I. Welcome and Introductions
The meeting was called to order at 3:04 pm.

II. Approval of Minutes
A motion was made by Richard Michael Hill and seconded by Star Graber to approve the minutes from October 21, 2019. All in favor, motion carried.
III. Public Comment
No public comment.

IV. Program Updates

- **Adult Drug Court** – Star Graber gave an update on half of Morgan Boyd. The Adult Drug Court is in the process of switching over vendors for drug testing kits. The new vendor has experience in criminal justice drug testing and working with law enforcement agencies. Star Graber also reported that the medical terminology for the Adult Drug Court Program has changed. The changes will take effect after the first of the year.

- **Mental Health Diversion JAG Grant** – Amy Gilman is working on the Local Evaluation Plan that is due December 31, 2019. A copy of the Local Evaluation Plan will be presented to the CCP Committee at a future meeting.

- **Community Action Team** – Currently there is a staffing vacancy in the CATS program. Nothing to report at this time. An update will be given at the following CCP meeting.

- **Medication Assisted Treatment Grant** – In October the MAT Access grant opened its first Satellite office at the Public Health Department in Morro Bay. Currently have 15 clients receiving MAT services. In January the MAT team hopes to expand services to Paso Robles area. The South Clinic is expected to open sometime in the Spring of 2020.

V. Treasurer’s Report
Wendy White provided a Line Item Budget Report to the CCP Committee. The report gives an updated budget status through the end of the first quarter that ended September 30th of 2019. Currently all agencies are operating under budget. The data will continue to be collected as shown in the budget detail. The data will help us to help prepare for future forecast for the purpose of what is truly sustainable in funding the various programs.

**Approval of BARS**
The Executive CCP Board approved the BARS on November 19, 2019. The BARS will take effect July 1st, of 2020.
Bylaws Update:
The Bylaws Update was approved by the Executive CCP Committee. The New amendment to the BYLAWS was sent out to the CCP Committee on December 9, 2019. The new amendment states that each agency will submit a proposed status quo budget similar to the County Status Quo budget. If an agency is requesting an expansion, a BAR must be submitted to the CCP Committee for approval. If a non-governmental agency is requesting an increase to their budget, the requesting agency must submit a justification for their request. As these agreements are generally paid through a County contract, language and justification will be needed to increase the contract. If the organization is proposing to extend the program, they will need to submit a BAR. The Treasurer will prepare a multi-year forecast assuming a conservative inflation increase for the purposes of what is truly sustainable in funding the various different programs. At year end, any savings realized by each agency will be moved into the overall trust for reallocation in subsequent years.

BSCC Survey
The BSCC Survey has been submitted. The deadline was on December 15, 2019. Robert Reyes provided a copy of the Survey to the CCP Committee. The survey is compiled of two sections: one being the financial piece and secondly the Data regarding the CCP Committee. The report provides an annual snapshot to the BSCC on how SLO County is implementing the CCP realignment plan, by measuring outcomes, and data results.

Meeting adjourned at 4:05 pm.

Respectfully submitted,
Maria Woodworth, CCP Secretary