



*VISION: The Workforce needs of employers and job seekers in San Luis Obispo County are met.*

## **WORKFORCE DEVELOPMENT BOARD BUSINESS COUNCIL MEETING AGENDA**

**Date:** Thursday, August 15, 2019  
**Time:** 9:00 AM – 10:30 AM  
**Location:** Department of Social Services, 3433 South Higuera, Room 356, San Luis Obispo, CA

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### **MEMBERS:**

**Isiah Gomer, Chair**  
Paso Robles Waste &  
Recycle

**John Cascamo**  
Cuesta College

**Kirk Coviello**  
TransUnion

**Chuck Jehle**  
Mission Community  
Services Corp.

**Judy Mahan**  
Cal Poly Center for  
Innovation &  
Entrepreneurship

**Michael Specchierla**  
County Office of  
Education

**Verena Latona-  
Talhman**  
Cannon Corporation

**Jennifer Whitworth**  
San Luis Personnel  
Services

**Jim Yancheson**  
Eckerd Workforce  
Development

- 1. Call to Order and Introductions** *Gomer*
  - 2. Public Comment**
  - 3. Consent Items** *Gomer*
    - 3.1 Approve the February 21, 2019 and June 25, 2019 Minutes
  - 4. Information/Discussion**
    - 4.1 Receive update on License Prep Course at Cuesta College *Cascamo*
    - 4.2 Receive update on current State and Regional Healthcare Industry Initiatives *Ornelas*
      - Irene Ornelas, Health Deputy Sector Navigator
    - 4.3 Discuss available resources for Healthcare Industry *All*
  - 5. Council Member Workforce Development Updates** *All*
- Next Meeting**  
Thursday, October 17, 2019, 9:00am – 10:30am  
Department of Social Services, 3433 South Higuera, Room 356,  
San Luis Obispo, CA
- 7. Adjournment**

**WORKFORCE DEVELOPMENT BOARD  
of San Luis Obispo County  
BUSINESS COUNCIL MEETING MINUTES (DRAFT)**

**Date:** Thursday, February 21, 2019  
**Time:** 9:00 a.m.  
**Location:** Department of Social Services, 3433 South Higuera, Room 356, San Luis Obispo, CA

**Present:** Isiah Gomer, Chuck Jehle, Judy Mahan, Jennifer Whitworth, Jim Yancheson, John Cascamo, Michael Specchierla

**Absent:** Verena Latona-Tahlman, Justin McIntire

**Staff:** Sarah Hayter, Dawn Boulanger

**Guest:** Kirk Coviello

**1. Call to Order:**

**Chair Isiah Gomer:** called the meeting to order at 9:10 A.M. **Quorum.**

**2. Public Comment:**

**Chair Gomer:** noted no public in attendance therefore no public comment.

**3. Consent Items:**

- 3.1** Approval of the December 20, 2018 Minutes  
 Motion: Michael Specchierla  
 Second: Chuck Jehle  
 Abstentions: None  
**Motion Passed Unanimously**

**4. Information/Discussion:**

- 4.1 Discuss Transportation Industry LMI data**  
 Sarah Hayter (staff) presented the item which included Labor Market information about the Transportation Industry. Committee discussed local demand and lack of training.
- 4.2 Discuss Development of an Action Plan for Industry Cluster Engagement**  
 Sarah Hayter (staff) presented the item to create dialogue about engaging with businesses in Transportation Industry to identify workforce needs and demand for local training.

**5. Council Member Workforce Development Updates:**

**Chair Gomer:** opened the floor to updates from the Committee membership  
 Michael Specchierla spoke  
 Jennifer Whitworth spoke  
 John Cascamo spoke  
 Chuck Jehle spoke

**6. Next Meeting:**

Thursday, April 18, 2019 9:00am-10:30am

Department of Social Services, 3433 South Higuera, Room 356, San Luis Obispo, CA

**7. Adjournment:**

**Chair Gomer:** adjourned the meeting at 10:38 A.M.

I, Diana Marin, Clerk of the Business Council of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Thursday, February 21, 2019 by the Business Council of the Workforce Development Board of San Luis Obispo County.

Diana Marin, Business Council Clerk

Dated: February 21, 2019

**WORKFORCE DEVELOPMENT BOARD  
of San Luis Obispo County  
BUSINESS COUNCIL MEETING MINUTES (DRAFT)**

**Date:** Tuesday, June 25, 2019  
**Time:** 9:00 a.m.  
**Location:** Department of Social Services, 3433 South Higuera, Room 356, San Luis Obispo, CA

**Present:** Isiah Gomer, Chuck Jehle, Jim Yancheson, Michael Specchierla  
**Absent:** Verena Latona-Tahlman, Judy Mahan, Jennifer Whitworth, John Cascamo  
**Staff:** Sarah Hayter, Diana Marin  
**Guest:** Kirk Coviello

**1. Call to Order:**

**Chair Isiah Gomer:** called the meeting to order at 9:14 A.M. **No Quorum.**

**2. Public Comment:**

**Chair Gomer:** noted no public in attendance therefore no public comment.

**3. Consent Items:**

**3.1** Unable to approve as No quorum

**4. Information/Discussion:**

**4.1 Update on Transportation Industry needs assessment**

Isiah Gomer (chair) presented the item which included information about the meeting held between WDB, business owners and Cuesta College to develop a curriculum to assist the community in preparing for the Class B license exam in response to an identified need in the Transportation Industry. Committee further discussed local demand and lack of training.

**4.2 Discuss Healthcare Industry Needs**

Sarah Hayter (staff) presented the item to create dialogue about the Healthcare Industry and their ongoing workforce needs. Committee discussed reaching out to Healthcare Deputy Sector Navigation to learn about resources/training available to employers/employees. Committee also discussed further research be conducted on entrepreneurship opportunities within the Healthcare Industry specifically in the Home Healthcare field.

**5. Council Member Workforce Development Updates:**

**Chair Gomer:** opened the floor to updates from the Committee membership  
 none

**6. Next Meeting:**

Thursday, August 15, 2019 9:00am-10:30am  
 Department of Social Services, 3433 South Higuera, Room 356, San Luis Obispo, CA

**7. Adjournment:**

**Chair Gomer:** adjourned the meeting at 10:35 A.M.

I, Diana Marin, Clerk of the Business Council of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Tuesday, June 25, 2019 by the Business Council of the Workforce Development Board of San Luis Obispo County.

Diana Marin, Business Council Clerk

Dated: June 27, 2019

**Receive update on the License Prep Course at Cuesta College**  
**-John Cascamo, Cuesta College**

Healthcare Committee Report  
August 2019

### **Healthcare Apprenticeships**

Department of Apprenticeship Standards would like to increase California apprenticeships to 500,000 by 2029 and currently there is 9000 apprenticeships across sectors.

The Department of Industrial Relations has formed an Interagency Advisory Committee on Apprenticeship (IACA) which in turn has formed subcommittees (Healthcare, Information Technology, Civil Service, Advanced Manufacturing, and Pre-Apprenticeship and Equal Employment Opportunity). Thus far they just completed their 3<sup>rd</sup> quarter meeting on 7/23/19.

Health Workforce Initiative has a representative, Wendy Deras from the Inland Empire, on the Healthcare subcommittee.

### **Key points from 7/23/19 Meeting**

1. The IACA (Interagency Advisory Committee on Apprenticeship) Health subcommittee is in the process of developing a list of approved and pending health apprenticeships
2. Materials and courses are not available for duplication - this issue has been reported to DAS 3. Once a program is registered you won't be approved as another one. So it's imperative you know what's out there before developing another one for no reason. (Please clarify. Does this mean that apprenticeships are registered by employer and cannot be duplicated?)

Reported programs by committee members:

- CA Prison System - LVN to RN at SAC City, Central Valley and now Riverside City
- SEIU:
  - Medical assisting
  - Surgical technician
  - Sterile processing
  - Medical billing and coding
- Kaiser:
  - Surgical Tech
- East LA College:
  - Health Information Technology
- College of the Canyons:
  - CNA
- Fire union:
  - EMT to Paramedic

Currently there is no way to gain access to materials or duplicate programs, all of these issues have been brought up to the Division of Apprenticeship Standards (DAS). Once a program is registered another one will not be approved. Its imperative a concrete list be developed. This one of the goals of the committee.

[https://www.dir.ca.gov/das/DAS\\_IACAMeetings.html](https://www.dir.ca.gov/das/DAS_IACAMeetings.html)

Healthcare Committee Report  
August 2019

**Health Workforce Initiative – Statewide Initiatives**

- **Health Management / Technology / Cyber Security**  
Paula Hodge
- **Specialty Nursing**  
Shari Herzfeld
- **Behavioral / Mental Health/Geriatric**  
Irene Ornelas & Wendy Deras
- **Public Health / Community Health Worker**  
Connie Lafuente & Ozzie Lopez
- **Certified Nurse Assistant – Home Health Aide**  
Laurie Sienkiewicz & Trudy Old
- **Rehabilitative**  
Julie Holt & Valerie Fisher
- **Public Safety**  
Nanette Solvason
- **PreMed Pathway**  
John Cordova

***New working title 8/1/19: Regional Director, Employer Engagement - Health Sector***

***Mission:*** To promote the advancement of California's health care workforce through quality education and services.

***Purpose:*** The purpose of the Health Workforce Initiative is to identify health care workforce needs and cultivate solutions. The role of the Health Workforce Initiative is to facilitate a community college response to workforce needs.

Support/assistance from Regional Directors:

- Foster partnership/collaboration to leverage resources among educators, government, and health care providers
- Job analysis
- Technical assistance for curriculum development and revision, staff development and testing
- Incumbent worker training
- Coordinate regional activities to identify and meet workforce development needs
- Develop creative alternatives in educational delivery
- Provide curriculum and program information/referrals
- Offer professional educational workshops and events



Healthcare Committee Report  
August 2019

**South Central Coast 4<sup>th</sup> Quarter (2018-2019) Happenings**

**Collaborative efforts with education/ community to enhance career pathways to meet long-term workforce needs within the region:**

- a) Convened meeting with Ventura College EMT/Paramedic Department, Ventura County Office of Education/Career Education Center, and industry partner American Medical Response to discuss pipeline program development; EMT to Paramedic pathway and potential pre-apprenticeship programs. April 25, 2019
- b) Supported and participated on industry panel at *College of the Canyons Health Symposium* – April 26, 2019
- c) Supported *College of the Canyons Health Career Fair* – April 27, 2019
- d) Convened *Behavioral/Mental Health Pipeline Advisory* meeting with industry and college faculty from Cuesta, Oxnard, and Ventura Colleges. Provided legislative and program updates as well as initial findings of program crosswalk with industry core competencies in Behavioral/Mental Health related programs for pipeline/career pathway development for careers in Behavioral and Mental Health. May 3, 2019
- e) Provided professional development for RN faculty, RN students, and health professionals in the community on *The Ethics of Patient Care* in collaboration with Ventura College RN program and Dignity Health/Common Spirit. May 31, 2019
- f) Support for professional development for *Careers in Biotechnology: A Workshop for Career Counselors and Science Teachers* held at Moorpark College – June 11-12, 2019 (high school counselors and teachers)
- g) Support for *Health Occupations Pipeline Education* ("HOPE") Summer Immersion Program for Ventura County high school students. HOPE is a Six-week summer program June 24 – August 2, 2019. Program is collaboration with Ventura County Office of Education and the Ventura County Health Care Agency. This year's program is slated to serve 42 high school, community college, and university students.
- h) Support for *Cal-Poly 2019 California Cyber Innovation Challenge* ("CCIC"). The CCIC is a statewide high school cybersecurity competition designed to introduce more students to cybersecurity as a future course of study and career. The forensics investigative teams were assigned to collect and analyze a combination of digital and physical evidence in order to stop a healthcare themed cyber plot. 26 Teams participated (3 Middle School Teams: 15 students and 23 High School Teams: 126 students). Total of 141 students participated as well as 40 Industry participants. June 21-23, 2019

**South Central Coast 1st Quarter (2019-2020) Happenings**

- September 13, 2019 Health Workforce Initiative State Advisory Meeting, San Diego
- October 11-12, 2019 Perinatal Mood Disorders: Components of Care 2 day Workshop, Santa Maria
- Scheduling Meet and Greet/Needs Assessments with Community Colleges, Industry, and Workforce Development Boards