1. **Call to Order**
   President Chapman called the meeting to order at 9:00 A.M. and led the flag salute.

2. **Public Comment Period**
   Members of the public wishing to address the Civil Service Commission on matters other than those scheduled below may do so when recognized by the President. Presentations are limited to three minutes per individual. Being none, President Chapman closed the public comment period.

3. **Minutes**
   **February 24, 2010 – Regular Meeting**
   **March 9, 2010 – Special Meeting**
   Ms. Matuszewicz asked if the written criteria for probationary rejection appeals [6 2/24/10 minutes, Item 6] was distributed; Ms. Douglas-Schatz responded that it was. Being no further discussion, a motion was made by Commissioner Tappan and seconded by Commissioner Bergman to approve the February 24, 2010 and March 9, 2010 minutes as presented; motion carried 4-0-0.

4. **Reports**
   **Commission President**
   **Status of Representation for District Three**
   President Chapman announced that Commissioner Patricia Gomez has resigned and that Supervisor Hill is in the process of appointing a replacement. President Chapman hopes to have the new Commissioner seated at the April 28, 2010 meeting.

   Commissioner Bergman stated that, if she is interested and it is cost effective for the Commission, he would like to have Ms. Gomez continue her role as the Commission’s rule negotiator. The Commission agreed and President Chapman requested Ms. Douglas-Schatz to research cost effective rule negotiator options and present her recommendation(s) at the April 28, 2010 meeting. President Chapman also expressed that the Commission expects to be involved in the final selection decision.

   **Commission Subcommittees**
   **Rule Update Committee**
   The Committee is meeting tomorrow at 10:00 A.M.
Commission Counsel
Ms. Matuszewicz reported that she is now working in a 30 hour a week allocated position. She has not relinquished any of her duties and will continue to provide support to the Civil Service Commission.

Commission Secretary
Ms. Douglas-Schatz updated the Commission on pending grievances/appeals.

- Probation Department appeal hearing is confirmed for April 28, 2010 with both parties agreeing that it will be completed in one day.

- Appeal regarding a routing decision by HR Director on a probationary rejection grievance/appeal: In order to expedite this matter Ms Douglas-Schatz requested a special hearing date; the Commission offered April 23 or April 26. Ms. Douglas-Schatz will contact the Commission (and new Commissioner) once date is confirmed with Appellant.

- Mental Health Department Appeal is still in the negotiation stages; no hearing dates are needed at this time.

5. Job Class Specifications – Information only
   Agricultural/Weights & Measures Technician I, II
   Agricultural Inspector/Biologist Trainee, I, II, III
   Weights and Measures Inspector Trainee, I, II, III
Commissioner Tappan commented that there are still formatting issues on the three specifications. Ms. Douglas-Schatz responded that the clerk has had technical problems with these specifications and assured the Commission that once the specifications are converted to their final format in a different program the formatting is correct. There were no further comments.

6. Closed Session - (Closed Session per Gov. Code, section 54957.6) Conference with Commission Labor Negotiator
   2008-2010 Civil Service Commission Rule Changes
   The Commission tabled this until a rules negotiator is selected.

7. Adjournment
The meeting was adjourned at 9:22 A.M.

* Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.