HOMELESS SERVICES OVERSIGHT COUNCIL
HSOC FINANCE AND DATA COMMITTEE MEETING
November 3 2021, 9am-10:30pm

MEMBERS PRESENT	MEMBERS ABSENT	STAFF & GUESTS
Andrea Montes Alvarado Bill Crewe Carrie Collins Janna Nichols Jeff Al-Mashat Jessica Thomas Shay Stewart Sstoz Tes	Riley Smith	George Solis Jessica Lorance Leon Shordon Russ Francis

AGENDA ITEM		CONCLUSIONS/ACTIONS
1. Call to Order and Introductions	Janna called the meeting to order at 9:05am.	
2. Public Comment		
3. Consent: Approval of Minutes	Russ made a correction: the minutes list the August meeting date rather than the October meeting date.	Shay moved to approve the minutes, with the corrected date, seconded by Janna. The motion passed with all in favor except for Jessica Thomas and Jeff, who abstained due to not being present for the full meeting.
4. Action/Information/Discussion		

4.1 Discussion Item: Data Analysis and Data Quality	George gave some background on the Data Analytics tool that the Finance & Data Committee and HMIS (Homeless Management Information System) staff have used to consider areas where SLO County CoC (Continuum of Care) is strong or needs improvement in its data management. Based on what was discussed previously, County staff are looking at an action plan for improving data quality. Jessica shared that County staff are now taking steps to add programs into HMIS where they are not already entering data. This will improve the CoC's score for the annual HUD (US Department of Housing & Urban Development) CoC grant program. The Committee discussed how beds for DV (Domestic Violence) clients are tracked, as these use a separate database. George shared that DV beds are not considered in the CoC application, so this does not adversely affect our score. In future, the CoC can consider how to use anonymous data from DV agencies to provide a more complete picture of shelter provision in the county. Coordinated Entry is also not tracked through HMIS. County staff will research into other CoCs' benchmarks to see what they are doing as a guide for how SLO County CoC can improve its own data collection and quality.	
4.2 Discussion Item: National Human Services Data Consortium (NHSDC) Conference	Jessica reported on the National Human Services Data Consortium (NHSDC) Conference held in Atlanta in October, which included many data quality sessions and LSA (Longitudinal Systems Analysis) improvement strategies. Many suggestions were similar to what SLO County CoC were already doing and have informed the approach going forward. The conference is a great opportunity to network and share	

	best practices. The conferences, which take place every six months, are no longer offering remote participation. The next conference is scheduled for the end of March in Minneapolis. More details to follow. Following discussion about information shared at the NHSDC Conference, the Committee discussed the potential of moving to an open HMIS, like many other CoCs. Agencies on the call including 5CHC (5Cities Homeless Coalition) and ECHO (El Camino Homeless Organization) agreed this would be beneficial.	
4.3 Discussion Item: Homeless Data Integration System (HDIS) Report	This item was moved to the December meeting.	
4.4 Discussion Item: Point in Time (PIT) Count 2022	George reported that ASR (Applied Survey Research) has been chosen as a vendor for the 2022 PIT Count. ASR has met with the County and service providers to discuss how to carry out the count by virtual deployment. Volunteer recruitment was highlighted as a major challenge. ASR's suggestions are to pay lived experience guides $20 an hour, to follow public health guidelines on masks and vaccines, conduct training online, and provide incentives for homeless people to complete the survey. The next step will be to share maps and assignments between agencies then fill in the gaps in coverage. The County, agencies and ASR agreed to hold the Count on January 26th, or on January 27th in case of inclement weather on the 26th.	

4.4.1 Action Item: Vote to Approve 26th January as Date of 2022 PIT Count, and 27th January as an Alternate Date in Case of Inclement Weather		Jeff moved to approve 26th January as the date of the 2022 PIT Count, and 27th January as an alternate date in case of inclement weather, seconded by Bill. The motion passed with all in favor, none opposed and no abstentions.
4.5 Discussion Item: HEAP (Homeless Emergency Aid Program) Final Report – Project Narratives	George reported that the HEAP (Homeless Emergency Aid Program) grant program ended on June 30th 2021. Overall this grant program provided around $4.8 million to local agencies. A final HEAP report was submitted to the State in October. Janna commented that 5CHC have seen a higher proportion of LGBTQ youth than anticipated accessing their HEAP-funded youth program.	
4.6 Discussion Item: HMIS set-up Winter Warming Centers	George shared that County staff have reached out to all agencies which administer warming centers to let them know these projects are set up in HMIS, and are now working to coordinate start dates.	
5. Future Discussion/Report Items	• Update on strategic action items • PIT Count planning • CoC Collaborative Application • New homeless veterans initiative	
6. Next Meeting Date: December 22, 2021	The Committee agreed to meet during the week prior to the scheduled meeting (December 15th). County staff to reschedule this meeting.	

7. Adjournment	Janna adjourned the meeting at 10:15am.	