# **Statewide Medical and Health Exercise Timeline**

## 8/7/19 Initial Planning Meeting

Goal: Review participant expectations and discuss scenario and objectives

#### **Post Meeting Action Items**

- Visit SWMHE website and review exercise materials
- Review objectives for your organization type and choose 2-5 objectives to evaluate
- Start recruiting controllers, evaluators and exercise players

## <sup>11/15/19</sup> Controller & Evaluator Briefing

Goal: Brief controllers, evaluators and facility point of contacts on their role on the day of the full scale exercise.

### 9/24/19 Mid Term Planning Meeting

Goal: Finalize which objectives each organization wants to test

#### **Post Meeting Action Items**

- Download the Master Scenario Events List (MSEL) from website
- Review, edit or add injects for corresponding objectives
- Complete and submit Intent to Participate Survey & Questionnaire

## Exercise Documentation Workshop

Goal: Work with exercise planning group to review all required exercise documentation and gain a better understanding of the purpose of each document.

#### Post Meeting Action Items

• Complete and prepare all exercise materials before the Controller Evaluator Briefing

### 11/22/19

## Controller & Evaluator Debriefing

Goal: Obtain participant feedback on exercise design and materials

#### 10/9/19

## Statewide Medical and Health Tabletop Exercise

Goal: Meet with healthcare partners and subject matter experts to participate in a discussion based exercise to review roles and capabilities during a disaster.

## 10/23 or 10/24 MSEL Workshop

Goal: Finalize MSEL with injects corresponding with objectives to be tested

#### **Post Meeting Action Items**

- Finalize all necessary exercise documentation. Visit the Coalition Exercise page and review 2019 documents.
- Continue to recruit exercise players, controllers and evaluators.

# Within 30-90 days After Action Review

Goal: Conduct a hotwash or After Action Review within 30 days of the exercise.

#### **Post Meeting Action Items**

• Complete After Action Report (AAR) within 90 days of the full scale exercise

## 11/21/19

Statewide Medical and Health Exercise Full Scale Exercise