

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County**

EXECUTIVE COMMITTEE MEETING MINUTES

Date: Wednesday, October 14, 2020

Time: 8:00 AM – 10:00 AM

Location: Virtual Meeting via Zoom

<https://slohealth.zoom.us/j/97886579213?pwd=ZU9rM2hUK3Z4OFQ1d3VRU2FrSDBUdz09>

Present: Carl Dudley, Louise Matheny, Loreli Cappel, Isiah Gomer, Justin McIntire

Absent: William Hills, Patrick McGuire

Staff: Dawn, Boulanger, Sarah Hayter, Leann Ross, Diana Marin

Guest: Allison Schiavo

1. Call to Order:

Chair Carl Dudley: called the meeting to order at 8:01 A.M. **Quorum.**

2. Public Comment:

Chair Dudley: requested playback of public comment from open comment period without response.

3. Consent Items:

3.1 Approve the September 9, 2020 Minutes

Motion: Louise Matheny

Second: Justin McIntire

Abstentions: None

Motion Passed Unanimously

4. Action Items:

4.1 Review and Approve Contract with Ventura County to Accept SB1 Training Funds

Dawn Boulanger (staff) presented item which is available as part of the agenda. The Committee approved the contract with Ventura County to accept SB1 training funds.

Chairperson Dudley: Speaks.

Motion: Louise Matheny

Second: Isiah Gomer

Abstentions: None

Motion Passed Unanimously

5. Discussion Items:

5.1 Receive update on WDB Small Business Grant Program

Dawn Boulanger (staff) shared WDB Small Business Grant has been approved by the State and currently in review with County Counsel. Once approved by County Counsel outreach can start, hoping to roll out next week. Ideas for outreach will be through social media, radio ads, email, community calendar, press release and direct outreach to businesses identified through rapid response.

Chairperson Dudley: Speaks.

Chairperson Matheny: Speaks.

Loreli Cappel – Committee Member: Speaks.

6. Reports:

- 6.1 Chairman’s Report:** Carl Dudley (chair) reported that all the organizations he is involved with are holding, making adjustments to be able to sustain and looking for additional funding. Downtown Association has been able to secure a grant working with CAPSLO. This grant will help bring someone in to work with ambassadors helping homeless and transients.

Loreli Cappel – Committee Member: Speaks.

- 6.2 WIOA Services Addressing Barriers to Employment:** Allison Schiavo (guest) shares Youth program is currently serving 58 active clients. Of those clients 59% are on public assistance and 28% are ex-offenders providing significant barriers to employment. Allison shared they are building workshops on transitioning to a Covid work environment, such as health and safety and how to use technology. Eckerd will be putting out radio ads highlighting that people should start looking for work now, and there are training funds available to help get them back into a job. Allison additionally shared they will be holding a thru open house on November 14th.

Chairperson Dudley: Speaks.

Justin McIntire – Committee Member: Speaks.

- 6.3 Staff Report:** Dawn Boulanger (staff) reported WDB staff is still mostly telecommuting being that they are not direct at customer facing and are ideally situated for working remotely. Dawn additionally shared they are continuing regional projects, current grants and potential new grant.
- 6.4 Rapid Response Report:** Diana Marin (staff) reported three new WARNS for a total of 21 in first quarter of the program year. Just over one-third of the business closures or layoffs have occurred in the Accommodation and Food industry. The top two industries impacted by closures or layoffs have been Retail and the Accommodation and Food services. Cities most affected continue to be San Luis Obispo and Paso Robles.

7. Administrative Entity Updates:

- 7.1 Receive and Review Fiscal Budget Update:** Dawn Boulanger (Staff) reported on the Fiscal Budget which is available as part of the agenda.

8. Board Member Workforce Development Updates:

Chair Dudley: opened the floor to updates from the Executive Committee membership.

Board Member Loreli Cappel reported EVC cluster meetings are gaining momentum. EVC has been doing a lot of outreach to manufactures and employers in the county.

Board Member Justin McIntire reported referrals in his office have slowed down compared to pre-Covid. Have received feedback from population served several are waiting until situation with Covid becomes more comfortable before returning to work.

Board Member Louise Matheny reported AB 1731 streamlined the application process for California's Work Share Program. The Work Share Program allows employers to save on payroll costs but still keep employees during economic downturns.

Board Member Isiah Gomer reported in regard to rapid reporting and the Business Council meetings he would like to create a county wide reporting system with the chambers.

9. Next Meeting:

December 9, 2020 at 8:00 a.m.

Location: To be determined.

9. Adjournment:

Chair Dudley: adjourned the meeting at 8:51 A.M.

I, Leann Ross, Clerk of the Executive Committee of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Wednesday October 14, 2020 by the Executive Committee of the Workforce Development Board of San Luis Obispo County.

Leann Ross, Executive Committee Clerk

Dated: October 14, 2020