

**POLICY #204: PUBLIC SAFETY AUTOMATED EXTERNAL
DEFIBRILLATOR PROGRAM**

I. PURPOSE

- A. To establish criteria as defined by Title 22 of the California code of Regulations (CCR), for the approval, requirements and responsibilities of a public safety automatic external defibrillation service provider (AED service provider) in the County of San Luis Obispo (SLO).

II. SCOPE

- A. This policy applies to all agencies or organizations that employ individuals as public safety personnel, including firefighters, peace officers and lifeguards, and obtain Automated External Defibrillators (AED) for providing AED services to the public.

III. POLICY

- A. An agency or organization wishing to become an AED service provider must submit an application packet to the County of SLO Emergency Medical Service Agency (EMS Agency) for approval.
- B. An AED service provider's training program must be approved prior to implementation of the AED program.
- C. In order to receive and maintain AED service provider approval, an agency or organization must comply with the requirements of the CCR and this policy as outlined in the Public Safety AED Service Provider Guide (AED Provider Guide).
- D. The EMS Agency will notify the applicant within thirty (30) days of receipt of application, of its decision to approve or deny.
- E. An AED service provider must provide AED equipment orientation and ensure training and continued competency of authorized personnel utilizing EMS Agency approved public safety AED instructors as outlined in the AED Provider Guide.
- F. An AED service provider must provide a list of all authorized personnel to the EMS Agency prior to implementation of the AED program. This list must be maintained and provided to the EMS Agency annually or upon request as outlined in the AED Provider Guide.
- G. An AED service provider must ensure authorized personnel comply with and perform emergency cardiac care at all times in accordance with EMS Agency policies, procedures and protocols.
- H. Authorized personnel who fail to meet and maintain AED authorization requirements, must not utilize AED equipment on a patient.

- I. An AED service provider must notify the EMS Agency when an AED has been utilized using the EMS Agency approved AED patient report form. This report must be returned to the EMS Agency along with patient care report and printout from the AED device by the 15th day of the month following the date of the call.
- J. An AED service provider will ensure maintenance of its AED equipment.
- K. An AED service provider will collect data and report to the EMS Agency annually or upon request as outlined in the AED Provider Guide.
- L. The EMS Agency may revoke or suspend AED service provider approval for failure to meet the requirements of this policy or applicable state regulations.
- M. An AED service provider and its authorized personnel will be recognized statewide.
- N. The EMS Agency Medical Director must approve any exceptions to the requirements of this policy.

IV. PROCEDURE

- A. Any agency or organization seeking approval as an AED service provider must submit a completed AED Service Provider Application packet to the EMS Agency as outlined in the AED Service Provider Guide, which includes:
 - 1. A completed AED Service Provider Application.
 - 2. A letter of intent to provide AED service from the agency or organization administrator including proposed target date for beginning service.
 - 3. A copy of applicant's AED training program outline meeting the specifications contained in the AED Service Provider Guide.
 - 4. Specifications of the AED equipment applicant proposes to use and schedule for updating, upgrading and repairing equipment.
 - 5. A copy of the applicant's written continuous quality improvement program for AED use meeting the specifications contained in the AED Service Provider Guide.
 - 6. A copy of applicant's AED service provider policies and procedures meeting the specifications contained in the AED Service Provider Guide.
- B. Any costs incurred creating, implementing and maintaining an AED program will be the sole responsibility of the AED service provider.

V. AUTHORITY

- Title 22, California Code of Regulations, Division 9, Chapters 1.5 and 2

VI. ATTACHMENTS

- A. Public Safety AED Service Provider Guide