

**MEMBERS:**

Carl Dudley, Chair
Pacific Western Bank

Louise Matheny, Vice Chair
Morris & Garritano

Dr. James J. Brescia
SLO County Office of
Education

Loreli Cappel
Economic Vitality
Corporation

Josh Cross
Paso Robles Chamber of
Commerce

Isiah Gomer
Paso Robles Waste &
Recycle

William Hills
United Staffing
Associates, LLC

Tony Ray Hoffman
Tri-Counties Central Labor
Council

Suzanne Hosn
Pacific Gas & Electric Co.

Verena Latona-Tahman
Cannon Corporation

Patrick McGuire
Mid-State Precision, Inc.

Mary Navarro-Aldana
Employment Development
Department

William Ray
Operating Engineers
Training Trust

Mark Simonin
Local IBEW 639

Dr. Jill Stearns
Cuesta College

Jennifer Stubbs
Sports Warehouse

Courtney Taylor
Law Office of
Courtney E. Taylor

VISION: The Workforce needs of employers and job seekers in San Luis Obispo County are met.

WORKFORCE DEVELOPMENT BOARD MEETING AGENDA

Date: Thursday, February 7, 2019

Time: 8:00 AM – 10:00 AM

Location: Department of Social Services, 3433 S. Higuera Street, San Luis Obispo, Room 101

1. **Call to Order and Introductions** *Dudley*
2. **Public Comment**
3. **Consent Items:** *Dudley*
 - 3.1 Approve the November 1, 2018 Minutes
 - 3.2 Approve Workforce Development Board (WDB) member appointments for submittal to the San Luis Obispo County Board of Supervisors
 - 3.3 Approve Workforce Development Board (WDB) Meeting Schedule for 2019
4. **Information/Discussion Items:**
 - 4.1 Receive and discuss Eckerd WIOA AJCC Services contract second quarter performance report *Hayter*
 - 4.2 Receive and discuss Eckerd WIOA Youth Services contract second quarter performance report *Hayter*
 - 4.3 Receive update and presentation on Eckerd AJCC contract corrective action, and provide recommendation to the WDB Executive Committee regarding determination of AJCC contract renewal for 2019-2020 program year. *Boulanger/
Zeigler/
Foran*
5. **Reports:**
 - 5.1 a) Executive Committee Report *Dudley*
b) Business Council Report *Gomer*
c) Services & Strategies Committee Report *Coughlin*
d) Staff Report *Boulanger*
- Administrative Entity Updates:**
 - 5.2 Receive and Review Fiscal Agent's Budget Update *Boulanger*
6. **Board Member Workforce Development Updates**
7. **Next Meeting:**

May 2, 2019 at 8:00 a.m.
Department of Social Services, 3433 S. Higuera Street, SLO, Room 101
8. **Adjournment**

Public Comment: Members of the public may address the committee on items appearing on the agenda. The public may also address items of interest to the committee which are within the jurisdiction of the WDB. However, in compliance with Government Code section 64954.3(a), the committee shall take no action on any item not appearing on the agenda. Speakers are asked to limit their remarks to a maximum of three minutes.

This WIOA Title I - financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services available upon request to individuals with disabilities. California Relay Service 711 or 1-800-735-2922 (English) 1-800-855-3000 (Spanish).

3433 South Higuera Street • P.O. Box 8119 • San Luis Obispo, CA 93403-8119 • Phone (805) 781-1908
www.SLOWorkforce.com

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County**

WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

Date: Thursday, November 1, 2018
Time: 8:00 a.m.
Location: 3433 S. Higuera Street, San Luis Obispo, Room 101

Present: Carl Dudley, Scott Black, James Brescia, Loreli Cappel, Josh Cross, Isiah Gomer, Tony Hoffman, Suzanne Hosn, Louise Matheny, Mary Navarro-Aldana, William Ray, Mark Simonin, Jennifer Stubbs, Verena Latona-Tahlman, Courtney Taylor,
Absent: William Hills, Patrick McGuire
Guests: Suzanne Foran
Staff: Dawn Boulanger, Sarah Hayter, Michael Coughlin, Diana Marin

1. Call to Order and Introductions:

Chairperson Carl Dudley called the meeting to order at 8:00 a.m. **Quorum.**

2. Public Comment:

Chair Dudley: opened the floor to public comment without response.

3. Consent Items:

- 3.1** Approve the August 2, 2018 Minutes
- 3.2** Approve Workforce Development Board (WDB) member appointment for submittal to the San Luis Obispo County Board of Supervisors
- 3.3** Approve the Appointment of Danielle Skipper to the Services and Strategies Committee

The Board approves consent items 3.1, 3.2 and 3.3.

Motion: James Brescia

Second: Isiah Gomer

Abstentions: None

Motion Passed Unanimously

4. Presentations:

- 4.1 Industry, Economic, and Workforce Study**
-A Presentation of Results by BW Research Partnership, Inc.

Josh Williams (BW Research Partnership, Inc.) facilitated the presentation which outlined the economic and employment profile report for San Luis Obispo County. The presentation slides are available as an addendum to the agenda. The full report is available at: www.sloworkforce.com

5. Information/Discussion Items:

- 5.1 a) Receive Eckerd WIOA AJCC Services Contract Performance Report**
b) Receive Eckerd WIOA Youth Services Contract Performance Report

Sarah Hayter (Staff) presented the reports to the Board which are available as part of the agenda. Additionally, Ms. Hayter presented the Board with two videos outlining success stories, one for the Youth Program and one for the America's Job Center of California (AJCC). Links to the videos are available as an addendum to the agenda in the file entitled "Full Meeting Slides".

Chair Dudley: opened the floor to public comment.

6. Reports:

6.1 a) Executive Committee (EC) Report: Chairperson Dudley notified the Board that he has appointed Loreli Cappel and William Hills to the EC. Additionally, Chair Dudley stated that the EC met on September 12, 2018 and October 10, 2018. The EC appointed Donna Moreno to the Services & Strategies Committee; approved revisions to the Contractor Performance Report format; received notification regarding the procurement of the Workforce Innovation and Opportunity Act (WIOA) Youth Services Provider for Program Year (PY) 2019-2020; and approved a change to the Executive Committee Meeting Schedule.

b) Business Council (BC): EC Chairperson Isiah Gomer stated that the BC is currently recruiting new membership to better represent the industry clusters of San Luis Obispo County.

c) Staff Report: Dawn Boulanger (Staff) mentioned that staff is currently working on a regional program related to the Prison to Employment Initiative. Additionally, staff is working on update the local and regional plans.

6.2 Receive and Review Fiscal Agent's Budget Update

Dawn Boulanger (Staff) outlined the budget which is available as part of the agenda.

7. Board Member Updates:

Chair Dudley: opened the floor to updates from the Board membership.

Scott Black, James Brescia, Loreli Cappel, Josh Cross, Isiah Gomer, Tony Hoffman, Suzanne Hosn, Louise Matheny, William Ray, Mark Simonin, Jennifer Stubs, Verena Latona-Tahlman, Courtney Taylor: speak. Additionally, Louise Matheny provided the Board a handout, which is available as an addendum to the agenda.

8. Next Meeting:

February 7, 2019

8:00 – 10:00 AM

Department of Social Services 3433 South Higuera, Room 101, 1st Floor, San Luis Obispo, CA

9. Adjournment:

Chair Dudley: adjourned the meeting at 10:02 A.M.

I, Michael J. Coughlin, Clerk of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting Thursday, November 1, 2018 by the Workforce Development Board of San Luis Obispo County.

Michael J. Coughlin, WDB Program Specialist

Dated: November 20, 2018

Workforce Development Board
CONSENT ITEM
February 7, 2019

AGENDA ITEM NUMBER: 3.2

ITEM: Approve Workforce Development Board (WDB) member appointments for submittal to the San Luis Obispo County Board of Supervisors

ACTION REQUIRED: It is requested that the WDB approve and authorize staff to submit WDB member applications for Colleen Bunch, Justin McIntire and Charlissa Skinner to the San Luis Obispo County Board Supervisors for appointment to the WDB.

SUMMARY NARRATIVE:

The composition of the WDB is dictated by section 107 of the Workforce Innovation and Opportunity Act (WIOA) (2014) which specifies business (must comprise the majority of members), local education, local labor, economic development, and other mandated partner membership categories. Members holding more than one seat on the WDB is expressly allowed by WIOA Section 107. The WDB currently has 4 seat vacancies which are detailed below:

WDB Member Seat Representation	Current #'s	Required #'s	Vacancies
Business Members (<i>minimum 51% majority</i>)	10	11	1*
Local Educational & Training Entities	1	2	1*
Labor/Workforce Representatives (<i>minimum 15% Labor & 20% Combined</i>)	3-Labor 1-W.R.	3-Labor 2-W.R.	0-Labor 1-W.R.*
DOR Mandated Partner - Vocational Rehabilitation	0	1	1*
EDD Mandated Partner	1	1	0
Economic Development	1	1	0
Total # of WDB Seats (<i>Members May Hold 2 Seats</i>)	17	21	4
Total # of WDB Members (<i>19 Minimum Requirement</i>)	17	19	2

*Vacancies addressed via action today: 1 Business Member Seat, 1 Local Educational & Training Entities Seat, 1 Labor/Workforce Representative Seat, and 1 DOR Mandated Partner Seat.

Approval of this item will achieve full membership for the WDB. Efforts to retain full membership for the WDB are ongoing and this item recommends one applicant for appointment to one vacant Business Member Seat, one applicant for appointment to fill one vacant Local Educational & Training Entities Seat, and one applicant for appointment to both a Labor/Workforce Representative Seat and a DOR Mandated Partner Seat.

The WIOA requires that business must represent 51% of the local WDB membership. Colleen Bunch is the Manager of Human Resources for Revasum, a leading equipment

supplier to the semiconductor industry which is based out of San Luis Obispo. Colleen Bunch has extensive and varied experience with personnel recruitment, development and retention. Additionally, Ms. Bunch has vast knowledge of the Specialized Manufacturing industry cluster of opportunity, therefore, Ms. Bunch is recommended for appointment to fill the empty business seat on the WDB.

The WIOA requires representatives from Local Education and Training Entities be included in the local WDB membership. Charlissa Skinner is Principal of Lucia Mar Adult Education and has varied experience with Adult Education and Career Technical Education (CTE). Therefore, Ms. Skinner is recommended for appointment to one Local Education and Training Entity seat on the WDB.

The WIOA requires that Labor/Workforce Representatives represent 20% of the local WDB membership which may include representatives of organizations that provide or support competitive integrated employment for individuals with disabilities. Justin McIntire, Staff Services Manager for the Department of Rehabilitation (DOR), has extensive experience assisting individuals with disabilities in returning to work. Therefore, Justin McIntire is recommended for appointment to a Labor/Workforce Representative Seat on the WDB. Additionally, Mr. McIntire is recommended for appointment the DOR Mandated Partner Seat on the WDB. Members may represent more than one seat.

BUDGET/FINANCIAL IMPACT:

No current fiscal impact

STAFF COMMENTS:

Dawn Boulanger, Director of the San Luis Obispo County Workforce Development Board, recommends the approval of the appointment of Colleen Bunch, Justin McIntire and Charlissa Skinner to the Workforce Development Board. Upon approval, staff will submit a recommendation for appointment by the Board of Supervisors at an upcoming meeting.



San Luis Obispo County
WORKFORCE
DEVELOPMENT BOARD

San Luis Obispo County Workforce Development
PO Box 8119 • San Luis Obispo, CA 93403-8119
Phone (805) 781-1908 • Fax (805) 781-1944
www.SLOworkforce.com

San Luis Obispo County Workforce Development Board (WDB) Member Application

Name: Justin McIntire Date Submitted: 1/17/2019
Title: Staff Services Manager 1
Business/Organization Name: California Department of Rehabilitation

Representation

Please indicate the category that you represent (Please Select One):

- | | |
|--|---|
| <input type="checkbox"/> Business | <input type="checkbox"/> Education & Training |
| <input type="checkbox"/> Economic and Community Development | <input type="checkbox"/> Community Based Organization |
| <input type="checkbox"/> Labor Organization / Workforce Representative | <input type="checkbox"/> Wagner-Peyser |
| <input checked="" type="checkbox"/> Rehabilitation | |

Please indicate the industry cluster(s) that you represent (Please Select All That Apply):

- | | |
|---|--|
| <input type="checkbox"/> Building, Design & Construction | <input type="checkbox"/> Specialized Manufacturing |
| <input type="checkbox"/> Energy | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Uniquely SLO (Agriculture, Recreation & Accommodation, Wine) | |
| <input checked="" type="checkbox"/> Knowledge & Innovation (information, communication & technology, professional & technical services, education & training) | |

Contact Information

Business/Organization Address: [REDACTED]
City: San Luis Obispo State: CA Zip Code: 93401
Phone: [REDACTED] Fax: [REDACTED]
Mobile: _____ City of Residence: San Luis Obispo
Email Address: [REDACTED]
Website Address: http://www.dor.ca.gov/
Business License Number: _____
Assistant: N/A Phone: N/A
Email Address: N/A

Business Related Questions

Please answer the following questions and attach any additional pages if necessary:

1. Number of current employees: 10 Local
2. Number of years with current business/organization: 6

San Luis Obispo County
WORKFORCE
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3. Number of years in business in San Luis Obispo County: _____
4. Please describe the nature of your business and your position:
 To provide services and advocacy resulting in employment, independent living, and equality for individuals
 with disabilities.
5. Please list your current chamber and association memberships, the duration of each membership
 and the positions you currently hold:
 Member of the Human Resources of the Central Coast
6. Please list any professional award(s) or recognition you have received within the last 5 years:
 The Commission on Rehabilitation Counselor Certification (CRCC) Certified Rehabilitation Counselor (CRC)
7. As a member of your business with optimum policy authority, please describe your responsibilities
 within your organization:
 Provide direct supervision and training to Department of Rehabilitation staff on an ongoing basis.
 Establish and provide oversight and guidance to for department outreach to the business community partner agencies.

References

Business Reference:

Name: Louise Matheny Title: HR Business Consultant
 Company: Morris and Garritano Insurance Phone: [REDACTED]

Personal Reference:

Name: Scott Black Phone: [REDACTED]
 Relationship: Former Supervisor

Other Reference:

Name: Sarah Hayter Phone: [REDACTED]
 Relationship: Business Contact

Please provide a letter of recommendation (if applicable):

- If you are a business member, please include a letter of recommendation for appointment to the San Luis Obispo WDB from your Chamber of Commerce or other organization, such as the Human Resources Association of the Central Coast (HRCC).
- If you are representing a labor organization, please include a letter of recommendation from the Central Labor Council affirming that you have been recommended, by popular vote, for a labor position on the San Luis Obispo County WDB.

San Luis Obispo WDB Related Questions

Please answer the following questions and attach any additional pages if necessary:

1. Please list any areas in which you are currently involved in workforce development:
 The DOR co-enrolls job seekers with the America's Job Center of the Central Coast to provide assistance with
 training and obtain employment.



2. What experience in the areas of fundraising, budget analysis, workforce policy development, youth services, knowledge of the labor market, and community involvement or linkages with educational agencies do you bring to the San Luis Obispo County WDB, as applicable?

I have attended WDB meetings on a quarterly basis in San Luis Obispo, Ventura, and Santa Barbara Counties.

On occasions I have conducted labor market studies for the DOR. The DOR also works together with students to transition into the workforce.

3. Does your business/organization utilize the America's Job Center of California (AJCC)? Yes

If so, which services? (i.e. recruitment, job posting, labor market information)

We refer our job seekers to the AJCC to receive more assistance with obtaining training and obtaining employment.

4. What do you think are the critical workforce issues in our region?

Replace the head of household jobs that will be discontinued due to the shut down of Diablo Power Plant

5. Why do you wish to serve on the San Luis Obispo County WDB?

I would like to provide knowledge of issues and help to create solutions for people with disabilities that are seeking training and obtaining employment.

Signature and Acknowledgement

I formally request that consideration be given to my nomination for appointment to the Workforce Development Board of San Luis Obispo County. I, the undersigned, certify that the information on this application is true and correct to the best of my knowledge and that, if appointed to serve, I will do so to the best of my ability and in the best interest of San Luis Obispo County and its citizens.

Signature: 

Date: 1/17/2019



San Luis Obispo County Workforce Development Board (WDB) Member Application

Name: Charlissa Skinner Date Submitted: January 9, 2019

Title: Principal

Business/Organization Name: Lucia Mar Adult Education

Representation

Please indicate the category that you represent *(Please Select One)*:

- | | |
|--|--|
| <input type="checkbox"/> Business | <input checked="" type="checkbox"/> Education & Training |
| <input type="checkbox"/> Economic and Community Development | <input type="checkbox"/> Community Based Organization |
| <input type="checkbox"/> Labor Organization / Workforce Representative | <input type="checkbox"/> Wagner-Peyser |
| <input type="checkbox"/> Rehabilitation | |

Please indicate the industry cluster(s) that you represent *(Please Select All That Apply)*:

- | | |
|--|--|
| <input type="checkbox"/> Building, Design & Construction | <input type="checkbox"/> Specialized Manufacturing |
| <input type="checkbox"/> Energy | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Uniquely SLO (Agriculture, Recreation & Accommodation, Wine) | |
| <input type="checkbox"/> Knowledge & Innovation (information, communication & technology, professional & technical services, education & training) | |

Contact Information

Business/Organization Address: [REDACTED]

City: Oceano State: Ca Zip Code: 93445

Phone: [REDACTED] Fax: [REDACTED]

Mobile: [REDACTED] City of Residence: Nipomo, Ca

Email Address: [REDACTED]

Website Address: adulted.luciamarschools.org

Business License Number: _____

Assistant: _____ Phone: _____

Email Address: _____

Business Related Questions

Please answer the following questions and attach any additional pages if necessary:

1. Number of current employees: 14

2. Number of years with current business/organization: 14



3. Number of years in business in San Luis Obispo County: Current WIOA funding for Lucia Mar and SLO - 2 years - Lucia Mar Previous 20+, currently Templeton does not h

4. Please describe the nature of your business and your position:

The K-12 districts represented - Lucia Mar Adult Education, San Luis Adult School, and Templeton Adult Education all offer students 18 and older an opportunity to return and complete a High School Diploma or Equivalency. I am the Principal of Adult Education.

5. Please list your current chamber and association memberships, the duration of each membership and the positions you currently hold:

NA

6. Please list any professional award(s) or recognition you have received within the last 5 years:

NA

7. As a member of your business with optimum policy authority, please describe your responsibilities within your organization:

Administrator of the Adult Program for Lucia Mar Unified School District.

References

Business Reference:

Name: Sally Ames

Title: Coordinator

Company: San Luis Adult School

Phone: [REDACTED]

Personal Reference:

Name: Jackie Abel

Phone: [REDACTED]

Relationship: Co-Worker

Other Reference:

Name: Corinne Van BuschBach

Phone: [REDACTED]

Relationship: Co-Worker

Please provide a letter of recommendation (if applicable):

- If you are a business member, please include a letter of recommendation for appointment to the San Luis Obispo WDB from your Chamber of Commerce or other organization, such as the Human Resources Association of the Central Coast (HRCC).
- If you are representing a labor organization, please include a letter of recommendation from the Central Labor Council affirming that you have been recommended, by popular vote, for a labor position on the San Luis Obispo County WDB.

San Luis Obispo WDB Related Questions

Please answer the following questions and attach any additional pages if necessary:

1. Please list any areas in which you are currently involved in workforce development:

As part of the SLOCAEC (San Luis Obispo County Adult Education Consortium) most of our workforce is referred to our partner Cuesta College. We do try to offer CTE classes through our Community Class catalogue. We are also involved with some workforce development

San Luis Obispo County
WORKFORCE
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2. What experience in the areas of fundraising, budget analysis, workforce policy development, youth services, knowledge of the labor market, and community involvement or linkages with educational agencies do you bring to the San Luis Obispo County WDB, as applicable?

SLOCAEC has a 3-year plan that requires we provide services for 18 year and older students, that we are effective at helping student improve literacy skills, complete high school diploma or equivalency, that we help move students into placement of jobs, that we help prov

3. Does your business/organization utilize the America's Job Center of California (AJCC)? _____

If so, which services? (i.e. recruitment, job posting, labor market information)

We have a referral system in place with AJCC. Students who finish their diploma or equivalency may be referred to AJCC as part of their next steps.

4. What do you think are the critical workforce issues in our region?

Potential employees do not have the education required by their employers. The main focus of Adult Education is to provide an opportunity for students to complete their diplomas, and to better any required ESL skills.

5. Why do you wish to serve on the San Luis Obispo County WDB?

Simply to represent our three K-12 Adult Education agencies (Lucia Mar, San Luis Coastal, and Templeton)

Signature and Acknowledgement

I formally request that consideration be given to my nomination for appointment to the Workforce Development Board of San Luis Obispo County. I, the undersigned, certify that the information on this application is true and correct to the best of my knowledge and that, if appointed to serve, I will do so to the best of my ability and in the best interest of San Luis Obispo County and its citizens.

Signature: _____

Cheryl B. Steiner

Date: _____

1/9/2019



San Luis Obispo County Workforce Development Board (WDB) Member Application

Name: Colleen Bunch Date Submitted: February 1, 2019
Title: Manager of Human Resources
Business/Organization Name: Revasum

Representation

Please indicate the category that you represent (Please Select One):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Business | <input type="checkbox"/> Education & Training |
| <input type="checkbox"/> Economic and Community Development | <input type="checkbox"/> Community Based Organization |
| <input type="checkbox"/> Labor Organization / Workforce Representative | <input type="checkbox"/> Wagner-Peyser |
| <input type="checkbox"/> Rehabilitation | |

Please indicate the industry cluster(s) that you represent (Please Select All That Apply):

- | | |
|--|---|
| <input type="checkbox"/> Building, Design & Construction | <input checked="" type="checkbox"/> Specialized Manufacturing |
| <input type="checkbox"/> Energy | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Uniquely SLO (Agriculture, Recreation & Accommodation, Wine) | |
| <input type="checkbox"/> Knowledge & Innovation (information, communication & technology, professional & technical services, education & training) | |

Contact Information

Business/Organization Address: 825 Buckley Road
City: San Luis Obispo State: CA Zip Code: 93401
Phone: [REDACTED] Fax: n/a
Mobile: [REDACTED] City of Residence: Los Osos
Email Address: [REDACTED]
Website Address: revasum.com
Business License Number: _____
Assistant: _____ Phone: _____
Email Address: _____

Business Related Questions

Please answer the following questions and attach any additional pages if necessary:

1. Number of current employees: 132
2. Number of years with current business/organization: ~2



3. Number of years in business in San Luis Obispo County: 2
4. Please describe the nature of your business and your position:
Revasum manufactures machines to be sold to businesses which use them to create computer chips that are in vital in phones, cars, etc. I am the HR Manager.
5. Please list your current chamber and association memberships, the duration of each membership and the positions you currently hold:
HRCC (2016 - present), SHRM (2017 - present), HRCI (2016 - present), HBA Volunteer (2015 - present), SLO Chamber member (2017 - present). Served on the board for Toastmasters Club 83 the VP of Membership 2016 - 2017.
6. Please list any professional award(s) or recognition you have received within the last 5 years:
Hold active PHR certification and Cannon Excellence Award Nominee (Cannon's Employee Recognition Program). Holds a Bachelors in Communication Studies & Masters in Applied Intelligence.
7. As a member of your business with optimum policy authority, please describe your responsibilities within your organization:
Informs, councils, and advises executive and management team on all personnel activities, recruiting and retention strategy, compensation modeling, training, and other standard HR items that my HR team runs (benefits, leaves, interviewing, etc).

References

Business Reference:

Name: Jerry Cutini Title: CEO & President
 Company: Revasum Phone: [REDACTED]

Personal Reference:

Name: Staci Hayes Phone: [REDACTED]
 Relationship: Friend & Former Co-Worker

Other Reference:

Name: Thea Davis Phone: [REDACTED]
 Relationship: Co-Worker (Marketing Manager @ Revasum)

Please provide a letter of recommendation (if applicable):

- If you are a business member, please include a letter of recommendation for appointment to the San Luis Obispo WDB from your Chamber of Commerce or other organization, such as the Human Resources Association of the Central Coast (HRCC).
- If you are representing a labor organization, please include a letter of recommendation from the Central Labor Council affirming that you have been recommended, by popular vote, for a labor position on the San Luis Obispo County WDB.

San Luis Obispo WDB Related Questions

Please answer the following questions and attach any additional pages if necessary:

1. Please list any areas in which you are currently involved in workforce development:
Actively relocating people to SLO area (Military Veterans), tripled size of technology manufacturing co. in less than 2 years, recruiting locally from reputable employment agencies, and providing employees with training opportunities to enhance career path.



2. What experience in the areas of fundraising, budget analysis, workforce policy development, youth services, knowledge of the labor market, and community involvement or linkages with educational agencies do you bring to the San Luis Obispo County WDB, as applicable?
Volunteers time with events for the Home Builders Association of the Central Coast. Engages Revasum employees locally by coordinating/running events with FCNI, SLO Food Bank, Vitalant Blood Services & Military Veteran care packages.
3. Does your business/organization utilize the America's Job Center of California (AJCC)? Yes
 If so, which services? *(i.e. recruitment, job posting, labor market information)*
Beginning our involvement with their recruitment
4. What do you think are the critical workforce issues in our region?
Cost of living, lack of housing, and representing the community in a positive light to entice a stronger workforce in our region.
5. Why do you wish to serve on the San Luis Obispo County WDB?
Connection to the High Tech Manufacturing Industry. Those that work for High Tech in SFO have pain points of living in SFO that make SLO an ideal choice live. I have a strong personal initiative and work ethic to help WBD reach their goals.

Signature and Acknowledgement

I formally request that consideration be given to my nomination for appointment to the Workforce Development Board of San Luis Obispo County. I, the undersigned, certify that the information on this application is true and correct to the best of my knowledge and that, if appointed to serve, I will do so to the best of my ability and in the best interest of San Luis Obispo County and its citizens.

Signature: Colleen Bunch

Digitally signed by Colleen Bunch
Date: 2019.02.03 22:32:17 -08'00'

Date: February 1, 2019

**Workforce Development Board
Consent Item
February 7, 2019**

AGENDA ITEM NUMBER: 3.3

ITEM: Approve Workforce Development Board (WDB) Meeting Schedule for 2019

ACTION REQUIRED:

It is requested that the WDB formalize the calendar year schedule.

SUMMARY NARRATIVE:

Below is the proposed meeting schedule for the Workforce Development Board:

The WDB will meet quarterly on the first Thursday of the month at 8:00 AM.

February 7, 2019

May 2, 2019

August 1, 2019

November 7, 2019

The WDB will meet held at the Department of Social Services in the City of San Luis Obispo.

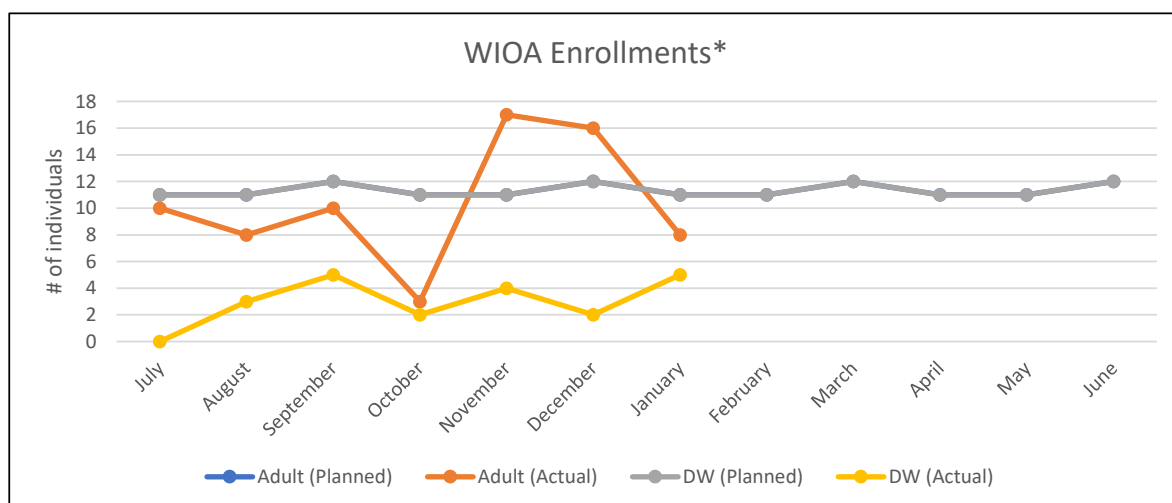
BUDGET/FINANCIAL IMPACT:

No current fiscal impact

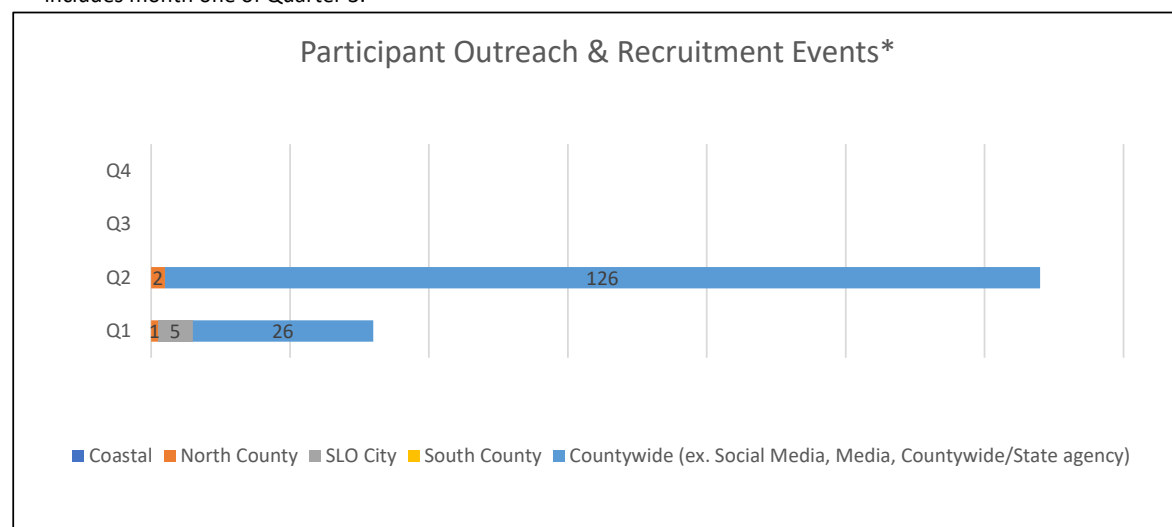
STAFF COMMENTS:

Dawn Boulanger, Director of San Luis Obispo County Workforce Development, recommends the adoption and approval of the 2019 calendar year schedule for the WDB.

Career Services
Program Year 2018-2019: Quarter 2

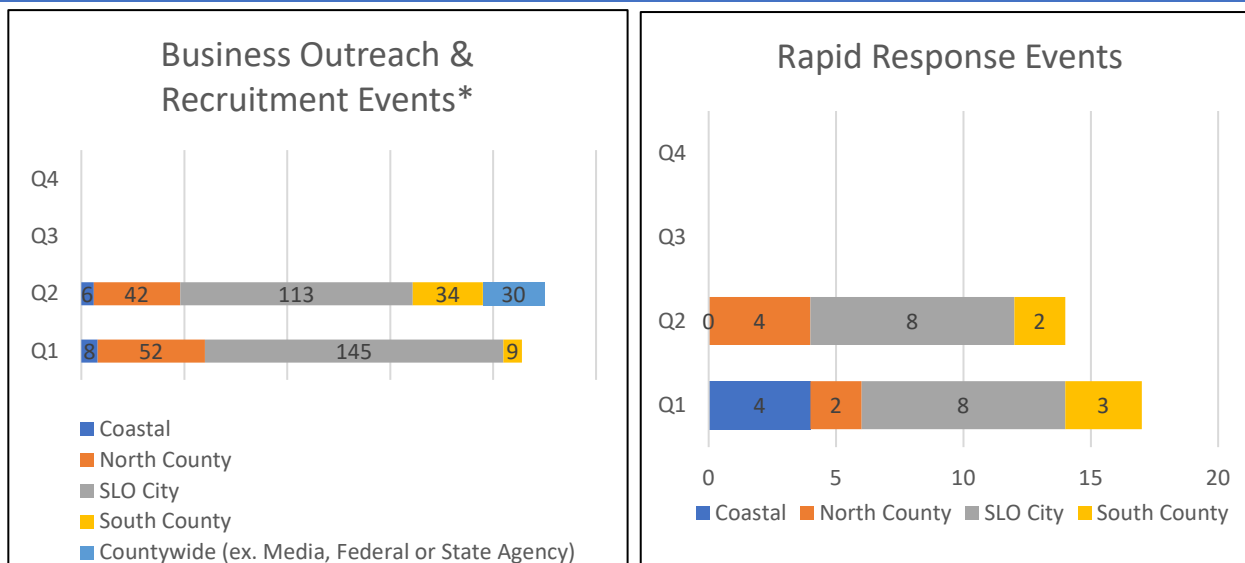


**Adult (Planned)* is the same line as *DW (Planned)* therefore the blue line is not represented. This chart also includes month one of Quarter 3.



*For Quarter 2, the 126 count under Countywide includes 112 Facebook posts and shares, media print/digital publications with Access Publishing, and 7 Partner Collaborations including State and Education entities.

Business Services
Program Year 2018-2019: Quarter 2



*Quarterly 2 provided over 200 employer activities including CalJOBS Assistance, Job Development Contacts, Job Identification Contact, Job Listing Assistance, Job Referrals, Recruitments at AJCC, Resume Referrals, and Employer Networking.

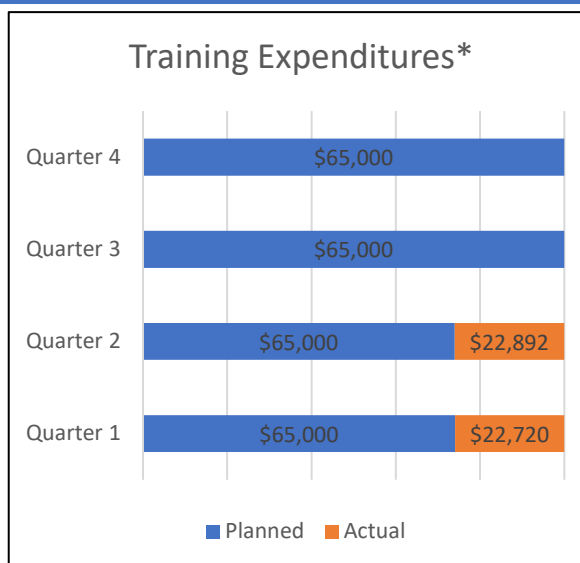
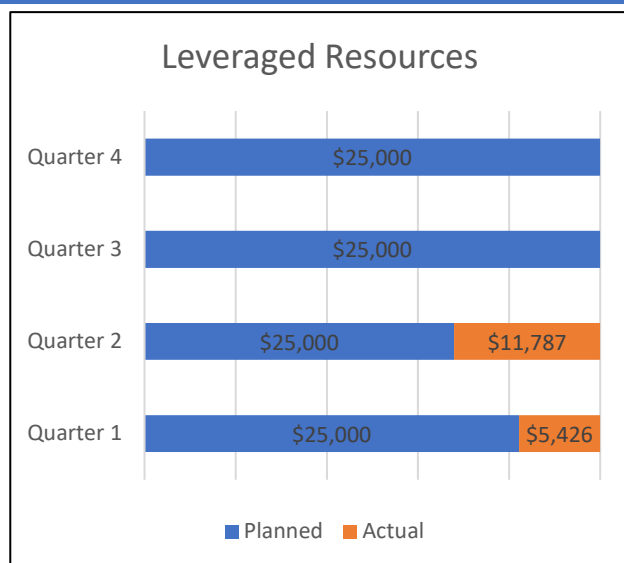
Active On-The-Job (OJT) Training Contracts

Employer	Occupation	Hourly Rate
N/A		

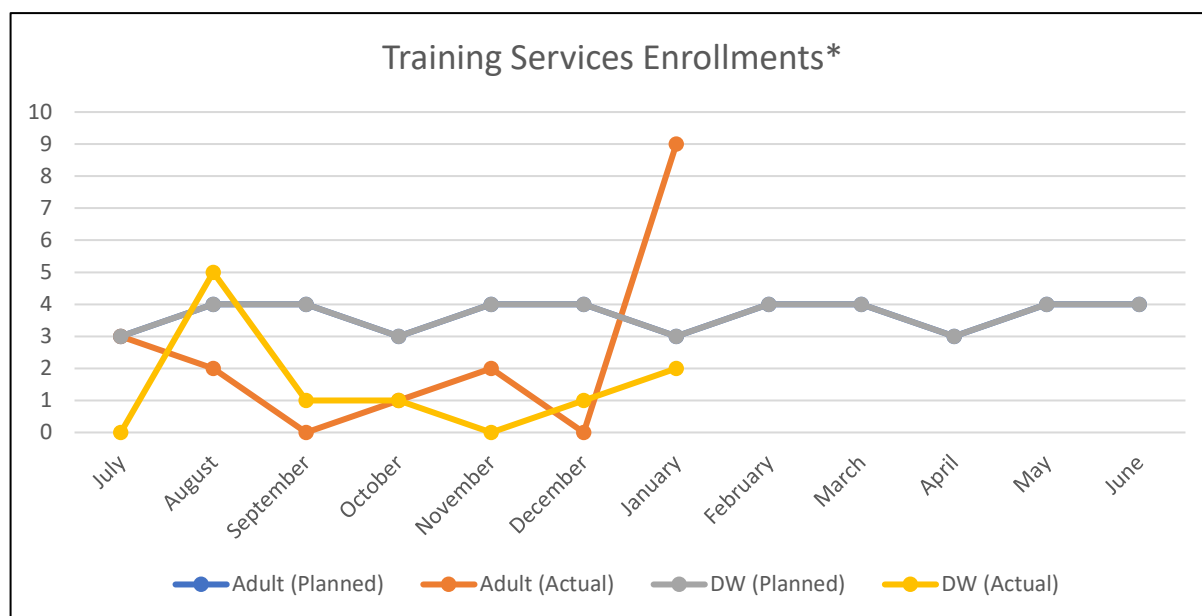
Active Individual Training Agreements (ITAs)

Training Provider	Program	Cost
Cuesta College	Business Admin. Asst	\$2,267.00
CA State University San Bernardino	Medical Admin. Asst	\$2,695.00
CA State University San Bernardino	Certified Clinical Medical Assistant	\$3,995.00
Truck Driver Institute	Class A License Training	\$4,970.00
CA State University San Bernardino	Comp TIA Certification	\$3,995.00
Truck Driver Institute	Class A License Training	\$4,970.00

Training Program Year 2018-2019: Quarter 2



*Planned Training Expenditures were reported incorrectly in the first quarterly report. This report has been updated to correctly reflect \$65,000 quarterly training expenditure goal as opposed to \$25,000 as previously indicated.



*Adult (Planned) is the same line as DW (Planned) therefore the blue line is not represented. This chart also includes month one of quarter 3.

Johana knew she wanted a career in nursing – her journey started with becoming certified as a Nursing Assistant and working as a Physical Therapy Aide. Helping people deal with health concerns, aiding and comforting in medical needs by following procedures and protocols made her happy. “I enjoy educating patients on how to feel better and utilizing techniques to improve how they feel,” said Johana

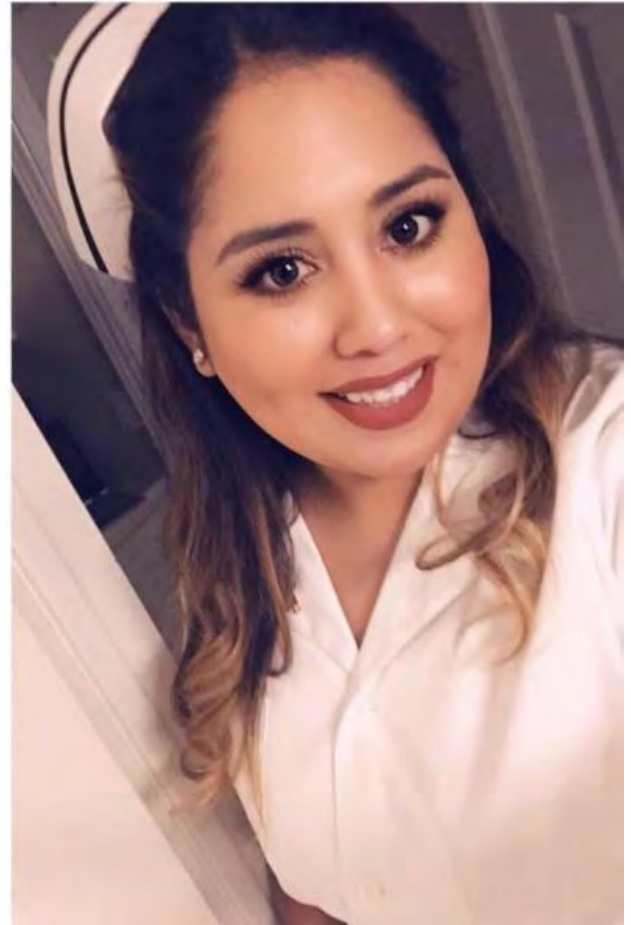
Johana spent time working in a general clerical position greeting and welcoming guests & customers, doing computer entry and bookkeeping tasks. But, Johana said, “I felt unsatisfied and knew my true future was in the pursuit of something in the healthcare field.”

Being family oriented and a desire to stay close to family, Johana researched local opportunities to train in a medical field and discovered Allan Hancock College. The cost of starting a training program as a Licensed Vocational Nurse and to further her career goal of becoming a Registered Nurse seemed overwhelming. After being on the waitlist for almost two years, Johana received the letter that she was invited to attend the nursing program.

“I knew that to be successful in her studies and to earn a decent income, I would have to dedicate my time to studying and needed to find options,” commented Johana. Her family gave her full emotional support and would help in every way they could, and Johana was truly appreciative. In 2017 Johana was referred to the America’s Job Center for a training opportunity.

Being unemployed, she was eligible for services and enrolled in the WIOA program that allowed her to pursue Licensed Vocational Nursing training at Allan Hancock. She did qualify for a Pell grant which paid part of the costs, and through WIOA, Johana was able to go to school at no cost and even was able to qualify for mileage reimbursement and other out of pocket expenses related to the training program.

Johana completed the vigorous LVN program and qualified with a select few to continue the Registered Nurse program. Johana graduated in January 2019 and has secured full-time employment with Arroyo Grande Community Hospital earning \$30.00 per hour beginning February 2019.

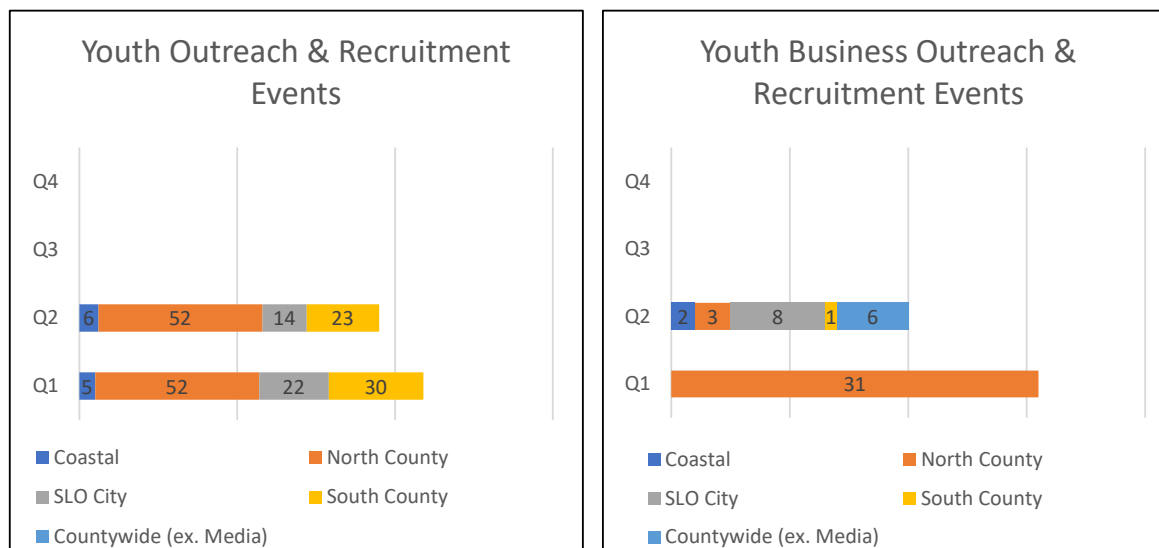


“I felt unsatisfied and knew my true future was in the pursuit of something in the healthcare field.”

-Johana

WWW.ECKERD.ORG/SLO

Youth
Program Year 2018-2019: Quarter 2



Participant Outreach

San Luis Obispo: Drug & Alcohol Services, SLO Library, Prado Day Center, The Center, Blaze Pizza, Youth Presentation at AJCC, CHC SLO, Taco Bell, TAPP-Teen Academic Parenting Program, San Luis Coastal USD Adult School, Jail 2 Community (meeting), SLO Family Resource Center.

Coastal: Sunnyside Elementary Community Center, Optimal Interventions Counseling Services, Los Osos Cares, Pacific Wildlife Reserve, Morro Bay Coffee CO, Morro Bay Library.

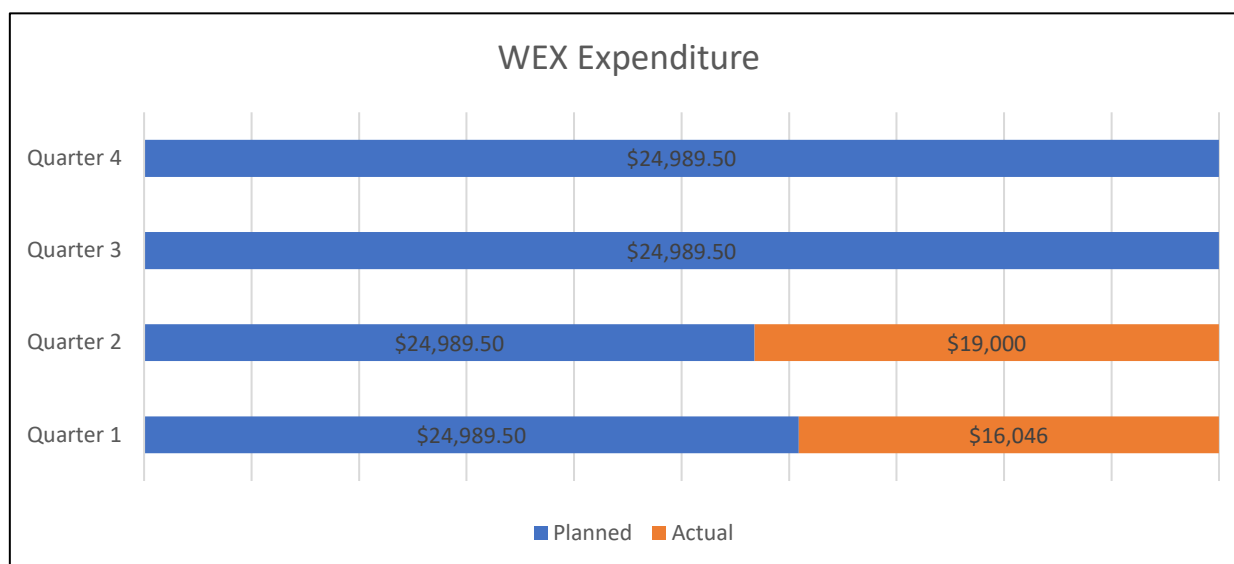
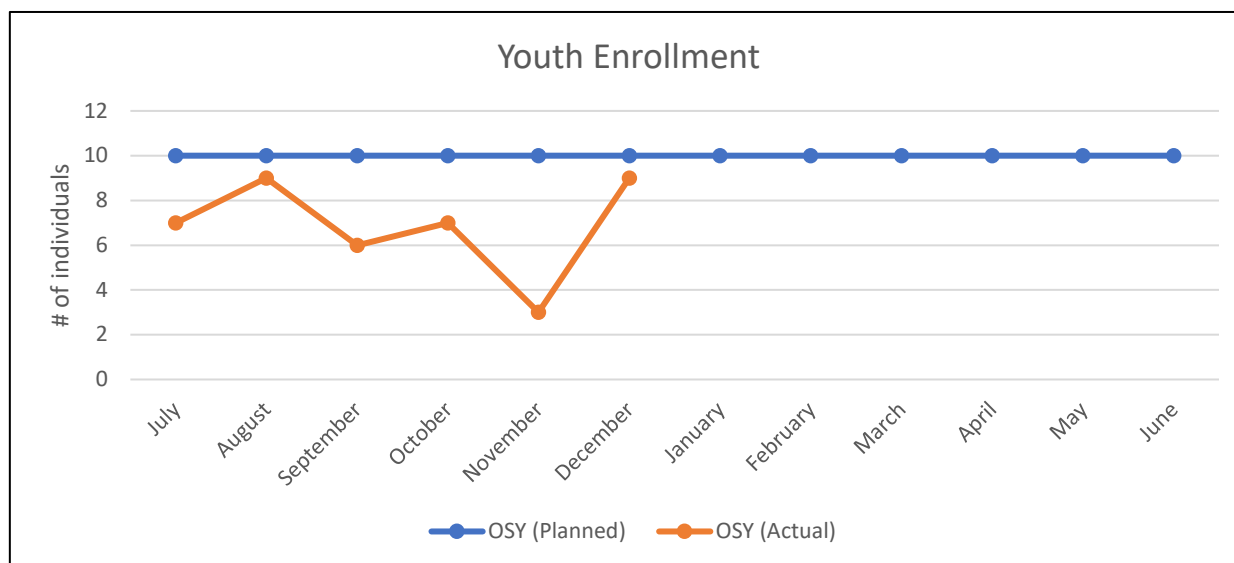
South County: Tobacco Control Coalition, Family Care Network and Career Exploration Night, Lucia Mar Adult School, SAFE Meetings, Food Bank/Family Resource Center, Culture Stoke, Blaze Pizza, Career Vision, GALA, PACT, Gryffin Society, WIC, Behavioral Health, Drug & Alcohol Services, Arroyo Grande Police Department, 5Cities Homeless Coalition, Lopez High School, Aspire Counseling Services, Glassbox Salon, Lucia Mar Board Member (meeting), Shelter and Rain, Arroyo Grande Library.

North County: The Link, 3 laundromats, Public Health, Atascadero & Paso Robles Library, Atascadero Link, Atascadero Starbucks, Templeton Market, Paso Library, Gatherings Emporium, Goodwill Paso Robles and Atascadero, Paso Robles Counseling and Therapy, Adult School, Cuesta, Volt, Check into Cash, Austin B, 3 Starbucks in Paso, Laundromat on 6th, HASLO, Children's Garden, Daycare Depot, Paso Robles YMCA, TOTS Landing Day Care, Kidz Care, STARS, Lil Fillies Day Care, Bru Coffee House, Atascadero High School, Gatherings Thrift Atascadero, Dept. of Social Services Atascadero, Refuge Church, Chalk Mountain Liquor, The Link, Templeton High School, Adult School, Mr. Pickles Paso Robles and Templeton, Drug and Alcohol Atascadero, Kennedy Club Fitness Atascadero, Treehouse Smoke Shop, Wild Side Smoke Shop, Third base market and spirits, Gatherings, Natural Alternatives.

Business Site Visits/Presentations

Blaze, Grocery Outlet Los Osos, Sylvester's Los Osos, Growing Grounds: SLO, Community Health Centers (Santa Maria Headquarters and Paso Robles), LAGS Medical Center, US Army, Tommy Hilfiger, SLO County Office of Education, Panera Bread, Sally's Beauty Paso Robles, SloDoCo, Traditional Tattoo, Utility Assistance/ HEAP, IBEW Local 639 (Electricians Union), CMPCA Local 403 (Plumbers & Pipefitters Union), North County Animal Hospital, Cherry Blossom Tattoo, United We Staff, US Navy.

Youth continued.
Program Year 2018-2019: Quarter 2



Work Experience (WEX) Enrollments

Employer	Paid/unpaid
North County Animal Hospital	Paid
Blaze Pizza SLO	Paid
Grocery Outlet Los Osos	Paid
Boys & Girls Club	Paid
Pismo Beach Chamber of Commerce	Paid
Blaze Pizza SLO	Paid

Congratulations to Matiullah as he gained full time employment at Blaze Fast Fire'd Pizza in San Luis Obispo while continuing to pursue his career goal to become a Security Guard.

Matiullah entered the program with hopes to immerse himself into American culture and find a place to further his career. Mati came into the program in mid-December looking for help with direction, career counseling and community support. Mati has a long term goal of becoming a Security Guard utilizing his past experience as an Afghanistan police officer to attain a comfortable living wage in Central California. He arrived in the United States two months prior to enrolling with the Eckerd Connects Youth Program and his English needed improvement. Mati enrolled in an English as a second language class and was working a shift a week at Taco Bell doing food preparation because he did not know where else to find work.



Upon meeting with his Career Coach, he shared that he was uncomfortable speaking in English since it was so new to him and he would rather just become a Security Guard to avoid having to speak in English. His Career Coach shared his experience as an English Language Learner and the importance of finding community, finding safe space to practice the new language and sharpening his interpersonal skills to succeed. His Career Coach suggested finding full time work in a local fast food restaurant to help Mati establish consistent income, find community, gain purpose and become comfortable using his English.

With the assistance of Eckerd staff Mati created a resume, honed his interview skills and received confidence building tips to help him best portray his experience. Mati soon got an interview with Blaze Fast Fire'd pizza in San Luis Obispo as a dough maker as this was a role where he would not have direct contact with the public in the beginning. After his first week, the store manager saw Mati's potential and willingness to work hard and soon introduced him to dishes, food preparation and oven work. Mati was able to master these 3 areas of work within his second week of his paid work experience provided through Eckerd Connects and the store manager began utilizing him in the front line.

Mati has been working with Blaze full time and has been an important asset to the team. Hugo, the store manager, relayed to the Eckerd Team that he appreciates having qualified employees with strong community support on his team. Hugo will hire Mati full time on February 4th as an official Blaze Pizza team member and continue utilizing his flexibility and willingness to work as a crucial part of his team. As Mati has gotten more comfortable with his English and the Central Coast Community, he will begin the process of online certification for his Guard Card and exploring opportunities to grow and flourish in his new found confidence.

Workforce Development Board
INFORMATION/DISCUSSION ITEM
February 7, 2019

AGENDA ITEM NUMBER: 4.3

ITEM: Receive update and presentation on Eckerd AJCC contract corrective action and provide recommendation to the WDB Executive Committee regarding determination of AJCC contract renewal for 2019-2020 program year.

ACTION REQUIRED: It is requested that the WDB review and discuss the corrective action plan submitted by Eckerd (Attachment 4.3a) to address areas needing improvement to meet outcomes of the 2018-19 AJCC contract; receive the presentation from Eckerd on improvement plans for AJCC service delivery; and provide a recommendation to the WDB Executive Committee regarding determination on renewal of the AJCC contract for the 2019-20 fiscal year.

SUMMARY NARRATIVE:

At the January 9, 2019 WDB Executive Committee meeting, the members reviewed year to date performance outcomes (Attachment 4.3b) on key measures of the 2018-19 AJCC contract. As identified at that meeting and in item 4.1 of this WDB meeting agenda, Eckerd is struggling to meet multiple goals and performance outcomes of the current AJCC contract. These unmet goals are posing risks to the County of San Luis Obispo Local Workforce Development Area to not meet State and Federal outcomes for WIOA performance. At the January 9th meeting, the Executive Committee requested a corrective action be submitted by Eckerd (Attachment 4.3a) that would address the identified challenges. The Committee sought for Eckerd to show their capacity to implement change by demonstrating trends of improvement towards corrective action goals at the February 7th WDB meeting and further demonstrating continued improvement trends at the March 13th Executive Committee meeting. Attachment 4.3b has been updated from the January 9th Executive Committee meeting with data as of January 31st. Eckerd will deliver a presentation to the WDB on this agenda item to discuss progress on the corrective action plan.

BUDGET/FINANCIAL IMPACT:

The 2018-19 AJCC contract with Eckerd is for \$800,000. As of the close of second quarter (Dec. 31, 2018) Eckerd has expended 38% of the contract. Projections would have the contract 50% expended by close of second quarter. San Luis Obispo County is required to expend 80% of WIOA funds in the 2018-19 fiscal year (July 1 – June 30). Failure to meet planned contractor expenditures can result in failure of the County to meet the mandated 80% expenditure requirement resulting in corrective action by the State being implemented.

STAFF COMMENTS:

It is requested the WDB provide a recommendation to the WDB Executive Committee regarding the anticipated renewal of Eckerd's AJCC contract for the 2019-20 program year. The Executive Committee will take action on the renewal of the AJCC contract at the March 13, 2019 meeting.

Program Location: Adult and DW - SLO

Effective Date: 1-29-19

Programmatic Issue Identified:	Target Improvement Areas – Staffing, Client Enrollments, Training Enrollment/Business Services (ITA & OJT), Quality Assurance/Internal Oversight (WIOA Eligibility & Training Services Documentation) and Fiscal Reporting (Leverage and Invoices).				
Root Cause:	Staff Oversight/Responsibilities Full Time Business Services Focus and Quality Assurance				
Task Description	Person Responsible	Start Date	Projected End Date	Actual End Date	
1. Staffing <ul style="list-style-type: none">A temporary Area Manager will provide full time oversight from 2/4/19 – 3/15/19. She will continue to provide technical assistance through 6/28/19 for 8 hrs./week. A full time Area Manager will be identified and scheduled to start in early March.A Workforce Development Specialist position will be dedicated full time, effective 2/4/19 to increase OJT placements.	VP of Operations, Area Manager and Eckerd Human Resources	2/4/19	3/15/19	Pending	
2. Client Enrollments <ul style="list-style-type: none">An increase in program enrollments has occurred over the past 2 months and will continue due to continuous training and process improvement regarding program orientation, intake and staff roles. Weekly tracking will continue to ensure attainment of enrollment goals. The following enrollment plan includes:January enrollment plan – 16 clientsFebruary enrollment plan – 20 clientsMarch enrollment plan – 25 clientsApril – June enrollment planning will take place in early March	VP of Operations, Area Manager, Career Coaches	1/29/2019	Ongoing through 6/28/19	Pending	

<p>3. Training Enrollment/Business Services (ITA & OJT)</p> <ul style="list-style-type: none"> A full time Workforce Development Specialist position will start 2/4/19 with a goal of OJT development. We will continue our partnership with SLO Partners Apprenticeship Committee c/o SLO County Office of Education referred to as "Ticket into Tech" along with other providers to continually increase ITA training expenditures. <p>OJT Planned Expenditures are as follows:</p> <ul style="list-style-type: none"> January – 3 New OJT contracts for an estimated total of \$2568 February - 4 new OJT contracts being submitted for an estimated total of \$8500 March – 5 new OJT contracts being submitted of an estimated total of \$21,000 <p>ITA Planned Expenditures are as follows:</p> <ul style="list-style-type: none"> January – 4 New ITA's for an estimated total of \$19,200 February - 4 new ITA's for an estimated total of \$19,200 March – 2 new ITA's for an estimated total of \$9,600 <p>March – June planning will take place in early February</p>	<p>VP Operations, Area Manager, Workforce Development Specialist, Career Coaches</p>	<p>1/29/2019</p>	<p>Ongoing through 6/28/19</p>	<p>Pending</p>
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CORRECTIVE ACTION PLAN

Attachment 4.3a

<p>4. Quality Assurance/Internal Oversight (WIOA Eligibility & Training Services Documentation)</p> <ul style="list-style-type: none"> We must improve the quality of the paperwork submitted for approval. Numerous trainings have occurred and with new staff training will continue. The VP of Ops will review eligibility and the new Area Manager will begin on 2-4-19 In January to date, we submitted 12 eligibility packets with 11 being approved and one pending correction. We strive for the quarter to ensure a 90% intake approval rate We must improve our percentage of approved Training approvals as we submitted 9 and only 7 were approved for a 78% approval rate. We have scheduled training on 1/29/19, 1/30/19 and 1/31/19 regarding IEP, case notes, and ITA/OJT processes and best practices. We plan to ensure an 85% rate in February and a 90% rate in March. 	<p>VP of Operations, Eckerd Quality Department, Area Manager, Workforce Development Specialist, Career Coaches</p>	<p>1/29/2019</p>	<p>Ongoing through 6/28/19</p>	<p>Pending</p>
<p>5. Fiscal Reporting (Leverage and Invoices)</p> <ul style="list-style-type: none"> Effective 12/1/2018 a change was made to Eckerd's Workforce Development Division Finance and Accounting departments to merge into one. Along with this merge, a hierarchical structure was implemented that created a new supervisory role filled by a current employee. This individual has been with the company for several years and has served as a billing analyst. The billing analyst currently assigned to the SLO contracts will report to this newly appointed supervisor and will continue to prepare the bills, but the supervisor will be an added level of review each month. Further, the Director of Finance for workforce programs will now have oversight of not only the billing process, but also the budget process will simplify and streamline the processes. With new staff coming on board to the project and current staff receiving continuous training, we will continue to show improvements on how expenditures are put in to the system and coded. Monthly reviews of the budgets versus actual expenditures are scheduled and discussed with finance and operational staff. We are confident that by increasing discussion on this topic, all staff will become fluent in how to properly expend, code, and report funds. 	<p>VP of Operations, AJCC Staff, Eckerd Fiscal Representatives</p>	<p>12/1/19</p>	<p>Ongoing</p>	<p>Pending</p>



CORRECTIVE ACTION PLAN

Attachment 4.3a

Signature

Area Manager

Date

Vice President of Operations

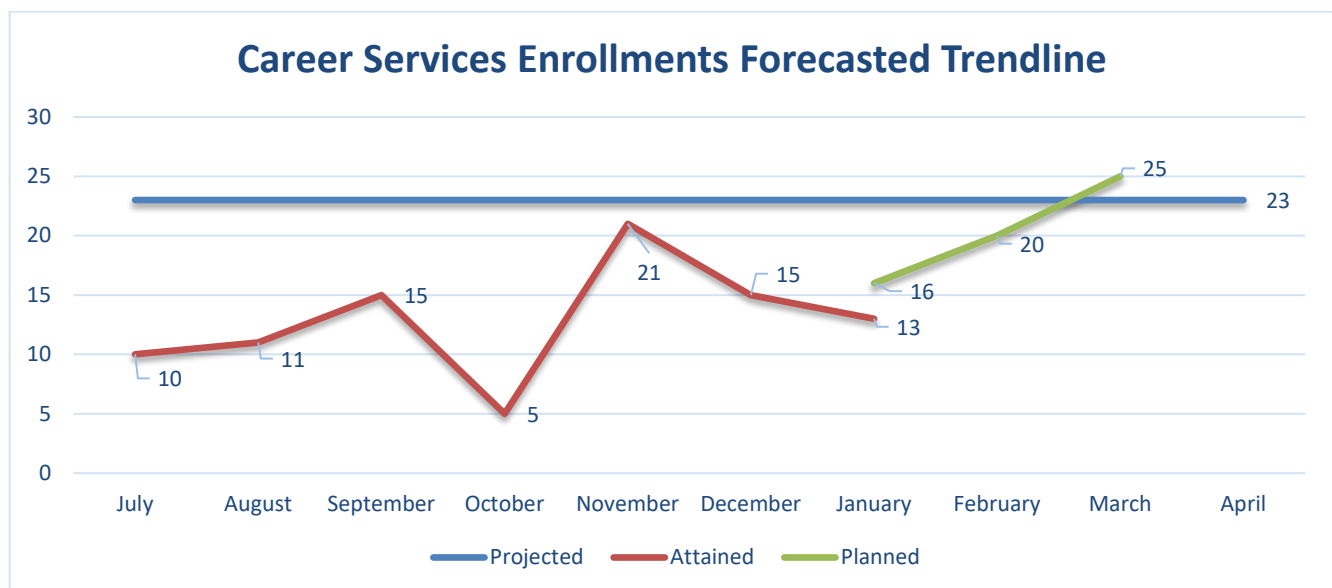
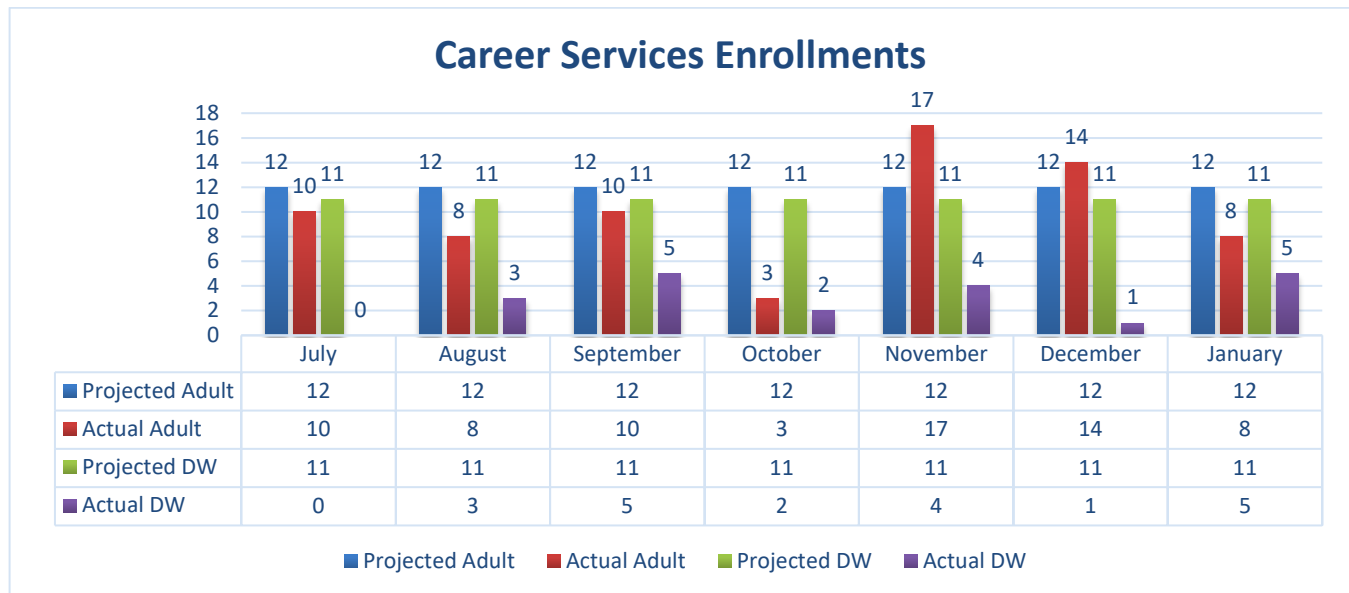
Date

Vice President of Operations

Date

Career and Training Services: Enrollments

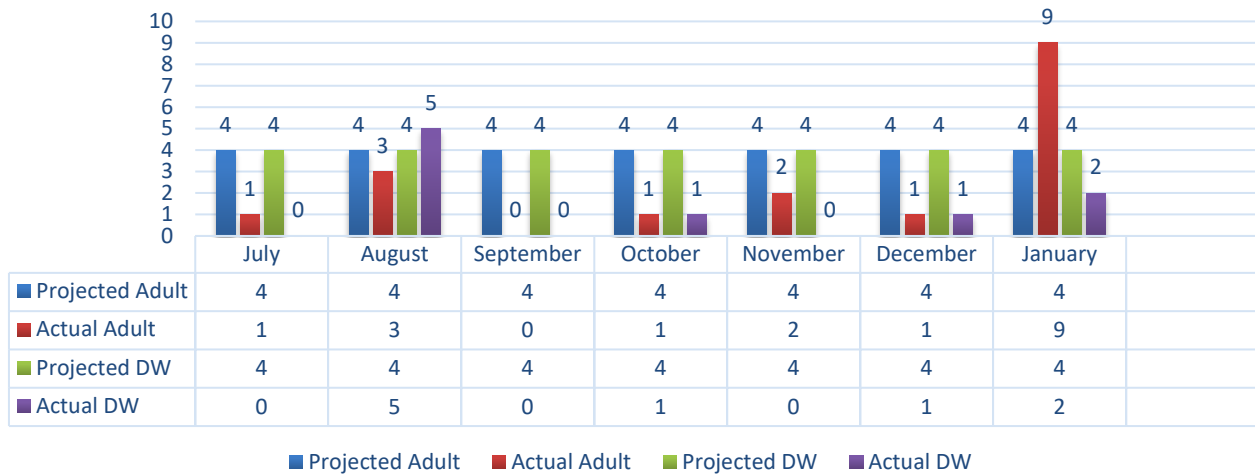
Contract goal: A minimum of 275 new participants enrolled into Individual Career Individual Services.



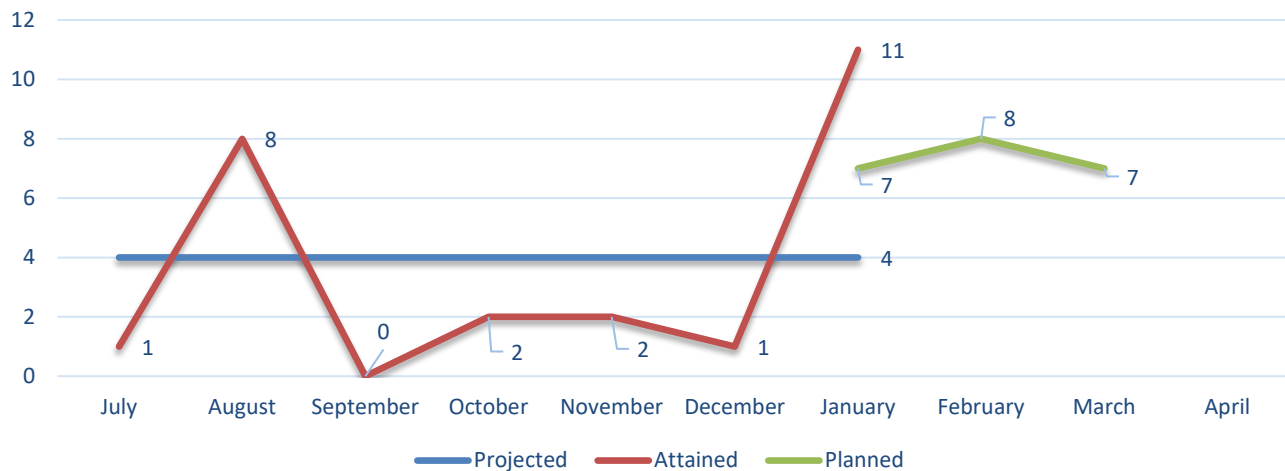
Career and Training Services: Training

Contract goal: Enroll 86 job seekers in WIOA Training services.

Training Services Enrollments



Training Services Enrollments Forecasted Trendline

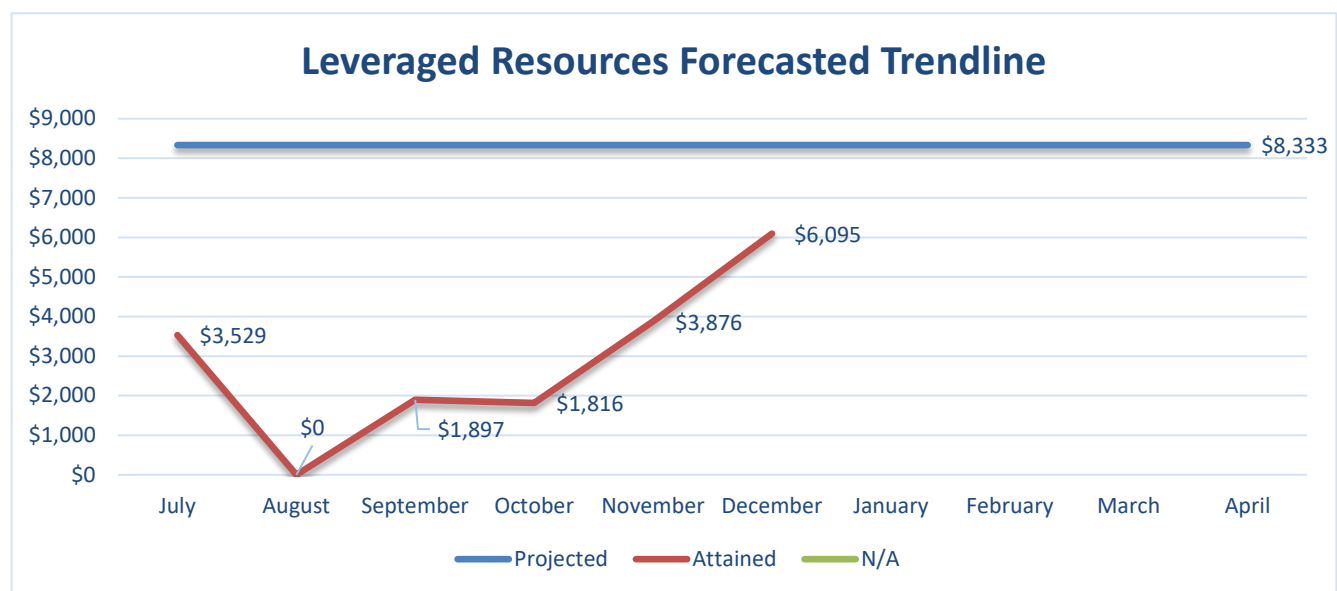


Training Expenditures:**Leveraged Resources:**

Contract goal: Contractor will attain \$100,000 in allowable leveraged resources to support meeting the participant training expenditure requirement.

	July	August	September	October	November	December	YTD Total	Annual Total
Planned	\$8,333	\$8,333	\$8,334	\$8,333	\$8,333	\$8,334	\$75,000	\$100,000
Actual	\$3,529	0	\$1,897	\$1,816	\$3,876	\$6,095	\$17,213	
% deviation	-57.6%	-100%	-77.2%	-78.2%	-53.5	-26.9%	-22.9%	

	January	February	March	April	May	June	Annual Total
Planned	\$8,333	\$8,333	\$8,334	\$8,333	\$8,333	\$8,334	\$100,000
Actual							
% deviation							

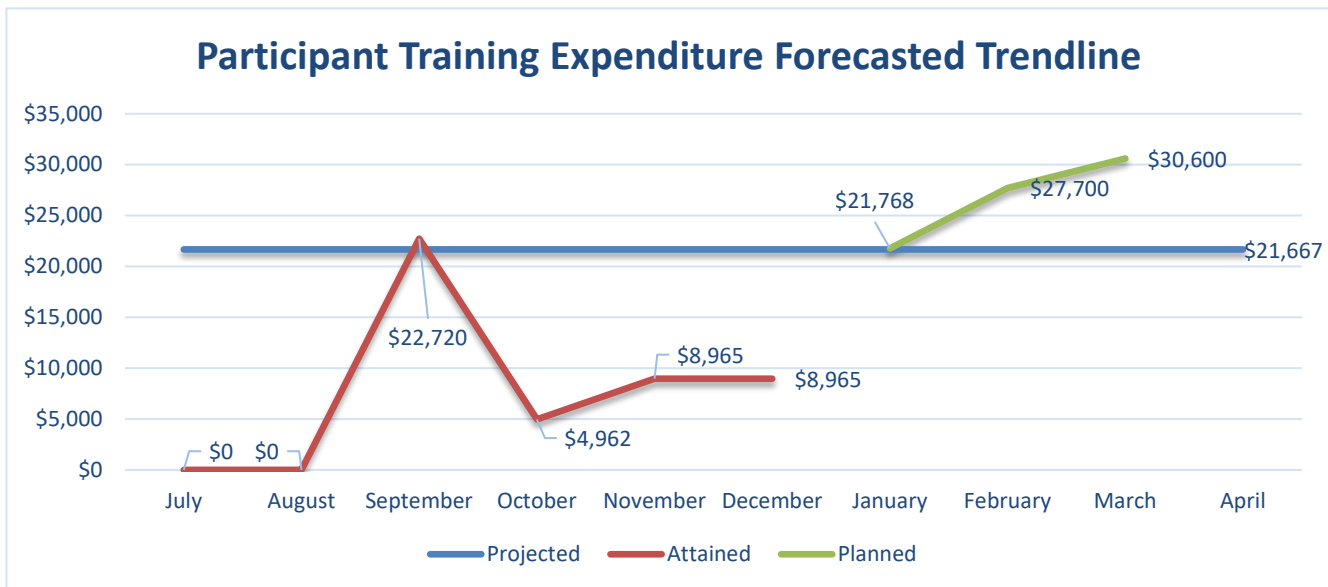


Participant Training:

Contract goal: Expend \$260,000 on WIOA participant training.

	July	August	September	October	November	December	YTD Total	Annual Total
Planned	\$21,667	\$21,667	\$21,666	\$21,667	\$21,667	\$21,666		\$260,000
Actual	0	0	\$22,720	\$4,962	\$8,965	\$8,965	\$45,612	
% deviation	-100%	-100%	4.9%	-77%	-58.6%	-58.6%		

	January	February	March	April	May	June	Annual Total
Planned	\$21,667	\$21,667	\$21,666	\$21,667	\$21,667	\$21,666	\$260,000
Actual							
% deviation							



			See TABs for details		
	Budget Narrative	Budget*	YTD Actuals	Percent Expended	Balance
	DSS Administrative and Fiscal cost				
	These expenses are for DSS salaries and actual time spent on the WIOA Program. This includes WDB support, administrative support, program monitoring, data management and fiscal management and support. The DSS staff includes the Administrative services manager, Program manager, 2 Program support staff, and fiscal manager. DSS Employees use a time study report to code their work time to the WIOA program. The salary and benefit costs for the month of December are \$37,579.41				
DSS Salary & Benefits		\$ 502,209	\$ 203,082	40.44%	\$ 299,127
	DSS Operating Expenses				
	Operating expenses including travel, registration, memberships, legal notices, auditing and office supplies. Also included are monthly expenses are for services and systems expenses that would require Purchase Order. This includes online subscriptions to Labor Market information, CWA trainings, economic analysis support, hosting regional trainings, etc.				
DSS Operating		\$ 197,500	\$ 26,212	13.27%	\$ 171,288
Eckerd					
WIOA Youth Employment and Training Services.		\$ 550,000	\$ 194,521	35.37%	\$ 355,479
Eckerd					
WIOA AJCC		\$ 800,000	\$ 301,821	37.73%	\$ 498,179
	WDB Set-Aside Expenses				
	These expenses are costs associated directly with the WDB. This includes WDB initiative costs, job fairs, conference registration and travel expenses, membership renewals, and recognition costs.				
WDB Set-Aside		\$ 12,500	\$ 3,100	24.80%	\$ 9,400
TOTAL:		\$ 2,062,209	\$ 728,736	35.34%	\$ 1,333,473
		Target thru	12/31/18	50.00%	months elapsed

Operating Expenditure Budget

Fiscal Year 2018-2019

	Budget	YTD Actuals	MONTHLY EXPENDITURES											
			July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Travel - AE	\$ 37,000	\$ 5,074	\$ -	\$ 1,287.48	\$ 1,568.26	\$ 223.83	\$ 176.81	\$ 1,817.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CWA Registration (SLO employees only)**	\$ 6,000	\$ 2,790	\$ -			\$ 2,790.00					\$ -			
Auditing (County Auditor)	\$ 18,000	\$ -			\$ -						\$ -		\$ -	\$ -
Office Supplies	\$ 3,000	\$ 437		\$ -		\$ 16.05	\$ 421.14	\$ -	\$ -					\$ -
Other Program (legal notices, memberships, etc)	\$ 1,500	\$ 1,574		\$ 16.95		\$ 1,280.00	\$ 198.00	\$ 78.88	\$ -			\$ -		\$ -
Total:	\$ 65,500	\$ 9,875	\$ -	\$ 1,304.43	\$ 1,568.26	\$ 4,309.88	\$ 795.95	\$ 1,896.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Services & Systems Purchase Orders	Budget	YTD Actuals	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Chmura (Labor Market Subscription)	\$ 10,000	\$ 6,360					\$ -	\$ 6,360.10						
Staff/Contractor Trngs.	\$ 35,000	\$ 1,251					\$ 868.00	\$ 383.00	\$ -		\$ -			
AJCC (Participant Training)	\$ 40,000	\$ -												
TBD (Strategic Plan)	\$ 35,000	\$ -											\$ -	
TBD (Workforce Study Presentation)	\$ 12,000	\$ 8,726				\$ 3,781.18	\$ -	\$ 4,945.00						
Total:	\$ 132,000	\$ 16,337	\$ -	\$ -	\$ -	\$ 3,781.18	\$ 868.00	\$ 11,688.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

DSS Operating Expense Grand Total	\$ 197,500	\$ 26,212.23	\$ -	\$ 1,304.43	\$ 1,568.26	\$ 8,091.06	\$ 1,663.95	\$ 13,584.53	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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Eckerd - Youth Services

Fiscal Year 2018-2019

Expenditures

			MONTHLY EXPENDITURES											
			<i>Pd in Aug</i>	<i>Pd in Sep</i>	<i>Pd in Oct</i>	<i>Pd in Nov</i>	<i>Pd in Dec.</i>	<i>Pd in Jan</i>	<i>Pd in Feb</i>	<i>Pd in Apr</i>	<i>Pd in Apr</i>	<i>Pd in May</i>	<i>Pd in June</i>	<i>Pd in June</i>
IN AND OUT OF SCHOOL	Budget	YTD Actuals	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Salaries & Benefits	\$ 267,842.46	\$ 111,431	\$ 17,825.39	\$ 20,575.06	\$ 17,055.91	\$ 17,963.12	\$ 19,574.93	\$ 18,436.31	\$ -	\$ -	\$ -	\$ -	\$ -	
Operations	\$ 67,408.54	\$ 37,702	\$ 7,513.83	\$ 2,734.68	\$ 5,808.45	\$ 6,574.74	\$ 6,221.19	\$ 8,848.83	\$ -	\$ -	\$ -	\$ -	\$ -	
Participant Costs	\$ 160,500.00	\$ 26,789	\$ 7,094.76	\$ 7,276.74	\$ 3,576.56	\$ 6,377.90	\$ 767.10	\$ 1,696.14	\$ -	\$ -	\$ -	\$ -	\$ -	
Indirect	\$ 54,249.00	\$ 18,599	\$ 3,136.30	\$ 3,670.38	\$ 2,744.52	\$ 3,223.80	\$ 2,965.74	\$ 2,858.35	\$ -	\$ -	\$ -	\$ -	\$ -	
Total:	\$ 550,000.00	\$ 194,521	\$ 35,570.28	\$ 34,256.86	\$ 29,185.44	\$ 34,139.56	\$ 29,528.96	\$ 31,839.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Work Experience (included in total)*</i>		\$ 44,674	\$ 9,130.25	\$ 11,100.89	\$ 7,187.76	\$ 10,070.37	\$ 2,886.31	\$ 4,298.90	\$ -					

Percent OSY to total:	100%
Percent WEX to total:	25%

Eckerd - AJCC One Stop System Operator

Fiscal Year 2018-2019

Adult

Adult			MONTHLY EXPENDITURES												
			Pd in Sep	Pd in Sep	Pd in Oct	Pd in Nov	Pd in Dec	Pd in Jan	Pd in Feb	Pd in Apr	Pd in Apr	Pd in June	Pd in June	Pd in June	
			July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	
	Budget	YTD Actuals													
Salaries & Benefits	\$ 143,525.16	\$ 87,884.10	\$ 12,556.22	\$ 13,776.28	\$ 14,146.81	\$ 16,991.22	\$ 13,605.15	\$ 16,808.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operations	\$ 56,160.63	\$ 25,729.04	\$ 6,094.30	\$ 959.88	\$ 3,455.19	\$ 7,724.11	\$ 3,663.40	\$ 3,832.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Participant Training	\$ 145,000.00	\$ 42,774.01	\$ 1,395.55	\$ 1,171.80	\$ 24,216.97	\$ 2,404.69	\$ 10,603.00	\$ 2,982.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Participant Supportive Svcs	\$ 10,000.00	\$ 172.38	\$ 153.00	\$ -	\$ -	\$ 19.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Indirect	\$ 20,314.21	\$ 14,123.00	\$ 1,820.57	\$ 1,865.03	\$ 3,230.84	\$ 2,332.91	\$ 2,423.65	\$ 2,450.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ 375,000.00	\$ 170,682.53	\$ 22,019.64	\$ 17,772.99	\$ 45,049.81	\$ 29,472.31	\$ 30,295.20	\$ 26,072.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

DW

DW

			MONTHLY EXPENDITURES											
			Pd in Sep	Pd in Sep	Pd in Oct	Pd in Nov	Pd in Dec	Pd in Jan	Pd in Feb	Pd in Apr	Pd in Apr	Pd in June	Pd in June	Pd in June
			July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Salaries & Benefits	\$ 132,578.95	\$ 58,943.27	\$ 11,823.71	\$ 10,495.60	\$ 9,541.67	\$ 8,606.12	\$ 10,837.03	\$ 7,639.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operations	\$ 48,672.54	\$ 22,059.20	\$ 5,875.57	\$ 336.31	\$ 2,876.23	\$ 5,413.56	\$ 4,286.73	\$ 3,270.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Participant Training	\$ 115,000.00	\$ 7,162.29	\$ -	\$ -	\$ 1,869.52	\$ 808.25	\$ 2,084.52	\$ 2,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Participant Supportive Svcs	\$ 10,000.00	\$ 302.32	\$ -	\$ -	\$ 193.32	\$ 109.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Indirect	\$ 18,748.51	\$ 8,432.66	\$ 1,520.60	\$ 1,299.83	\$ 1,327.09	\$ 1,278.92	\$ 1,737.01	\$ 1,269.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ 325,000.00	\$ 96,899.74	\$ 19,219.88	\$ 12,131.74	\$ 15,807.83	\$ 16,215.85	\$ 18,945.29	\$ 14,579.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Rapid Response

Rapid Response			MONTHLY EXPENDITURES											incl March CR		
			Pd in Sep	Pd in Sep	Pd in Oct	Pd in Nov	Pd in Dec	Pd in Jan	Pd in Feb	Pd in Apr	Pd in Apr	Pd in June	Pd in June	Pd in June		
	Budget	YTD Actuals	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June		
Salaries & Benefits	\$ 60,371.08	\$ 12,951.38	\$ 444.43	\$ 1,263.30	\$ 3,055.62	\$ 2,823.88	\$ 2,760.14	\$ 2,604.01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Operations	\$ 11,980.93	\$ 7,608.85	\$ 3,123.12	\$ 64.17	\$ 1,553.40	\$ 329.85	\$ 1,286.63	\$ 1,251.68	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Participant Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Participant Supportive Svcs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Indirect	\$ 7,647.98	\$ 1,682.47	\$ 83.35	\$ 159.30	\$ 380.71	\$ 373.00	\$ 354.52	\$ 331.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total:	\$ 79,999.99	\$ 22,242.70	\$ 3,650.90	\$ 1,486.77	\$ 4,989.73	\$ 3,526.73	\$ 4,401.29	\$ 4,187.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

Rapid Response Layoff Aversion

Rapid Response Layoff Aversion			MONTHLY EXPENDITURES											
			Pd in Sep	Pd in Sep	Pd in Oct	Pd in Nov	Pd in Dec	Pd in Jan	Pd in Feb	Pd in Apr	Pd in Apr	Pd in June	Pd in June	Pd in June
			July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
	Budget	YTD Actuals												
Salaries & Benefits	\$ 15,092.77	\$ 8,900.33	\$ 3,090.29	\$ 3,254.69	\$ 847.04	\$ -	\$ 1,171.09	\$ 537.22	\$ -	\$ -	\$ -		\$ -	\$ -
Operations	\$ 2,995.23	\$ 1,981.64	\$ 1,690.48	\$ 41.21	\$ 748.81	\$ -	\$ (785.58)	\$ 286.72	\$ -	\$ -	\$ -		\$ -	\$ -
Participant Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Participant Supportive Svcs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Indirect	\$ 1,912.00	\$ 1,113.82	\$ 401.32	\$ 395.51	\$ 105.31	\$ -	\$ 144.88	\$ 66.80	\$ -	\$ -	\$ -		\$ -	\$ -
Total:	\$ 20,000.00	\$ 11,995.79	\$ 5,182.09	\$ 3,691.41	\$ 1,701.16	\$ -	\$ 530.39	\$ 890.74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TOTAL AJCC - One Stop		Budget	YTD Actuals											
Adult		\$ 375,000.00	\$ 170,682.53	\$ 22,019.64	\$ 17,772.99	\$ 45,049.81	\$ 29,472.31	\$ 30,295.20	\$ 26,072.58	\$ -	\$ -	\$ -	\$ -	\$ -
DW		\$ 325,000.00	\$ 96,899.74	\$ 19,219.88	\$ 12,131.74	\$ 15,807.83	\$ 16,215.85	\$ 18,945.29	\$ 14,579.15	\$ -	\$ -	\$ -	\$ -	\$ -
Rapid Response		\$ 79,999.99	\$ 22,242.70	\$ 3,650.90	\$ 1,486.77	\$ 4,989.73	\$ 3,526.73	\$ 4,401.29	\$ 4,187.28	\$ -	\$ -	\$ -	\$ -	\$ -
Rapid Response Layoff Aversion		\$ 20,000.00	\$ 11,995.79	\$ 5,182.09	\$ 3,691.41	\$ 1,701.16	\$ -	\$ 530.39	\$ 890.74	\$ -	\$ -	\$ -	\$ -	\$ -
Total:		\$ 799,999.99	\$ 301,820.76	\$ 50,072.51	\$ 35,082.91	\$ 67,548.53	\$ 49,214.89	\$ 54,172.17	\$ 45,729.75	\$ -	\$ -	\$ -	\$ -	\$ -

WIOA - Workforce Investment Board (WIB) Set-Aside Budget

Fiscal Year 2018-2019

	Budget	YTD Actuals	MONTHLY EXPENDITURES											
			July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
CWA (Youth/Spring/Fall) Conf (1 WIB member per conf) Conference/Travel/Memb	\$ 8,000	1,100	\$ 1,100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Membership Renewals Conference/Travel/Memb	\$ 4,000	2,000	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Recognition & other	\$ 500	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total:	\$ 12,500	\$ 3,100	3100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00