Statewide Medical and Health Exercise Timeline

7/25/18 Initial Planning Meeting
Goal: Review participant expectations and discuss scenario and objectives

Post Meeting Action Items
- Visit SWMHE website and review exercise materials
- Review objectives for your organization type and choose 2-5 objectives to evaluate
- Start recruiting controllers, evaluators and exercise players

8/22/18 Mid Term Planning Meeting
Goal: Finalize which objectives each organization wants to test

Post Meeting Action Items
- Download the Master Scenario Events List (MSEL) from website
- Review, edit or add injects for corresponding objectives
- Complete and submit Intent to Participate Survey & Questionnaire

9/26 or 9/27 MSEL Workshop
Goal: Finalize MSEL with injects corresponding with objectives to be tested

Post Meeting Action Items
- Finalize all necessary exercise documentation. Visit the Coalition Exercise page and review 2018 documents.
- Continue to recruit exercise players, controllers and evaluators.

11/9/18 Controller & Evaluator Briefing
Goal: Brief controllers, evaluators and facility point of contacts on their role on the day of the full scale exercise.

11/1/18 Exercise Documentation Workshop
Goal: Work with exercise planning group to review all required exercise documentation and gain a better understanding of the purpose of each document.

Post Meeting Action Items
- Complete and prepare all exercise materials before the Controller Evaluator Briefing

11/15/18 Statewide Medical and Health Exercise Full Scale Exercise

10/10/18 Statewide Medical and Health Tabletop Exercise
Goal: Meet with healthcare partners and subject matter experts to participate in a discussion based exercise to review roles and capabilities during a disaster.

11/16/18 Controller & Evaluator Debriefing
Goal: Obtain participant feedback on exercise design and materials

Within 30-90 days After Action Review
Goal: Conduct a hotwash or After Action Review within 30 days of the exercise.

Post Meeting Action Items
- Complete After Action Report (AAR) within 90 days of the full scale exercise

Key:
- Exercises
- Meetings