

**MEMBERS:**

**Carl Dudley, Chair**  
Pacific Western Bank

**Louise Matheny, Vice Chair**  
Morris & Garritano

**Dr. James J. Brescia**  
SLO County Office of  
Education

**Colleen Bunch**  
Revasum

**Loreli Cappel**  
Economic Vitality  
Corporation

**Josh Cross**  
Paso Robles Chamber of  
Commerce

**Isiah Gomer**  
Paso Robles Waste &  
Recycle

**William Hills**  
United Staffing  
Associates, LLC

**Tony Ray Hoffman**  
Tri-Counties Central Labor  
Council

**Suzanne Hosn**  
Pacific Gas & Electric Co.

**Verena Latona-Tahlman**  
Cannon Corporation

**Patrick McGuire**  
Mid-State Precision, Inc.

**Justin McIntire**  
Department of  
Rehabilitation

**Mary Navarro-Aldana**  
Employment Development  
Department

**Mark Simonin**  
Local IBEW 639

**Charlissa Skinner**  
Lucia Mar Adult Education

**Dr. Jill Stearns**  
Cuesta College

**Jennifer Stubbs**  
iPromote

**Courtney Taylor**  
Law Office of  
Courtney E. Taylor

*VISION: The Workforce needs of employers and job seekers in San Luis Obispo County are met.*

## WORKFORCE DEVELOPMENT BOARD MEETING AGENDA

**Date:** Thursday, November 7, 2019

**Time:** 8:00 AM – 10:00 AM

**Location:** Department of Social Services, 3433 S. Higuera Street, San Luis Obispo, Room 101

- 1. Call to Order and Introductions** *Dudley*
- 2. Public Comment**
- 3. Consent Items:** *Dudley*
  - 3.1 Approve the August 1, 2019 Minutes
  - 3.2 Approve Appointment of Laura Lewis to Services and Strategies Committee
- 4. Presentations:**
  - 4.1 Brown Act *Morton*
  - 4.2 OJT *Schiavo*
- 5. Action Items:**
  - 5.1 Review and Approve Regional Contract *Boulanger*
  - 5.2 Review and Approve AJCC Contract Budget Adjustment *Boulanger*
- 6. Information/Discussion Items:**
  - 6.1 Receive Quarter 1 AJCC Contract Performance Report *Hayter*
  - 6.2 Receive Quarter 1 Eckerd Youth Contract Performance Report *Hayter*
  - 6.3 Receive and Review Fiscal Budget Update *Boulanger*
- 7. Reports:**
  - 7.1 a) Executive Committee Report *Dudley*
  - b) Business Council Report *Gomer*
  - c) Services & Strategies Committee Report *McIntire*
  - d) Staff Report *Boulanger*
- 8. Board Member Workforce Development Updates**
- 9. Next Meeting:**

February 6, 2020 at 8:00 a.m.  
Department of Social Services, 3433 S. Higuera Street, SLO,  
Room 101
- 10. Adjournment**

**Public Comment:** Members of the public may address the committee on items appearing on the agenda. The public may also address items of interest to the committee which are within the jurisdiction of the WDB. However, in compliance with Government Code section 64954.3(a), the committee shall take no action on any item not appearing on the agenda. Speakers are asked to limit their remarks to a maximum of three minutes.

This WIOA Title I - financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services available upon request to individuals with disabilities. California Relay Service 711 or 1-800-735-2922 (English) 1-800-855-3000 (Spanish).

**WORKFORCE DEVELOPMENT BOARD  
of San Luis Obispo County**

**WORKFORCE DEVELOPMENT BOARD MEETING MINUTES**

**Date:** Thursday, August 1, 2019  
**Time:** 8:00 a.m.  
**Location:** 3433 S. Higuera Street, San Luis Obispo, Room 101

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**Present:** Carl Dudley, James Brescia, Loreli Cappel, Josh Cross, Isiah Gomer, Tony Hoffman, Louise Matheny, Verena Latona-Tahlman, Patrick McGuire, Justin McIntire, Mary Navarro-Aldana, William Ray, Dr Jill Stearns, Jennifer Stubs, Courtney Taylor,  
**Absent:** Colleen Bunch, William Hills, Suzanne Hosn, Mark Simonin, Charlissa Skinner  
**Guests:** Allison Schiavo, Jenny Huss, Kirk Coviello, Lisa Howe  
**Staff:** Dawn Boulanger, Sarah Hayter, Leann Ross, Diana Marin

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**1. Call to Order and Introductions:**

**Chairperson Carl Dudley** called the meeting to order at 8:00 a.m. **Quorum.**  
**Chairperson Carl Dudley**

**2. Public Comment:**

**Chair Dudley:** opened the floor to public comment.

**3. Consent Items:**

- 3.1** Approve the May 2, 2019 Minutes
- 3.2** Approve Appointment of Kirk Coviello to the Business Council

The Board approves consent items 3.1 and 3.2.

Motion: Dr. James Brescia

Second: Loreli Cappel

Abstentions: None

**Motion Passed Unanimously**

**4. Action Items:**

**4.1 Nomination and Election of Officers**

An election to serve the unexpired terms of the Chair and Vice Chair occurred.

**Chair Dudley:** opened the floor for nominations of the Chair.

**Isiah Gomer:** nominated Carl Dudley. No further nominations, floor closed.

**Acclamation vote for Mr. Dudley:** All in favor.

**Motion Passed Unanimously**

**Chair Dudley:** opened the floor for nominations of the Vice Chair.

**Loreli Capel:** nominated Louise Matheny. No further nominations, floor closed.

**Acclamation vote for Ms. Matheny:** All in favor.

**Motion Passed Unanimously**

**4.2 Review and Approve PY 19-20 Local Area Budget for Workforce Services in the amount of \$2,199,687**

Dawn Boulanger (Staff) presented the item, which is available as part of the agenda.

**Chair Dudley:** opened the floor to public comment without response.

The Board approves the PY 19-20 Local Area Budget for Workforce Services in the amount of \$2,199,687.

Motion: Tony Ray Hoffman

Second: William Ray

Abstentions: None

**Motion Passed Unanimously**

**5. Information/Discussion Items:**

**5.1 Receive and discuss Eckerd WIOA AJCC Services contract fourth quarter performance report**

Sarah Hayter (Staff) presented the item, which is available as part of the agenda.

**Chair Dudley:** opened the floor to public comment without response.

**5.2 Receive and discuss Eckerd WIOA Youth Services contract fourth quarter performance report**

Sarah Hayter (Staff) presented the item, which is available as part of the agenda.

**Chair Dudley:** opened the floor to public comment without response.

**5.3 Receive report on PY 18-19 Local and State Program Monitoring**

Sarah Hayter (Staff) presented the item, which is available as part of the agenda.

**Chair Dudley:** opened the floor to public comment without response.

**6. Reports:**

**6.1 a) Executive Committee (EC) Report:** Chairperson Dudley notified the Board that he has appointed Justin McIntire as chairperson of the Services & Strategies Committee. Additionally, Chair Dudley stated that the Executive Committee met on June 12, 2019 and approved the reappointments of William Ray and Tony Hoffman to the Workforce Development Board as well as reviewed and approved the WIOA MOU. He also reported the appointment of Ad-Hoc for the AJCC PY 20-21 Procurement.

**b) Business Council (BC) Report:** Chairperson Isiah Gomer reported to the Board that on June 25, 2019 the Business Council met and continued the discussion of the Transportation Industry. In May a meeting was held at Cuesta College to develop a prep course for Class B licensure and Cuesta is currently working on the insurance details regarding the use of their campus vans for testing. He also reported that the Business council also discussed the Healthcare Industry and they plan to connect with the Healthcare Deputy Sector Navigator to discuss training options to upskill employees in health care careers.

**c) Services & Strategies Committee (SSC) Report:** Chairperson Justin McIntire reported to the Board that the May 14, 2019 SSC meeting was cancelled, He reported that the SSC had met on July 9, 2019 and had received and discussed the results of staff/participant surveys. The surveys resulted in a need for awareness of available resources for job seekers. The committee members agreed to continue to use 211 as a local resource for workforce related needs. They also discussed the implementation of the updated WIOA MOU as well as the development of a Workforce Integrated Services Delivery Guide which would be used as a resource for job seekers.

**d) Staff Report:** Dawn Boulanger (Staff) provided updates for several initiatives including the Removing Barriers to Employment Act (AB1111), the Prison to Employment initiative, Slingshot 2.0 (Regional Business Engagement), and SB 1, which invests \$5.4 billion annually over the next decade to fix California's transportation system and is aimed to create 13,000 jobs statewide a year.

**7. Board Member Updates:**

**Chair Dudley:** opened the floor to updates from the Board membership.

**Jennifer Stubbs, Loreli Cappel, Justin McIntire, Isiah Gomer, Mary Navarro-Aldana, Patrick McGuire, Dr. James Brescia, Tony Ray Hoffman, William Ray, Dr. Jill Stearns, Verena Latona-Tahlman, Josh Cross, Courtney Taylor, Carl Dudley:** speak.

**8. Next Meeting:**

November 7, 2019

8:00 – 10:00 AM

Department of Social Services 3433 South Higuera, Room 101, 1<sup>st</sup> Floor, San Luis Obispo, CA

**9. Adjournment:**

**Chair Dudley:** adjourned the meeting at 9:45 A.M.

I, Diana Marin, Clerk of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting Thursday, August 1, 2019 by the Workforce Development Board of San Luis Obispo County.

Diana Marin, WDB Program Specialist

Dated: August 1, 2019

San Luis Obispo County  
**WORKFORCE**  
DEVELOPMENT BOARD

## Services & Strategies Committee Member Application Form

**Applicant Information:**

Name: Laura Lewis

Address: [REDACTED] County: hawaii's Bishop

Telephone: (Office) (Cell)

Fax #: [REDACTED] Email: [REDACTED]

Company/Organization: Goodwill Central Corp No. of Employees:                     

Company Website: Goodwill.org

Assistant/Secretary: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone: (Office) Fax#:

Please list any experience you have had with local services/programs or supporting the needs of individuals experiencing barriers to obtaining employment/services:

worked in employment services for over 15 years with the last 8 years with re entry population

What is your official title and/or what skills and talents do you possess that would apply to supporting populations that may need assistance to obtain employment/services (ie. Offenders, homeless individuals, out-of-school youth)?

I am a reentry Employment Specialist with training and certifications

Please list any affiliations and offices held with other associations/organizations:

Affiliated with Restorative Partners, SLO Probation, SLO Parole and SLO County Jail

What do you think are the critical workforce issues in our County?

Homelessness, reentry population and cost of living

What will you bring to the Services and Strategies Committee?

(i.e., network, resources, experience, insight into workforce needs in your industry, etc.)

(i.e. network, resources, experience, insight into workforce needs in your industry, etc.)

Extensive experience working with the country population

What are your goals for participation on the Services and Strategies Committee?

To speak on behalf of the reentry population to help make a impact.

I formally request that consideration be given to my nomination for appointment to the Services and Strategies Committee of the San Luis Obispo County Workforce Development Board.

Kanna Kuni  
Signature of Applicant

Date \_\_\_\_\_

**Workforce Development Board  
ACTION ITEM  
November 7, 2019**

**AGENDA ITEM NUMBER: 5.1**

**SUBJECT: Review and Approve Regional Contract**

**ACTION REQUIRED:** It is requested that the Workforce Development Board (WDB) review and approve the 2019 Regional Contract between San Luis Obispo, Santa Barbara, Monterey and Santa Cruz Counties to receive/exchange regional funding from the State.

**SUMMARY NARRATIVE:**

The California Workforce Development Board implemented regional strategies and funding and identified the Coastal workforce region which is comprised of San Luis Obispo, Santa Cruz, Monterey, and Santa Barbara Counties. Monterey County serves as the fiscal lead for our region and directly receives and manages funding for regional initiatives/grants. Therefore, a four-county regional contract is needed to serve as the mechanism to exchange regional funds received by Monterey County amongst the four counties in the Coastal region.

The attached regional contract is for the period July 1, 2019 through March 31, 2022 to coincide with the term of the regional funding awarded. The funding in the regional contract is allocated as follows:

<b>Grant Fund Source</b>	<b>SCWDB</b>	<b>SBWDB</b>	<b>SLOWDB</b>	<b>MCWDB</b>
Slingshot 2.0 Implementation	\$ 5,200	\$ 5,200	\$ 16,777	\$172,823
Regional Organizer	-----	\$ 40,000	-----	\$123,000
P2E Implementation Direct Services	\$ 72,898	\$183,200	\$102,056	\$225,031
P2E IDS Admin.	-----	\$ 11,000	-----	\$ 53,798
P2E Supportive Services Earn and Learn	\$ 53,886	\$133,648	\$ 75,443	\$168,126
P2E SSEL Admin.	-----	\$ 9,580	-----	\$ 38,319
<b>Total</b>	<b>\$131,984</b>	<b>\$382,628</b>	<b>\$194,266</b>	<b>\$781,097</b>

A summary of these regional initiatives is described below:

- Slingshot 2.0 – Regional grant to provide training to local area service provider and WDB staff on Regional Business Engagement as well as development and implementation of regional business engagement strategies. San Luis Obispo County will receive \$16,777 for the coordination and implementation of several aspects of the regional business engagement grant.
- Regional Organizer – a state-mandated staffing position for oversight and technical assistance of regional initiatives. The Coastal region has two regional organizers. One primarily coordinates activities in San Luis Obispo and Santa Barbara counties and is employed by Santa Barbara County. The second regional

organizer position primarily coordinates activities in Monterey and Santa Cruz counties and is employed by Monterey County.

- Prison to Employment (P2E) – outlined above are four rounds/categories of the Prison to Employment grant awarded to the Coastal region. In San Luis Obispo County these services will be provided via contract with Goodwill Central Coast to expand upon their Pathways to Employment program which currently serves justice involved individuals through contracts with County Probation and County Sheriff's department. This contract with Goodwill Central Coast will be forthcoming to the WDB for review and approval of scope of work and budget following execution of this regional contract.

**BUDGET/FINANCIAL IMPACT:**

The County of San Luis Obispo Department of Social Services will receive one hundred ninety four thousand two hundreds sixty six dollars (\$194,266) through this contract which will be incorporated into the local area WIOA services budget which is overseen by the WDB.

**STAFF COMMENTS:**

This regional contract is currently pending review with County Counsel in all four counties. Changes to the legal terms, form and content may occur following the WDB approval, however there will be no changes to the funding amounts or services identified as part of County Counsel review. Following the approval of the WDB and all four County Counsels, the contract will go to the Board of Supervisors for final approval and execution.

**AGREEMENT  
BETWEEN  
THE WORKFORCE DEVELOPMENT BOARDS OF SANTA CRUZ, MONTEREY, SAN  
LUIS OBISPO, AND  
SANTA BARBARA COUNTIES**

This Agreement is made and entered into, effective the 1st day of July, 2019 by the Workforce Development Board of Santa Cruz County, hereinafter called "SCWDB," the Workforce Development Board of San Luis Obispo County, hereinafter called "SLOWDB," the Workforce Development Board of Santa Barbara County, hereinafter called "SBWDB," and the Monterey County Workforce Development Board, hereinafter called "MCWDB," which are herein referred to collectively as the "Coastal RPU Entities."

**WHEREAS**, the Workforce Innovation and Opportunity Act (WIOA) of 2014 mandated the identification of planning and service delivery regions comprised of local workforce development areas within a defined geographic region;

**WHEREAS**, the California Workforce Development Board (CWDB) designated the local workforce development boards of Santa Cruz, Monterey, San Luis Obispo, and Santa Barbara counties as the Coastal Region Planning Unit or "Coastal RPU," one of the 14 regional planning units within California;

**WHEREAS**, WIOA mandates that regional planning units engage in regional coordination resulting in the development of a regional plan, regional service delivery strategies, and regional administrative cost arrangements among its local areas;

**WHEREAS**, the Coastal RPU Entities desire to contract with one another to provide workforce development services benefitting the residents of the Coastal RPU; and

**WHEREAS**, the Coastal RPU Entities desire to set forth herein the terms and conditions under which the regional workforce development services will be provided and reimbursements for the costs thereof shall be furnished.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises herein contained, the parties agree as follows:

**1. PURPOSE**

The purpose of this Agreement is to set forth the responsibilities of the Coastal RPU Entities as they relate to regional workforce development activities and administration of grants from the CWDB. Generally, these activities and grants are funded pursuant to WIOA discretionary funding. This Agreement is intended to provide the framework for reimbursing the Coastal RPU Entities for the costs of regional activities. MCWDB was designated by the CWDB as the fiscal agent for the Coastal RPU with the authority and obligation to administer regional coordination WIOA grants. These WIOA grants are intended to support regional alignment by creating a leadership structure that improves coordination among Local Boards, fosters local workforce development system alignment to produce demand-driven skill attainment, and enhances regional sector partnerships.

Coordination and alignment of the Coastal RPU leadership is also intended to connect labor force supply side with targeted sectors by aligning innovative approaches to removing employment barriers.

## 2. TERM

This Agreement commences on July 1, 2019 and terminates on June 30, 2022, unless sooner terminated as provided herein.

## 3. OPERATIONAL AND FISCAL PROVISIONS

As the fiscal agent for the Coastal RPU, the MCWDB has been awarded WIOA funding for regional activities from the following sources:

Grant Fund Source	Grant Number and Code	Total Grant Award Amount
Slingshot 2.0 Implementation	GC 1045	\$200,000
Regional Organizer	GC 1144	\$163,000
P2E Implementation Direct Services	GC M9112356	\$647,983
P2E Supportive Services Earn and Learn	GC	\$478,992
<b>Total</b>		<b>\$1,489,975</b>

The MCWDB will administer these grants as follows:

Grant Fund Source	SCWDB	SBWDB	SLOWDB	MCWDB
Slingshot 2.0 Implementation	\$ 5,200	\$ 5,200	\$ 16,777	\$172,823
Regional Organizer	-----	\$ 40,000	-----	\$123,000
P2E Implementation Direct Services	\$ 72,898	\$183,200	\$102,056	\$225,031
P2E IDS Admin.	-----	\$ 11,000	-----	\$ 53,798
P2E Supportive Services Earn and Learn	\$ 53,886	\$133,648	\$ 75,443	\$168,126
P2E SSEL Admin.	-----	\$ 9,580	-----	\$ 38,319
<b>Total</b>	<b>\$131,984</b>	<b>\$382,628</b>	<b>\$194,266</b>	<b>\$781,097</b>

### MCWDB will:

- A. Communicate on regional coordination grant activities to the Coastal RPU Entities for the purposes of regional project management.
- B. Convene the Coastal RPU Entities for at least one (1) face-to-face meeting per quarter for a maximum of four (4) meetings per year.
- C. Develop funding applications, work plans, and budgets for the Slingshot, Regional Organizer, and other CWDB projects that require a regional approach.
- D. Appoint staff to administer the Slingshot and Regional Organizing projects.
- E. Reimburse Coastal RPU Entities for all activities and services required herein as prescribed in Exhibits A1 through A3 and B1 through B3, specifically:
  1. Reimburse SCWDB in the maximum amount of \$131,984 for the workforce development activities and services described in Exhibit A1, in accordance with the budget summary for SCWDB detailed in Exhibit B1.

2. Reimburse SBWDB in the maximum amount of \$382,628 for the workforce development activities and services described in Exhibit A2, in accordance with the budget summary for SBWDB detailed in Exhibit B2.
  3. Reimburse SLOWDB in the maximum amount of \$194,266 for the workforce development activities and services described in Exhibit A3, in accordance with the budget summary for SLOWDB detailed in Exhibit B3.
- F. Retain a maximum amount of \$688,980 for the workforce development activities and services described in Exhibit A4, in accordance with the budget summary for MCWDB detailed in Exhibit B4.
  - G. Retain a maximum amount of \$92,117 for the fiscal agent activities and administrative costs described in Exhibit A5, in accordance with the budget summary for MCWDB detailed in Exhibit B5.
  - H. Track grant expenditures, prepare and submit reports to the CWDB, and monitor regional coordination grant activities to ensure compliance with grant terms and conditions.

**Coastal RPU Entities will:**

- A. Provide services as specified in the applicable Exhibits A1 through A5, in accordance with the budget summaries specified in the applicable Exhibits B1 through B5.
- B. Participate in regional coordination activities, as defined in WIOA Section 106 (c)(1) (A-H), including:
  1. Preparation of a regional plan (A);
  2. Establishment of regional service strategies, including use of cooperative service delivery agreements (B);
  3. Development and implementation of sector initiatives for in-demand industry sectors or occupations for the region (C);
  4. Collection and analysis of regional labor market information (D);
  5. Establishment of administrative cost arrangements, including the pooling of funds for administrative costs as appropriate for the region (E);
  6. Coordination of transportation and other supportive services, as appropriate for the region (F);
  7. Coordination of services with regional economic development services and providers (G); and
  8. Establishment of an agreement concerning how the Coastal RPU will collectively negotiate and reach agreement with the Governor on local levels of performance for, and report on, performance accountability measures for the Coastal RPU (H).
- C. Participate in scheduled Coastal RPU Entity meetings and conference calls, including designating an individual to attend meetings and conference calls as necessary.
- D. Submit data for quarterly Regional Implementation reports per established deadlines.
- E. Work with designated regional staff to support efforts to align regional investments (Regional Organizer, Regional Training Coordinator, Slingshot, Strong Workforce, Adult Education Block Grant, and Career Pathways Trust).
- F. Participate in workgroups established to support regional activities.
- G. Provide data collection and reports necessary to complete evaluations of Coastal RPU activities.
- H. Maintain financial accounts, records, and data related to this agreement in accordance with federal and/or state requirements and maintain those books,

accounts, records and data for three (3) years after termination of this agreement. For the duration of this Agreement, and for a period of three (3) years thereafter, all Coastal RPU Entities' representatives, representatives of the CWDB, and the Auditor General of the State of California shall have the right to examine these books, accounts, records, data and other information relevant to this Agreement for the purposes of auditing and verifying statements, invoices, bills, expenditures and revenues provided under and administered pursuant to this Agreement.

- I. Agree to comply with **Exhibit D – WIOA Certifications and Assurances**, attached to this Agreement.
- J. Use **Exhibit C – Monthly Invoice** for monthly reimbursement requests.

#### 4. GENERAL PROVISIONS

This Agreement constitutes the entire agreement and understanding between the parties, and supersedes any prior or contemporaneous agreement, or understandings, if any, regarding the subject matter of this Agreement. Any changes or modifications shall be accomplished only by a written amendment to the Agreement, executed by the duly authorized representatives of all parties.

#### 5. NOTICES

Notices provided pursuant to this Agreement shall be given personally, by email or by regular mail addressed to each of the following:

SANTA CRUZ COUNTY  
 Andy Stone, Director  
 Santa Cruz County  
 Workforce Development Board  
 18 W. Beach Street  
 Watsonville, CA 95076  
 Email:  
[Andy.Stone@santacruzcounty.us](mailto:Andy.Stone@santacruzcounty.us)  
 (831) 763-8824

SAN LUIS OBISPO COUNTY  
 Dawn Boulanger, Director  
 San Luis Obispo County  
 Workforce Development Board  
 3433 South Higuera Street  
 San Luis Obispo, CA 93403-8119  
 Email: [dboulanger@co.slo.ca.us](mailto:dboulanger@co.slo.ca.us)  
 (805) 781-1835

SANTA BARBARA COUNTY  
 Raymond L. McDonald, Executive  
 Director  
 Santa Barbara County  
 Workforce Development Board  
 130 E. Ortega Street  
 Santa Barbara, CA 93101  
 Email: [R.McDonald@sbsocialserv.org](mailto:R.McDonald@sbsocialserv.org)  
 (805) 681-4453

MONTEREY COUNTY  
 Christopher Donnelly, Executive  
 Director  
 Monterey County  
 Workforce Development Board  
 1441 Schilling Place, North Building  
 Salinas, CA 93901  
 Email:  
[DonnellyC@co.monterey.ca.us](mailto:DonnellyC@co.monterey.ca.us)  
 (831) 759-6644

#### 6. INDEMNIFICATION AND INSURANCE

##### A. Indemnification

Each Coastal RPU Entity shall indemnify, defend, and hold harmless the MCWDB, its officers, agents, and employees from any claim, liability, loss, injury or damage arising out of, or in connection with, performance of this Agreement by Coastal RPU Entities and/or their agents, employees or subcontractors, excepting only loss, injury or damage caused by the negligence or willful misconduct of personnel

employed by the MCWDB. It is the intent of the parties to this agreement to provide the broadest possible coverage for the MCWDB. The Coastal RPU Entities shall reimburse the MCWDB for all costs, attorneys' fees, expenses and liabilities incurred with respect to any litigation in which the Coastal RPU Entities are obligated to indemnify, defend and hold harmless the MCWDB under this Agreement.

The indemnification obligations established by this Agreement shall survive the termination of this Agreement. These indemnification obligations extend to the expiration of the statute of limitations applicable to claims arising out of this Agreement.

## **B. Insurance**

Evidence of Coverage: Prior to commencement of this Agreement, each party to this Agreement shall provide a "Certificate of Insurance" or letter of self-insurance certifying that coverage has been obtained. Individual endorsements executed by the insurance carrier shall accompany the certificate. In addition, each party upon request shall provide a certified copy of the policy or policies.

Each party shall at all times during the term of this Agreement maintain in force the insurance coverage required under this Agreement. Coastal RPU Entities shall send, without demand by the other parties to this Agreement, annual certificates as directed above. If the certificate is not received by the expiration date, the other parties to this agreement shall notify the Coastal RPU Entity which has a lapse in verification. That entity shall have five calendar days to send in the certificate, evidencing no lapse in coverage during the interim. Failure by any of the parties to maintain such insurance is a default of this Agreement, which entitles each of the remaining parties to this Agreement, at their sole discretion, to terminate this Agreement immediately.

## **7. CONSTRUCTION, SEVERABILITY, AND INTERPRETATION OF AGREEMENT**

The Coastal RPU Entities agree that each party has fully participated in the review and drafting of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendment to this Agreement. In the event of any conflict or inconsistency between the provisions of this Agreement and the provisions of any exhibit or other attachment to this Agreement, the provisions of this Agreement shall prevail and control.

If any provision of this Agreement, or the application thereof to any person, place, or circumstances, shall be held by a court of competent jurisdiction to be invalid, unenforceable, or void, the remainder of this Agreement and such provisions as applied to other persons, places, and circumstances shall remain in full force and effect.

This Agreement shall be governed by and interpreted under the laws of the State of California and applicable federal law. Venue of litigation arising under this Agreement shall be in the Superior Court of California, Monterey County.

## **8. DUPLICATE COUNTERPARTS**

This Agreement may be executed in duplicate counterparts, each of which shall be deemed a duplicate original. The Agreement shall be deemed executed when it has been signed by all parties.

## 9. EXHIBITS

The following exhibits are attached hereto and incorporated by reference:

### 1. Exhibit A – Local Area Service and Budget Specifications for:

- A1. Service Specifications for SCWDB
- A2. Service Specifications for SBWDB
- A3. Service Specifications for SLOWDB
- A4. Service Specifications for MCWDB
- A5. Service Specifications for MCWDB (fiscal agent)

### 2. Exhibit B – Detailed Project Budgets for each local area:

- B-1a. Regional Plan/Slingshot 2.0 Implementation Budget Summary for SCWDB
- B-1b. Regional Plan/Slingshot 2.0 Implementation Budget Summary for SBWDB
- B-1c. Regional Plan/Slingshot 2.0 Implementation Budget Summary for SLOWDB
- B-1d. Regional Plan/Slingshot 2.0 Implementation Budget Summary for MCWDB
- B-2a. Prison to Employment (P2E) Implementation Direct Services Budget Summary for SCWDB
- B2b. P2E Implementation Direct Services Budget Summary for SBWDB
- B2c. P2E Implementation Direct Services Budget Summary for SLOWDB
- B2d. P2E Implementation Direct Services Budget Summary for MCWDB
- B-3a. P2E Supportive Services Earn and Learn Budget Summary for SCWDB
- B-3b. P2E Supportive Services Earn and Learn Budget Summary for SBWDB
- B-3c. P2E Supportive Services Earn and Learn Budget Summary for SLOWDB
- B-3d. P2E Supportive Services Earn and Learn Budget Summary for MCWDB
- B5. Regional Plan/Slingshot 2.0 Implementation Budget Summary/P2E for MCWDB (fiscal agent)
- B5b. Prison to Employment (P2E) Implementation Direct Services Budget Summary for MCWDB (fiscal agent)
- B5c. P2E Supportive Services Earn and Learn Budget Summary for MCWDB (fiscal agent)

### 3. Exhibit C – Monthly Invoice

- C-1: Monthly Invoice for Regional Plan Services/Slingshot 2.0 Implementation
- C-2: Monthly Invoice for P2E Implementation Direct Services
- C-3: Monthly Invoice for P2E Supportive Services Earn and Learn

- 4. Exhibit D – WIOA Compliance, Certifications, and Assurances
- 5. Exhibit E – Regional Plan Implementation Work Plan
- 6. Exhibit F – Prison to Employment Initiative Work Plan
- 7. Exhibit G – Prison to Employment Initiative Participant Plans
- 8. Exhibit H – Prison to Employment Initiative Service Delivery Flowchart

PER SIGNATURE, WE AGREE TO THE PROVISIONS OF THIS AGREEMENT.

Monterey County Board of Supervisors  
Chief Elected Official  
Monterey County Workforce Development Area

\_\_\_\_\_  
Chair, Monterey County Board of Supervisors

\_\_\_\_\_  
Date

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Christopher Donnelly, Executive Director  
Monterey County Workforce Development Board

\_\_\_\_\_  
Date

Approved as to form:

\_\_\_\_\_  
County Counsel, Monterey County

\_\_\_\_\_  
Date

Santa Cruz County Board of Supervisors  
Chief Elected Official  
Santa Cruz County Workforce Development Area

\_\_\_\_\_  
Chair, Santa Cruz County Board of Supervisors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Andy Stone, Director  
Santa Cruz County Workforce Development Board

\_\_\_\_\_  
Date

Approved as to form:

\_\_\_\_\_  
County Counsel, Santa Cruz County

\_\_\_\_\_  
Date

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County of San Luis Obispo, Department of Social Services  
Fiscal and Administrative Entity for WIOA Title I Programs  
San Luis Obispo County Workforce Development Area

\_\_\_\_\_  
Devin Drake, Director  
Department of Social Services  
County of San Luis Obispo

\_\_\_\_\_  
Date

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Dawn Boulanger, Director  
San Luis Obispo County Workforce Development Board

\_\_\_\_\_  
Date

Approved as to form:

\_\_\_\_\_  
County Counsel, County of San Luis Obispo

\_\_\_\_\_  
Date

Santa Barbara County Board of Supervisors  
Chief Elected Official  
Santa Cruz County Workforce Development Area

\_\_\_\_\_  
Chair, Santa Barbara County Board of Supervisors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Raymond L. McDonald, Executive Director  
Santa Barbara County Workforce Development Board

\_\_\_\_\_  
Date

Approved as to form:

\_\_\_\_\_  
County Counsel, Santa Barbara County

\_\_\_\_\_  
Date

**EXHIBIT A1**  
**Santa Cruz County Workforce Development Board**  
**Regional Service Specifications**

The Santa Cruz County Workforce Development Board (SCWDB) will provide workforce development services in support of Coastal RPU regional activities, as specified below.

- A. For the **Slingshot 2.0 Initiative**, SCWDB will provide staff to attend regional convenings and participate in the regional business engagement strategy.
- B. For the **P2E Initiative Implementation Direct Services Grant**, SCWDB will:
  - 1. Hire a contractor to provide direct services to seven (7) low to moderate risk, formerly incarcerated and justice-involved individuals reentering our communities from local jails and state prisons. These services may include:
    - a. Intake;
    - b. Assessment of skill levels and interests;
    - c. Career exploration;
    - d. Job readiness, including prevocational skills training;
    - e. Work experience;
    - f. Occupational skills training;
    - g. On-the-Job Training;
    - h. Earn and learn services, including referrals to apprenticeships;
    - i. Intensive career coaching (case management) as required to engage and retain this population;
    - j. Supportive Services; and
    - k. Job placement.
- C. For the **P2E Initiative Supportive Services Earn and Learn Grant**, SCWDB will:
  - 1. Hire a contractor to provide direct services to six (6) low to moderate risk, formerly incarcerated and justice-involved individuals reentering our communities from local jails and state prisons. These services may include:
    - a. Intake;
    - b. Assessment of skill levels and interests;
    - c. Career exploration;
    - d. Job readiness, including prevocational skills training;
    - e. Work experience
    - f. Occupational skills training;
    - g. On-the-Job Training;
    - h. Earn and learn services, including referrals to apprenticeships;
    - i. Intensive career coaching (case management) as required to engage and retain this population;
    - j. Supportive Services; and
    - k. Job placement.

**EXHIBIT A2**  
**Santa Barbara County Workforce Development Board**  
**Regional Service Specifications**

The Santa Barbara County Workforce Development Board (SBWDB) will provide workforce development services in support of Coastal RPU regional activities, as specified below.

A. For the **Regional Plan Implementation Initiative**, SBWDB's Executive Director or the Regional Organizer for the southern sub-region will:

1. Interface with State Officials, Workforce Development Board directors, executives in private industry, government and education.
2. Work collaboratively and in coordination with the MCWDB Executive Director or Regional Organizer for the northern sub-region (Santa Cruz County Workforce Development Board and Monterey County Workforce Development Board regions).
3. In coordination with the MCWDB, act as the liaison between the California Workforce Development Board (CWDB) and Coastal RPU regional leaders and facilitate the communication pipeline between the CWDB and Coastal RPU Directors in the southern sub-region (Santa Barbara County Workforce Development Board and San Luis Obispo County Workforce Development Board regions).
4. Support southern sub-region Coastal RPU Directors in connecting CWDB members and Technical Assistance (TA) providers with regional partners to assist in implementing opportunities, removing barriers and meeting challenges, including identifying and overcoming policy obstacles.
5. Support implementation of the Coastal RPU's Regional Plan.
6. Identify promising practices and successful convening efforts that link policy and practice for the southern sub-region.
7. Participate in statewide conference calls and regional convenings with the other Regional Organizers.
8. Attend meetings with the CWDB and TA staff, participating in regional convenings and a minimum of two statewide convening(s) per year.
9. Report monthly to the Coastal RPU designated fiscal agent. Reports shall include details on the activities of the SBWDB Executive Director or Regional Organizer and progress on the approved Regional Plan Implementation/Regional Organizer Work Plan.

B. For the **Slingshot 2.0 Initiative**, SBWDB will provide staff to attend regional convenings and participate in the regional business engagement strategy.

C. For the **P2E Initiative Implementation Direct Services Grant**, SBWDB will:

1. Provide administrative oversight and grant management services.
2. Provide regional data management and reporting services.

3. Hire a contractor to provide direct services to twenty-two (22) low to moderate risk, formerly incarcerated and justice-involved individuals reentering our communities from local jails and state prisons. These services may include:
  - a. Intake;
  - b. Assessment of skill levels and interests;
  - c. Career exploration;
  - d. Job readiness, including prevocational skills training;
  - e. Work experience;
  - f. Occupational skills training;
  - g. On-the-Job Training;
  - h. Earn and learn services, including referrals to apprenticeships;
  - i. Intensive career coaching (case management) as required to engage and retain this population;
  - j. Supportive Services; and
  - k. Job placement.

D. For the **P2E Initiative Supportive Services Earn and Learn Grant**, SBWDB will:

1. Provide administrative oversight and grant management services.
2. Provide regional data management and reporting services.
3. Hire a contractor to provide direct services to sixteen (16) low to moderate risk, formerly incarcerated and justice-involved individuals reentering our communities from local jails and state prisons. These services may include:
  - a. Intake;
  - b. Assessment of skill levels and interests;
  - c. Career exploration;
  - d. Job readiness, including prevocational skills training;
  - e. Work experience
  - f. Occupational skills training;
  - g. On-the-Job Training;
  - h. Earn and learn services, including referrals to apprenticeships;
  - i. Intensive career coaching (case management) as required to engage and retain this population;
  - j. Supportive Services; and
  - k. Job placement.

**EXHIBIT A3**  
**San Luis Obispo County Workforce Development Board**  
**Regional Service Specifications**

The San Luis Obispo County Workforce Development Board (SLOWDB) will provide workforce development services in support of Coastal RPU regional activities, as specified below.

A. For the **Slingshot 2.0 Initiative**, SLOWDB will:

1. Provide program support for Slingshot 2.0 for the region, and
2. Provide staff to attend regional convenings and participate in the regional business engagement strategy.
3. Develop an enhanced uniform approach to business services alignment and regional outreach to business, job seekers and partners.

B. For the **P2E Initiative Implementation Direct Services Grant**, SLOWDB will:

1. Provide administrative oversight and grant management services.
2. Hire a contractor to provide direct services to twelve (12) low to moderate risk, formerly incarcerated and justice-involved individuals reentering our communities from local jails and state prisons. These services may include:
  - a. Intake;
  - b. Assessment of skill levels and interests;
  - c. Career exploration;
  - d. Job readiness, including prevocational skills training;
  - e. Work experience;
  - f. Occupational skills training;
  - g. On-the-Job Training;
  - h. Earn and learn services, including referrals to apprenticeships;
  - i. Intensive career coaching (case management) as required to engage and retain this population;
  - j. Supportive Services; and
  - k. Job placement.

C. For the **P2E Initiative Supportive Services Earn and Learn Grant**, SLOWDB will:

1. Provide administrative oversight and grant management services.
2. Hire a contractor to provide direct services to nine (9) low to moderate risk, formerly incarcerated and justice-involved individuals reentering our communities from local jails and state prisons. These services may include:
  - a. Intake;
  - b. Assessment of skill levels and interests;
  - c. Career exploration;
  - d. Job readiness, including prevocational skills training;
  - e. Work experience;
  - f. Occupational skills training;
  - g. On-the-Job Training;

- h. Earn and learn services, including referrals to apprenticeships;
- i. Intensive career coaching (case management) as required to engage and retain this population;
- j. Supportive Services; and
- k. Job placement.

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**EXHIBIT A4**  
**Monterey County Workforce Development Board**  
**Regional Service Specification**

The Monterey County Workforce Development Board (MCWDB) will provide workforce development services in support of Coastal RPU regional activities, as specified below.

A. For the **Regional Plan Implementation Initiative**, MCWDB will:

1. Assign its Executive Director, or employ a Regional Organizer for the northern sub-region, to provide the following Regional Plan implementation services:
  - a. Interface with State Officials, Workforce Development Board Directors, executives in private industry, government and education.
  - b. Work collaboratively and in coordination with the SBWDB Executive Director or Regional Organizer for the southern sub-region (Santa Barbara County Workforce Development Board and San Luis Obispo County Workforce Development Board regions).
  - c. Act as the liaison between the CWDB and Coastal RPU regional leaders and facilitates the communication pipeline between the CWDB and Coastal RPU Entity Directors.
  - d. Encourage alignment of workforce development, education and economic development in efforts to engage employer/industry champions and to promote services to individuals with barriers to employment by supporting ongoing dialogue between labor, business, education, community, and the public workforce system for the northern sub-region.
  - e. Support northern Coastal RPU Entity Directors in connecting CWDB members and Technical Assistance (TA) providers with regional partners to assist in implementing opportunities, removing barriers and meeting challenges, including identifying and overcoming policy obstacles.
  - f. Support implementation of the Coastal RPU's Regional Plan and assess/track progress towards achieving indicators of regional coordination and alignment.
  - g. Identify promising practices and successful convening efforts that link policy and practice for the northern sub-region.
  - h. Participate in statewide conference calls and regional convenings with the other Regional Organizers.
  - i. Attend meetings with the CWDB and TA staff, participating in regional convenings and a minimum of two (2) statewide convening(s) per year.
  - j. Identify and share related and relevant state and federal grant projects that should be aligned/coordinated with the regional effort.

- k. Communicate and participate in meetings with LWDBs and partners to keep them informed about current regional initiatives by sharing challenges, barriers, successes, and lessons learned.
  - l. Work with Regional Training Coordinators, regional coalitions, professional development partners, and the CWDB to build capacity of LWDB staff and partners.
  - m. Receive and review regional initiative quarterly reports, ensure reports are shared with LWDB Directors and project leads, and complete and submit reports to the CWDB by the designated due date.
  - n. Report monthly to the Coastal RPU designated fiscal agent. Reports shall include details on the activities of the MCWDB Executive Director or Regional Organizer, including progress on the approved Regional Plan Implementation/Regional Organizer work plan, attached as Exhibit E: Regional Implementation Work Plan.
2. Continue to employ a Regional Training Coordinator (RTC), who will:
- a. Continue to assess, implement, and request modifications/updates to current RPU Regional Training Plans as deemed necessary by the RPU's Local Boards.
  - b. Continue soliciting, researching, and conducting logistical coordination to implement the RPU's Regional Training Plan in coordination with:
    - 1) California Workforce Association for California Training Initiative (CTI) training;
    - 2) Department of Rehabilitation;
    - 3) Employment Development Department (EDD) Capacity Building Unit for EDD Catalog;
    - 4) Employment Development Department Disability Employment and Coordination Unit for Disability Employment Training; and
    - 5) California Workforce Development Board.
  - c. Ensure that training participants complete evaluations and that an evaluation summary or copies of the evaluations are submitted to the training provider and the state-level training partner responsible for conducting the training.
  - d. Recognize and share innovative best practices and strategies for building capacity and improving service delivery to participants, partners, and employers.
  - e. Advise the State on Local Boards' training and technical assistance needs, including learning communities, for specialized topics.
  - f. Participate in a minimum of two (2) statewide meetings per year.
  - g. Participate in RTC Monthly/Bi-Monthly Technical Assistance conference calls.
  - h. Participate in meetings with Local Boards and partners so keep them informed about Regional Training Plans; solicit additional training needs; and share challenges, successes, and lessons learned.
  - i. Research, develop, propose, and maintain a shared process to advertise trainings conducted throughout the RPU that can be viewed by Local Board leadership, staff, and partners.

- j. Provide advice to the State on tools that will assist RTCs to measure the effectiveness of the regional/statewide trainings and efforts to implement technical assistance.

B. For the **Slingshot 2.0 Initiative**, MCWDB will:

1. Coordinate with other WDBs in the region to develop sector committees and/or councils that act as regional industry decision makers guiding the development of sector strategies, industry-recognized credentials, and apprenticeship programs.
2. Develop enhanced regional partnership councils that act as “supply-side” decision makers to align policies and funding to promote career pathways and enhance service delivery strategies. These will ensure that individuals with barriers to employment enter and successfully complete regional career pathway programs and attain employment in priority industry sectors that provide income mobility.
3. Develop enhanced formal regional agreements and/or governance structures between the LWDBs within an RPU, for the purpose of increasing workforce staff professional development and capacity, incorporating strategies for system alignment, increasing efficiencies, and identifying and reducing duplication through regional cooperation.
4. Report monthly on Slingshot activities for the Coastal Region, including meetings attended and contacts made. Reports shall be submitted to the Fiscal Agent by the 15<sup>th</sup> of the month following the reporting month.

C. For the **P2E Initiative Implementation Direct Services Grant**, MCWDB will:

1. Provide administrative oversight and grant management services.
2. Provide performance management services.
3. Hire a contractor to provide direct services to twenty-seven (27) low to moderate risk, formerly incarcerated and justice-involved individuals reentering our communities from local jails and state prisons. These services may include:
  - a. Intake and eligibility determination;
  - b. Assessment of skill levels;
  - c. Career exploration;
  - d. Job readiness, including prevocational skills training;
  - e. Occupational skills training;
  - f. Supportive services;
  - g. Career coaching (case management);
  - h. Work experience;
  - i. Job placement; and
  - j. Follow-up services.

D. For the **P2E Initiative Supportive Services Earn and Learn Grant**, MCWDB will:

1. Provide administrative oversight and grant management services.
2. Provide performance management services.

3. Hire a contractor to provide direct services to twenty (20) low to moderate risk, formerly incarcerated and justice-involved individuals reentering our communities from local jails and state prisons. These services may include:
  - a. Intake and eligibility determination;
  - b. Assessment of skill levels;
  - c. Career exploration;
  - d. Job readiness, including prevocational skills training;
  - e. Occupational skills training;
  - f. Supportive services;
  - g. Career coaching (case management);
  - h. Work experience;
  - i. Job placement; and
  - j. Follow-up services.

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**EXHIBIT A5**  
**Monterey County Workforce Development Board**  
**Regional Fiscal Agent Service Specifications**

The Monterey County Workforce Development Board (MCWDB) will provide fiscal agent and administrative services in support of Coastal RPU regional activities, as specified below.

**A. As the Fiscal Agent for the **Regional Plan Implementation Initiative**, MCWDB will:**

1. Act as fiscal agent for funds, including: accepting funds; allocating funds as directed by the Regional Plan or regional agreement; ensuring that all Local Workforce Area (LWA) subrecipients in the RPU who receive funding agree to report all regional expenditures; and completing fiscal and programmatic reporting.
2. Notify the State of any decision to change the fiscal agent for the RPU and provide evidence of approval by a majority of the LWDBs in the RPU.
3. Compile and submit reports of activities, expenditures, status of cash and closeout information by specific dates as prescribed by the State. Maintain fiscal reporting exhibits and initiate regional initiative modification requests.
4. Work with the Regional Organizers (or the Executive Directors who are performing Regional Organizer duties) to coordinate Local Board efforts to align regional investments (Regional Organizer, Regional Training Coordinator, Slingshot, Strong Workforce, Adult Education Block Grant and Career Pathways Trust, etc.).
5. Advise the CWDB and State Employment Development Department (EDD) Regional Advisor will be serving participants and whether the regional projects need access to additional CalJOBS<sup>SM</sup> participant codes to enter services to additional populations other than eligible adults (e.g., Dislocated Workers, Veterans, Youth, etc.).
6. Advise the CWDB and EDD Regional Advisors if other entities within the region need access to CalJOBS<sup>SM</sup> participant codes for regional grants.
7. Report expenditures to the CWDB, process Coastal RPU Entity(s) reimbursement requests, and track grant funds and expenditures.
8. Review all invoices and reports received from Coastal RPU Entities, verify compliance with grant requirements and this Agreement, and forward all invoices for reimbursement to the Fiscal Division of the MCWDB for payment.
9. Notify the Regional Training Coordinator and/or EDD Capacity Building Unit if CalJOBS<sup>SM</sup> training is needed for new staff working on regional initiatives.

**B. As the Fiscal Agent for the **P2E Initiative Implementation Direct Services and Supportive Services Earn and Learn Grants**, MCWDB will:**

1. Provide administrative and performance oversight.
2. Act as fiscal agent for funds, including: accepting funds; allocating funds as directed by regional agreement; ensuring that all Local Workforce Area (LWA) subrecipients in the

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Regional Agreement, Exhibit A5 – Service Specifications for MCWDB

July 1, 2019 – March 31, 2022

Page 1 of 2

RPU who receive funding agree to report all regional expenditures; and completing fiscal and programmatic reporting.

3. Compile and submit reports of activities, expenditures, status of cash and closeout information by specific dates as prescribed by the State.
4. Report expenditures to the CWDB, process Coastal RPU Entity(s) reimbursement requests, and track grant funds and expenditures.
5. Review all invoices and reports received from Coastal RPU Entities, verify compliance with grant requirements and this Agreement, and forward all invoices for reimbursement to the Fiscal Division of the MCWDB for payment.

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**Workforce Development Board**  
**ACTION ITEM**  
**November 7, 2019**

**AGENDA ITEM NUMBER: 5.2**

**ITEM: Review and Approve AJCC Contract Budget Adjustment**

**ACTION REQUIRED:** Review and Approve movement of funds from the Dislocated Worker Program budget to the Adult Program budget of the Eckerd Youth Alternatives, Inc. WIOA AJCC Services Program Year 2019-2020 budget

**SUMMARY NARRATIVE:**

The Local Area receives WIOA formula allocations for the Adult and Dislocated Worker Programs at around a 50/50 equal split. This division does not accurately reflect the population served within the Job Center. Last program year (PY 2018-2019), new AJCC enrollments were 77% under the Adult Program and 23% under the Dislocated Worker Program. At the close of the first quarter of this program year (PY 2019-2020), over 60% of new enrollments are within the Adult program.

Eckerd's current program year AJCC budget accounted for a higher portion to the Adult funding stream, a fiscal review conducted by Eckerd identified additional participant training obligated expenditures in the Adult program. The following proposed budget adjustment to the Eckerd Youth Alternatives 2019-2020 WIOA AJCC Services contract budget will reallocate additional contract funds to align with these current identified needs.

Additional funds had been incorporated into the overall AJCC contract to enhance staffing at the AJCC to enhance participant services. Consequently, this additional funding for staffing was left unfilled during the first quarter and the beforementioned additional obligations in participant training now allow for the proposed budget adjustment to adequately assist in these recently identified participant costs. The most noted line item shifts occur from personnel costs to participant training costs and activities. Additional notable line item shifts affect the staff travel and mileage line item. The decrease still allows adequate amounts for staff working countywide to allocate for mileage reimbursement and two staff to attend the annual CWA Spring Conference.

A total shift of \$35,993.20 from the Dislocated Worker Program to the Adult Program is proposed with no changes to the Rapid Response or Layoff Aversion programs in this AJCC contract with Eckerd.

**BUDGET OR FINANCIAL IMPACT:**

This budget adjustment does not affect the overall contractual budget amount, nor does it affect the scope of services to be delivered.

## LINE ITEM BUDGET

**ADULT**

	<u>Approved</u>	<u>Budget</u>	
	<u>Budget</u>	<u>Modification</u>	<u>Change</u>
PERSONNEL			
Salaries	\$ 191,088.21	\$ 142,831.92	\$ (48,256.29)
Benefits	\$ 54,081.89	\$ 36,622.19	\$ (17,459.70)
<i>Costs</i>	\$ 245,170.10	\$ 179,454.11	\$ (65,715.99)
ACTIVITIES			
Staff Travel / Mileage	\$ 14,461.64	\$ 9,468.13	\$ (4,993.51)
Staff Development / Training / Onboard	\$ 1,560.00	\$ 2,434.50	\$ 874.50
Office Supplies	\$ 2,760.00	\$ 3,211.32	\$ 451.32
Postage	\$ 180.00	\$ 150.00	\$ (30.00)
Facility Rent	\$ 45,448.06	\$ 44,598.96	\$ (849.10)
Telephone / Cell Phone	\$ 2,052.00	\$ 1,409.85	\$ (642.15)
Liability Insurance	\$ 2,610.00	\$ 3,159.00	\$ 549.00
Outreach / Memberships / Printing	\$ 5,034.00	\$ 4,363.15	\$ (670.85)
<i>Costs</i>	\$ 74,105.70	\$ 68,794.91	\$ (5,310.79)
COSTS/ACTIVITIES			
Participant Training (OJT&ITA)	\$ 108,000.00	\$ 217,032.99	\$ 109,032.99
Participant Costs			
Supplies	\$ 1,224.68	\$ 1,412.18	\$ 187.50
Credential Certification	\$ 2,400.00	\$ 2,400.00	
Supportive Services	\$ 11,540.00	\$ 10,941.95	\$ (598.05)
<i>Costs</i>	\$ 123,164.68	\$ 231,787.12	\$ 108,622.44
<i>Indirect</i>	\$ 47,759.52	\$ 46,157.06	\$ (1,602.46)
Total Expenditures:	\$ 490,200.00	\$ 526,193.20	\$ 35,993.20

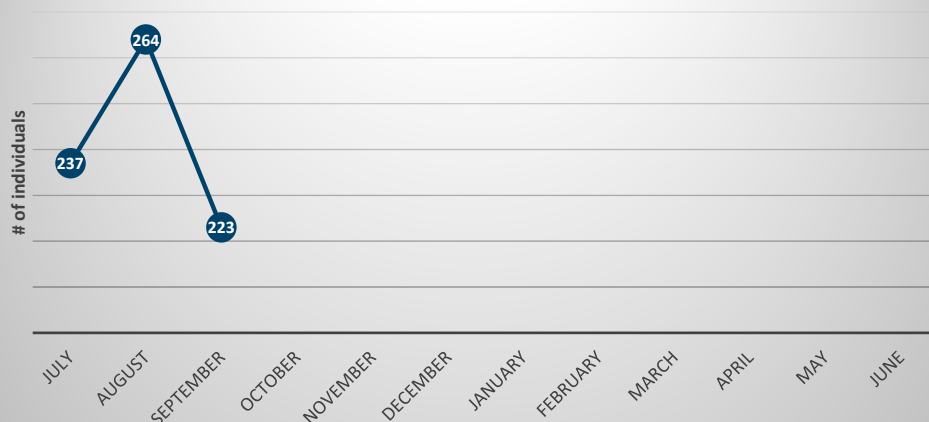
## LINE ITEM BUDGET

***DISLOCATED WORKER***

	<u>Approved</u>	<u>Budget</u>	
	<u>Budget</u>	<u>Modification</u>	<u>Change</u>
PERSONNEL			
Salaries	\$ 131,554.96	\$ 98,374.26	\$ (33,180.70)
Benefits	\$ 36,838.92	\$ 24,957.88	\$ (11,881.04)
<i>Costs</i>	\$ 168,393.88	\$ 123,332.15	\$ (45,061.73)
ACTIVITIES			
Staff Travel / Mileage	\$ 9,641.09	\$ 6,597.62	\$ (3,043.47)
Staff Development / Training / Onboard	\$ 1,040.00	\$ 1,682.00	\$ 642.00
Office Supplies	\$ 1,840.00	\$ 1,977.24	\$ 137.24
Postage	\$ 120.00	\$ 100.00	\$ (20.00)
Facility Rent	\$ 23,643.27	\$ 29,400.18	\$ 5,756.91
Telephone / Cell Phone	\$ 1,368.00	\$ 816.84	\$ (551.16)
Liability Insurance	\$ 2,190.00	\$ 1,746.00	\$ (444.00)
Outreach / Memberships / Printing	\$ 3,356.00	\$ 3,005.15	\$ (350.85)
<i>Costs</i>	\$ 43,198.36	\$ 45,325.03	\$ 2,126.67
COSTS/ACTIVITIES			
Participant Training (OJT&ITA)	\$ 72,000.00	\$ 85,419.09	\$ 13,419.09
Participant Costs			
Training Materials & Supplies	\$ 218.12	\$ 418.12	\$ 200.00
Credential Certification	\$ 1,600.00	\$ 1,600.00	
Supportive Services	\$ 8,162.00	\$ 7,762.00	\$ (400.00)
<i>Costs</i>	\$ 81,980.12	\$ 95,199.21	\$ 13,219.09
<i>Indirect</i>	\$ 33,227.64	\$ 26,950.42	\$ (6,277.22)
Total Expenditures:	\$ 326,800.00	\$ 290,806.80	\$ (35,993.20)

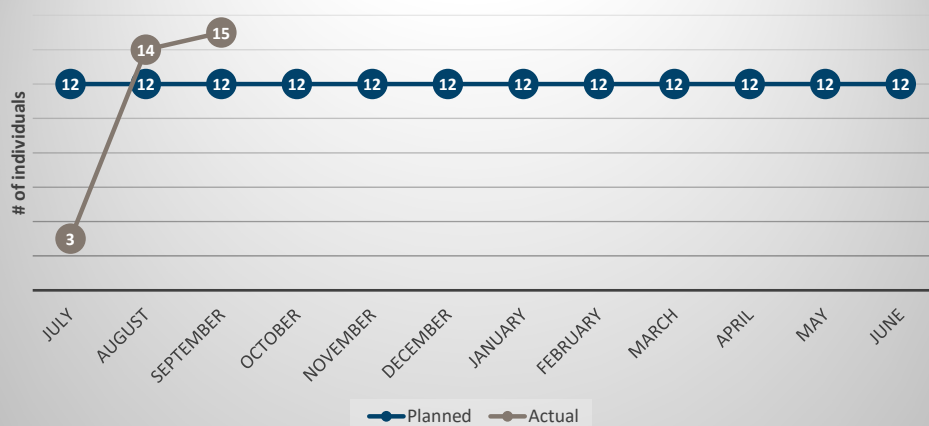
## WIOA AJCC Services Program Year 2019-2020: Quarter 1

### Customer Visits to AJCC



- A total of 724 customer visits to the AJCC occurred during the first quarter.
- First quarter brought 353 new CalJOBS registrants into the system.
- The AJCC held 123 workshops, which were attended 190 attendees.

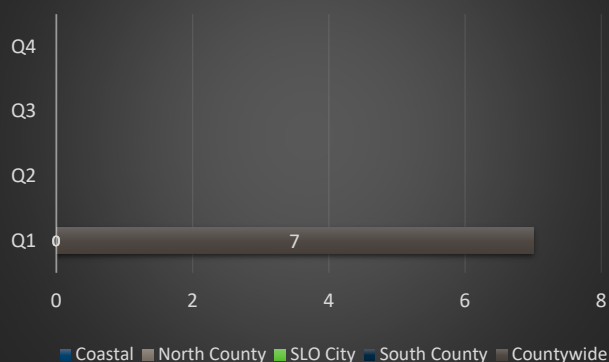
### WIOA Enrollments



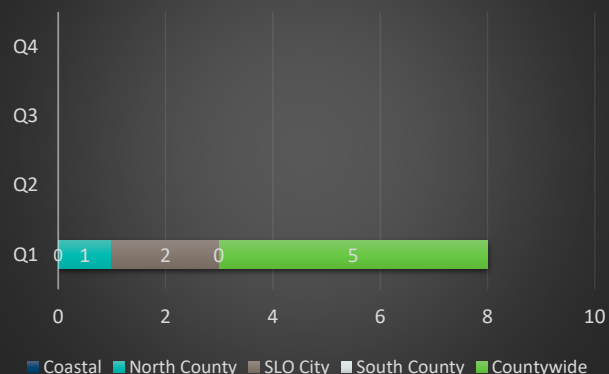
Enrollments are not separated out by Adult or Dislocated Worker programs. The numbers in *Planned* and *Actual* represent totals from both programs.

- A total of 32 new career service enrollments occurred during the first quarter.

### Participant Outreach & Recruitment Events



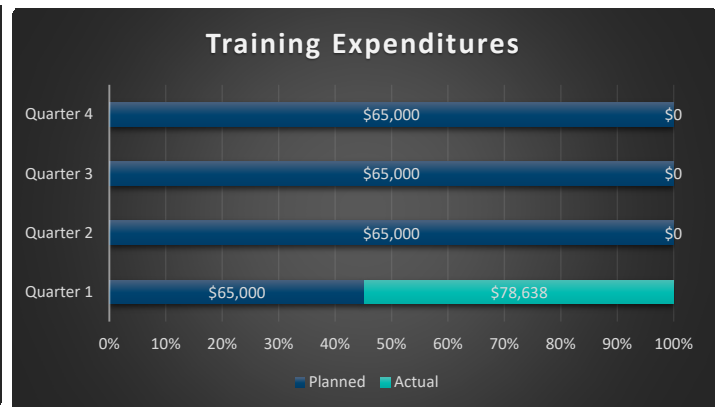
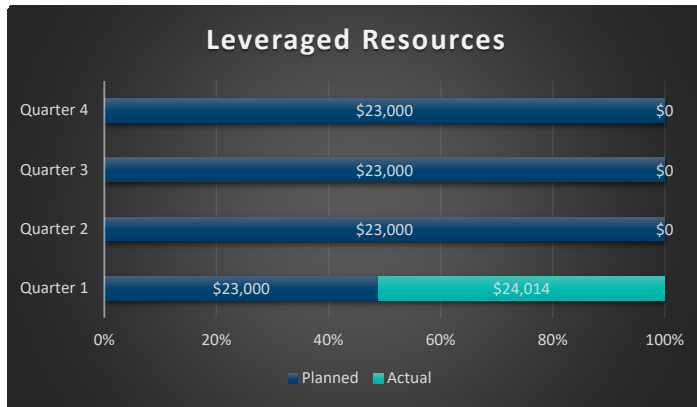
### Business Outreach & Recruitment Events



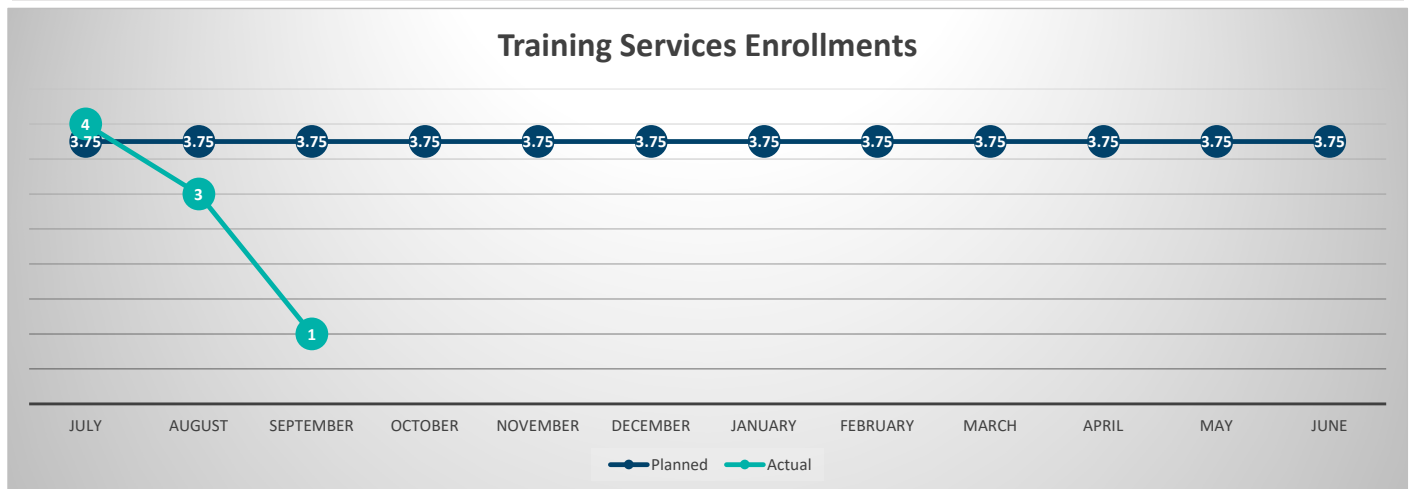
- Due to staffing challenges this quarter, Participant Outreach and Recruitment Events focused on countywide serving establishments.
- Business Outreach and Recruitment Events also focused on countywide serving entities. Additionally, 653 unique business services were provided to businesses throughout the county which included CalJOBS Assistance, Job Listing Assistance, Job Referrals, Labor Market Information, Recruitments at AJCC, Resume Referrals, and Following-up with Employer on Referred Candidate.

# WIOA AJCC Services Program Year 2019-2020: Quarter 1

Item 6.1



Actual Training Expenditures reflect actual invoiced participant training costs.



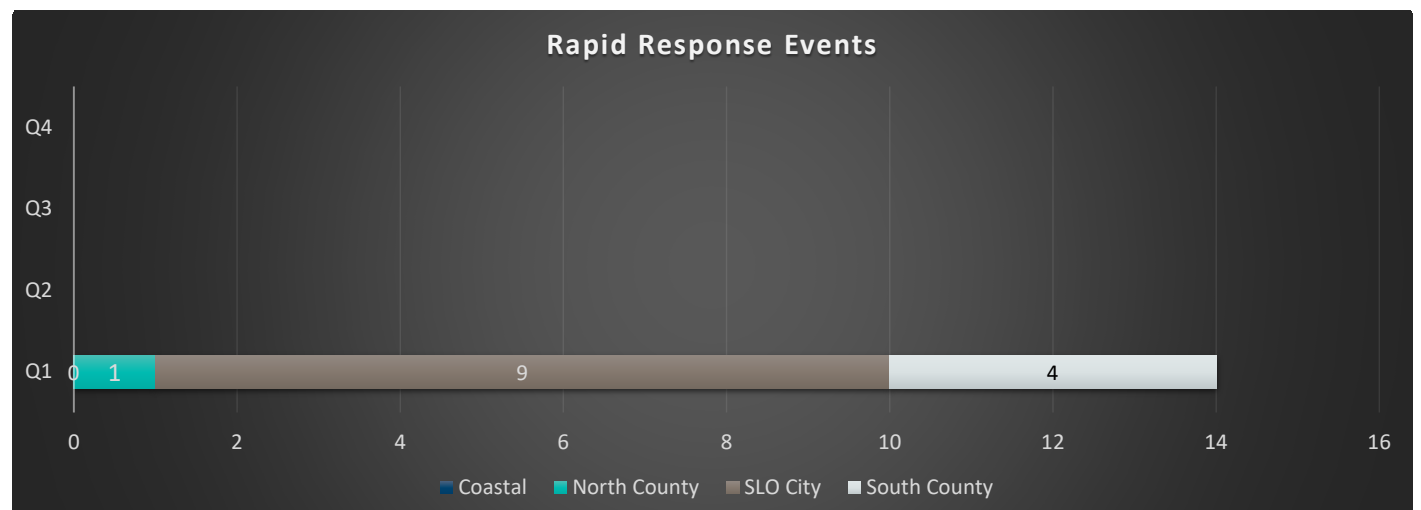
Enrollments are not separated out by Adult or Dislocated Worker programs. The numbers in *Planned* and *Actual* represent totals from both programs. *Training Services Enrollments* include first quarter On-the-Job Training (OJT) and Individual Training Account (ITA) enrollments.

#### First Quarter On-The-Job (OJT) Training Contracts

Employer	Occupation	Hourly Rate
San Luis Sustainability	Project Coordinator	\$25
United Way	Administrative Specialist	\$20
Land Gorilla	Contract Specialist	\$20

#### First Quarter Individual Training Agreements (ITAs)

Training Provider	Program	Cost
CET	Green Building	\$6,195
Truck Driver Institute	Class A	\$4,970
UC Irvine Continuing Education	HR Management	\$6,330
Cuesta College	Electronics	\$3,620
Cuesta College	Welding	\$1,694





Before coming to Eckerd Connects, Alyssa knew she wanted a career change. She left her job as a Pharmacy Technician several years ago and did not want to go back. She wanted something that let her be in a more physical environment.

Alyssa was referred to Eckerd Connects' Expanded Subsidized Employment Program by her Employment Resource Specialist, Martha Diaz. Immediately, she completed career assessments, which helped her identify a new career path. Alyssa got help to build a functional resume that helped showcase the skills she acquired while working for her uncle in the Rain Gutter business.

Alyssa was very engaged in the ESE Program, and was grateful for the job readiness preparation workshops that included cover letters, thank you letters and mock interviews, and A-Game. She enrolled in the Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Program in order to receive the necessary training to move towards her goal to work as a Heavy Equipment Operator. She completed Class A Truck Driver training and will test for her license within the month.

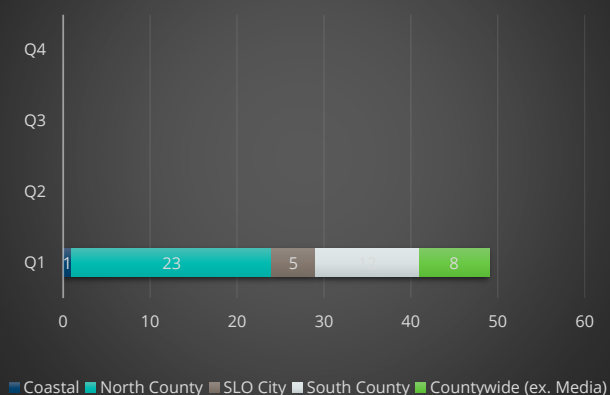
While pursuing her Class A license, Alyssa went through an intensive interview process with the County of San Luis Obispo, and landed a job at the airport as a Terminal Service Worker. This job gives her the opportunity to work outdoors and do the physical work she really enjoys. The buck doesn't stop here as once she attains her Class A— the County will have a wealth of opportunity for her to grow and achieve her career goals!

CONGRATULATIONS ALYSSA!

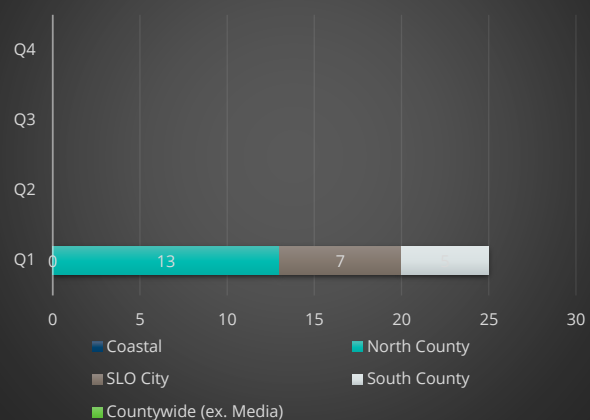
**WWW.ECKERD.ORG/SLO**

## WIOA Youth Services Program Year 2019-2020: Quarter 1

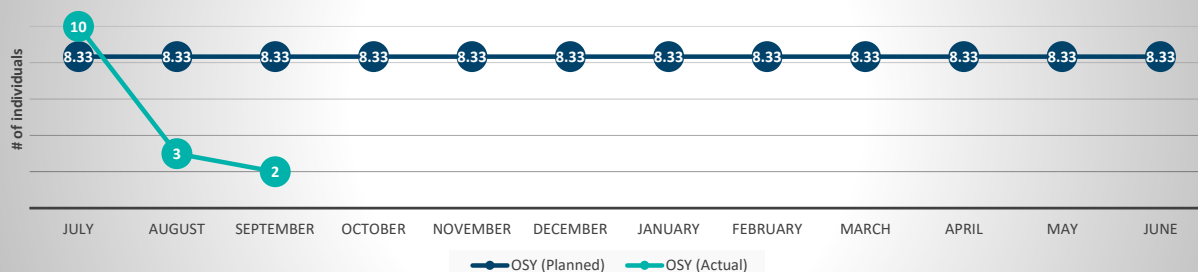
### Youth Outreach & Recruitment Events



### Youth Business Outreach & Recruitment Events



### Youth Enrollment



### Work Experience (WEX) Participant Expenditure\*



### First Quarter Work Experience Placements

Employers	Occupation	Hourly Rate
Subway	Sandwich Artist	\$12.00
Subway	Sandwich Artist	\$12.00
Zoo to You	Non-Farm Animal Caretaker	\$12.00
Darin's Patio And Awning	Installation & Repair Intern	\$16.00
Smart And Final	Stocking Assistant and Cashier	\$12.00
Infinite Regeneration	Cell Rejuvenation Workshops	\$15.00
Smart And Final	Stocking Assistant and Cashier	\$12.00
Coastal Podiatry	Front and Back Office Medical Assistant	\$15.00
Central Coast Smog and Auto Repair	Smog Technician	\$12.00

# DESTINY'S SUCCESS STORY



Destiny joined the WIOA Young Adult Program in the summer 2019, looking for opportunities to gain job skills and experience working. Destiny consistently attended every workshop, training, and career exploration events. Destiny's long term goals were to work with horses and become a veterinarian, and needed guidance on how to achieve her goal. Once Destiny gained the confidence through the youth program she started a paid work experience at the San Luis Equine Center. She learned how to care for horses, give doctor prescribed medications and shots, and learn overall care. She completed her WEX and

now works part-time. The Equine Center prides itself in assisting the horse community. Dr. Bardo states; "We LOVE having Destiny. She is such a hard worker, has a great attitude, and is super smart/intuitive. She is picking up on things my 2nd year animal science students sometimes struggle with". Destiny assists Dr. Bardo with giving nutritional advice for individual horse or large farm operations. Dr. Bardo also has taught Destiny how to give vaccinations and deworming protocols and feels confident with her handling that on her own now.

Since the Equine Center, Destiny has also obtained a second part-time job on her own at Edna Valley Vet Clinic. Between both places of employment she is now feeling financially stable and is open to pursuing post-secondary education through Cuesta.

Through the WIOA program and the work experience, Destiny has learned that openness to new work responsibilities and enthusiasm have been her strengths which helped her achieve her desired career goals. Destiny has excelled at finding her passion, helping others, and animals. Congrats Destiny on all your success!



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# JACOB'S SUCCESS STORY



Jacob came with the hope he could utilize Eckerd Youth Services to help him find employment. He entered into Eckerd shy and not quite sure what to think of the program. He had tried several other options to help with employment with no luck. His goal was to gain full time above minimum wage employment. He came to Eckerd but almost didn't come back a second time because he was so embarrassed. According to Jacob he came back to Eckerd because he "felt warmed, welcomed, and not judged." He said he wanted to change his life and take advantage of the opportunities Eckerd presented.

Jacob attended work readiness, developed his resume, attended several mock interviews to help him establish confidence, and did comprehensive research towards what trade he wanted to pursue at Cuesta. Once he felt confident enough to pursue employment, he and his Career Coach started looking for work experience placements. Jacob interview with Mobile Solar in Atascadero, and the supervisor stated he was pleased with Jacob's professionalism during the interview and wanted to bring him on and give the work experience program a try. Mobile Solar taught Jacob welding, electrical wiring, basic construction, plumbing, and solar installation. Jacob is thinking of attending Cuesta in the Spring semester to get his welding certificate and pursue his electrician license. He is employed full time, confidence is back up, and he is financially stable. Congratulations Jacob, we are very proud of your success and look forward to see you become successful in all that you pursue.



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# JAMES'S SUCCESS STORY

James joined the WIOA Youth Program in July of 2019, with the hope that he could gain work experience that would later assist him in obtaining a job. From the beginning, James entered the program with a high level of motivation, and determination. He consistently attended appointments, workshops, and trainings. James lacked adequate transportation, however, he never let this discourage him or keep him from making all meetings in a timely manner. James goals were to obtain employment, transition into a stable housing situation, and to return to adult school to obtain his high school diploma. Since he has entered the program, James has been able to accomplish two out of his three life goals. Several weeks into the program, James used all his new found skills and abilities to obtain full time employment at Farm House in San Luis Obispo, as a kitchen crew staff member. James has now been employed full time for three months, and is in great standing with his employer. In addition to giving James more financial stability, full time employment led to a new housing situation that sits better with James. Having accomplished these two goals, James is now on path to return to SLO Coastal Adult School. He is not far from obtaining his High School Diploma, and this will have a tremendous impact on his career path. James has now moved to a different part of SLO County and is wanting to pursue a WEX in addition to the FarmHouse to gain more construction skills and see if that is something he wants to pursue at Cuesta for a CTE program.

James is a smart, motivated, and driven young adult, who will do great things. His perseverance through all of his adversities will place him on a path towards a successful career, and education.

Congratulations James, it is a pleasure to work with you and we wish you nothing but success on your journey.



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**WIOA FY18/19 Budget & Expenditures**

Fiscal Year 2019-2020

YTD Expense thru 10/31/19

4 month(s) elapsed

		See TABs for details			
	Budget Narrative	Budget*	YTD Actuals	Percent Expended	Balance
<b>DSS Salary &amp; Benefits</b>	<b>DSS Administrative and Fiscal cost</b> These expenses are for DSS salaries and actual time spent on the WIOA Program. This includes WDB support, administrative support, program monitoring, data management, and fiscal management support. The DSS staff includes the Administrative Services Manager, Program Manager, Fiscal Manager, and Program Resource Specialist support staff. DSS Employees use a time study report to code their work time to the WIOA program. The salary and benefit costs for the month of October are \$41,061.34	\$ 483,886	\$ 149,733	30.94%	\$ 334,153
<b>DSS Operating</b>	<b>DSS Operating Expenses</b> Operating expenses include travel, registration, memberships, legal notices, auditing and office supplies. Also included are monthly expenses for services and systems expenses that would require Purchase Order. This includes online subscriptions to Labor Market information, CWA trainings, economic analysis & other consultant contracts/projects commissioned by the WDB, etc.	\$ 43,800	\$ 20,730	47.33%	\$ 23,070
<b>Eckerd Youth</b> <i>WIOA Youth Employment and Training Services.</i>		\$ 500,000	\$ 97,380	19.48%	\$ 402,620
<b>Eckerd AJCC</b> <i>WIOA Adult, Dislocated Worker &amp; busniess services and Rapid Response/Layoff Aversion services</i>		\$ 917,000	\$ 213,920	23.33%	\$ 703,080
<b>WDB Set-Aside</b>	<b>WDB Set-Aside Expenses</b> These expenses are costs associated directly with the WDB. This includes WDB initiative costs, job fairs, conference registration and travel expenses, membership renewals, and recognition costs.	\$ 7,300	\$ 3,012	41.26%	\$ 4,288
<b>TOTAL:</b>		<b>\$ 1,951,986</b>	<b>\$ 484,775</b>	<b>24.83%</b>	<b>\$ 1,467,211</b>
		<i>Target thru</i>	<i>10/31/19</i>	<i>33.33%</i>	<i>month(s) elapsed</i>

## Operating Expenditure Budget

Fiscal Year 2019-2020

	Budget	YTD Actuals	Remaining	MONTHLY EXPENDITURES											
				July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Travel - (AE staff only)	\$ 8,000	\$ 4,586	\$ 3,413.54		\$ 973.12	\$ 2,424.47	\$ 1,188.87								
Registrations for conferences, workshops, seminars (AE Staff only)	\$ 1,800	\$ 665	\$ 1,135.00		\$ 600.00	\$ 65.00									
Auditing (County Auditor)	\$ 9,000	\$ -	\$ 9,000.00												
Office Supplies	\$ 500	\$ 188	\$ 311.56		\$ 69.46	\$ 118.98									
Other Program (legal notices, memberships, etc)	\$ 1,500	\$ 290	\$ 1,210.00		\$ 290.00										
<b>Total:</b>	<b>\$ 20,800</b>	<b>\$ 5,730</b>	<b>\$ 15,070.10</b>	<b>\$ -</b>	<b>\$ 1,932.58</b>	<b>\$ 2,608.45</b>	<b>\$ 1,188.87</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Services &amp; Systems Purchase Orders</b>	<b>Budget</b>	<b>YTD Actuals</b>	<b>Remaining</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>
Chmura (Labor Market Subscription)	\$ 8,000	\$ -	\$ 8,000.00												
Staff/Contractor Trngs.	\$ -	\$ -	\$ -												
AJCC(Participant Training)	\$ -	\$ -	\$ -												
TBD (Strategic Plan)	\$ -	\$ -	\$ -												
Consulting Services-WIOA Policies-Racy Ming & Associat	\$ 15,000	\$ 15,000	\$ -	\$ 11,100.00			\$ 3,900.00								
<b>Total:</b>	<b>\$ 23,000</b>	<b>\$ 15,000</b>	<b>\$ 8,000.00</b>	<b>\$ 11,100.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,900.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>DSS Operating Expense Grand Total</b>	<b>\$ 43,800</b>	<b>\$ 20,729.90</b>	<b>\$ 23,070.10</b>	<b>\$ 11,100.00</b>	<b>\$ 1,932.58</b>	<b>\$ 2,608.45</b>	<b>\$ 5,088.87</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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Eckerd - Youth Services

Fiscal Year 2019-2020

Expenditures

				MONTHLY EXPENDITURES											
				Pd in Aug	Pd in Oct										
IN AND OUT OF SCHOOL	Budget	YTD Actuals	Remaining	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Salaries & Benefits	\$ 261,371.00	\$ 52,463	\$ 208,907.98	\$ 15,058.91	\$ 18,053.45	\$ 19,350.66									
Operations	\$ 48,905.00	\$ 10,201	\$ 38,704.47	\$ 724.48	\$ 6,335.10	\$ 3,140.95									
Participant Costs	\$ 133,918.00	\$ 23,193	\$ 110,725.13	\$ 6,284.63	\$ 9,524.83	\$ 7,383.41									
Admin	\$ 55,806.00	\$ 11,523	\$ 44,282.86	\$ 3,254.87	\$ 4,201.98	\$ 4,066.29									
Total:	\$ 500,000.00	\$ 97,380	\$ 402,620.44	\$ 25,322.89	\$ 38,115.36	\$ 33,941.31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Work Experience (included in total)*		\$ -													

Percent OSY to total:	100%
Percent WEX to total:	0%

## Eckerd - AJCC One Stop System Operator

Fiscal Year 2019-2020

### Adult

	Budget	YTD Actuals	Remaining	MONTHLY EXPENDITURES											
				Pd in Sep	Pd in Oct	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in
				July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Salaries & Benefits	\$ 245,170.10	\$ 46,551.60	\$ 198,618.50	\$ 14,458.26	\$ 15,205.16	\$ 16,888.18									
Operations	\$ 74,105.70	\$ 14,342.36	\$ 59,763.34	\$ 870.84	\$ 8,871.52	\$ 4,600.00									
Participant Training	\$ 108,000.00	\$ 75,164.24	\$ 32,835.76	\$ 40,203.92	\$ 25,911.33	\$ 9,048.99									
Participant Costs	\$ 15,164.68	\$ 1,880.30	\$ 13,284.38	\$ 740.71	\$ 34.00	\$ 1,105.59									
Indirect	\$ 47,759.52	\$ 10,069.23	\$ 37,690.29	\$ 3,097.12	\$ 3,966.17	\$ 3,005.94									
<b>Total:</b>	<b>\$ 490,200.00</b>	<b>\$ 148,007.73</b>	<b>\$ 342,192.27</b>	<b>\$ 59,370.85</b>	<b>\$ 53,988.18</b>	<b>\$ 34,648.70</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### DW

	Budget	YTD Actuals	Remaining	MONTHLY EXPENDITURES											
				Pd in Sep	Pd in Oct	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in
				July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Salaries & Benefits	\$ 168,393.88	\$ 28,730.66	\$ 139,663.22	\$ 11,048.78	\$ 8,073.25	\$ 9,608.63									
Operations	\$ 43,198.36	\$ 9,414.45	\$ 33,783.91	\$ 513.64	\$ 5,990.31	\$ 2,910.50									
Participant Training	\$ 72,000.00	\$ 3,474.20	\$ 68,525.80	\$ 2,724.90	\$ 470.60	\$ 278.70									
Participant Costs	\$ 9,980.12	\$ 495.00	\$ 9,485.12	\$ -	\$ 495.00	\$ -									
Indirect	\$ 33,227.64	\$ 4,914.20	\$ 28,313.44	\$ 2,110.23	\$ 1,328.99	\$ 1,474.98									
<b>Total:</b>	<b>\$ 326,800.00</b>	<b>\$ 47,028.51</b>	<b>\$ 279,771.49</b>	<b>\$ 16,397.55</b>	<b>\$ 16,358.15</b>	<b>\$ 14,272.81</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Rapid Response

	Budget	YTD Actuals	Remaining	MONTHLY EXPENDITURES											
				Pd in Sep	Pd in Oct	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in
				July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Salaries & Benefits	\$ 51,719.57	\$ 12,935.46	\$ 38,784.11	\$ 3,728.47	\$ 4,734.52	\$ 4,472.47									
Operations	\$ 19,177.92	\$ 1,860.60	\$ 17,317.32	\$ 92.18	\$ 1,146.23	\$ 622.19									
Participant Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -									
Participant Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -									
Indirect	\$ 9,102.51	\$ 1,947.32	\$ 7,155.19	\$ 564.31	\$ 709.88	\$ 673.13									
<b>Total:</b>	<b>\$ 80,000.00</b>	<b>\$ 16,743.38</b>	<b>\$ 63,256.62</b>	<b>\$ 4,384.96</b>	<b>\$ 6,590.63</b>	<b>\$ 5,767.79</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Rapid Response Layoff Aversion

	Budget	YTD Actuals	Remaining	MONTHLY EXPENDITURES											
				Pd in Sep	Pd in Oct	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in	Pd in
				July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Salaries & Benefits	\$ 13,644.17	\$ 1,204.63	\$ 12,439.54	\$ 626.34	\$ 286.18	\$ 292.11									
Operations	\$ 3,983.57	\$ 719.87	\$ 3,263.70	\$ 13.30	\$ 322.76	\$ 383.81									
Participant Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -									
Participant Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -									
Indirect	\$ 2,372.26	\$ 216.22	\$ 2,156.04	\$ 94.47	\$ 44.59	\$ 77.16									
<b>Total:</b>	<b>\$ 20,000.00</b>	<b>\$ 2,140.72</b>	<b>\$ 17,859.28</b>	<b>\$ 734.11</b>	<b>\$ 653.53</b>	<b>\$ 753.08</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

TOTAL AJCC - One Stop	Budget	YTD Actuals	Remaining												
Adult	\$ 490,200.00	\$ 148,007.73	\$ 342,192.27	\$ 59,370.85	\$ 53,988.18	\$ 34,648.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DW	\$ 326,800.00	\$ 47,028.51	\$ 279,771.49	\$ 16,397.55	\$ 16,358.15	\$ 14,272.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rapid Response	\$ 80,000.00	\$ 16,743.38	\$ 63,256.62	\$ 4,384.96	\$ 6,590.63	\$ 5,767.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rapid Response Layoff Aversion	\$ 20,000.00	\$ 2,140.72	\$ 17,859.28	\$ 734.11	\$ 653.53	\$ 753.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total:</b>	<b>\$ 917,000.00</b>	<b>\$ 213,920.34</b>	<b>\$ 703,079.66</b>	<b>\$ 80,887.47</b>	<b>\$ 77,590.49</b>	<b>\$ 55,442.38</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# WIOA WDB Set-Aside

Fiscal Year 2019-2020

	Budget	YTD Actuals	MONTHLY EXPENDITURES											
			July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
CWA (Youth/Spring/Fall) Conf (1 WIB member per conf) Conference/Travel/Memb	\$ 2,000	1,012	\$ -	\$ 1,208.97	\$ (196.66)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Membership Renewals Conference/Travel/Memb	\$ 5,000	2,000	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Recognition & other	\$ 300	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total:</b>	<b>\$ 7,300</b>	<b>\$ 3,012</b>	<b>2000.00</b>	<b>1208.97</b>	<b>-196.66</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>