The San Luis Obispo County Civil Service Commission
Regular Session Meeting
Wednesday, February 27, 2008 @ 9:00 a.m.
1055 Monterey Street, Suite D-271, San Luis Obispo, CA

MINUTES

Present: President Robert Bergman, Commissioner Art Chapman, Commissioner Jay Salter, Commissioner William Tappan

Staff: Secretary Deb Hossli, Clerk Carol Hill

Counsel: Shannon Matuszewicz

Absent: Vice President Jeannie Nix

1. Call to Order
President Bergman called the meeting to order at 9:01 a.m. and led the flag salute.

2. Public Comment Period
President Bergman addressed the audience asking for anyone wishing to speak to the Commission during the Public Comment Period on any matter that is not listed on today’s agenda.

Kimm Daniels, General Manager of the San Luis Obispo County Employees Association, informed the Commission of a new policy involving new or revised job specifications that result in salary adjustments. In these cases, the effective date of the salary adjustment will be the first day of the month following Commission approval of the new or revised specification.

3. Minutes
A motion to approve the regular meeting minutes from January 23, 2008 as presented was made by Commissioner Tappan and seconded by Commissioner Salter. President Bergman called for a vote. The motion passed 4-0-1.

Vote:
Vice President Nix Absent
Commissioner Salter Yes
Commissioner Chapman Yes
President Bergman Yes
Commissioner Tappan Yes
3. Minutes (cont’d)

b. January 24, 2008 – Special Meeting
A motion to approve the special meeting minutes from January 24, 2008 as presented was made by Commissioner Chapman and seconded by Commissioner Salter. President Bergman called for a vote. The motion passed 3-1-1.

Vote:
Vice President Nix Absent
Commissioner Salter Yes
Commissioner Chapman Yes
President Bergman Yes
Commissioner Tappan Abstain

4. Reports
a. Commission President
  No report.

b. Commission Subcommittees
  No report.

c. Commission Counsel
  No report.

d. Commission Secretary
  (1) Consideration of a request to set a special meeting to develop a strategy for updating the Civil Service Rules and associated ordinances

  ▪ Due to the previously scheduled hearing being delayed until April, Ms. Hossli recommended that the Commission discuss the process for updating the Civil Service Rules and associated ordinances at the regularly scheduled March 26, 2008 meeting.

  (2) Submittal of the 2008-09 budget package (Information Only)

  ▪ Ms. Hossli presented the Commission with the updated 2008-09 budget package previously submitted to the Administrative Office.

5. Specifications
Consideration of four new job specifications in connection with the creation of a General Services Agency

a. Deputy Director ♂ County Airports
b. Deputy Director ♂ County Parks
c. Deputy Director ♂ General Services
d. Deputy Director ♂ Information Technology

Ken Tasseff, Personnel Analyst, provided the Commission with an overview of the four newly proposed specifications needed to implement the General Services Agency reorganization. Janette Pell, Chief Information Officer and anticipated director of the newly created General Services Agency, provided the Commission with the background
5. Specifications (cont’d)

and rationale for the reorganization combining Information Technology and General Services into a single agency.

After a brief question and answer session between the Commission and staff, a motion to approve the four new specifications as presented was made by Commissioner Chapman and seconded by Commissioner Tappan. President Bergman called for a vote. The motion passed 4-0-1.

Vote:
Vice President Nix Absent
Commissioner Salter Yes
Commissioner Chapman Yes
President Bergman Yes
Commissioner Tappan Yes

6. Hearing – Closed Session
Appeal A07-95(a), dated December 27, 2007 and Appeal A07-96, dated June 19, 2007

This hearing was suspended on February 21, pending completion of related Superior Court proceedings by the appellant’s counsel. Those proceedings were not been completed as of today’s meeting, so the hearing did not resume.

7. Adjournment
Being no further business, the meeting adjourned at 9:23 a.m.

* Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.