

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County**

EXECUTIVE COMMITTEE MEETING MINUTES

Date: Wednesday, April 14, 2021

Time: 8:00 AM – 10:00 AM

Location: Virtual Meeting via Zoom

<https://slohealth.zoom.us/j/97886579213?pwd=ZU9rM2hUK3Z4OFQ1d3VRU2FrSDBUdz09>

Present: Carl Dudley, Louise Matheny, Isiah Gomer, Justin McIntire William Hills, Patrick McGuire

Absent: Loreli Cappel

Staff: Dawn, Boulanger, Sarah Hayter, Leann Ross, Diana Marin

Guest: Allison Schiavo, Tammy Aguilera

1. Call to Order:

Chair Carl Dudley: called the meeting to order at 8:00 A.M. **Quorum.**

2. Public Comment:

Chair Dudley: requested playback of public comment from open comment period without response.

3. Consent Items:

3.1 Approve the December 9, 2020 Minutes

3.2 Approve Workforce Development Board (WDB) member appointment for Ryan Stanley to be submitted to the San Luis Obispo County Board of Supervisors

3.3 Approve the Appointment of Allison Schiavo to the Business Council

The Board approves consent items 3.1, 3.2 and 3.3

Motion: Isiah Gomer

Second: Justin McIntire

Abstentions: None

Motion Passed Unanimously

4. Action Items:

4.1 Review and Approve Local Workforce Plan 2021-2024

Dawn Boulanger (staff) presented item which is available as part of the agenda.

Chairperson Dudley: Speaks.

Diana Marin - Staff: Speaks.

Patrick McGuire - Committee Member: Speaks.

Motion: Louise Matheny

Second: Isiah Gomer

Abstentions: None

Motion Passed Unanimously

4.2 Review and Approve Regional Workforce Plan 2021-2024

Dawn Boulanger (staff) presented item which is available as part of the agenda.

Chairperson Dudley: Speaks.

Justin McIntire- Committee Member: Speaks.

Patrick McGuire- Committee Member: Speaks.

Motion: Louise Matheny

Second: Justin McIntire

Abstentions: None

Motion Passed Unanimously

5. Discussion Items:

5.1 Discuss strategies for WIOA service delivery for PY 2021-2022 contract development

Sarah Hayter (staff member) presented item which is available as part of the agenda.

Chairperson Dudley: Speaks.

Justin McIntire - Committee Member: Speaks.

Isiah Gomer - Committee Member: Speaks.

Patrick McGuire - Committee Member: Speaks.

Dawn Boulanger - Staff: Speaks.

Allison Schiavo - Guest: Speaks.

Tammy Aguilera - Guest: Speaks.

6. Reports:

- A. Chairman's Report:** Carl Dudley (chair) reported that San Luis Obispo Farmers Market is restarting in May with limited access. Carl additionally shared concerts in the Plaza is also restarting in June with limited capacity. Carl shared for Louise Matheny that she will be retiring in July and stepping down as WDB member in June. Carl also shared that he will be retiring at the end of the year.

- B. WIOA Services Addressing Barriers to Employment:** Allison Schiavo (guest) shared Youth Program is working with Cuesta College student success coordinators who work out of the Café and have their finger on the pulse with those who are leaving college or at risk of dropping out. Quarterly outreach to churches and faith-based organizations. Allison additionally shared that the AJCC is fully staffed now and bringing in great outreach ideas. Additionally, working with Adult Education, local libraries, Department of Rehabilitation, and Morro Bay Chamber of Commerce.

- C. Staff Report:** Sarah Hayter (staff member) reported SB1 grant is about to be kicking off, Eckerd will be doing case management. Additionally, the AJCC is still doing enrollments with Prison to Employment and NDWG grants. Dawn Boulanger (staff member) the region was awarded Regional Plan Implementation 4.0 grant funds which provides two years of funds to the San Luis Obispo & Santa Barbara Counties workforce region to staff a Regional Organizer position, provide digital literacy skills training through the AJCCs and conduct a research study assessing equity for people of color in government sector career pathways. This will be conducted by a college intern which could mean having an intern in SLO or SB county. Dawn additionally gave recruitment updates on filling vacant Workforce Development Board seats. Dawn shared next month at the Workforce Development Board meeting there will be

nomination and elections of chair members. Dawn also shared digital marketing outreach Diana is attending, how adds are placed, strategically, and funding outreach in a different capacity.

Chairperson Dudley: Speaks.

7. Administrative Entity Updates:

7.1 Receive and Review Fiscal Budget Update: Dawn Boulanger (Staff) reported on the Fiscal Budget which is available as part of the agenda.

7.2 Receive and Rapid Response Report: Diana Marin (staff) reported on Rapid Response which is available as part of the agenda.

Chairperson Dudley: Speaks.

8. Board Member Workforce Development Updates:

Chair Dudley: opened the floor to updates from the Executive Committee membership.

Board Member Justin McIntire shared that per a recent poll, most people are able to pay rent despite the pandemic.

Board Member Louise Matheny shared many employers are hiring.

Board Member Isiah Gomer shared that he has been working with County to get employees vaccinated, that the County is not responsive to his inquiries and doesn't appear to be following plan. Only part of his staff has been vaccinated.

Next Meeting:

June 9, 2021 at 8:00 A.M.

Location: To be determined.

9. Adjournment:

Chair Dudley: adjourned the meeting at 10:00 A.M.

I, Leann Ross, Clerk of the Executive Committee of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Wednesday April 14, 2021 by the Executive Committee of the Workforce Development Board of San Luis Obispo County.

Leann Ross, Executive Committee Clerk

Dated: April 14, 2021