San Luis Obispo Countywide 10 Year Plan to End Homelessness

We envision a future in which the housing and comprehensive services necessary to remain housed are available for all, affording everyone maximum self-sufficiency, and the opportunity to be productive and participating members of our community

HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
Finance and Data Committee Agenda
March 22nd 2022, 10 a.m.

Participate by Zoom video call:
https://us06web.zoom.us/j/84355561037?pwd=UUpyN2RVWkEwdnJEcEQ5VzNqcVp0QT09

Or dial in:
+1 720 707 2699
Meeting ID: 843 5556 1037
Passcode: 111349

1. Call to Order and Introductions

2. Public Comment

3. Consent: Approval of Minutes

4. Action/Information/Discussion

   4.1 Discussion Item: 2022 Point in Time (PIT) and Housing Inventory Count (HIC)

      4.1.1 Discussion Item: PIT Count Debrief

      4.1.2 Discussion Item: Housing Survey Update

   4.2 Discussion Item: Continuum of Care (CoC) Performance Profile

   4.3 Discussion Item: Coordinated Entry Presentation Update

   4.4 Discussion Item: Data Maturity Assessment Tool

   4.5 Discussion Item: Homeless Management Information System (HMIS)

      4.5.1 Discussion Item: System Administrators Monthly Call

      4.5.2 Discussion Item: Moving Towards an Open HMIS

      4.5.3 Discussion Item: HMIS Emergency Shelter Exit Destination Data Quality

   4.6 Discussion Item: HUD (US Department of Housing & Urban Development) Reporting

  4.6.1 Discussion Item: System Performance Measures

5. Future Discussion/Report Items

6. Next Meeting Date: April 26, 2022

7. Adjournment

HOMELESS SERVICES OVERSIGHT COUNCIL
HSOC FINANCE AND DATA COMMITTEE MEETING
February 2 2022, 9am-10:30pm

MEMBERS PRESENT	MEMBERS ABSENT	STAFF & GUESTS
Andrea Montes Alvarado	Mark Lamore	Elizabeth Pauschek
Bill Crewe	Brandy Graham	George Solis
Janna Nichols	Carrie Collins	Jessica Lorance
Jessica Thomas	Riley Smith	Leon Shordon
Kelly Underwood		Russ Francis
Shay Stewart		
Sstoz Tes		

AGENDA ITEM		CONCLUSIONS/ACTIONS
1. Call to Order and Introductions	Janna called the meeting to order at 9pm and introductions were made.	
2. Public Comment	Janna commented that Mark Lamore is now Chair of the Committee, but she is chairing this meeting as Mark is not able to make it at the time the Committee typically meets.	Russ to send out Doodle poll and reschedule Committee meetings.
3. Consent: Approval of Minutes		Shay made a motion to approve the minutes, seconded by Andrea. The motion passed with all in favor, none opposed and no abstentions.
4. Action/Information/Discussion		

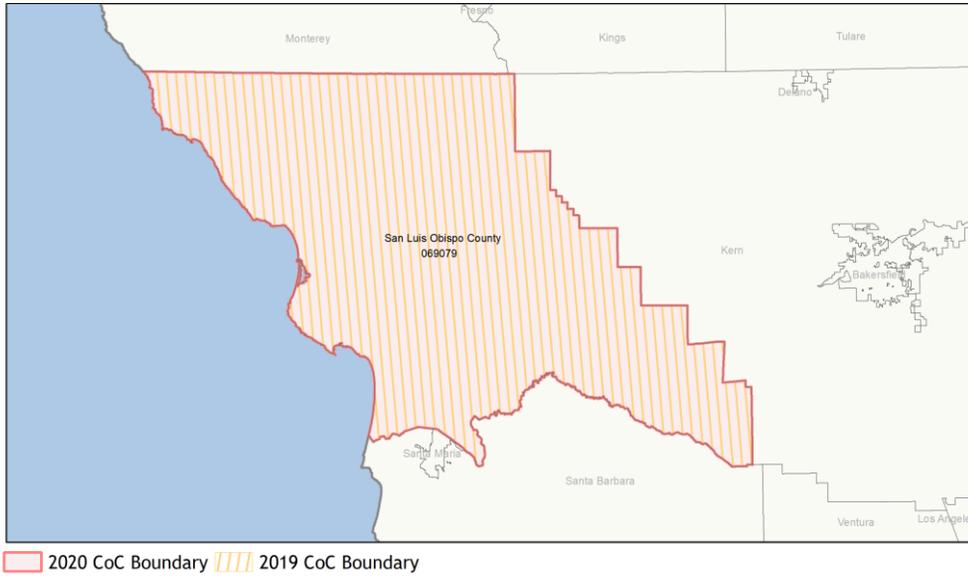| 4.1 | Discussion Item: 2022 Point in Time (PIT) and Housing Inventory Count (HIC) | George reported that the PIT (Point in Time) Count has been rescheduled to February 23rd, after HUD (US Department of Housing and Urban Development) granted SLO County an exception. Most of the California CoCs (Continuums of Care) requested this exception. County staff will now be reaching out to agencies regarding census tract map assignments, and will then be in touch with volunteers to ensure all areas are covered. There are currently 44 teams of 2-3 people signed up. Video training and instructions for volunteers will be released by the contractor ASR (Applied Survey Research).

George took questions from the Committee and confirmed the following:
• Volunteers will most likely receive their tract maps the week before the count date
• There have been no conversations about pushing the count date back any further
• Volunteers who previously signed up in anticipation of the count date being in January are still on the volunteer list and will be contacted
• Most data for the sheltered count will be pulled from HMIS (Homeless Management Information System). The shelters will not have to fill out any manual forms. Data will be collected manually from the DV shelters, which do not participate in HMIS
• Although warming centers will not be open, there will be shelter data from clients at shelters that are not warming centers, such as 40 Prado | |

4.1.1	Action Item: Approve 2022 San Luis Obispo County Housing Survey	George reported that the survey (included in the agenda packet) has been proposed by ASR. Most of the questions are required by HUD and involve demographic data. George noted one correction – under section C, the survey should read "night of Tuesday, February 22nd," rather than "night of Wednesday, February 23rd."	Jessica Thomas made a motion to approve the 2022 San Luis Obispo County Housing Survey, with the correction identified, seconded by Shay. The motion passed with all in favor, none opposed and no abstentions.
4.2	Discussion Item: HUD (US Department of Housing & Urban Development) Reporting		
4.2.1	Discussion Item: Longitudinal Systems Analysis (LSA)	George gave some background on the Longitudinal Systems Analysis (LSA) data. This is a system wide report that comes from HMIS. LSA reports are based on HUD's fiscal year (October 2020 – September 2021), looking at all housing projects within the CoC. This data is sent to HUD and forms part of the AHAR (Annual Homeless Assessment Report) to Congress. Jessica Lorance reported that County staff are still working through a small number of error reports in the data, relating to utilization issues, comparison between inventory and LSA calculated results from these reports, and comparisons with prior LSA data. The report is due on February 13th.	

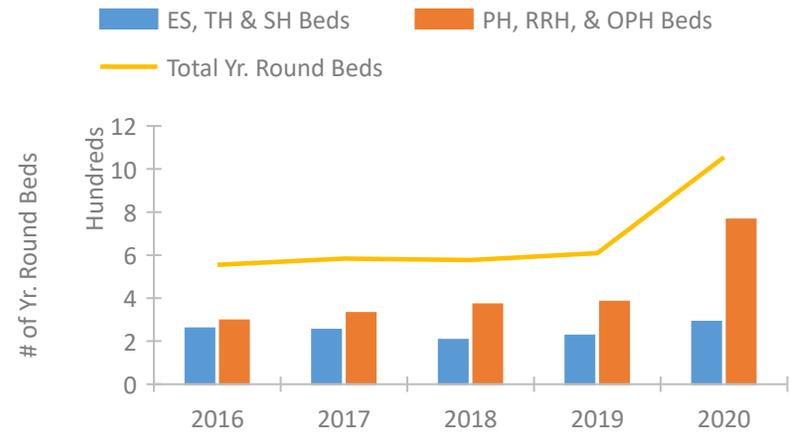|		
4.2.2 Discussion Item: System Performance Measures	Jessica Lorance reported on the System Performance Measures (SPM), which help show how the system works as a whole, and identifies where improvements are necessary. The SPM has seven specific measurements, such as length of time homeless, returns to homelessness and exit destinations. Jessica Lorance will be in touch with agencies to review this data. This report is due on February 28th.	
4.3 Discussion Item: HMIS (Homeless Management Information System) Data Sharing	Jessica Lorance reported on the three HMIS data sharing documents included in the agenda packet. The current closed system is based on the policies and procedures around release of information. These new versions will move HMIS towards an open system, which will allow client identification, assessments and service transactions to be shared between agencies, provided that clients have agreed to data sharing and have consented to the release of information. The new documents would replace the 815 form. The documents have been reviewed and approved by the Department of Social Services, Behavioral Health, and County Counsel. The Committee provided the following feedback: • Having a 'living' document, so that other agencies can be added more readily than the 815 allows, would be beneficial • Requiring signatures would be a significant challenge, so there should be an option for verbal consent Jessica Lorance requested to table the action items, pending discussions with other CoCs on how they secure verbal consent for privacy notices.	

	The Committee asked that 'moving towards an open HMIS system' be added to the next full HSOC agenda.	
4.3.1 Action Item: Approve San Luis Obispo County CoC (Continuum of Care) HMIS Interagency Data Sharing Agreement	Tabled (see discussion in item 4.3).	
4.3.2 Action Item: Approve San Luis Obispo County CoC (Continuum of Care) HMIS Consent for Release of Information	Tabled (see discussion in item 4.3).	
4.4 Discussion Item: HMIS Emergency Shelter Exit Destination Data Quality	Jessica Lorance reported that there have been issues for some time with exit destination data from emergency shelters. County staff would like to hold a discussion with agencies to come up with a solution to this. Janna suggested contacting agencies to let them discuss the matter internally with their own staff, as operational challenges will be different for different agencies.	
4.5 Discussion Item: HMIS User Updates		
4.5.1 Discussion Item: Monthly HMIS Live Office Hours	Jessica Lorance reported that the County is now holding monthly live office hours for HMIS. Two people attended the first session and provided positive feedback.	

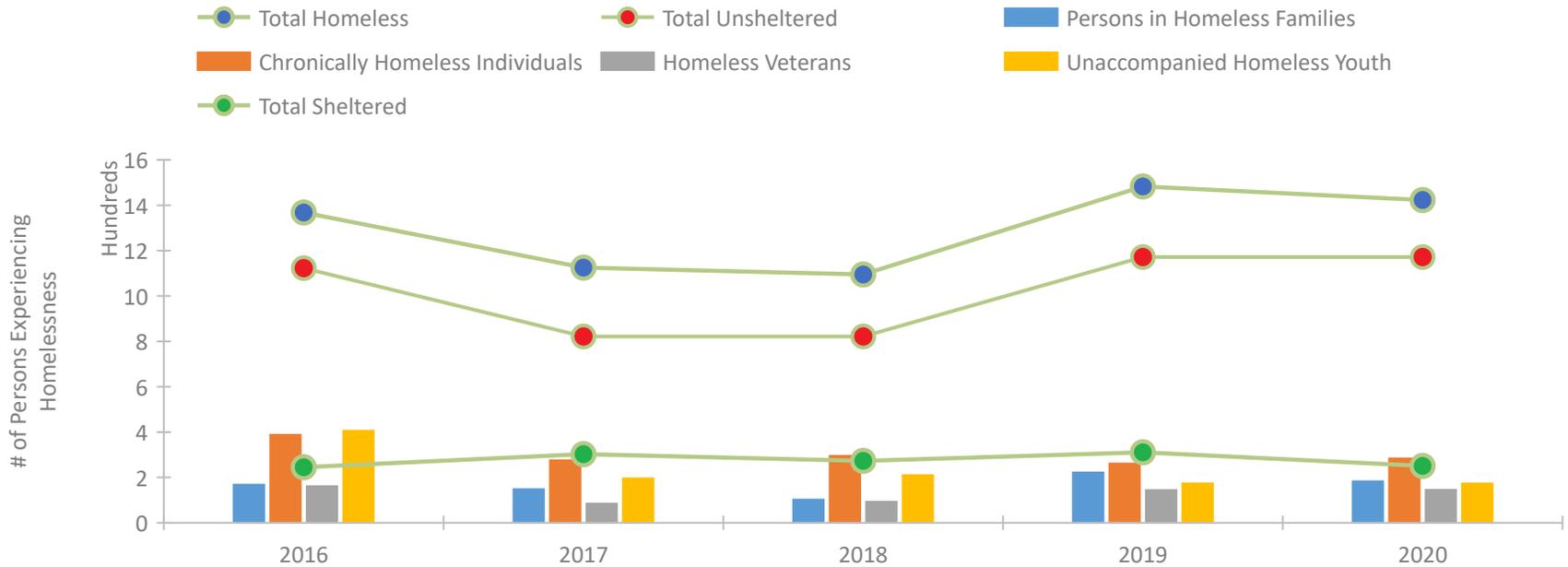|		
4.5.2 Discussion Item: Quarterly HMIS Newsletter	Jessica Lorance reported that the quarterly HMIS newsletter is now being released, with news, updates and training information relevant to HMIS.	
4.5.3 Discussion Item: HMIS User Guides	Jessica Lorance reported that HMIS user guides have been added to the HMIS website, based on what other communities have released.	
4.6 Discussion Item: Coordinated Entry Data Integration into HMIS (Homeless Management Information System)	George reported that CAPSLO (Community Action Partnership of San Luis Obispo) has completed an upload of data into HMIS, representing around 5,000 client records. County staff are now working with CAPSLO to identify the data that still needs to be collected, based on HUD's requirements for Coordinated Entry.	
5. Future Discussion/Report Items	None.	
6. Next Meeting Date: February 23, 2022	This meeting date will change (see item 2).	
7. Adjournment	Janna adjourned the meeting at 10:50am.	

CoC Performance Profile CA-614
San Luis Obispo County CoC

2020 CoC Boundary 2019 CoC Boundary

Housing Inventory Count by Program Type

- ES, TH & SH Beds
- PH, RRH, & OPH Beds
- Total Yr. Round Beds

Homeless Population – Point-in-Time (PIT) Count

- Total Homeless
- Total Unsheltered
- Persons in Homeless Families
- Chronically Homeless Individuals
- Homeless Veterans
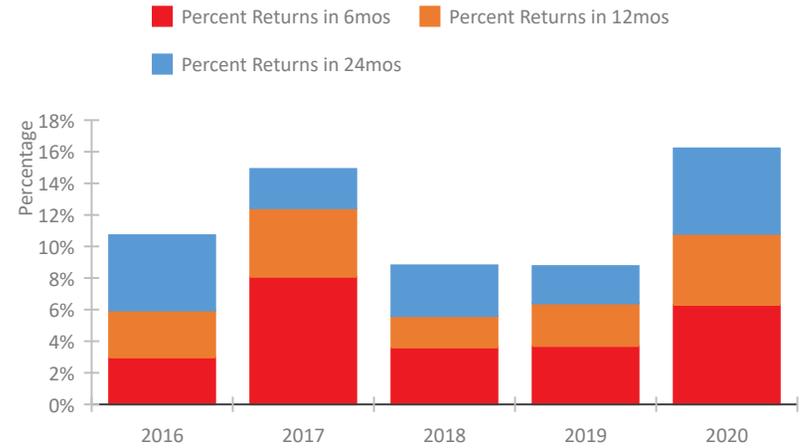- Unaccompanied Homeless Youth
- Total Sheltered

CoC Performance Profile CA-614
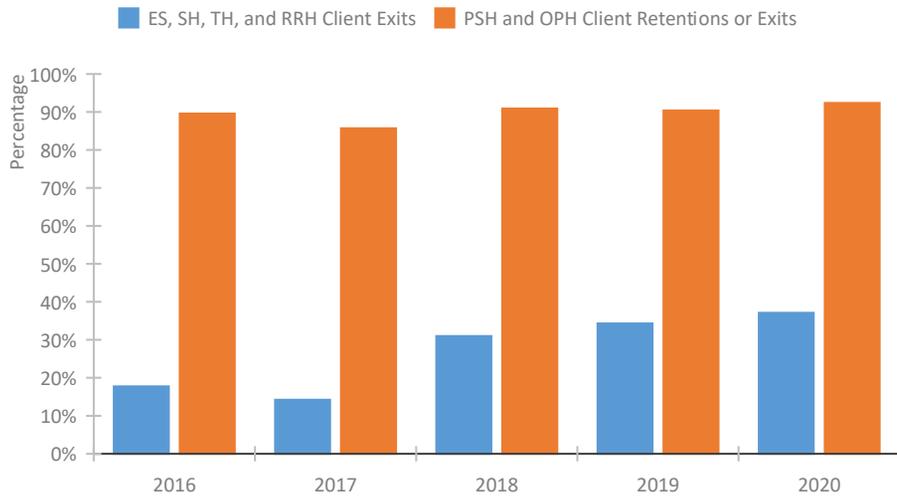## San Luis Obispo County CoC

Length of Time Homeless
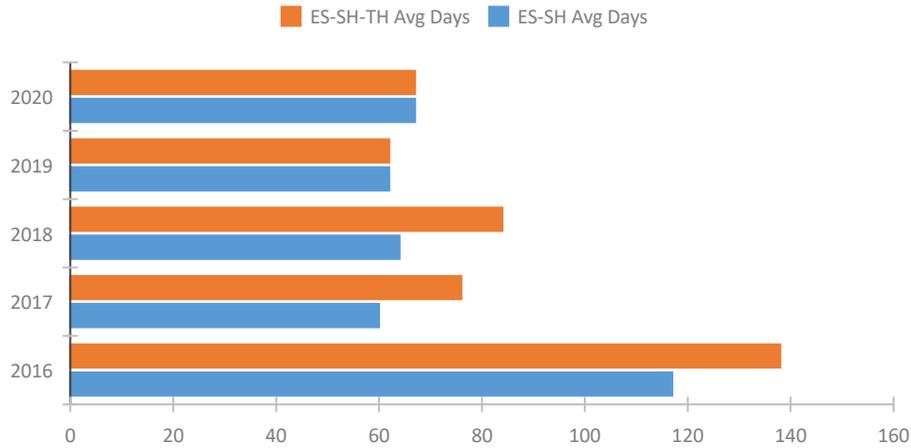
Returns to Homelessness Over Time

Exits to Permanent Housing by Program Type

Proportion of Housing First Projects by Year*

Number of Projects by Year			
	2017	**2018**	**2019**
Housing First Projects	74	4	5
Non-Housing First Projects	0	0	0
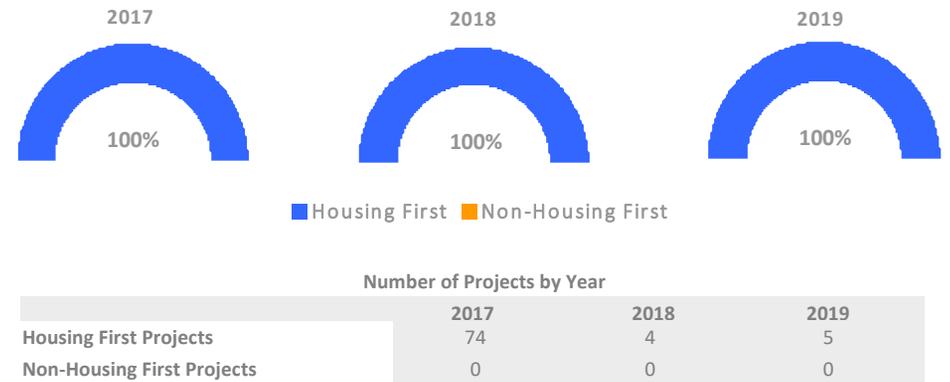
*In 2020 HUD awarded renewal projects noncompetitively, therefore no new data was collected and Housing First data remains the same from 2019 to 2020.

Data Summary: CA-614 San Luis Obispo County CoC

Point-In-Time Count Summary

	2016	2017	2018	2019	2020	2019-20 Change	% Change
Number of Sheltered Persons in Families	83	135	89	138	99	-39	-28%
Number of Unsheltered Persons in Families	85	13	13	84	84	0	-0%
Number of Sheltered Individuals	162	168	184	173	152	-21	-12%
Number of Unsheltered Individuals	1,038	809	809	1,088	1,088	0	-0%
Total Homeless Persons	**1,368**	**1,125**	**1,095**	**1,483**	**1,423**	**-60**	-4%
Number of Sheltered Families	26	44	33	46	32	-14	-30%
Number of Unsheltered Families	22	5	5	21	21	0	-0%
Number of Total Families	**48**	**49**	**38**	**67**	**53**	**-14**	-21%
Sheltered Chronically Homeless Individuals	6	16	35	27	50	23	85%
Unsheltered Chronically Homeless Individuals	382	260	260	234	234	0	-0%
Total Chronically Homeless Individuals	**388**	**276**	**295**	**261**	**284**	**23**	9%
Sheltered Veterans	48	8	17	5	6	1	20%
Unsheltered Veterans	113	76	76	139	139	0	-0%
Total Veterans	**161**	**84**	**93**	**144**	**145**	**1**	1%
Sheltered Unaccompanied Youth (up to 24)	17	9	23	6	5	-1	-17%
Unsheltered Unaccompanied Youth (up to 24)	389	187	187	168	168	0	-0%
Total Unaccompanied Youth (up to 24)	**406**	**196**	**210**	**174**	**173**	**-1**	-1%

System Performance Measures Summary

	2016	2017	2018	2018	2020	2019-20 Change	% Change
Average Length of Time Homeless (days)	138	76	84	62	67	5	8.1%
Rate People Return to Homelessness in 6 Months	3.0%	8.1%	3.6%	3.7%	6.3%	2.6%	N/A
Number of People who are Homeless for the First Time	1,154	993	991	968	860	-108	-11.2%
Rate People Exit from ES, SH, TH, and RRH to PH	17.7%	14.2%	31.0%	34.3%	37.1%	2.8%	N/A
Rate People in PSH and OPH Retain or Exit to PH	89.6%	85.7%	90.9%	90.4%	92.4%	2%	N/A

Housing Inventory Count Summary

	2016	2017	2018	2019	2020	2019-20 Change	% Change
Emergency Shelter (ES)	147	181	154	197	259	62	31%
Transitional Housing (TH)	112	72	52	29	31	2	7%
Permanent Supportive Housing (PSH)	222	251	297	346	357	11	3%
Rapid Re-Housing (RRH)	74	74	74	33	404	371	1124%
Other Permanent Housing (OPH)	--	6	--	4	4	0	-0%

Award Summary

	2016	2017	2018	2019	2020	2019-20 Change	% Change
Continuum of Care (CoC)	$928,536	$944,314	$979,997	$1,013,800	$1,047,426	$33,626	3%
Emergency Solutions Grants (ESG)	$148,084	$150,158	$148,036	$162,321	$163,280	$959	1%