Groundwater Sustainability Commission  
Minutes (Approved)  
June 13, 2018

The following members or alternates were present:  
Bob Schiebelhut, Chairperson, EVGMWC  
Mark Zimmer, Vice Chairperson, GSWC  
Dennis Fernandez, Member, ERMWC/VRMWC  
Andy Pease, Member, City of San Luis Obispo

<table>
<thead>
<tr>
<th>1. Call to Order</th>
<th>Chairperson, Bob Schiebelhut, calls the meeting to order at 3:31 PM</th>
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<tr>
<td>2. Roll Call</td>
<td>City Staff, Aaron Floyd, calls roll.</td>
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<td>3. Pledge of Allegiance</td>
<td>Chairperson, Bob Schiebelhut, leads the Pledge of Allegiance.</td>
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| 4. Public Comment – Items not on Agenda | Chairperson Schiebelhut: opens the floor for public comment on items not on the Agenda.  
  • County Staff, Carolyn Berg: gave an update regarding the conflict of interest code. Typical process is going to the County as a reviewing body, once adopted, will have 30 days to file form. More details to come on initial filing. In 2019, will file with full calendar year of 2018.  
  • Lee Knudtson: clarified that he is not the owner of Wellntel, as suggested in the draft meeting minutes from April 18, 2018. Also offered services to fill data gaps. |
| 5. Approval of Meeting Minutes (Chair) | Motion for approval of meeting minutes from April 18, 2018.  
  Item 9 – clarification that should read consultant selection committee instead of GSP Review Committee.  
  **Motion By:** Mark Zimmer  
  **Second By:** Dennis Fernandez  
  **Motion:** The Commission moves to approve the meeting minutes of April 18, 2018. |

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| 6. Overview of the Ralph M. Brown Act | City Staff, Jon Ansolabehere: provides a PowerPoint presentation on the Ralph M. Brown Act. Brown Act initial wording was read. Noted that this commission is a Brown Act body. Warned that technology has changed the pitfalls of the Act. Other key points:  
  • Agendas posted 72 hours in advance of a meeting. |


• Special meetings require 24 hours noticing.
• Agendas must contain a brief description of each item to act on.
• Discussion of items not agendized is not allowed.
• All meetings must be open to the public.
• Public must be given the opportunity to speak on any item.
• Meetings must be held within City limit.
• A meeting is any congregation of a majority of members.
• Watch for pitfalls: collective briefings, serial meetings, email correspondence, retreats and workshops, informal gatherings.

7. Discussion of Meeting Documentation and Minutes Format

City Staff, Aaron Floyd: provides a PowerPoint presentation regarding meeting documentation and minutes format. Options for different minutes formatting were given.

Motion By: Bob Schiebelhut
Second By: Andy Pease
Motion: The Commission moves to adopt Brief Summary minutes format along with audio recordings of futures meetings.

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8. SGMA Basin Prioritization Draft Results

County Staff, Carolyn Berg: provided a presentation regarding SGMA Basin Prioritization. Update on changes to some boundaries. Prioritization first done in 2014. Reassessed in 2018. Several points were added to our area that moved our basin from medium to high priority. Analysis showing rational for changing the priority was shared. No requirements have been changed due to change in prioritization. Comment period to question data is to July 18, 2018. A link to the State’s report located at bottom of staff report.

9. Notification of Intent (NOI) to Initiate Development of Groundwater Sustainability Plan for the San Luis Obispo Valley Groundwater Basin

County Staff, Dick Tzou: recommended the following to the commission:
• Recommend each Groundwater Sustainability Agency (GSA) to notify the Department of Water Resources of intent to collectively develop a Groundwater Sustainability Plan (GSP).
• Make information publicly available by posting on each GSA’s website.

Motion By: Andy Pease
10. Update on the Scope of Work for the Groundwater Sustainability Plan (GSP)

City/County Staff, Aaron Floyd/Dick Tzou and Alternate Member, Toby Moore provided an update on the scope of work for the GSP. Initial meeting of the consultant selection committee was held on May 30, 2018 to discuss scope of work. A draft scope from DWR was used as a template. Aligned with what was needed for grant funding. Recommendation to Commission to schedule a special meeting in July 2018 to discuss final scope of work. Responded to a question by public that looking to schedule releasing RFP for consultant in August.

Motion By: Mark Zimmer
Second By: Andy Pease
Motion: The Commission moves to schedule a Special Meeting in July to discuss the scope of work for the GSP.

11. Future Items

- Update on GSP Consultation Selection Process
- Update on Geophysics Pilot Study – pilot study by Cal Poly with new technology to map underground of basin.
- Review of GSA Annual Budget

Public Comment: Cal Poly has offered to provide equipment and students under guidance of a professor. Can we invite Geophysics professor to attend July 26 meeting? Availability will be checked.

Deliberation on future items

Next regular meeting scheduled for September 12, 2018.
12. Adjourn

**Motion By:** Bob Schiebelhut  
**Second By:** Mark Zimmer  
**Motion:** The Commission moves to adjourn the meeting at 5:01 PM

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DRAFTED BY: City Staff: Michelle Bulow  
County Staff: Joey Steil