

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County**

EXECUTIVE COMMITTEE MEETING MINUTES

Date: Wednesday, July 14, 2021

Time: 8:00 AM – 10:00 AM

Location: Department of Social Services Room 101, 3433 South Higuera Street, SLO and Virtually via Zoom

<https://slohealth.zoom.us/j/97886579213?pwd=ZU9rM2hUK3Z4OFQ1d3VRU2FrSDBUdz09>

Present: Carl Dudley, Isiah Gomer, Justin McIntire,

Absent: William Hills

Staff: Dawn, Boulanger, Sarah Hayter, Leann Ross, Diana Marin

Guest: Tammy Aguilera, Allison Schiavo, Rachael Hendricks

1. Call to Order:

Chair Carl Dudley: called the meeting to order at 8:04 A.M. **Quorum.**

2. Public Comment:

Chair Dudley: requested playback of public comment from open comment period without response.

3. Consent Items:

3.1 Approve the June 9, 2021 Minutes

3.2 Approve Workforce Development Board (WDB) member appointments to be submitted to the San Luis Obispo County Board of Supervisors

3.3 Approve the appointment of Kely Blackburn to the Business Council

The Board approves consent items 3.1, 3.2 and 3.3

Motion: Justin McIntire

Second: Isiah Gomer

Abstentions: None

Motion Passed Unanimously

4. Action Items:

4.1 Review and Approve Contract with Ventura County for California Climate Investments Program in the amount of \$148,011

Dawn Boulanger (staff) presented item which is available as part of the agenda.

Motion: Justin McIntire

Second: Isiah Gomer

5.1 Discussion Items:

5.1 Receive Update on Slingshot 4.0 Regional Grant Projects

Dawn Boulanger (staff member) shared this grant project will help implement digital literacy computer skills training to be ran through AJCC's in San Luis Obispo and Santa Barbara Counties and potentially partner locations to expand access. This came out of a need identified that basic computer skills training were becoming huge gap for job seekers and really needed to be included in the essential employability training already taking place, such as resume preparation. Dawn additionally shared this will include partnering with Adult Ed who offer some of these classes in our community already, in attempt to expand on these rather than duplicating.

Dawn shared there has been an intern brought on from Stanford University working on a project on racial equity in leadership programs and career pathways leading to government work, particularly in San Luis Obispo and Santa Barbara Counties. She will be starting interviews, reaching out to chambers with leadership programs and County ran leadership programs.

Chairperson Dudley: Speaks.

6. Reports:

- A. Chairman's Report:** Carl Dudley (chair) announced that Verena Latona-Tahlman has been appointed as Chair of Business Council and member of Executive Committee.
- B. WIOA Services Addressing Barriers to Employment:** Allison Schiavo (guest) shared there are four new WIOA staff being onboarded to the AJCC bringing the office to full staffing. Allison additionally shared the AJCC held a construction job fair with 10 employers and 21 participants, out of that staff has been able to present at the employer's monthly staff meetings resulting in some possible OJT's. AJCC staff also had table at the Paso Robles job fair yesterday, with 23 people stopping by their table to ask questions and handed out 12 information packets.

There is also a training fair being held at Meadow Park on July 28th with training providers and agencies that provide funding for training across the community such as Adult Ed programs, EDD, DOR, Laurus College, Cuesta College and Mission Community Services.

Allison additionally shared a success story of Prison to Employment participant, identifying barriers and addressing those to succeed in full time employment.

Chairperson Dudley: Speaks.

- C. Staff Report:** Dawn Boulanger (staff member) reported that Employment Development Department (EDD) staff will be returning to San Luis Obispo, moving into the adjacent suite of the AJCC as a co-located partner with onsite supervisor, Wagner-Peyser, Youth Outreach and Veteran Representative staff. Offering in person services by appointment only.

Sarah Hayter (staff) shared the AJCC and Youth program contracts are moving their way through the County system with Youth contract going to the Board of Supervisors on July 20th

and AJCC contract going to Board of Supervisors on August 10th. There was a slight increase in the draft proposal approved by the Executive Committee back in June, adjusting the AJCC budget of \$76,800 to account for needing to meet the required training expenditure for PY 2020-21.

7. Administrative Entity Updates:

7.1 Receive and Review Fiscal Budget Update: Dawn Boulanger (Staff) reported on the Fiscal Budget which is available as part of the agenda.

Chairperson Dudley: Speaks.

7.2 Receive and Rapid Response Report: Diana Marin (staff) reported on Rapid Response which is available as part of the agenda.

Chairperson Dudley: Speaks.

8. Board Member Workforce Development Updates:

Chair Dudley: opened the floor to updates from the Executive Committee membership.

Board Member Justin McIntire shared that the DOR has been partnering with the AJCC to do virtual orientation opportunities. With services opening up to in person services his staff is ready and available to go to job center to meet and talk with job seekers.

Next Meeting:

September 8, 2021 at 8:00 A.M.

Location: Department of Social Services Room 101, 3433 South Higuera Street, SLO and Virtually by Zoom

9. Adjournment:

Chair Dudley: adjourned the meeting at 8:51 A.M.

I, Leann Ross, Clerk of the Executive Committee of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Wednesday July 14, 2021 by the Executive Committee of the Workforce Development Board of San Luis Obispo County.

Leann Ross, Executive Committee Clerk

Dated: July 14, 2021