MINUTES OF THE REGULAR MEETING OF THE CIVIL SERVICE COMMISSION
WEDNESDAY OCTOBER 25, 2000, 9:00 A.M.
Personnel Conference Room
County Government Center
San Luis Obispo, California

Present: Commissioners John Burnham, Cyrus Hays, Terry O’Farrell, Jeannie Nix and President Robert Bergman

Absent:

Staff present: Frank Freitas, Commission Secretary; Angie Passant; Recording Secretary

1. CALL TO ORDER

President Bergman called the meeting to order at 9:00 a.m., and led the flag salute.

2. PUBLIC COMMENT PERIOD

President Bergman addressed the public/audience for anyone wishing to address the Commission during Public Comment Period.

There being no comments, Commissioner Bergman closed the Public Comment period.

3. MINUTES

September 27, 2000.

IT WAS MOVED by Commissioner Burnham and seconded by Commissioner Nix and carried to approve the minutes for September 27, 2000.

4. MONTHLY REPORT

September, 2000

IT WAS MOVED by Commissioner Burnham and seconded by Commissioner Hays carried to approve the Monthly Report for September, 2000

5. CREATE CLASSIFICATIONS/NEW SPECIFICATIONS

None
6. **REVISED SPECIFICATIONS**

Tony Krause Personnel Analyst commented on the Cook I/II/III specifications.

President Bergman inquired if there would be any cost to the County with this change.

Tony Krause replied that there could be a small increase in cost.

President Bergman asked if this would require Board of Supervisors approval.

Tony Krause confirmed that the allocation change to Cook III would require Board approval.

President Bergman stated that the Commissions approval would be based on the Boards approval of the cost.

Dori Duke Personnel Analyst commented on the Environmental Health Specialist I/II/III.

President Bergman inquired if there would be any cost to the County for this change.

Dori Duke stated that this was not connected to a classification study, it is just a specification up-date.

Rick Bull Personnel Analyst commented on Departmental Automation Specialist I/II/III.

Rick Bull further commented on Mental Health Administrator and referred to a handout he distributed during the meeting.

   IT WAS MOVED by Commissioner Hays and seconded by Commissioner Nix and carried to approve the revised specifications.

7. **DELETED SPECIFICATIONS**

   IT WAS MOVED by Commissioner O’Farrell and seconded by Commissioner Burnham and carried to approve the deleted specifications.

8. **RESOLUTION OF APPRECIATION FOR WENDY R. SCALISE FOR SERVICE AS A CIVIL SERVICE COMMISSIONER FOR THE SAN LUIS OBISPO COUNTY CIVIL SERVICE COMMISSION.**

Secretary Freitas referred to the resolution that was read by the President at Ms. Scalise’ final meeting. He suggested that we prepare a more official copy for the commission to sign and then give to Ms. Scalise.

   IT WAS MOVED by Commissioner Nix and seconded by Commissioner Burnham and carried to approve the resolution for Ms. Wendy Scalise.

   ROLL CALL: Commissioner Nix; aye. Commissioner O’Farrell; aye. Commissioner Burnham; aye. Commissioner Hays; aye. President Bergman; aye.
9. PUBLIC HEARING TO CONSIDER CSC RULE CHANGES

Secretary Freitas stated that Commission take Public Comment and then make a decision on whether or not to approve them.

President Bergman clarified that the rule affecting layoffs had already taken effect on October 1, 2000.

Jon Jenkins County Counsel stated that this was correct and that the rule has been changed.

President Bergman opened the floor for Public Comment regarding the rule changes.

There being no comment, President Bergman closed the Public Comment period.

   IT WAS MOVED by Commissioner Burnham and seconded by Commissioner Nix and carried to approve the rule changes to; Rules 4.03; 8.07; 9.02; 10.02; 11.05 and 14.02 changes.

   ROLL CALL: Commissioner Nix; aye. Commissioner O’Farrell; aye. Commissioner Burnham; aye. Commissioner Hays; aye. President Bergman; aye.

10. FUTURE AGENDAS

There are some potential hearing items, but hopefully we can negotiate these and avoid a hearing, but there maybe a hearing if we are not successful at the next Commission meeting.

President Bergman inquired about the date of the next Civil Service Commission meeting.

Secretary Freitas stated that the next meeting will be November 15, 2000 to avoid the holiday week.

President Bergman stated that the commission was in agreement with this date.

11. TIME RESERVED FOR COMMISSION PRESIDENT

Nothing to report.

12. TIME RESERVED FOR COMMISSION ATTORNEY

Nothing to report.

13. TIME RESERVED FOR COMMISSION SECRETARY

Secretary Freitas stated that the County Engineer has resigned and will be leaving at the end of the month. In discussion with the County Administrator Officer, there is an indication that they wanted to change the title from County Engineer to Public Works Director. There is also a consideration of moving this from a board appointed position to a County Administrative Office appointed position. There is also discussion of removing this position from the Civil Service.

Secretary Freitas further stated that the recruitment for the Personnel Director will close October 31.
14. CLOSED SESSION: FINDINGS AND DECISION OF APPEAL OF TERMINATION PUBLIC EMPLOYEE. DISCIPLINE/DISMISSAL/RELEASE

Jon Jenkins stated for the record that Commissioner Hays left the meeting before closed session commenced.

President Bergman reopened the hearing and referred to the document before the Commission #G01-4 and requested a motion to approve this document.

   IT WAS MOVED by Commissioner O’Farrell and seconded by Commissioner Nix to approve the Findings and Decision on Donald F. McGill.

   ROLL CALL: Commissioner O’Farrell; aye. Commissioner Nix; aye. Commissioner Burnham; aye. President Bergman; aye.

President Bergman requested that Jon Jenkins speak to those present regarding this document now being a “public document”.

Jon Jenkins stated that the Findings, having been adopted by the Civil Service Commission in open session, are now a public document.

There being no further business, the regular/closed hearing meeting was adjourned.

Respectfully submitted,

Frank Freitas
Commission Secretary