fresh-Water-Bearing Geologic Formations
   4.4.3. Geologic Profiles
4.5. Principal Aquifers and Aquitards
   4.5.1. Formation Names, if Defined
   4.5.2. Physical Properties and Hydraulic Characteristics
   4.5.3. Structural Properties That Restrict Groundwater Flow
4.6. Beneficial Users of Principal Aquifers
4.7. General Water Quality
4.8. Groundwater Recharge and Discharge Areas
   4.8.1. Recharge and Areas Outside the Subbasin
   4.8.2. Recharge Areas Inside the Subbasin
4.9. Surface Water Bodies
4.10. Imported Water Supplies
4.11. Data Gaps in the Hydrogeologic Conceptual Model

Section 5  Groundwater Conditions (§ 354.16)

5.1. Groundwater Elevations and Interpretation
   5.1.1. Groundwater Levels
   5.1.2. Groundwater Level Trends
   5.1.3. Vertical Groundwater Gradients
   5.1.4. Groundwater Contours
5.2. Change in Storage
5.3. Seawater Intrusion
5.4. Groundwater Quality Distribution and Trends
   5.4.1. Anthropogenic Constituents: Diffuse Sources
   5.4.2. Anthropogenic Constituents: Point Sources
   5.4.3. Natural Constituents: Diffuse Sources
   5.4.4. Natural Constituents: Point Sources
5.5. Subsidence
5.6. Interconnected Surface Water
   5.6.1. Streams and Lakes
   5.6.2. Groundwater-Dependent Ecosystems

Section 6  Water Budget (§ 354.18)
6.1. Climate
   6.1.1. Historical Climate
   6.1.2. Projected Climate
6.2. Water Budget Data Sources and Groundwater Model
6.3. Historical Water Budget
   6.3.1. Historical Time Period
   6.3.2. Inflows
   6.3.3. Outflows
   6.3.4. Change in Storage
   6.3.5. Sustainable Yield
   6.3.6. Quantification of Overdraft
6.4. Current Water Budget
   6.4.1. Inflows
   6.4.2. Outflows
   6.4.3. Change in Storage
   6.4.4. Sustainable Yield
   6.4.5. Quantification of Overdraft
6.5. Projected Water Budget
   6.5.1. Assumptions
   6.5.2. Inflows
   6.5.3. Outflows
   6.5.4. Change in Storage

Section 7 Sustainable Management Criteria (§ 354.22-30)

7.1. Sustainability Goal
7.2. Process for Establishing Sustainable Management Criteria
   7.2.1. Minimum Thresholds
   7.2.2. Measurable Objectives
   7.2.3. Undesirable Results
7.3. Chronic Lowering of Groundwater Levels Sustainability Indicator
   7.3.1. Locally Defined Undesirable Results
   7.3.2. Minimum Thresholds and Measurable Objectives
   7.3.3. Relation to Other Sustainability Indicators
7.4. Change in Storage Sustainability Indicator
   7.4.1. Locally Defined Undesirable Results
   7.4.2. Minimum Thresholds
   7.4.3. Measurable Objectives
   7.4.4. Relation to Other Sustainability Indicators
7.5. Seawater Intrusion Sustainability Indicator
   7.5.1. Locally Defined Undesirable Results
   7.5.2. Minimum Thresholds
   7.5.3. Measurable Objectives
   7.5.4. Relation to Other Sustainability Indicators
7.6. Degraded Water Quality Sustainability Indicator
   7.6.1. Locally Defined Undesirable Results
   7.6.2. Minimum Thresholds
   7.6.3. Measurable Objectives
   7.6.4. Relation to Other Sustainability Indicators
7.7. Subsidence Sustainability Indicator
   7.7.1. Locally Defined Undesirable Results
   7.7.2. Minimum Thresholds
   7.7.3. Measurable Objectives
   7.7.4. Relation to Other Sustainability Indicators
7.8. Depletion of Interconnected Surface Water Sustainability Indicator
   7.8.1. Locally Defined Undesirable Results
   7.8.2. Minimum Thresholds
   7.8.3. Measurable Objectives
   7.8.4. Relation to Other Sustainability Indicators
7.9. Management Areas
   7.9.1. Minimum Thresholds and Measurable Objectives
   7.9.2. Monitoring and Analysis
   7.9.3. Explanation of How Operation of Management Area Will Avoid Undesirable Results

Section 8 Monitoring Networks (§ 354.34)
8.1. Monitoring Objectives
8.2. Monitoring Network
   8.2.1. Chronic Lowering of Groundwater Levels
   8.2.2. Reduction of Groundwater Storage
   8.2.3. Seawater Intrusion
   8.2.4. Groundwater Quality
   8.2.5. Land Subsidence
   8.2.6. Depletion of Interconnected Surface Water
8.3. Groundwater Monitoring Protocol
8.4. Data Management System
8.5. Assessment and Improvement of Monitoring Network
8.6. Annual Reports
8.7. Periodic Evaluation by Agency

Section 9 Projects and Management Actions (§ 354.44)
9.1. Projects
   9.1.1. Project A
9.2. Management Actions
   9.2.1. Management Action A
9.3. Projects Needed to Mitigate Overdraft

Section 10 Implementation Plan
10.1. Cost of Implementation
10.2. Funding Alternatives
10.3. Implementation Schedule
10.4. GSP Annual Reporting
10.5. Periodic Evaluations of GSP

Section 11  Notice and Communications (§ 354.10)

11.1. Communications and Engagement Plan
11.2. Nature of Consultations
11.3. Public Meetings
11.4. Incorporation of Feedback in Decision-Making Process
11.5. Comments Received
11.6. Responses to Comments

Section 12  Interagency Agreements (§ 357.2-4)

12.1. Coordination Agreements

Section 13  Reference List

Appendices
TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: July 10, 2019

SUBJECT: Agenda Item 9.c, Stakeholder Survey Results

RECOMMENDED ACTION:
Review and comment on the results of the Atascadero Basin stakeholder survey.

DISCUSSION:
On April 24, 2019, a stakeholder survey was mailed to 598 property owners whose properties overlie the Atascadero Basin but are not within the service area of a community water system (i.e. city, community services district, mutual water company).
Attachment A summarizes the results of the Stakeholder Survey. The results of the survey will be made available on the www.atascaderobasin.com website.

FISCAL IMPACT:
The DWR considers stakeholder outreach to be a critical component of GSP preparation. Fifty percent of the cost to develop the GSP, including stakeholder engagement, will be funded through a Proposition 1 grant awarded to the GSA by the Department or Water Resources, with the remaining costs being a local match.

ATTACHMENTS:
A. Stakeholder Survey Results
B. Stakeholder Survey
C. Notice of Preparation
Atascadero Basin Stakeholder Survey Results

Throughout the months of April, May, and June 2019, the Atascadero Basin Groundwater Sustainability Agency (GSA) conducted a stakeholder survey to assess the interests and concerns of parties within and around the groundwater basin. The surveys were mailed to 598 property owners whose properties overlie the basin, and who are not within the service area of a community water system. Hard copies of the survey were available during meetings of the GSA Executive Committee.

There were 47 responses to the survey. All responders indicated they own or manage land in the region. Figure 1 shows the variation in size of the land areas owned or managed by responders.

Approximately half\(^1\) of the survey respondents indicated they were familiar with the Sustainable Groundwater Management Act (SGMA). This result may point to a need to communicate the basics of SGMA and how it will impact local parties.

Respondents indicated that their land is utilized primarily for residential, agricultural, equestrian, and grazing/livestock uses. All but one survey respondent indicated that their water supply is a private well. Of the well owners, two reported that their well had gone dry at least one time.

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\(^1\) Responses were 25 yes; 21 no; 1 did not answer; 1 somewhat
When asked, “What is your primary interest in land or water resources management,” responses varied but centered around the following themes:

- Sustainable water supply
- Fair distribution and protection of the Basin’s resources
- Understanding and feeling comfortable with local water management decisions

As shown on **Figure 2**, the majority of respondents have concerns about groundwater management. Concerns generally fell into the following categories:

- Demand exceeding supply
- Preventing degrade of water quality
- Keeping local control

Responses from the survey were compiled and will be considered as development of a Groundwater Sustainability Plan (GSP) for the Atascadero Basin continues.
Atascadero Basin Stakeholder Survey

Thank you for taking the time to share your thoughts and concerns with us. All information will be collected, analyzed, and shared in aggregate. Individual responses will remain confidential.

1. Are you familiar with the Sustainable Groundwater Management Act (SGMA)? Yes  No

2. Are you currently engaged in activities or discussions regarding groundwater management in this region?  Yes  No

3. Do you own or manage land in this region?  Yes  No

3b. If yes, what is the approximate size (in acres) of the largest land area you own or manage in this region?
   Residential (under 1 acre)
   1-5 acres
   6-20 acres
   21-100 acres
   More than 100 acres
   Decline to state

3c. If yes, please tell us about your current land use and are you planning any future changes in land use or water use in the next 20 years? (optional)

_____________________________________________________________________________

4. Where do you get your water supply?  Private well
Mutual Water Company or Community Service District

Unsure

Other, please specify _______________________

4b. *If private well is selected in Q1, what is your well depth? If you are unsure, please leave this field blank. (optional)*

_____________________________________________________________________________

4c. *If private well is selected in Q1, has your well ever gone dry? Yes*

   No

   Unsure

5. Please indicate which type(s) of stakeholder best describes you (select all that apply): Residential user of water
   Ag user of water
   Environmental user of water
   Entity responsible for monitoring and reporting groundwater data
   Local land use planning agency
   California Native American Tribe
   Disadvantaged/Rural Community
   Federal government
   Other, please specify _______________________

6. Do you manage water resources?
   Yes

   No

6b. *If yes, please tell us more about your role. (optional)*

_____________________________________________________________________________

7. What is your primary interest in land or water resource management? (optional)

_____________________________________________________________________________

8. Do you have concerns about groundwater management?
   Yes
8b. If yes, what are your groundwater management concerns? *(optional)*

_____________________________________________________________________________

9. Do you have recommendations regarding groundwater management?  
   Yes  
   No  

9b. If yes, what are your groundwater management recommendations? *(optional)*

_____________________________________________________________________________

10. Through which mediums would you prefer to receive SGMA updates, public meeting notices, etc.? *Select all that apply.*  
    Email  
    Direct postal mail  
    Direct call  
    Along with my water bill  
    Newspaper  
    Social media  
    Website  
    Radio  
    Public workshops/meetings  
    Other, please specify ________________________

11. Please use the space below to share any other information, thoughts, concerns, etc. regarding groundwater management in your area. *(optional)*

_____________________________________________________________________________

12. Please identify any other individuals, agencies, groups, resources, experts, etc. you’d recommend us being in contact with as we develop the Atascadero GSP. *(optional)*
Please provide your contact information below.

Name: ___________________________________ Date: ______________________________

Organization or Business Name: ________________________________________________

Address: _____________________________________________________________________

______________________________________________________________________________

Phone: ______________________________ Email: ________________________________
Notice of Preparation
Groundwater Sustainability Plan

You are receiving this notice because San Luis Obispo County assessor records show that you own property that overlies the Atascadero Groundwater Basin.

The County of San Luis Obispo, Cities of Atascadero and Paso Robles, Templeton Community Services District, Atascadero Mutual Water Company, and other entities have formed a Groundwater Sustainability Agency (GSA) for the Atascadero Basin in accordance with the Sustainable Groundwater Management Act (SGMA). The purpose of the agency is to develop a SGMA-compliant Groundwater Sustainability Plan (GSP) for the basin.

We invite you participate in the process of developing the Groundwater Sustainability Plan (GSP) for the Atascadero Basin.

- **Attend meetings.** Preparation of the GSP has begun, and your input during the GSP development process is essential. The GSA is governed by an Executive Committee that meets quarterly. Meetings are held in the board room of Templeton Community Services District. The next meeting is **July 10, 2019**.

- **Complete the questionnaire.** Enclosed is a questionnaire. Your responses will help guide the development of the GSP. Return completed questionnaires to:
  
  Atascadero Basin GSA  
  c/o Atascadero Mutual Water Co.  
  P.O. Box 6075  
  Atascadero, CA  93423

- **Register as an interested party.** For information regarding SGMA efforts, or to receive emails about SGMA compliance in the Atascadero Basin, or comment on the draft sections of the GSP, please visit the website [www.AtascaderoBasin.com](http://www.AtascaderoBasin.com) and register as an interested party.

Questions? Please contact:
John Neil, General Manager, Atascadero Mutual Water Company at (805) 464-5351 or jneil@amwc.us