**VISION: The Workforce needs of employers and job seekers in San Luis Obispo County are met.**

**WORKFORCE DEVELOPMENT BOARD**  
**BUSINESS COUNCIL MEETING AGENDA**

<table>
<thead>
<tr>
<th>Date:</th>
<th>Thursday, December 20, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time:</td>
<td>9:00 AM – 10:30 AM</td>
</tr>
<tr>
<td>Location:</td>
<td>Department of Social Services, 3433 South Higuera, Room 356, San Luis Obispo, CA</td>
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</tbody>
</table>

### MEMBERS:
- **Isiah Gomer, Chair**  
  Paso Robles Waste & Recycle
- **John Cascamo**  
  Cuesta College
- **Chuck Jehle**  
  Mission Community Services Corp.
- **Judy Mahan**  
  Cal Poly Center for Innovation & Entrepreneurship
- **Justin McIntire**  
  Department of Rehabilitation
- **Michael Specchierla**  
  County Office of Education
- **Verena Latona-Talhman**  
  Cannon Corporation
- **Jennifer Whitworth**  
  San Luis Personnel Services
- **Jim Yancheson**  
  Eckerd Workforce Development

### 1. Call to Order and Introductions  
Chair

### 2. Public Comment  
Chair

### 3. Consent Items  
Chair
- 3.1 Approve the August 16, 2018 Minutes
- 3.2 Approve 2019 Business Council Meeting calendar

### 4. Information/Discussion  
Hayter
- 4.1 Discuss Highlights of 2018 Industry, Economic & Workforce Research Report by BW Research
- 4.2 Discuss Development of an Action Plan for Industry Cluster Engagement

### 5. Council Member Workforce Development Updates  
Chair

### 6. Next Meeting  
Thursday, February 21, 2019, 9:00am – 10:30am  
Department of Social Services, 3433 South Higuera, Room 356, San Luis Obispo, CA

### 7. Adjournment

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**Public Comment:** Members of the public may address the committee on items appearing on the agenda. The public may also address items of interest to the committee which are within the jurisdiction of the WDB. However, in compliance with Government Code section 64954.3(a), the committee shall take no action on any item not appearing on the agenda. Speakers are asked to limit their remarks to a maximum of three minutes.

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WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County

BUSINESS COUNCIL MEETING MINUTES (DRAFT)

Date: Thursday, August 16, 2018
Time: 9:00 a.m.
Location: Department of Social Services, 3433 South Higuera, Room 356, San Luis Obispo, CA

Present: Isiah Gomer, Chuck Jehle, Judy Mahan, Justin McIntire, Michael Specchierla, Jennifer Whitworth, Jim Yancheson
Absent: John Cascamo, Verena Latona-Tahlman
Staff: Sarah Hayter, Dawn Boulanger

1. Call to Order:
Chair Isiah Gomer: called the meeting to order at 9:06 A.M. Quorum.

2. Public Comment:
Chair Gomer: noted no public in attendance therefore no public comment.

3. Consent Items:
3.1 Approval of the February 15, 2018 Minutes
Motion: Michael Specchierla
Second: Justin McIntire
Abstentions: None
Motion Passed Unanimously

4. Information/Discussion:
4.1 Evaluate Business Council Membership
Sarah Hayter (staff) presented the item which is available in the agenda packet. Business Council Members discussed specific businesses and individuals to outreach to. Members suggested creating a one-page document for outreach that included mission and vision statement, framing LMI, strategic plan items. Additionally, including action items and member talking points.

4.2 Discuss goals, business services strategy, and plan of the Business Council for 2018-2019
Sarah Hayter (staff) presented the item which is available in the agenda packet. Dawn Boulanger (staff) suggesting utilizing ad-hoc committees to create workgroups for action items which could include non-members.

5. Council Member Workforce Development Updates:
Chair Gomer: opened the floor to updates from the Committee membership

6. Next Meeting:
Thursday, October 18, 2018 9:00am-10:30am
Department of Social Services, 3433 South Higuera, Room 356, San Luis Obispo, CA

7. Adjournment:
Chair Gomer: adjourned the meeting at 10:30 A.M.
Sarah Hayter, Clerk of the Business Council of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Thursday, August 16, 2018 by the Business Council of the Workforce Development Board of San Luis Obispo County.

Sarah Hayter, Acting Business Council Clerk

Dated: August 21, 2018, 2018
AGENDA ITEM NUMBER:  3.2
ITEM: Review & Approve Business Council Committee Meeting Schedule for 2019

ACTION REQUIRED:
It is requested that the Business Council Committee of the Workforce Development Board formalize the calendar year schedule.

SUMMARY NARRATIVE:
Below is the proposed meeting schedule for the Business Council Committee:

The Business Council Committee will meet every other month, for a total of four meetings on the third Thursday (February, April, June, August, November and December) at 9:00 am to 10:30 am

February 21
   April 18
   June 20
   August 15
   October 17
   December 19

The Business Council Committee will meet at the Department of Social Services in the city of San Luis Obispo.

BUDGET/FINANCIAL IMPACT:
No current fiscal impact

STAFF COMMENTS:
Dawn Boulanger, Director of San Luis Obispo County Workforce Development, recommends the adoption and approval of a 2019 calendar year schedule for the Business Council Committee.
THE FOLLOWING LINK WILL BE USED AT THE MEETING

Industry Economic & Workforce Research Report

http://sloworkforce.com/home-wdb/imi/commissioned-reports/