

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
FINANCE AND DATA COMMITTEE MEETING MINUTES**

**Date**

February 7, 2023

**Time**

10-11:30 am

**Location**

Zoom

**Members Present**

Bill Crewe  
Brandy Graham  
Janna Nichols  
Jessica Thomas  
Mark Lamore  
Shay Stewart

**Members Absent**

Carrie Collins  
Kate Swarthout  
Lauryn Searles  
Mimi Rodriguez  
Riley Smith  
Sstoz Tes

**Staff and Guests**

Christy Nichols  
Gary Peterson  
Jack Lahey  
Joe Dzvonic  
Kristin Ventresca  
Laurel Weir  
Merlie Livermore  
Russ Francis

Staci Dewitt  
Skylar Caldwell  
Stefanie Hernandez

### **1. Call to Order and Introductions**

Mark called the meeting to order at 10:01 am. Morgan Torrell and Gary Peterson introduced themselves.

### **2. Public Comment**

Janna shared that there was a robust conversation during the Services Coordinating Committee meeting regarding issues on data tracking and accountability factors. Mark mentioned that Transitions Mental Health Association (TMHA) has been contacted by a consultant from Magellan Group to be a stakeholder regarding grants available for digital equality.

### **3. Consent: Approval of Minutes**

Tabled. Not enough members for quorum.

### **4. Action/Information/Discussion**

#### **4.1 Action Item: Committee Roles and Responsibilities**

Laurel and Russ shared a brief overview of the role of the Committee and membership which primarily focuses on the Point in Time (PIT) count and the Homeless Management Information System (HMIS) data. Laurel shared that the next Point in Time count will be conducted in January 2024. She also mentioned that the Homeless Services division is in the process to do a major overhaul on the HMIS system. Updates will be provided to the Committee on this process. Laurel also shared that because California has declared an end to the COVID state of emergency, future HSOC meetings will now be held in person at the Department of Social Services building on Higuera St. in San Luis Obispo. More information on this to follow.

#### **4.2 Discussion Item: Data maturity Assessment Tool**

Tabled for next meeting.

#### **4.3 Discussion Item: HMIS (Homeless Management Information System) System Administrators Monthly Call**

Laurel mentioned that the Homeless Services division is in the process of working with County IT to help analyze and recommend additional and desirable functionalities for a much better HMIS database system.

Joe also added more information regarding the process and implementation of the new system.

#### **4.4 Discussion Item: Update on HHIP (Homeless and Housing Incentive Program) Funding Allocations and Reporting Measures**

Christy Nichols of CenCal Health provided an update on this matter.

#### **4.5 Discussion Item – HHAP 3 (Homeless Housing, Assistance and Prevention Program Round 3) Outcome Data**

Laurel provided an update. She mentioned that the Division worked on seven performance measures to gain eligibility for bonus funding in 2024.

### **5. Future Discussion/Report Items**

**6. Next Regular Meeting:** March 28, 2023, at 10am, in person

### **7. Adjournment**

Mark adjourned the meeting at 11:30 am.