



**San Luis Obispo
Countywide 10 Year
Plan to End
Homelessness**

*We envision a future
in which the housing
and comprehensive
services necessary to
remain housed are
available for all,
affording everyone
maximum self-
sufficiency, and the
opportunity to be
productive and
participating
members of our
community*

HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)

Meeting Agenda

May 15, 2019, 1 p.m.
Family Care Network
1255 Kendall Rd
San Luis Obispo, CA

1. Call to Order and Introductions
2. Public Comment
3. Consent: Approval of Minutes
4. Action/Information/Discussion
 - 4.1 Discussion Item: Emergency Solutions Grant via the State of California
 - 4.1.1 Action Item: Vote to approve the Ad Hoc Grant Review Committee's recommendations regarding prioritization for funding allocations for the pass through federal Emergency Solutions Grant from the State of California
 - 4.2 Discussion Item: Homeless Youth Survey presentation by Donna Howard, Cuesta College Student Support Resolution Coordinator
 - 4.3 Discussion Item: Administration and timing of the 2019 California Emergency Solutions and Housing Grant
 - 4.3.1 Action Item: Authorize the County of San Luis Obispo to serve as the Administrative Entity for the California Emergency Solutions and Housing (CESH) grant
 - 4.4 Discussion Item: Grant outlook for the next six months
 - 4.4.1 Discussion Item: Special HSOC meeting in June?

5. Committee Reports
6. Future Discussion/Report Items:
7. Next Regular Meeting Date: July 17, 2019 at 1 p.m. at the Veterans Hall,
801 Grand Ave., San Luis Obispo
8. Adjournment

**HOMELESS SERVICES OVERSIGHT COUNCIL
 HSOC FULL COMMITTEE
 April 3, 2019, 1:00-3:00pm
 Family Care Network
 1255 Kendall Rd
 San Luis Obispo, CA**

MEMBERS PRESENT	MEMBERS ABSENT	STAFF & GUESTS	
Kristen Barneich Mariam Shah Rick Gulino Devin Drake Marianne Kennedy Carlyn Christianson Janna Nichols Adam Hill Steve Martin Joe Madsen Grace McIntosh Marlys McPherson Marcia Guthrie Amelia Grover alt. Courtney Warren Paul Worsham Anne Robin Scott Smith Caroline Hall Shay Stewart Susan Funk	Jessica Thomas Tim Waag Theresa Scott	Laurel Weir Allison Rustick Zach Lute Tony Navarro Abby Lassen Sue Warren Nicole Nix Cara Vereschagin Kevin Watkins Juli Walwyn Paul Reinhardt Paul Hertel Erin Roullard Kathi Rebinga Ester Aclan Mairea Jamie William Ashley Irene Cypert Rog Rawlings Wade Horton Becky Mosgofian Louise Welch Joel Pimmner Jim Famalette Freddy Foite Nancy Allison Terry and Kethy Beaschler	Jessica Lorance Mike Byrd Veronica Cabalayan Wendy Lewis Sharon O'Leary Elaine Mansoor Rene Holzer Robert Blair Patricia Gomez Scott Walwyn J. Reinhardt Ben Oakley Mike Hopkins Cathryn Sells Chris Berry Penny Platt J. Willkomm John Stenger Blake Fixler Star Graber Diane Lee Cathy Serena Julie Quillin Ann Giles pie Mary Hartel

		Robert and Gail Downey Dan and Diane Shannon Mark and Susan Chiaparappa	
AGENDA ITEM		CONCLUSIONS/ACTIONS	FOLLOW UP
1. Call to Order and Introductions of Guests	Mariam Shah welcomed the group and introductions were made.		
2. Public Comment	There was no public comment on items not on the agenda.		
3. Consent: Approval of Minutes		Devin moved to approve the meeting minutes, seconded by Joe. All were in favor.	
ACTION/INFORMATION/DISCUSSION			
4.1 Discussion Item: Homeless Emergency Aid Program Grant and California Emergency Solutions and Housing Program Grant Allocations	<p>Mariam Shah opened the discussion to Laurel regarding the Homeless Emergency Aid Program Grant and California Emergency Solutions and Housing Program Grant Allocations. Laurel noted there would be a public comment period for this item after the staff presentation and before the vote and invited anyone interested in speaking to please fill out a speaker slip during this time.</p> <p>Laurel shared the staff report with the group. A copy of the staff report can be found on the Homeless Services Oversight Council website attached to the agenda packet for 4/3/2019 Full Homeless Service Oversight Council Meeting. Laurel gave background information about both the Homeless Emergency Aid Program Grant and California Emergency Solutions and Housing Program Grant. Anyone interested in copies of applications can contact Jessica Lorange at jlorance@ca.slo.ca.us. The California Emergency Solutions and Housing Program (CESH) grant prioritizes coordinated entry projects and the Homeless Emergency Aid Program (HEAP) grant prioritizes capital projects.</p>		

	<p>Laurel explained to the group the amounts and of grants and that there was a requirement that at least 5% of the HEAP funding be used to serve homeless youth. Laurel shared that the County released a Request for Proposals in February 2019 and received three applications for the CESH funding and 12 applications for the HEAP Funding. Total requests for the CESH funding totaled \$919,088 and total requests of \$14,068,158 for HEAP funding.</p> <p>Laurel explained the process for prioritizing applications. DSS staff reviewed applications to ensure they met threshold requirements. Planning Department staff reviewed capital improvement projects and rated them on readiness.</p> <p>On March 25, 2019, a nonconflicted grant review committee met to look at staff ratings and decide what projects to recommend for funding. The committee recommended three options for HSOC consideration. Each option included two or more projects for HEAP funding and one project recommended for CESH funding.</p> <p>Laurel noted that the County had received public comment on the proposals. As of 4/2/2019 at 5pm, staff received 4 letters of opposition, 51 letters of support from individuals, 17 letters of support from businesses, non-profits, faith-based organizations for the 5 Cities Homeless Coalition project; 10 letters in support for the Paso project, 6 letters of support for the Transitional Food and Shelter project. Any letters received after 4/2/2019 will be added to the staff report to go to the Board of Supervisors. Additional emails and letters received by staff after 4/2/2019 will be included in a staff report to be submitted to the Board of Supervisors.</p>		
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	<p>After the presentation and before the HSOC began discussion of the item, Laurel asked those Homeless Services Oversight Council Members who have conflicts of interest regarding projects to please recuse themselves and step away from the dias. There was a brief pause as members recused themselves.</p> <p>Laurel then shared information regarding the Governor’s proposed trailer bill that would provide additional, one-time only homeless assistance funding for Continuums of Care (CoCs). A portion of this funding would be conditioned on the CoCs meeting certain milestones for adding more shelter beds and increasing the number of persons exiting from homelessness into permanent housing.</p> <p>Mariam Shah then opened the discussion to questions from the Homeless Service Oversight Council. Supervisor Hill asked if the Housing Accountability Act was taken in account during the evaluation of HEAP proposals. Tony Navarro shared with the group that there is a general plan amendment process, that is up to the city to move forward with that process.</p> <p>Supervisor Hill asked if the 50Now program was considered during the consideration. Laurel responded that HSOC identified a need for more permanent supportive housing and that that was taken into consideration but not necessarily only the needs of 50 Now. Supervisor Hill asked if priority should be given to south county due to lack of facilities? Laurel responded that during the evaluation process, there was a focus on gaps and south county was one of those regions where gaps in services had been identified by the HSOC, as well as other regions. She noted that there was no shelter in south county or day center but</p>		
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	<p>there were some day services, North county had a shelter but no day services, and the coast had no shelter, day center or day services.</p> <p>Supervisor Hill asked why had it taken so long to issue the Request for Proposals? Laurel explained that it was due to HEAP requirements that had to be met. HEAP required that the County and any cities that wanted to be eligible to have capital improvement projects funded in their jurisdiction declare a shelter crisis before the State approved the County's application, and the cities needed time to declare a shelter crisis. In addition, HEAP also required that there be a consultation process that occurred and the application had to include minutes or summaries from public meetings. The County conducted a public input process in the fall to meet those requirements.</p> <p>Susan Funk asked about the North County project being ranked as a medium level project and wondered if staff took into consideration the impact. Laurel noted that the impact of the project on improving North County's homeless services capacity was considered.</p> <p>Marianne asked about the time limit for spending. Laurel replied that all funds had to be spent by June 30, 2021 and 50% of the funds needed to be obligated by January 2020.</p> <p>Laurel explained the groups were categorized based on qualitative differences. As the board votes, the strengths and weaknesses should be considered for each group. The HEAP criteria, and the public prioritization was used to prioritize the projects. Applicants were given the requirements and impact of the HEAP requirements prior to applying. Mariam asked if public has gotten to see the letters from the public. The letters will be attached to the</p>		
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<p>4.1.a Public Comment: Homeless Emergency Aid Program Grant and California Emergency Solutions and Housing Program Grant Allocations</p> <p>4.1.1 Action Item: Vote to approve the Ad Hoc Grant Review Committee's recommendations regarding prioritization for funding allocations for the Homeless Emergency Aid Program Grant and the California Emergency Solutions and Housing Program</p>	<p>report to go to the Board of Supervisors as well as attached to the agenda on the Homeless Services Oversight Council website.</p> <p>Mariam opened up the public comment period. Speakers were given a time limit of two minutes due to the large number of persons wanting to speak. Mariam asked if those speaking are willing to share their information to share where they are from/ if they are part of an agency.</p> <p>The public shared their opinions ranging from concerns or opposition to a particular project to support for one or more projects. The public letters will be included in the staff report to go to the Board of Supervisors.</p> <p>Mariam open the floor for Board comment after public comment. The group discussed the public comment and addressed the public. The board discussed the proposed projects. Supervisor Hill recommended an amendment to the staff report to create and recommend Option D. Option D would recommend \$2.6 million for the 5Cities Homeless Coalition (5CHC) project, \$1.5 million for the City of Paso Robles project, \$400,000 for the CAPSLO Detox facility, and funding for 5CHC's Transitional-Aged Youth Project, with HEAP administrative funds making up the difference between the amount requested by 5CHC for the youth project and the amount available.</p>	<p>The group voted to approve Option D recommended by Supervisor Hill to support 5CHC with \$2.6 million, Paso project with \$1.5 million, CAPSLO Detox facility with \$400,000 and funding for the 5CHC Transitional-Aged Youth Project, seconded by Carlyn Christianson. All those who were presented and not recused were in favor. Janna Nichols, Kristen Barneich, Rick Gulino, Grace McIntosh, Marlys McPherson, Scott Smith, and Steven Martin recused themselves from the discussion and did not vote.</p>	
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4. Committee Reports	HSCC: Janna updated the group that at the HSCC meeting, the group discussed the importance of improve the data and discussed rapid resolution.		
5. Future Discussion/Report Items	NA		
6. Next Meeting Date:	May 15, 2019 at 1 p.m.		
7. Adjournment	Mariam Shah adjourned the meeting at 3:52pm		

**HOMELESS SERVICES OVERSIGHT COUNCIL
EXECUTIVE COMMITTEE
ACTION ITEM
MAY 15, 2019**

AGENDA ITEM NUMBER: 4.1

ITEM: VOTE TO RECOMMEND PROJECTS FOR STATE PASS-THROUGH OF FEDERAL EMERGENCY SOLUTIONS GRANT.

ACTION REQUIRED:

Vote to recommend proposed projects for State of California Department of Housing and Community Development (HCD) pass-through of federal Emergency Solutions Grant (ESG) funds.

SUMMARY NARRATIVE:

The federal ESG program, authorized by the McKinney-Vento Homeless Assistance Act, as amended by the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009, provides funds to: (1) engage homeless individuals and families experiencing homelessness; (2) improve the quality of emergency shelters for homeless individuals and families by helping to operate these shelters and provide essential services to shelter residents; (3) rapidly re-house homeless individuals and families experiencing homelessness, and (4) prevent families/individuals from becoming homeless.

Prior to fiscal year 2015, HCD conducted a statewide competition for allocation of the State ESG and federal ESG pass-through funds. The State Department's newly redesigned State ESG Program aims to align with local systems' federal ESG and HEARTH goals, invest in impactful activities based on key performance goals and outcomes, improve geographic distribution of funded activities and continuity of funded activities, and create a streamlined delivery mechanism. The program emphasizes the involvement of local Continuums of Care (CoC) and ESG entitlement entities in the funding distribution process. The State has approved the County of San Luis Obispo to act as the Administrative Entity (AE) for the State ESG program funds in collaboration with the County of San Luis Obispo CoC.

On March 29, 2019, HCD released a Notice of Funding Availability (NOFA) for Emergency Solutions Grant funds for Continuums of Care. On May 3, 2019, HCD released an amended NOFA. The preliminary 2019 ESG Allocation for the San Luis Obispo County CoC in the NOFA is shown in Table 1:

Table 1: Preliminary Estimated HCD ESG (Federal Pass-through only) Allocation for San Luis Obispo County CoC

CoC #	CoC Name	2019 Total CA CoC ESG Allocation	2019 CA CoC ESG Admin	Minimum for Rapid Rehousing	Balance for other activities (RR, ES, HP, SO)
614	San Luis Obispo County CoC	\$ 105,588	\$ 2,967	\$ 41,048	\$ 61,573

The County Department of Social Services released the local Request for Proposals on April 30, with a due date of May 5, 2019, for \$102,621. This amount is the preliminary estimate from the State as to how much will be made available to the CoC. The final amount available may change once the State receives its allocation from HUD.

Federal ESG-funded activities may serve the entire service area of the CoC but must serve non-entitlement areas within the service area. An entitlement area as defined by HUD is as follows: "metropolitan cities with populations of at least 50,000; and qualified urban counties with a population of 200,000 or more". San Luis Obispo County is considered an entitlement area. A non-entitlement area is one that does not qualify as an entitlement area or is located within an entitlement jurisdiction but has elected not to participate. The City of Grover Beach has elected not to participate in the Urban County's entitlement jurisdiction.

The State RFP requires that a minimum of 40% of the funds must be used for Rapid Rehousing. A maximum of 10% may be used for Homeless Management Information System activities. Rental assistance payments provided as part of RR or HP activity typically may not exceed HUD's Fair Market Ren (FMR) and must comply with rent reasonableness standards established by HUD under 24 CFR Part 982.507.

Funded applicants must make matching contributions in an amount that equals the amount of federal ESG funds awarded. ESG match is provided by the applicant on a dollar for dollar basis. Specific sources of match or leverage are identified at the time of application and must comply with 24 CFR 576.201. The primary sources of match identified for this funding round for ESG include local match funding (such as cities and counties), private match funding including cash fundraising, federal match funding, and donated goods, volunteers, building value or lease.

Provider Selection Process

On April 30, 2019, the County issued an RFP. The County received two applications. The applications were from Transitional Food and Shelter, and a combined application from the 5Cities Homeless Coalition (5CHC), the El Camino Homeless Organization (ECHO), and the Community Action Partnership of San Luis Obispo (CAPSLO). Both applications met the threshold requirements for

State Regulation Core Practices (Section 8709), which include Housing First/low-barrier practices, and the applications were scored based on the criteria scoring guideline in Section 8407.

Table 2: 2019 Pass Through ESG Requests from Respondents to the RFP

ESG Requests		
Applicant	Project	Recommendation
5Cities Homeless Coalition, together with CAPSLO and ECHO	Emergency Shelter, Street Outreach, Rapid Re-Housing	\$102,621
Transitional Food and Shelter	Emergency Shelter, Street Outreach	\$50,080

A non-conflicted ad hoc Grant Review Committee (Committee) met on May 7, 2019 to discuss the recommendations for the state's pass-through ESG funding. Using the State's criteria, the Committee considered applicant experience, need for funds, program design, impact and effectiveness, cost efficiency, and State objectives. The Committee also consideration the needs and priorities identified in the May 2018 HSOC recommendations to the Board of Supervisors.

The Committee recommended the following awards listed in Table 3.

Table 3: HSOC Ad Hoc Grant Review Committee Recommendations

FEDERAL PASS-THROUGH ESG RECOMMENDATIONS		
Applicant	Project	Recommendation
5Cities Homeless Coalition, together with CAPSLO and ECHO	Emergency Shelter, Street Outreach, Rapid Re-Housing	\$102,621
PROJECT TOTAL		\$102,621
Administrative Entity	Administration and staffing	\$2967
TOTAL ALLOCATION		\$105,588

While the Committee felt that both projects were worthy of funding consideration and would provide important and needed services, the application from 5CHC was the only application to propose Rapid Rehousing activities.

BUDGET/FINANCIAL IMPACT:

If successful, the application may result in approximately \$105,588 in additional grant funds being secured.

STAFF COMMENTS:

It is important to clarify that the funding being awarded through the current RFP process is separate from the ESG funding allocations that the HSOC voted on last Fall. The U.S. Department of Housing and Urban Development (HUD) distributes ESG funding annually via a formula block grant to states, and local governments that qualify to be entitlement communities for purposes of the ESG, Community Development Block Grant, and HOME grant. As an entitlement community, the County receives ESG funding directly from the HUD for use in the Urban County.

Each of the seven incorporated cities in the county may either choose to participate in the Urban County for purposes of qualifying for the ESG and the other HUD administered block grants noted above, or a city may opt out of the Urban County entitlement and apply through a competitive process for Balance of State ESG and other block grant funds. If a city opts out of participating in the Urban County, ESG entitlement funds received directly from HUD by the County may not be used to serve people in that city.

The State of California allocates its ESG funding to serve areas in the state that are not ESG entitlement communities. This is done through two mechanisms. The first is a competitive Balance of State allocation. The second is through a formula grant allocation from the State to Continuums of Care (CoCs). CoC that receive ESG funds from the State must guarantee that portion of the funds used will fund services that are accessible to homeless persons in cities in the CoC that opted out of the Urban County.

The funds being made available through the current NOFA and RFP are the CoC funds passed through by the State. For the pass through funds, the State has estimated the funding that will be available. The amount available to the San Luis Obispo Continuum of Care may change once the final amount allocated to the State from HUD is known. If the final award exceeds a minimum threshold of \$10,000 more than the estimated funds, staff recommend the excess funds be awarded to Transitional Food and Shelter for emergency shelter services.

ATTACHMENT:

- A. Notice of Funding Availability – FY2019 Preliminary CoC Award

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
ACTION ITEM
May 15, 2019**

AGENDA ITEM NUMBER: 4.3.1

ITEM: AUTHORIZE THE COUNTY OF SAN LUIS OBISPO TO SERVE AS THE ADMINISTRATIVE ENTITY FOR THE CALIFORNIA EMERGENCY SOLUTIONS AND HOUSING (CESH) GRANT

ACTION REQUIRED:

Authorize the County of San Luis Obispo to serve as the Administrative Entity for the California Emergency Solutions and Housing (CESH) grant.

SUMMARY NARRATIVE:

In June 2018, trailer legislation was signed into law by the Governor of California that enacted the California Emergency Solutions and Housing (CESH) Grant program. The CESH program was created by combining the former California Emergency Solutions Grant program and the one-time only SB2 authorized program funds set aside to address homelessness.

Funding for the grant was split into two rounds of funding: the 2018 CESH grant and the 2019 CESH grant. The County was awarded \$727,047 in CESH grant funding during the 2018 round.

On March 21, 2019, the State Department of Housing and Community Development released a Notice of Funding Availability (NOFA) for Round II of the CESH funding. Under the Round II NOFA, the County is eligible to receive up to \$412,861. On April 8, the State released an amended NOFA, extending the deadline for application from May 6 to June 28, 2019.

Eligible CESH grant activities include Coordinated Entry services, other emergency services, and capitalization of operating costs for permanent supportive housing for homeless persons.

The statute defined eligible applicants for HEAP and CESH as Administrative Entities. In mid-August, the State published guidance and instructions for the HEAP and CESH program that defined Administrative Entities as local Continuums of Care.

The HUD CoC program does not use the term Administrative Entity, but the role of the Administrative Entity described in HEAP and CESH guidance is consistent with the role of “Collaborative Applicant” in the HUD CoC program. The County of San Luis Obispo serves as the “Collaborative Applicant” for the San Luis Obispo Continuum of Care under the U.S. Department of Housing and Urban Development’s (HUD’s) Continuum of Care program. In this role, the County administers and manages HUD Continuum of Care grant funding.

On August 21, 2018, the HSOC voted to authorize the County to serve as the Administrative Entity for the 2018 CESH funding round. This item requests that the HSOC vote to authorize the County to serve as the Administrative Entity for the 2019 round, also known as Round II.

BUDGET/FINANCIAL IMPACT:

Approval of this item would clarify that the County would be responsible for the costs of applying for and administering the grants under these programs. As the Administrative Entity, the County would be eligible for up to \$20,643 in Grant Administration funding for the CESH program.

STAFF COMMENTS:

Staff recommend that this item be adopted.