



## Meeting Minutes

1. Frank Warren welcomed the stakeholder group at 3:30 pm. All participants introduced themselves and Frank presented the goals for the meeting. Frank also reviewed the Stakeholder Process, format, and rules for the meeting (e.g., consensus voting, no rules of order, etc.).
2. **Department Update:** Anne Robin, Behavioral Health Administrator
  - a. Anne told the Stakeholders the Department will have their Annual Quality Review next week and is expecting to do very well as we have in the past.
3. **CSS Update:** Kristin Ventresca, CSS Coordinator, Program Manager
  - a. Kristin stated the CSS contracts for fiscal year 21-22 were executed and some amendments were made as well.
  - b. Shawn Ison, Melanie Davenport and Zandra Alfaro from Transitions Mental Health (TMHA) gave a presentation on their Family Services and Triple P Program. Family Services assists family members and friends with a mentally ill loved one even with no diagnosis in place. This program promotes wellness, recovery, and self-sufficiency. Triple P is an evidence-based approach for improving parenting practices and children's social and emotional well-being. This is done through assessment, screening and observing. The program helps with managing challenging behaviors, teaching new skills and behaviors, encouraging positive behaviors, and developing positive relationships.
4. **PEI Update:** Tim Siler, Administrative Services Officer
  - a. There were no updates currently.
5. **Innovation Update:** Tim Siler, Administrative Services Officer

- a. The Fiscal Year 21-25 Innovation Project Plan received final approval from the Oversight and Accountability Commission on June 28.
- b. BHEET and Soulwomb projects are currently in contract negotiations.

**6. Fiscal Update:** Jalpa Shinglot, MHSA Accountant

- a. The fund balance as of September 27, 2021 (excluding actual Prudent Reserve) is \$23,061,500 with the Prudent Reserve Fund balance of \$2,774,412.
- b. CSS: Although the Full-Service Partnership should have most of the CSS funding (51%) the Fiscal Year 20-21 actual budget ended at 43% and Fiscal Year 21-22 current budget is approximately 41%.
- c. PEI: Stakeholders will meet to discuss potential new revenue.
- d. The released Prudent Reserve to be spent by 6/30/2022 will be \$913,000 after projected expenses.

**7. Old Business: All approved by email vote.**

- a. Program start dates-Pro rate increase, this formula will ensure equitable payments will be received.
- b. Plan for released Prudent Reserve includes additional phone response at Crisis Stabilization Unit, additional car for Youth Mobile Crisis and Mini Grant Program/Awards. All applicants will receive their requested amount after completing documentation to make sure all regulations are met. There will be another round for groups that have not expended 25% (or allowed Cap) of their annual contract. Emails will be sent out soon.

**8. New Business:**

- a. CPI-based COLA change: We are looking to increase annual COLA for MHSA contractors on a variable scale, up to 4% of their current contract.
- b. CalMHSA EHR Released Prudent Reserve Request: We are joining other CalMHSA counties in a joint request for proposal for a new Electronic Health Record, the cost is 100,000. The County has committed these funds but would welcome any questions.
- c. Case Manager Released-Prudent Reserve Request: The County has provided additional LPS Conservatee case management for the remainder of this fiscal year.
- d. Mini Grant Program-Non-Contracted Providers: Requests for mini-grant awards for community mental health partners who do not have MHSA contracts. This would be done with released Prudent Reserve and up to \$4,999 each for WET or CSS programming. We are still working on the plan.

## 9. Updates:

- a. No Place Like Home: No further updates currently.
- b. VTC Grant: No update currently.
- c. MHSA Admin/Suicide Prevention/Training Restructure: We are converting the Suicide Prevention Coordinator from Specialist to Program Manager and will expand to include training and BH Outreach management/supervision, all previous functions remain. This restructure also includes a conversion of the current ASO II over Communication and Training to a Public Information Specialist, with a small cost increase. Ongoing costs have been budgeted and will go to the Board on October 19. MHSA Program Manager, Kristin Ventresca will be taking a new position with Planning and Building. We are working with HR on the recruitment for this position

## 10. Next Meeting:

December 1, 2021

**Meeting adjourned** at 5:00pm

## 11. Attendees:

Barry Johnson, Frank Warren, Kristin Ventresca, Rebecca Redman, Lisa Fraser, Jalpa Shinglot, Jessie Yates, Dylan Hunt, Pam Zweifel, Jenny Luciano, Anne Robin, Tim Siler, John Gillespi, Mark Woelfe, Amanda Getten, Jenilee Sneed, Raven Lopez, Davis Riester, Carrie Collins, Tonya Leonard, Siena Rowe, Melanie Davenport, Shawn Ison, Zandra Alfaro, Brenda Serna-Cortes, Cami Statler, Dawn Marie Anderson, Clint Weirick, Mark Haas, Joe Madsen