VISION: The Workforce needs of employers and job seekers in San Luis Obispo County are met.

Workforce Development Board
Services & Strategies Committee Meeting Agenda

Date: Tuesday, January 8, 2019
Time: 2:00 PM – 3:30 PM
Location: 3563 Empleo Street, San Luis Obispo (Corner of Empleo & Granada).

1. Call to Order and Introduction
   Dudley

2. Public Comment

3. Consent Items:
   Dudley
   3.1 Approve the November 13, 2018 Minutes
   3.2 Approve Services & Strategies Committee Meeting Schedule for 2019

4. Presentation:
   Dudley
   4.1 211 Website Overview
       - Monica Anderson, United Way SLO

5. Action/Information/Discussion:
   Dudley
   5.1 Discuss Integration of Job Seeker Resource Guide to 211 Website
       -Information/Discussion Item
   5.2 Review and Approve Staff and Participant Surveys
       -Action Item

6. Committee Member Workforce Development Updates

7. Next Meeting:
   Tuesday, March 12, 2019 at 2:00pm
   3563 Empleo Street, San Luis Obispo, CA

8. Adjournment

Public Comment: Members of the public may address the committee on items appearing on the agenda. The public may also address items of interest to the committee which are within the jurisdiction of the WDB. However, in compliance with Government Code section 64954.3(a), the committee shall take no action on any item not appearing on the agenda. Speakers are asked to limit their remarks to a maximum of three minutes.
Item 3.1

WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County

SERVICES & STRATEGIES COMMITTEE MINUTES (Draft)

Date:       Tuesday, November 13, 2018
Time:       2:00 P.M.
Location:   Department of Social Services, 3563 Empleo Street, San Luis Obispo

Present:    Scott Black, Jenny Hart, Grace McIntosh, Mia Ruiz, Donna Moreno
Absent:     Maria Flores-Jimenez, Angella Holmes, Danielle Skipper
Guests:     None
Staff:       Dawn Boulanger, Sarah Hayter, Michael Coughlin

1. Call to Order:
   Chair Scott Black: called the meeting to order at 2:00 P.M.

2. Public Comment:
   Chair Black: opened the floor to public comment without response.

3. Consent Items:
   3.1 Approve the February 13, 2018 Minutes
   3.2 Approve the March 13, 2018 Minutes

4. Information/Discussion/Action Items:
   4.1 Review Staff and Participant Surveys for Implementation
       Dawn Boulanger (staff) presented the updated Workforce Services Staff and Participant Surveys, which
       are available as part of the agenda, requesting input from the committee as to content.
       Chair Black: opened the floor to public comment without response

   4.3 Discuss Job Seeker Resource List
       Dawn Boulanger (staff) presented the discussion item, requesting input from the Committee as to
       recommended job seeker needs for the resource list to focus on.
       Chair Black: opened the floor to public comment without response

   4.3 Discuss the Role of Services and Strategies Committee
       Dawn Boulanger (staff) presented the discussion item, outlining the role of the Services & Strategies
       Committee as well as requesting feedback as to how the Committee could better serve the said role.
       Chair Black: opened the floor to public comment without response

5. Committee Member Updates:
   Chair Black: opened the floor to updates from the Committee membership.

   Scott Black, Jenny Hart, Grace McIntosh, Donna Moreno: speak

6. Next Meeting:   Tuesday, January 8, 2019 at 2:00pm - 3563 Empleo Street, San Luis Obispo, CA

7. Adjournment:
   Chair Black: adjourned the meeting at 3:08 P.M.

I, Michael J. Coughlin, Clerk of the Workforce Development Board of San Luis Obispo, and its committees, do
herewith certify that the foregoing is a fair statement of the proceedings of the meeting held Tuesday, November 13,
2018 by the Services & Strategies Committee of the Workforce Development Board of San Luis Obispo County.

   Michael J. Coughlin, Workforce Development Program Specialist

Dated: November 30, 2018
AGENDA ITEM NUMBER:  3.2
ITEM: Approve Services & Strategies Committee Meeting Schedule for 2019

ACTION REQUIRED:
It is requested that the Services & Strategies Committee of the Workforce Development Board formalize the calendar year schedule.

SUMMARY NARRATIVE:
Below is the proposed meeting schedule for the Services & Strategies Committee:

The Services & Strategies Committee will meet on the second Tuesday of odd months (January, March, May, July, September and November) at 2:00 pm for one and a half hours.

January 8  
March 12  
May 14  
July 9  
September 10  
November 12

The Services & Strategies Committee will meet at the Department of Social Services in the city of San Luis Obispo.

BUDGET/FINANCIAL IMPACT:
No current fiscal impact

STAFF COMMENTS:
Dawn Boulanger, Director of San Luis Obispo County Workforce Development, recommends the adoption and approval of the 2019 calendar year schedule for the Services & Strategies Committee.
Participant Survey

1) Where do you look for job openings?

- [ ] Craigslist
- [ ] SLOjobs.com
- [ ] Sanluisobispo.com (Tribune)
- [ ] Monster.com
- [ ] Career Builder.com
- [ ] Snagajob.com
- [ ] Visit Employers Directly
- [ ] Other: ____________________________
- [ ] Newspaper
- [ ] CalJOBS
- [ ] LinkedIn
- [ ] Glassdoor.com
- [ ] Indeed.com
- [ ] Non-Profit or Government Job Center
- [ ] For-Profit Staffing/Temp Agencies

2) What resources do you use in obtaining a job?

- [ ] Department of Social Services Office
- [ ] Department of Social Services Job Center
- [ ] Pathpoint
- [ ] Eckerd Connects
- [ ] Veterans Services
- [ ] Community Action Partnership of SLO
- [ ] Other: ____________________________
- [ ] America’s Job Center of California
- [ ] Department of Rehabilitation
- [ ] Achievement House/NCI Affiliates
- [ ] Goodwill
- [ ] For-Profit Staffing/Temp Agencies
- [ ] None

3) Where do you go for employment preparation?

(Resume Building, Interviewing Skills, Training, Workshops, Interview Attire, etc.)

- [ ] Department of Social Services Office
- [ ] Department of Social Services Job Center
- [ ] Pathpoint
- [ ] Eckerd Connects
- [ ] Veterans Services
- [ ] Community Action Partnership of SLO
- [ ] Other: ____________________________
- [ ] America’s Job Center of California
- [ ] Department of Rehabilitation
- [ ] Achievement House/NCI Affiliates
- [ ] Goodwill
- [ ] For-Profit Staffing/Temp Agencies
- [ ] None

4) What additional support would help you get a job?

- [ ] Resume Help
- [ ] Computerized Job Search
- [ ] Career Coaching
- [ ] Job Leads
- [ ] Workshops
- [ ] Mentoring/Tutoring
- [ ] Skills/Aptitude Assessment
- [ ] Other: ____________________________
- [ ] Interview/Work Clothing
- [ ] Labor Market Information
- [ ] Help with Individuals Background
- [ ] Interview Prep
- [ ] Work Experience
- [ ] Training
- [ ] Education

Thank You for Completing This Survey

This section is for the agency administering the participant survey.
Please Return To: The Workforce Development Board - Administrative Support - wibadmin@co.slo.ca.us
wibadmin@co.slo.ca.us Questions: 805-781-1908
Staff Survey

1. What agency do you work for?
   - Government Agency
   - Community-Based Organization
   - Staffing Agency
   - Other: ______________________________

2. Does your agency provide employment training services?
   - Yes
   - No

   If Yes – which services do you provide?
   - Skills/Aptitude Assessment
   - Case Management
   - Counseling
   - On the Job Training
   - Other: ______________________________

   - Career Coaching
   - Occupational Skills Training
   - Work Experience/Internships
   - Supportive Services

3. Where do you refer individuals looking for work?
   - Department of Social Services
   - America’s Job Center of California
   - Community Action Partnership of SLO
   - Pathpoint
   - Eckerd Connects
   - Veterans Services
   - For-Profit Staffing/Temp Agencies
   - For-Profit Job Posting Websites (SLOJobs.com, Indeed, Craigslist, etc.)
   - Other: ______________________________________________________________________

4. What employment training services are your participants most often in need of/requesting?
   - Resume Help
   - Computerized Job Search
   - Career Coaching
   - Job Leads
   - Workshops
   - Mentoring/Tutoring
   - Education
   - Other: ______________________________________________________________________

   - Interview/Work Clothing
   - Labor Market Information
   - Help with Individuals Background
   - Interview Prep
   - Work Experience
   - Training

5. What are the most common unmet needs you hear about related to obtaining employment?
   - Job Search
   - Interview Clothes
   - Labor Market Information
   - Other: ______________________________________________________________________

   - Interview Preparation
   - Career Coaching
   - Skills Assessment