



COUNTY OF SAN LUIS OBISPO  
 DEPARTMENT OF PLANNING & BUILDING  
 Catch Basin Insert Inspection Form

**SWP-1015**  
 02/01/2018

*Submit this completed form by June 15<sup>th</sup> each year*

<b>Submit via email:</b> <a href="mailto:Stormwater.SCM@co.slo.ca.us">Stormwater.SCM@co.slo.ca.us</a>		<b>Submit by mail:</b> Attn: Stormwater Manager, Planning & Building 976 Osos St. Room 300 San Luis Obispo, CA 93408	
<b>Inspection Details</b>	Inspection Date:		Inspector Name:
	SCM#s Inspected: <i>(SCM numbers are listed on notice of inspection letter)</i>		
	SCM Type: <input type="checkbox"/> Catch Basin Filter		
	Total number of filters installed onsite:		
	Inspection Type: <input type="checkbox"/> Pre-Rain <input type="checkbox"/> Monthly <input type="checkbox"/> Semi-Annually <input type="checkbox"/> Annually		
	<b>Manufacturer:</b>	<b>Model:</b>	<b>Design Life:</b>
<b>Filter condition:</b>	<input type="checkbox"/> Filter intact and capturing all inflow to inlet. Fabric/structure in good condition with no tears or damage.	<input type="checkbox"/> Filter largely intact. May have some small tears in fabric or require repositioning/adjustment to capture inflows.	<input type="checkbox"/> Filter missing or badly damaged. Drainage to inlet not being adequately treated by filter.
<b>Sediment or litter accumulation:</b>	<input type="checkbox"/> Sediment depth less than ¼ inch. Trash/litter and sediment can be removed for continued function.	<input type="checkbox"/> Sediment depth up to ¾ inch. Trash/litter removed for function. Filter requires cleaning for continued function.	<input type="checkbox"/> Sediment depth greater than ¾ inch. Filter must be cleaned, or removed and replaced, as soon as possible.
<b>Filter function:</b>	<input type="checkbox"/> Filter is not causing ponding at drain inlet. There is no standing water ponded inside the filter.	<input type="checkbox"/> Filter is causing minor backup of inflows during large storm events, but is not causing flood concerns.	<input type="checkbox"/> Filter is preventing efficient drainage during storm events. Filter type should be modified to prevent localized flooding.
<b>Drainage area condition:</b>	<input type="checkbox"/> No exposed soil or erosion in periphery of drain inlet.	<input type="checkbox"/> Some bare soil or minor erosion in area draining to inlet.	<input type="checkbox"/> Significant areas of bare exposed soil in area draining to inlet.

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<b>Design capability:</b>	Filter designed to retain trash as small as ¼ inch (5 mm)?  <input type="checkbox"/> Yes <input type="checkbox"/> No	Does the filter include specialized media for pollutant removal?  <input type="checkbox"/> Yes <input type="checkbox"/> No	Has specialized media has been replaced at frequency recommended by manufacturer?  <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Date that maintenance will be completed:</b>			
<b>Date that filter media was last replaced (if applicable):</b>			
<b>Contact for vendor that can supply replacement parts:</b>			
<b>Photographs taken?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		<b>Photographs submitted?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b><i>If submitting photos via email, please label/name the photo with the SCM number for the photographed stormwater feature. Submission of photos is optional, but encouraged.</i></b>			
<b>For County Use:</b> Date Received:	Staff Reviewer:	CCM Case#:	