HOMELESS SERVICES OVERSIGHT COUNCIL
HSOC FINANCE AND DATA COMMITTEE MEETING
June 30 2021, 9am-10:30am

MEMBERS PRESENT	MEMBERS ABSENT	STAFF & GUESTS
Janna Nichols Riley Smith Shay Stewart Sstoz Tes	Andrea Montesalvarado Bill Crewe Elaine Mansoor Jeff Al-Mashat Jessica Thomas	Carolyn Berg Carrie Collins George Solis Jessica Lorance Leon Shordon Rafael Viana Russ Francis

AGENDA ITEM		CONCLUSIONS/ACTIONS
1. Call to Order and Introductions	Rafael introduced himself as the new representative of the Salvation Army, replacing Elaine Mansoor.	
2. Public Comment	Sstoz reported that he has encountered problems using the new HMIS (Homeless Management Information System) website, specifically that the website keeps freezing his computer.	
3. Consent: Approval of Minutes	There was no quorum, so minutes could not be approved.	
4. Action/Information/Discussion		
4.1 Action Item: Approve HMIS Policies and Procedures	There was no quorum, so no action could be taken on this item. Andrea had sent through questions which will be addressed in the next meeting.	
4.2 Action Item: Approve 2022 Point in Time Scope of Work	There was no quorum, so no action could be taken on this item.	
4.3 Discussion Item: Q3 ESG-CV	George reminded the Committee that the State requires quarterly CAPERs (Consolidated Annual Performance Evaluation Reports) for the	

CAPER Report	ESG-CV (Emergency Solutions Grant – Coronavirus) program. All ESG-CV recipients have been notified by email. Data quality so far seems to be of a good standard.	
4.4 Discussion Item: HMIS Systems Administrators Meeting June Updates	Jessica reported that all HMIS webinar recordings will be moved to the HUD (US Department of Housing & Urban Development) Exchange website from July 1st. Normal support services have returned to Sage. SNAPS (Special Needs Assistance Programs) is organizing new training on race, ethnicity and gender identity data collection. CoC (Continuum of Care) user training guides and courses will soon be available on data analytics and using STELLA. The next HMIS Systems Administrators call will be on July 1st. There will be no meeting in August.	
5. Future Discussion/Report Items		
6. Next Meeting Date: July 28, 2021	As there was not a quorum for this meeting, the Committee agreed to meet again at 2pm on July 7th so that the HMIS Policies and Procedures could be approved in time to go to the full HSOC on July 21st.	
7. Adjournment		